

WOODLAND HILLS RECREATION CENTER

5858 Shoup Ave., Woodland Hills, CA 91367

Phone: (818) 883-9370

[Whttps://www.laparks.org/recenter/woodland-hills](https://www.laparks.org/recenter/woodland-hills)

RECREATION ASSISTANT

Available Hours:

- Up to 20 hours per week
- Monday-Saturday; mornings, afternoon, evenings
- Hours will vary depending on the needs of the facility

Description of Duties:

- Woodland Hills Recreation Center is seeking motivated candidates who can encourage children to gain new interest and experiences.
- Create and follow lesson plans to build skills and confidence in our participants
- Interact with students and parents in a positive manner.
- Assist in preparing and being available for shows and/or presentations.

Qualifications:

- Ability to communicate effectively with parents, youth, co-workers, and supervisor.
- Applicants are preferred to have minimum of one year of experience in working with children.
- Able to work independently, plan and organize a program and keep required records.
- Must be reliable and have good time management.

To apply:

Please email resume to Lee.Marks@lacity.org, Craig.Lamas@lacity.org

Last day to apply: **March 9, 2023**