

APPROVED
JUN 04 2008

REPORT OF GENERAL MANAGER

NO. 08-147

DATE June 4, 2008

BOARD OF RECREATION
and PARK COMMISSIONERS

C.D. 14

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: HOLLENBECK PARK BRIDGE – REPAIR AND REPLACEMENT OF EXISTING TIMBER DECK AND RAILINGS AND MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF RECREATION AND PARKS AND THE DEPARTMENT OF GENERAL SERVICES

R. Adams	_____	J. Kolb	_____
V. Israel	_____	F. Mok	_____
H. Fujita	_____	K. Regan	_____
S. Huntley	_____	*M. Shull	_____

mu for MS

[Signature]
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve a proposed Memorandum of Understanding (MOU), substantially in the form on file in the Board Office, between the Department of Recreation and Parks (RAP) and the Department of General Services (GSD), to provide for repair and restoration services for the Hollenbeck Park Bridge – Repair and Restoration Project, subject to the approval of the City Attorney as to form;
2. Authorize the Department’s Chief Accounting Employee, subject to City Council and Mayor approval, to request the City Administrative Office (CAO) to include in the CAO report to the City Council a transfer of the following appropriation in the amount of \$450,000 for the Hollenbeck Park Bridge – Repair and Restoration Project;

From:

<u>FUNDING SOURCE</u>	<u>FUND/DEPARTMENT/ ACCOUNT NO.</u>	<u>APPROPRIATION AMOUNT</u>
Capital Improvement Expenditure Fund	100/54/W511	\$450,000

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To:

GSD Account, and from there to the appropriate GSD accounts in Fund 100, Department 40, as follows:

1014 – Construction Salaries	\$ 50,000
1101 – Hiring Hall Salaries	\$100,000
1121 – Hiring Hall Fringe Benefits	\$ 35,000
3180 – Construction Materials and Supplies	<u>\$265,000</u>
TOTAL	\$450,000

and transfer cash to GSD on an as-needed basis, upon review and approval of expenditure reports submitted by GSD and approval of these reports by RAP;

3. Direct the Board Secretary to transmit forthwith the MOU to the City Attorney for review and approval as to form; and,
4. Authorize the General Manager to execute the proposed MOU, subsequent to approval of the City Attorney as to form.

SUMMARY:

The current timber bridge located in the Hollenbeck Park has been closed to the public for more than five years and in need of repair and replacement. The subject bridge had been used for pedestrian crossing as well as recreational activities surrounding the lake. The bridge structures consist of combination of short spans and a steep arch deck in the main span.

The proposed Hollenbeck Park Bridge project scope consists of the removal and replacement of timber decks, stringers and railings to conform to new standards of structural integrity and railing dimensions to address safety concerns. GSD estimates that the total project cost will be \$450,000.

Staff recommends awarding this project to GSD in lieu of conducting a competitive construction bid process pursuant to Los Angeles Administrative Code Section 22.535(5). The option to award construction of the project to GSD is the best alternative in order to complete the project in a timely manner. GSD has successfully completed various other Recreation and Parks projects.

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Pending Commission approval, total funding for this project will be allocated to the following:

<u>Funding Source</u>	<u>Fund No./Department No./ Account No.</u>	<u>Appropriation Amount</u>
Capital Improvement Expenditure Fund	100/54/W511	\$450,000

The above listed Capital Improvement Expenditure Fund funds needed to complete construction will be appropriated to GSD upon approval of the City Council and Mayor.

Staff has determined that the project will involve the demolition, removal and replacement of the existing structural decks and members that are in failure with new wood and/or comparable strength composite members at the same site for the same purpose. Therefore, the project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1 (11) and Class 2(1) of the City CEQA Guidelines.

Council District Fourteen and Metro Region staff support the recommendations set forth in this report.

FISCAL IMPACT STATEMENT:

Adequate funds for the proposed construction project are available in the Capital Improvement Expenditure Fund; therefore, no fiscal impact to the Department's General Fund is anticipated. The assessment of the future operation and maintenance costs has yet to be determined.

Prepared by John Joe, Civil Engineer, Planning and Development.