

APPROVED

MAY 17 2006

REPORT OF GENERAL MANAGER

NO. 06-131

DATE May 17, 2006

**BOARD OF RECREATION
and PARK COMMISSIONERS**

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: TRANSFER OF APPROPRIATIONS WITHIN FUND 302 IN THE DEPARTMENT OF RECREATION AND PARKS FOR VARIOUS BUDGETARY ADJUSTMENTS

J. Combs _____	H. Fujita _____
B. Jensen _____	S. Huntley _____
*F. Mok <u>PA</u> _____	J. Kolb _____
K. Regan _____	M. Shull _____

US Amendment

Robert Jensen (for)
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Authorize the transfer of appropriations within Recreation and Parks Fund 302, Department 88, to various accounts as follows, subject to approval by the Mayor:

FROM: Account 7350 – Other Operating Equipment	\$165,000.00
TO: Account 3160 – Maintenance Materials, Supplies & Services	\$165,000.00

FROM: Account 1010 – Salaries - General	\$200,000.00
TO: Account 1100 – Salaries – Hiring Hall	\$200,000.00

2. Authorize the General Manager or his designee to make technical corrections as necessary to those transactions included in this report.

SUMMARY:

Periodic budgetary adjustments are required to assist the Department in meeting its workload and mandates. Previous Board Report No. 06-31 included requests for transfers of funds to Account 7350, Other Operating Equipment, in the amount \$75,000.00 for repairs at Fremont Pool and \$90,000.00 for repairs at Banning Pool. It has come to our attention that these funds need to be

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transferred to Account 3160, Maintenance Materials, Supplies & Services, to pay for these pool repairs. These repairs will be done both in-house and through the use of vendors and can be accomplished by transferring the funds to Account 3160. The fund transfers needed are as follows:

<u>From</u>	<u>To</u>	<u>Amount</u>
Account 7350 Activity Code 4517	Account 3160 Activity Code 1300	\$75,000.00
Account 7350 Activity Code 4519	Account 3160 Activity Code 1300	\$90,000.00

A second budgetary adjustment is needed to assist the Department with its funding shortfall in Account 1100, Salaries, Hiring Hall. A transfer of funds in the amount of \$200,000 from Account 1010, Salaries, General, to Account 1100, Salaries, Hiring Hall, is necessary to pay for the anticipated Hiring Hall salaries expense throughout the remainder of the current fiscal year. A higher usage of Hiring Hall employees is anticipated over the next six weeks due to ongoing projects, such as converting restrooms for ADA compliance, replacing aging gazebos in picnic areas to ensure that they do not become hazardous, adding sewer lines, and rebuilding the Echo Park Bridge, all of which are handled by the Department. Due to existing vacant positions, salary savings are available in the Salaries, General account for use towards this shortfall in the Hiring Hall account. The fund transfer needed is as follows:

<u>From</u>	<u>To</u>	<u>Amount</u>
Account 1010	Account 1100	\$200,000.00

FISCAL IMPACT STATEMENT:

The transfers of ~~\$315,000.00~~ ^{\$365,000.00} within accounts and activity codes are budgetary adjustments to transfer funds to the appropriate accounts and activity codes as well as to cover funding shortfalls in the Hiring Hall account. There is no impact on the Department General Fund and transfers from these accounts will have zero net effect.

This report is prepared by Regina Adams, Chief Management Analyst, Finance Division, Budget and Accounting Section.