

APPROVED

JUL 23 2008

REPORT OF GENERAL MANAGER

NO. 08-210

DATE July 23, 2008

BOARD OF RECREATION
and PARK COMMISSIONERS

C.D. 11

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: CRESTWOOD HILLS PARK – FACILITY ENHANCEMENTS (W.O. #E170322F)
- FINAL ACCEPTANCE

R. Adams	_____	J. Kolb	_____
H. Fujita	_____	F. Mok	_____
S. Huntley	_____	K. Regan	_____
V. Israel	_____	*M. Shull	<u>MA</u>


General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve the final acceptance of work performed under the Memorandum of Understanding (MOU), as amended on January 9, 2008, between the Department of Recreation and Parks (RAP), the Department of Public Works, Bureau of Engineering (BOE) and the Department of General Services (GSD) as outlined in the body of this report; and,
2. Authorize the Board Secretary to furnish GSD with a letter of completion for the subject project.

SUMMARY:

Under the authority of the Los Angeles Administrative Code Section 22.535(a)(5), the construction of the Crestwood Hills Park – Facility Enhancements project (W.O. #E170322F) was awarded to GSD under a MOU on June 7, 2006 (Board Report No. 06-144), in the amount of \$431,562. The project is located at 1000 Hanley Avenue, Los Angeles, California, and was completed on February 28, 2008. The project scope consisted of construction of new and expanded restrooms to comply with American with Disabilities Act (ADA) requirements; renovation and reconstruction of the park office; replacement of an existing, inoperable, sliding wall with a new fixed wall; addition of approximately 100 square feet of new lobby area; replacement of non-structural walls with additional windows; a new handicapped access ramp from the parking area to the recreation center building; skylights; and termite damage repairs.

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On January 9, 2008, the Board amended the MOU between RAP, BOE, and GSD increasing the MOU amount by \$180,000, from \$431,562 to \$611,562. The increased amount will be used for kitchen and storage room remodeling and new hard wood flooring in the community room (Phase II of the project). In April 2008, it was decided a new Engineering Work Order would be opened to address Phase II of the project, therefore, it was decided by staff to have the Board accept the present construction work as Phase I.

The BOE's Construction Management Division provided the construction management services for the project. BOE has advised the Department that GSD has completed the construction of this project and that the quality of the work is excellent. Some of the construction work was completed by City employees and other work by subcontractors under the supervision of GSD staff.

The BOE has informed RAP that there are no contract compliance or labor issues with the work done under the amended MOU.

The BOE has also informed the Department that this project's final contract amount, with no change orders, is \$431,562.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund. The costs for operations of the facility are already included in the Department's Fiscal Year 2008-09 operating budget.

This report was prepared by William Tseng, Project Manager, Bureau of Engineering. Reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program, Bureau of Engineering; Deborah Weintraub, Acting Chief Deputy City Engineer, Bureau of Engineering; and Michael A. Shull, Superintendent, Planning and Development, Department of Recreation and Parks.