

REPORT OF GENERAL MANAGER

APPROVED

NO. 06-288

DATE October 4, 2006

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BOARD OF RECREATION  
and PARK COMMISSIONERS

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SOUTH SEAS HOUSE – RESCISSION OF SUPPLEMENTAL AGREEMENT APPROVED AUGUST 9, 2005, BETWEEN THE CITY AND COMMUNITY PARTNERS FOR THE BENEFIT OF FOUNDATION FOR SUCCESSFUL SOLUTIONS – PROJECT T.E.C.H. NEW SUPPLEMENTAL AGREEMENT TO CONTRACT NO. 3125

J. Combs \_\_\_\_\_  
H. Fujita \_\_\_\_\_  
S. Huntley \_\_\_\_\_  
B. Jensen \_\_\_\_\_

J. Kolb \_\_\_\_\_  
F. Mok \_\_\_\_\_  
\* K. Regan             
M. Shull \_\_\_\_\_

Robert Jensen (for)  
General Manager

Approved           

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board:

1. Rescind Supplemental Agreement to Community Partners for the benefit of Foundation for Successful Solutions – Project T.E.C.H. approved August 9, 2005;
2. Approve an appropriation of \$40,000 for services rendered under the new Supplemental Agreement from MRP Account 301/88/020M;
3. Approve a new Supplemental Agreement to Contract No. 3125 with Community Partners for the benefit of Foundation for Successful Solutions – Project T.E.C.H., to extend the term of the Agreement to December 31, 2006, and add \$40,000 for a new contract maximum of \$140,000;
4. Find that the Department does not have, available in its employ, personnel with sufficient time or the necessary expertise to undertake these specialized professional tasks in a timely manner, and it is more feasible, economical, and in the Department's best interest, to secure these services by contract;
5. Direct the Board Secretary to transmit the proposed Supplemental Agreement to the Mayor in accordance with Executive Directive No. 3, and concurrently to the City Attorney for review and approval as to form; and,

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6. Authorize the Board President and Secretary to execute the Supplemental Agreement upon receipt of necessary approvals.

### SUMMARY:

On June 29, 2004, the Department of Recreation and Parks entered into a contract with Community Partners for the benefit of Foundation for Successful Solutions (FSS) – Project T.E.C.H. for FSS to provide a community technology program. The term was for one (1) year, with an option for additional one year terms (not to exceed three years) and for the amount of \$100,000.

Upon expiration of the initial term of the contract on June 28, 2005, the Board of Recreation and Park Commissioners approved a Supplemental Agreement on August 9, 2005, for an additional two (2) years to continue the program work. Funds were still available from the initial contract to fund the Supplemental Agreement.

The Supplemental Agreement has not been executed to this date and the City desires to change the terms. Therefore, staff recommends rescinding approval of the unexecuted Supplemental Agreement approved on August 9, 2005, and approving a new Supplemental Agreement.

Through the use of the refurbished South Seas House, FSS offers a variety of computer training classes that include, but are not limited to: website production/design, video production, digital storytelling, animation and media literacy. Self expression and creativity are encouraged by FSS instructors to help unify and strengthen the community. Classes are offered throughout the day and are open to community members of all ages and skill levels. Due to the technical nature of the lessons, use of FSS staff was more appropriate than City employees, FSS staff possess knowledge in website production/design, video production, digital storytelling, and animation that City employees currently do not possess.

Per Contract No. 3125, which terminated June 28, 2005, the total amount due to Community Partners - Foundation for Successful Solutions is \$79,905.46. The City continued utilizing FSS services while the first Supplemental Agreement was being processed. Now, the Community desires to continue FSS services at the South Seas House through December 31, 2006. The amount currently due to FSS by the City for services between the dates of June 28, 2005, through the current date is \$36,132.90. The amount in excess of the original pre-approved contract limit of \$100,000 is \$14,657. This new Supplemental Agreement proposes to add \$40,000 to the contract, leaving a balance of \$25,343, to be used through the remainder of the supplemental contract term.

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FISCAL IMPACT STATEMENT:

The execution of this Supplemental Agreement would allow the expenditure of \$40,000, in addition to the previously approved \$100,000, for services received by the community from FSS. The unexpended portion of the \$100,000, plus the original \$40,000, required for the Supplemental Agreement are currently available in MRP Fund 301/88/020M.

Report prepared by: Jason Kitahara, Senior Recreation Director, Operations East - Metro Region