

City of Los Angeles Department of Recreation and Parks  
**Cheviot Hills Recreation Center**  
2551 Motor Avenue, Los Angeles, CA 90064  
310-837-5186 office  
cheviothills.recreationcenter@lacity.org

## **RECREATION ASSISTANT: SEASONAL CAMP COUNSELOR**

Positions: 15

**Available Hours:** Must be available M-F, 7:00am to 6:00p.m. Hours may vary depending on the needs of the program. Winter, Spring, and Summer Sessions

**Job Description:** Camp Counselors will create activities and lead campers in sports, general camp games, camp songs, science, special theme activities and crafts. Will work mainly outdoors.

### **Duties Performed:**

- Create and implement themed activities throughout camp
- Set-up, break-down, & sanitize areas and equipment. May include lifting and setting up canopies, tables, water coolers, camp games and activities for campers
- Participates in all camp activities
- Aids in the execution of special events, scavenger hunts and activities.
- Adheres to City and departmental policies and procedures; performs related duties as required
- Follow all health and safety protocols.
- Show up **on time** and **prepared**

### **Qualifications:**

- Exercise good judgment, courtesy, and tact with children, staff and public.
- Supervise children in a variety of programs and special events
- Ability to conduct recreational activities
- Communicate clearly and concisely, orally and in writing
- Establish and maintain effective working relationships with parents, the public, staff and other agencies
- Utilize quality customer service skills and techniques
- Ability to participate in camp activities, and have exposure to sun.

### **Experience and Education:**

- Experience in group child care setting preferred

**Due Date:** E-mail resume by November 18, 2022

**To Apply:** Email resume to: [\*\*kirstin.zullo@lacity.org\*\*](mailto:kirstin.zullo@lacity.org)