

**APPROVED**  
NOV 09 2007

REPORT OF GENERAL MANAGER

NO. 07-264

DATE November 9, 2007

**BOARD OF RECREATION  
AND PARK COMMISSIONERS**

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: APPROVAL OF FISCAL YEAR 2007-2008 GOLF SURCHARGE EXPENDITURE PLAN

*K. Regan	<u>_____</u>	J. Kolb	<u>_____</u>
H. Fujita	<u>_____</u>	F. Mok	<u>_____</u>
S. Huntley	<u>_____</u>	V. Israel	<u>_____</u>
R. Adams	<u>_____</u>	M. Shull	<u>_____</u>

*[Handwritten Signature]*  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board:

1. Authorize the Chief Accounting Employee to establish Sub-Accounts 932 TL and 932 GF for Golf Tee Leveling and Golf Fairway Improvements; and,
2. Authorize the Chief Accounting Employee to transfer funds within the Golf Surcharge Account 932 sub-accounts to fund Golf capital improvements, routine maintenance and repairs, and operational expenses for Fiscal Year 2007-2008, as described in the body of this report.

SUMMARY:

Since the mid-1960s, the Department of Recreation and Parks has had in place a surcharge on golf course green fees. Funds obtained by way of the surcharge are used to renovate and improve existing facilities, construct new facilities at the Department's thirteen golf courses, fund routine maintenance and repairs, and for other operational expenses that are not funded through the City budget process. No funds from the City's Capital Improvement Program or from the City's General Fund are allocated to make improvements to the golf courses. As of June 30, 2007, the total balance of the Golf Surcharge Account was \$16,943,109. The Golf Surcharge Account currently generates approximately \$4.0 million per year.

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The Golf Surcharge Account 321K, Fiscal Year 2007-08 Expenditure Plan is attached. Allocations to certain sub-accounts are required to fund:

1. Capital projects that have had CEQA reviews performed and are at various stages of design, planning, and/or construction;
2. Routine maintenance and repairs utilizing existing staff and/or contract vendors;
3. Materials and supplies (i.e. fertilizer, pesticides, irrigation supplies);
4. Mandated water expenses; and
5. Various golf employee salaries.

Funding from the Golf Surcharge Account is necessary for routine maintenance and repairs, supplies, and golf employee salaries as funds were not appropriated for these expenses in the FY 2007-08 City budget.

The proposed expenditure plan was developed after consultation with the Department's Golf Advisory Committee and other Golf Division operations and maintenance staff.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund since funds will be paid from the Golf Surcharge Account, Fund 302, Department 89. No funds from the City's Capital Improvement Program or from the City's General Fund will be used.

Report prepared by James N. Ward, Golf Manager.

**CITY OF LOS ANGELES  
DEPARTMENT OF RECREATION AND PARKS  
Golf Surcharge Account 321K  
Fiscal Year 2007-08 Expenditure Plan**

**ATTACHMENT**

<b>Account *</b>	<b>Sub-Account Name</b>	<b>Type of Expense</b>	<b>Balance as of 6-30-2007</b>	<b>Amount to Transfer From "Unallocated"</b>	<b>New Sub- Account Balance</b>
932-CP	Cart Paths	Routine Maintenance & Repairs	\$ (16,526)	\$ 116,526	\$ 100,000
932-CS	Rancho Golf Clubhouse Renovation	No Funding Requested for FY 2007-08	\$ 1,600,000	\$ -	\$ 1,600,000
932-CU	Golf Equipment	Routine Maintenance, Repairs & Purchase	\$ 103,027	\$ 46,973	\$ 150,000
932-FA	Metro Region General	Routine Maintenance & Repairs / Materials and Supplies	\$ 27,436	\$ 200,000	\$ 227,436
932-FB	Pacific Region General	Routine Maintenance & Repairs / Materials and Supplies	\$ 5,687	\$ 200,000	\$ 205,687
932-FC	Valley Region General	Routine Maintenance & Repairs / Materials and Supplies	\$ (7,048)	\$ 350,000	\$ 342,952
932-GG	Griffith Golf Clubhouse Renovation	No Funding Requested for FY 2007-08	\$ 100,000	\$ -	\$ 100,000
932-GI	Golf Course Electronic Irrigation Upgrade	No Funding Requested for FY 2007-08	\$ 564,431	\$ -	\$ 564,431
932-GM	Golf Management	Routine Maintenance & Repairs / Materials and Supplies	\$ 498,127	\$ 201,873	\$ 700,000
932-HI	Hansen Dam Golf Course Irrigation System	Capital Project (CEQA Review Performed, Under Construction)	\$ 6,537,453	\$ 262,547	\$ 6,800,000
932-LC	Landscape Crew	Salaries	\$ (27,909)	\$ 1,027,909	\$ 1,000,000
932-PM	Project Management	No Funding Requested for FY 2007-08	\$ 90,000	\$ -	\$ 90,000
932-RI	Roosevelt Golf Course Irrigation System	No Funding Requested for FY 2007-08	\$ 1,700,000	\$ -	\$ 1,700,000
932-SC	Sepulveda Basin - Golf Parking	Capital Project (CEQA Review Performed, Planning Phase)	\$ -	\$ 400,000	\$ 400,000
932-SU	Service Yard Upgrades	Routine Maintenance & Repairs	\$ 529,223	\$ 70,777	\$ 600,000
932-TT	Tree Trimming	No Funding Requested for FY 2007-08	\$ 300,000	\$ -	\$ 300,000
932-WC	Water Conservation	Mandated Water Expenses	\$ -	\$ 1,000,000	\$ 1,000,000
932-TL	Golf Tee Leveling	Routine Maintenance & Repairs	\$ -	\$ 700,000	\$ 700,000
932-GF	Golf Fairway Improvements	Routine Maintenance & Repairs	\$ -	\$ 300,000	\$ 300,000
932-00	Unallocated		\$ 4,939,207	\$ (4,876,604)	\$ 62,603
<b>Total</b>			<b>\$ 16,943,109</b>	<b>\$ -</b>	<b>\$ 16,943,109</b>

\* Account 321K in FMIS.