

M I N U T E S

BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES

December 11, 2008

The Board of Recreation and Park Commissioners of the City of Los Angeles convened in Special session at EXPO Center at 1:43 p.m. Present were President Barry Sanders, Vice-President Luis Sanchez, Commissioners Maria Casillas and Johnathan Williams. Absent: Commissioner Candy Spelling. Also present was Sr. Assistant City Attorney Mark Brown.

The following Department staff were present:

Regina Adams, Executive Officer
Faith Mok, Chief Accounting Employee
Kevin Regan, Assistant General Manager, Operations West
Vicki Israel, Assistant General Manager, Operations East
Michael Shull, Superintendent, Planning and Development Division

APPROVAL OF THE MINUTES

It was moved by Commissioner Casillas, seconded by Commissioner Williams that the Minutes of November 7, 2008 and November 19, 2008 be approved as submitted. There being no objections, the Motion was unanimously approved.

SPECIAL RECOGNITION

Flora Chang, Director of Systems and Department Captain of the March of Dimes Campaign, introduced a Representative of the March of Dimes who recognized the Department of Recreation and Parks for its contributions to the March of Dimes campaign.

SPECIAL PRESENTATION

Michael Shull introduced the Consultant Team of Mia Lehrer & Associates and PROS Consulting who conducted a PowerPoint Presentation on the Citywide Community Needs Assessment. Following the oral presentation, Ms. Lehrer presented a copy of the draft Citywide Community Needs Assessment to the Board. The Board thanked Ms. Lehrer for the presentation and acknowledged receipt of the draft.

At 3:15 p.m. the Commission recessed its Special Agenda to open the Special Meeting Agenda.

At 3:21 p.m. Commissioner Casillas left the meeting; however, a quorum was still present.

Also at this time the Commission returned to the Special Agenda.

December 11, 2008

GENERAL MANAGER'S REPORTS

08-320

EVERGREEN RECREATION CENTER - CHILDCARE CENTER; (W.O. #E170354F); BRAND PARK - COMMUNITY BUILDING (#2800N) (W.O. #E170935F) - ACCEPTANCE AND RELEASE OF STOP NOTICES ON CONSTRUCTION CONTRACTS

08-321

SYLMAR PARK SWIMMING POOL AND BATHHOUSE IMPROVEMENTS (#1507P) - REALLOCATION OF SUBDIVISION/QUIMBY FEES AND ZONE CHANGE/PARK FEES

08-322

MARSON POCKET PARK (#1244A) (W.O. #1904754), SOUTH BROADWAY POCKET PARK (#1109A) (W.O. #E1904755), - RELEASE OF FUNDS WITHHELD UNDER CONTRACT NOS. 3190 AND 3191 TO MERLE G. THOMSEN DBA THOMSEN LANDSCAPE

08-323

VAN NUYS/SHERMAN OAKS PARK - EAST VALLEY MULTIPURPOSE CENTER (PRJ#1580A) (W.O. #E1700475) - REVIEW OF BIDS AND AWARD OF CONTRACT

08-324

ELYSIAN PARK - RIVERSIDE PARK OUTDOOR DEVELOPMENT - (PHASE I) (#1234A) (W.O. #E1906090) - FINAL PLANS AND CALL FOR BIDS

Michael Shull requested the Board's approval to amend the report to include information on the Deductive Alternate No. 1 which was available to the Department but omitted from the report.

It was moved by Vice-President Sanchez, seconded by Commissioner Williams that Report No. 08-324 be approved as amended. There being no objections, the Motion was unanimously approved.

08-325

6TH AND GLADYS STREET PARK - GIFT AGREEMENT WITH NIKE USA, INC., AND THE LA84 FOUNDATION FOR THE RESURFACING OF AN EXISTING OUTDOOR BASKETBALL COURT

08-326

WATTS SENIOR CITIZEN CENTER - ROSE GARDEN INSTALLATION OF MOSAIC ART BENCH

President Sanders requested the Board's approval of an amendment to the report to approve the installation of the mosaic art bench, subject to the Department's receipt of a sketch of said bench and management's approval thereof, and that it be built in accordance with the sketch.

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It was moved by Vice-President Sanchez, seconded by Commissioner Williams that Report No. 08-326 be approved as amended. There being no objections, the Motion was unanimously approved.

08-327

GRIFFITH PARK CONCESSIONS - CONCESSION AGREEMENTS

08-328

HANSEN DAM GOLF COURSE PROFESSIONAL CONCESSION -
REQUEST FOR PROPOSALS

08-329

HANSEN DAM GOLF COURSE RESTAURANT CONCESSION -
REQUEST FOR PROPOSALS

08-330

RANCHO GOLF COURSE RESTAURANT CONCESSION -
REQUEST FOR PROPOSALS

Robert Morales, Senior Management Analyst II, Concessions, requested the Board's approval to amend the report to include in the second paragraph, after the first sentence the following amendment: "On October 1, 1981, Contract 184 was re-awarded as Concession Agreement No. 208."

It was moved by Vice-President Sanchez, seconded by Commissioner Williams that Report No. 08-330 be approved as amended. There being no objections, the Motion was unanimously approved.

08-331

WOODLEY LAKES GOLF COURSE PROFESSIONAL CONCESSION -
REQUEST FOR PROPOSALS

08-332

GRIFFITH PARK - TRANSFER OF FUNDS FOR CONSTRUCTION
IMPROVEMENTS TO VISTA DEL VALLE AND MOUNT
HOLLYWOOD DRIVE

08-333

TRANSFER OF APPROPRIAION WITHIN FUND 302 IN THE
DEPARTMENT OF RECREATION AND PARKS FOR
BUDGETARY ADJUSTMENT

08-334

APPROPRIAION FROM UNRESERVED AND UNDESIGNATED
FUND BALANCE IN FUND 302 TO VARIOUS ACCOUNTS
IN THE DEPARTMENT OF RECRATION AND PARKS

08-335

TREGNAN GOLF ACADEMY - AMENDMENT TO THE
SUPPLEMENTAL AGREEMENT TO LETTER OF AGREEMENT
NO. E826 WITH PAULA OLSEN TO EXTEND THE TERM
AND INCREASE THE AMOUNT FOR PROFESSIONAL
GOLF INSTRUCTION SERVICES

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08-336

VARIOUS DONATIONS TO OPERATIONS WEST - GOLF DIVISION

08-337

OPERATIONS EAST - EXPO CENTER - DONATION FROM THE FRIENDS OF EXPO CENTER

08-338

VARIOUS DONATIONS OPERATIONS EAST - EXPO CENTER

08-339

VARIOUS DONATIONS TO OPERATIONS EAST - GRIFFITH-METRO REGION

08-340

VARIOUS DONATIONS TO OPERATIONS EAST - PACIFIC REGION

08-341

VARIOUS COMMUNICATIONS

The above items were each separately described and presented to the Board by the Department staff, and the Board further discussed the items in detail. Public comment was invited on all items of the agenda. Comments were presented by a member of the public on item No. 08-324.

It was moved by Commissioner Williams, seconded by Vice-President Sanchez, that the General Manager's Reports, with the amendments as noted be approved, and that the Resolutions recommended in the reports be thereby approved. There being no objections, the Motion was unanimously approved.

UNFINISHED BUSINESS

08-314

LAFAYETTE PARK - AGREEMENT WITH ROB DYRDEK/DC SHOES SKATE PLAZA FOUNDATION, INC., AND DC SHOES, INC., FOR THE CONSTRUCTION AND DONATION OF SKATE PLAZA IMPROVEMENTS

It was moved by Commissioner Williams, seconded by Vice-President Sanchez, that the report be approved. There being no objections, the Motion was unanimously approved.

COMMISSION TASK FORCES

Commission Task Force on Concession (Commissioners Spelling and Williams)

Commission Task Force on Facility Repair and Maintenance (Commissioners Casillas and Sanchez)

December 11, 2008

No reports.

GENERAL MANAGER'S ORAL REPORT

Ms. Regina Adams, Executive Officer, reported on Department activities.

FUTURE AGENDA ITEMS

The following items have been requested by the Commissioners:

- A Report on a Work Plan Towards a Strategic Plan Involving a Calendar Timeline and Budget
- Report on Department Procedure for a Bond to be on an Election Ballot
- Report on Increasing the Effectiveness of the Pershing Square Garage

PUBLIC COMMENTS

The public was allowed to comment. Comments were presented by one member of the public.

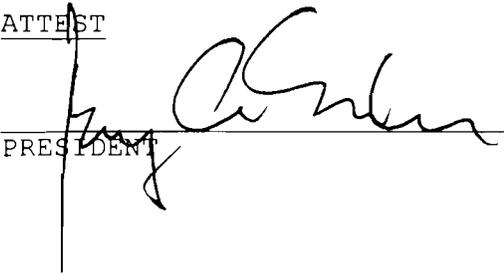
NEXT MEETING

The next regularly scheduled meeting of the Board of Recreation and Park Commissioners to be held on Wednesday, January 7, 2009 at 9:30 a.m., at the EXPO Center (Formerly Known As L.A. Swim Stadium), Community Hall Room, 3980 S. Menlo Avenue, Los Angeles, CA 90037.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 4:08 p.m.

ATTEST



PRESIDENT



EXECUTIVE ASSISTANT