

APPROVED

REPORT OF GENERAL MANAGER

JUN 07 2006

NO. 06-141

DATE June 7, 2006

BOARD OF RECREATION and PARK COMMISSIONERS

C.D. 7

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SYLMAR RECREATION CENTER – SPLASH PAD AND AMERICANS WITH DISABILITIES ACT (ADA) BATHHOUSE RESTROOM IMPROVEMENTS (W.O. #E170476F) – REVIEW OF BIDS AND AWARD OF CONTRACT

J. Combs _____ J. Kolb _____
H. Fujita _____ F. Mok _____
S. Huntley _____ K. Regan _____
B. Jensen _____ *M. Shull *MS*

Robert H. Jensen (GM)
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board:

- 1. Find that Landshapes, whose base bid of \$625,000, is the lowest responsive and responsible bidder for the Sylmar Recreation Center - Splash Pad and American with Disabilities Act (ADA) Bathhouse Restroom Improvements project(W.O. # E170476F);
2. Award the contract for the total award amount of \$625,000 to Landshapes, all according to plans and specifications;
3. Authorize the Department's Chief Accounting Employee to encumber funds in the amount of \$625,000 from the following fund and account numbers under the awarding authority of this Board Report;

Table with 3 columns: FUNDING SOURCE, FUND/DEPT/ACCT NO., AVAILABLE BALANCE. Rows include Prop K Year 8, Prop K Year 9, Quimby, and Total.

- 4. Approve the allocation of \$70,000 in Quimby fees in the Sylmar sub-account for the Sylmar Recreation Center for the new splash pad and ADA bathhouse restroom improvements; and

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5. Authorize the Board President and Secretary to execute the contract, subject to the approval of the City Attorney as to form.

SUMMARY:

On April 5, 2006, the Board approved final plans and call for bids for the Sylmar Recreation Center - New Splash Pad and Americans with Disabilities Act (ADA) Bathhouse Restroom Improvements project (W.O. E170476F), located at 13109 Borden Avenue, Sylmar, CA 91342 (Board Report No. 06-83). The project provides for construction of a new splash pad adjacent to the existing pool and improvements to existing bathhouse to provide for ADA access.

On May 24, 2006, the following bids were received:

<u>DESIGNER</u>	<u>ESTIMATE</u>
Department of Public Works, Bureau of Engineering, Architecture Division	\$564,502.00
<u>BIDDER #1</u>	<u>BID AMOUNT</u>
Landshapes	\$625,000
Deductive Alternate No. 1	\$70,000

Landshapes submitted the only bid, as shown above. One (1) deductive alternate was also included in the bid package. There are sufficient funds to award construction of the project without the need to exercise the deductive alternate. The project was presented to the L.A. for Kids Steering Committee on June 1, 2006, and they recommended that the Board award the Base Bid for the total amount of \$625,000.

On April 5, 2006, the Board approved \$153,776 in Quimby funds for this project (Board Report No. 06-83). Board approval is requested herein to allocate an additional \$70,000 in Quimby funds to complete the total project cost.

The estimated total project cost is \$928,000, with a construction budget of \$625,000. There are sufficient funds to complete the project from the following funds/accounts:

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<u>FUNDING SOURCE</u>	<u>FUND/DEPT/ACCT NO.</u>	<u>AMOUNT</u>
Prop K Year 8	43K/10/W251	\$ 53,300.00
Prop K Year 9	43K/10/Y251	\$534,734.28
Quimby	302/89/460K-SY	\$ 36,965.72
Total:		\$625,000.00

Staff has reviewed the outreach effort made by Landshapes and, based on the documents submitted, has determined that a “good faith” effort has been made. The contractor obtained an 8.8% MBE/WBE participation and satisfied 81 of the 100-point requirements outlined by the Board’s outreach program. The outreach Document Package is on file in the Board Office and a synopsis of said package is attached.

The City Attorney and staff have reviewed the bids submitted by Landshapes and found it to be in order. Landshapes is the lowest responsive and responsible bidder.

Staff reviewed the responsiveness and work performance of Landshapes on past Department projects and found them to be satisfactory. The Department of Public Works, Office of Contract Compliance (OCC) indicated that there have been no labor compliance violations and that all other legal requirements have been complied with by the bidder.

In compliance with the California Environmental Quality Act (CEQA), staff has determined that the proposed improvements will not have a significant impact on the environment. A Notice of Determination was filed with the City of Los Angeles and County Clerk Offices on October 9, 2003. A Notice of Exemption was filed with the Los Angeles City Clerk’s Office on December 22, 2005, and posted by the County Clerk’s Office on December 22, 2005.

FISCAL IMPACT STATEMENT:

There is no anticipated fiscal impact to the Department’s budget at this time. The assessments of the future operations and maintenance cost have yet to be determined.

Prepared by Susan Avila, Project Manager, and revised by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program; and by Bradley M. Smith, P.E.; Chief Deputy Engineer, Bureau of Engineering. Reviewed by Michael A. Shull, Recreation and Parks, Superintendent of Planning and Development.

GUIDELINES FOR EVALUATION OF GOOD FAITH EFFORT CHECKLIST

Bidder: Landshapes

Bid Date: May 23, 2006

Project Name: Sylmar Recreation Center – New Splash Pad and ADA Bathhouse Restroom Imp.(W.O. #E170476F)

Indicator	Required Documentation	Description of Submitted or Missing Documentation	Points	
1	The bidder's or proposer's efforts to obtain participation by MBEs, WBEs and other business enterprises could reasonably be expected by the Board of Recreation and Park Commissioners (the "Board") to produce a level of participation by interested sub-contractors, including 15% MBE and 2% WBE.		0	0
2 Pre-Bid Meeting	a) Attend pre-bid meeting and be listed on the attendance sheet; or b) Submit a letter prior to the pre-bid meeting either by fax to (213) 847-0703, or by mail to the Bureau of Engineering, Project Award and Control Division, 1149 S. Broadway, 1 st Floor, Los Angeles, CA 90015.		10	10
3 Work Areas	Proof of this must be demonstrated in either Indicator 4 or 5.		13	13
4 Ad	A copy of the advertisement or a proof of publication statement or other verification which confirms the date the advertisement was published. The advertisement must be specific to the project, not generic, and may not be a planholder advertisement provided by the publication. It should include the City of Los Angeles project name, name of bidder, areas of work available for subcontracting, and a contact person's name and telephone number, information on the availability of plans and specifications and the bidder's policy concerning assistance to subcontractors in obtaining bonds, lines of credit and/or insurance. Consideration will be given to the wording of the advertisement to ensure that it did not exclude or seriously limit the number of potential respondents.		9	0
5 Letters to Potential Subs	A copy of each letter sent to available MBEs, WBEs and OBEs for each item of work to be performed. If there is only one master notification, then a copy of the letter along with a listing of all recipients will suffice. Faxed copies must include the fax transmittal confirmation slip showing the date and time of transmission. Mailed letters must include copies of the metered envelope or certified mail receipts. Letters must contain areas of work to be subcontracted, City of Los Angeles project name, name of the bidder, and contact person's name, address, and telephone number.		10	10
6 Follow-up to Letters	A copy of telephone logs. These logs must include the name of the company called, telephone number, contact person, who did the calling, time, date, and the result of the conversation. Bidder must follow-up with all subcontractors to whom they sent letters.		10	0
7 Plans	Include in Indicator 4 or 5, information detailing how, where and when the bidder will make the required information available to interested subcontractors.		5	5
8 Outreach Letters	A copy of each letter sent to outreach agencies requesting assistance in recruiting MBEs, WBEs and OBEs. Faxed copies must include the fax transmittal confirmation slip showing the date and time of transmission. Mailed letters must include copies of the metered envelopes or certified mail receipts. Letters must contain areas of work to be subcontracted, City of Los Angeles project name, name of the bidder, and contact person's name, address, and telephone number.		10	10
9 Negotiate in Good Faith	a) Copies of all MBE/WBE/OBE bids or quotes received; and b) Summary sheet organized by work area, listing bids received and the subcontractor selected for that work area. If the bidder elects to perform a listed work area with its own forces, they must include a bid that shows their own costs for the work.		26	26
10 Bonds	Include in Indicator 4 or 5, information about the bidder's efforts to assist with bonds, lines of credit and insurance.		7	7
TOTAL POINTS ACHIEVED			81	
MBE/WBE ACHIEVED:			8.8%	

MBE= 4.4% WBE= 4.4% OBE=0% PRIME= 50.45%