

City of Los Angeles Department of Recreation and Parks

# SOUTH SEAS HOUSE RECREATION CENTER

2301 West 24<sup>th</sup> Street, Los Angeles, CA 90018 • Phone: (323) 373-9483

## RECREATION AIDE

**Available Hours: 0-30/week between Mondays – Fridays 9am-9pm**

(Hours may vary depending on the needs of the program.)

\*5 Positions Available

### Description of Duties: Ages 14-17

Under the general supervision of Recreation Staff, staff would create a high quality, fun experience for every camper ages 2.8-12 years old. Duties include but are not limited to:

- Assist staff in organizing individual or group activities;
- Assist staff in leading children in creative activities ranging from singing camp songs, indoor and outdoor games, special events, arts and crafts, hikes, and field trips;
- Dress up for special events and participate in special event activities;
- Set-up and tear down games and activities.
- Complete light administrative work.
- Ensure the safety, well-being, and personal growth of campers.
- Be an active, supportive member of the Day Camp Team.
- Problem solve through situations and seek assistance when necessary, follow directions, follow camp objectives, rules, policies, and guidelines, work to ensure all youth are comfortable, safe and included, and perform other duties as assigned.

### Qualifications:

- Maintain safety standards and procedures.
- Know how to swim.
- Available to work from June 12 - August 11, 2023, and any hours of camp operations. Available for pre camp trainings and/or meetings.
- Punctual and reliable.
- Have an ability to establish and maintain an effective professional relationship with students, the public, community groups, staff and other relevant agencies.
- Adhere to and apply Recreation and Parks policies and procedures daily.

**To apply please send your resume:**

Drop Off/Mail To: South Seas House RC <b>Attn:</b> Park Director 2301 West 24th, Los Angeles, CA 90018	E-mail To: <a href="mailto:Monica.Benyamin@LAcity.org">Monica.Benyamin@LAcity.org</a> <b>Subject:</b> South Seas House Recreation Assistant- NEW APPLICATION
--	---

**Last Day to Apply: March 11, 2023**