

FERNANGELES RECREATION CENTER

8851 Laurel Canyon Blvd., Sun Valley, CA 91352 • Phone: (818) 767-4171

Recreation Assistant- SPORT PROGRAMS

Available Hours: 0-20/week

Positions Available: 5

Hours: Will vary based on registration and program needs.

Job Description:

Seeking candidates proficient in coaching, score-keeping, and teaching sports clinics.

Qualifications:

- Experience in sport leagues and sport skill ability in one or more of the following sports preferred: BASEBALL, SOFTBALL, BASKETBALL, FLAG FOOTBALL, and SOCCER.
- Knowledge of rules, strategy, field/court dimensions, and coaching preferred.
- Scorekeeping and/or Game Officiating Abilities.
- Willingness to follow city policy and procedure in maintaining accurate registration and payment records of all participants.

Duties:

- Teach sport clinics to children ages ranging from 3-15 years old.
- Prepare sequential, age-appropriate lessons plans for clinics and implement lesson plans in clinics.
- Assist in preparing evaluations and drafts for age divisions, sport league evaluations, scheduling of games and practices, score keep and/or officiate as needed and delegated.
- On-going evaluation of game officials during games, observing skills such as mechanics, knowledge, and control of game.
- Preparation of Fields / Courts for games.
- Assist in uniform distribution.
- Custodial care of equipment and supplies associated with sports program.
- Interact professionally with parents and participants.
- Assistance in organization, implementation, and supervision of the Youth Sports Program, as directed by the Recreation Coordinator and the Director.
- Any other responsibilities assigned by the Park Director and/or the Recreation Coordinator.

To Apply:

Email Resume to: Brian Barrios

brian.barrios@lacity.org

Subject: Recreation Assistant SPORTS—(your name)

Last Day to Apply: February 2, 2023