

APPROVED

SEP 20 2006

BOARD OF RECREATION
and PARK COMMISSIONERS

REPORT OF GENERAL MANAGER

NO.06-281

DATE September 20, 2006

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AMENDMENT TO PERSONNEL RESOLUTION NO. 10165 – SECTION 1A (REGULAR POSITIONS), SECTION 1E (SUBSTITUTE POSITIONS), AND SECTION 1G (SPECIAL FUNDED POSITIONS)

J. Combs _____
S. Huntley _____
J. Kolb _____
K. Regan _____

*H. Fujita HP
B. Jensen _____
F. Mok _____
M. Shul _____

[Signature]
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board act to amend Personnel Resolution No. 10165 effective immediately as follows:

Section 1A – Regular Positions:

1. ADD

<u>No.</u>	<u>Code</u>	<u>Classification</u>	<u>MOU</u>
1	1967-2	Senior Park Ranger II	12

2. DELETE

<u>No.</u>	<u>Code</u>	<u>Classification</u>	<u>MOU</u>
1	1967-1	Senior Park Ranger I	12

Section 1E – Substitute Positions:

1. ADD

<u>No.</u>	<u>Code</u>	<u>Classification & Location</u>
1	1429	Applications Programmer - Systems

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2. DELETE

<u>No.</u>	<u>Code</u>	<u>Classification & Location</u>
1	1223-1	Accounting Clerk I - Timekeeping & Payroll
1	3333-2	Building Repairer II - Playground Equipment Installation
1	2446-1	Senior Recreation Director I - Palisades RC

Section 1G – Special Funded Positions:

1. DELETE

<u>No.</u>	<u>Code</u>	<u>Classification/Location/Funding</u>
1	2423-2	Aquatic Facility Manager II - Hansen Swim Lake - Prop A

SUMMARY:

The recommended change to Section 1A (Regular Positions) is the result of a decision by staff of the City Administrative Officer (CAO) with respect to a Pay Grade Request that was submitted in conjunction with our Fiscal Year 06-07 Budget. The decision, which was rendered on August 16, 2006, approved our request that one (1) position of Senior Park Ranger I be upgraded in paygrade to that of Senior Park Ranger II.

The addition to Section 1E (Substitute Positions) of one (1) position of Applications Programmer is needed to map data elements for populating the base tables in a Building Management System being developed in collaboration with the Department of General Services, to write management reports for the expanded use of the Supply Management System, and to provide additional support for the purchase order workflow approval system. The recommended deletion of positions in Section 1E (Substitute Positions) is the result of an analysis by staff designed to further refine the accuracy of budgeting for staff.

The change to Section 1G (Special Funded Positions) follows a commitment by management to ensure that the Aquatic Facility Manager positions in this Section being funded by Proposition A are fully, rather than partially, funded.

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FISCAL IMPACT STATEMENT:

The annual cost of a Senior Park Ranger I position is \$67,218.00. The annual cost of a Senior Park Ranger II position is \$73,097.00. The difference in cost will be paid for through salary savings until the salary for the position can be included in our Fiscal Year 07-08 Budget.

The annual cost of an Applications Programmer position is \$54,309.00. Management has identified one (1) position of Recreation Coordinator that it will hold vacant to generate an annual salary savings of \$49,269.00 which will largely fund the Applications Programmer position. The remainder of the cost of this position will be paid for through salary savings and a request will be submitted to establish this position in our Fiscal Year 07-08 Budget. There will be no effect on the General Fund as a result of the recommended deletion of the three (3) indicated positions from Section 1E (Substitute Positions).

There will be no effect on the General Fund as a result of the recommended deletion of the Aquatic Facility Manager position from Section 1G (Special Funded Positions).

Staff of the City Administrative Officer has reviewed this Board Report.

Prepared by Harold Fujita, Director, Human Resources Division.