

APPROVED
JAN 23 2008

REPORT OF GENERAL MANAGER

BOARD OF RECREATION
and PARK COMMISSIONERS

NO. 08-16

DATE January 23, 2008

C.D. 14

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: LANARK RECREATION CENTER – REFURBISHMENT OF FOUR BALL FIELDS AND IRRIGATION SYSTEM (W.O. #E170475F) – FINAL ACCEPTANCE AND EXPEDITED RETENTION RELEASE

R. Adams	_____	J. Kolb	_____
H. Fujita	_____	F. Mok	_____
S. Huntley	_____	K. Regan	_____
V. Israel	_____	*M. Shull	<u>Conf. M.S.</u>



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve the final acceptance of work performed under Contract No. 3187 as outlined in the body of this report;
2. Authorize the Department's Chief Accounting Employee to release all retention monies held under Contract No. 3187 to Thomsen Landscape, upon acceptance by the Board; and,
3. Authorize the Board Secretary to furnish Thomsen Landscape with a letter of completion.

SUMMARY:

The construction contract for the Lanark Recreation Center – Refurbishment of Four Ball Fields and Irrigation System (W.O. #E170475F) project was awarded to Thomsen Landscape, on June 7, 2006 (Board Report No. 06-140), in the amount of \$583,900. The project, which is located at 21816 Lanark Street, Canoga Park, CA 91304, was completed on March 22, 2007. Plans called for refurbishment of four existing ball fields including leveling and re-grading of infield and outfield areas, replacing of the irrigation system at the sport field; installing a new turf area with soil preparation, new fencing and walkways, new bleachers on concrete pads, new drinking fountain, signage, landscaping and trees, and replacing abandoned existing pool clarifier in the outfield.

REPORT OF GENERAL MANAGER

PG. 2 NO. 08-16

The Bureau of Engineering's (BOE) Construction Management Division completed the construction management of the project under the Proposition K Program. The facility was opened to the public on March 22, 2007.

It should be noted that due to an oversight with the guarantee and warranty documentation, the project was not submitted for final acceptance at the time of completion in March, 2007. This was not the fault of the contractor, but City staff who was unaware of the incorrect processing of the closeout documentation; therefore, it is requested that retention be released as soon as possible to the contractor. Thomsen Landscape has completed many projects two to three months ahead of the schedule, including this one, with good quality of work; therefore, it is unfair to retain retention any longer.

BOE has informed the Department that this project was completed with six (6) change orders issued in the amount of \$31,055 or 5.3% of the base contract. The final contract amount including the change orders is \$614,955. It should be noted that two (2) of the change orders were credited to the Department, in the total amount of \$1,917 for Department staff completing the soil preparation and irrigation work near the pool project, and other minor work. BOE has consulted with the Office of Contract Compliance concerning the status of the labor compliance requirements and Affirmative Action requirements on the project. There are no outstanding wage violations and Thomsen Landscape is in compliance.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department as this facility is already in the Department's operating budget.

This report was prepared by Somsak Poolperm, Recreational and Cultural Facilities Program, and Richard Chang, Construction Management Division and was reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program; Bradley M. Smith, Chief Deputy City Engineer, Bureau of Engineering; and Michael A. Shull, Superintendent, Planning and Development, Department of Recreation and Parks