

APPROVED
JUN 18 2008

REPORT OF GENERAL MANAGER

NO. 08-173

DATE June 18, 2008

**BOARD OF RECREATION
and PARK COMMISSIONERS**

C.D. 8

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VAN NESS RECREATION CENTER - FIELD IMPROVEMENTS
(W.O. #E170277F) - MEMORANDUM OF UNDERSTANDING BETWEEN THE
DEPARTMENT OF RECREATION AND PARKS, THE BUREAU OF
ENGINEERING, AND THE DEPARTMENT OF GENERAL SERVICES

R. Adams	_____	J. Kolb	_____
H. Fujita	_____	F. Mok	_____
S. Huntley	_____	K. Regan	_____
V. Israel	_____	*M. Shull	<u>Ch. for MS</u>

[Signature]
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve a Memorandum of Understanding (MOU), substantially in the form on file in the Board Office, between the Department of Recreation and Parks (RAP), the Bureau of Engineering (BOE), and the Department of General Services (GSD) for the construction of the Van Ness Recreation Center – Field Improvements (W.O. #E170277F) project, subject to the approval of the City Attorney as to form;
2. Authorize the Department’s Chief Accounting Employee, subject to City Council and Mayor approval, to request the City Administrative Office (CAO) to include in the CAO report to the City Council to approve the transfer of the following appropriations, in the amount of \$500,000, for the construction of the Van Ness Recreation Center – Field Improvements (W.O. #E170277F) project;

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From:

<u>Funding Sources</u>	<u>Fund No./ Department No./Account No.</u>	<u>Encumbrance Amount</u>
Proposition K YR10	43K/10/A586	\$ 50,000
Proposition K YR 11	43K/10/C586	\$150,000
Sites and Facilities	209/88/A208	<u>\$300,000</u>
TOTAL		\$500,000

To:

GSD Account and from there to the appropriate GSD Account Fund 100, Department 40, as follows:

1014 – Construction Salaries	\$100,000
1101 – Construction Salaries Hiring Hall:	\$ 50,000
1121 – Hiring Hall Fringe Benefits:	\$ 15,000
3180 – Construction Materials and Supplies:	<u>\$335,000</u>
TOTAL	\$500,000

and transfer cash to GSD on an as-needed basis, upon review and approval of expenditure reports submitted by GSD and approval of these reports by the Bureau of Engineering Project Manager;

3. Direct the Board Secretary to transmit the MOU to the City Attorney for review and approval as to form; and,
4. Authorize the Department’s General Manager, or designee, to execute the proposed MOU, subject to approval as to form by the City Attorney.

SUMMARY:

The Van Ness Recreation Center –Improvements (W.O. #E170277F) project is located at 5720 2nd Avenue, Los Angeles, CA 90043. The scope of work consists of a portion of the overall Proposition K specified project description, which is as follows: upgrades to the athletic fields, swimming pools, children’s play area, and irrigation. Specifically, the project will construct the athletic fields upgrades portion of the specified line item. The actual scope of the work under the proposed MOU will consist of the improvement of three baseball fields, a new batting cage with a pitching machine,

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a new field storage area fence, a new walking track, and a new water drinking fountain. Additional improvements covered under this MOU include construction of new bleachers, concrete aprons adjacent to the athletic field fences for seating areas for spectators, and the repair of existing park boundary fence.

The project is funded by Proposition K funds required to be obligated prior to the end of this Fiscal Year 07-08. If this year's Proposition K funds are not encumbered by June 30, 2008, they will no longer be available for any purpose and the overall funding of Proposition K (\$750,000,000) will be reduced by the corresponding amount. Staff recommends that awarding this project to GSD in lieu of conducting a competitive construction bid process is the best option for awarding this project in a timely fashion. At its meeting on May 29, 2008, the L.A. for Kids Steering Committee approved this proposal. Therefore, staff requests that the General Manager of Recreation and Parks be authorized to enter into an MOU for construction of the improvements.

In addition to timeliness, GSD has experience in successfully completing various RAP projects. BOE will provide construction management services for GSD.

Approved project funds are available for the construction work in the following fund and accounts:

<u>FUNDING SOURCES</u>	<u>FUND NO./ DEPARTMENT NO./ ACCOUNT NO.</u>	<u>APPROPRIATION AMOUNT</u>
Proposition K YR 10	43K/10/A586	\$ 50,000
Proposition K YR 11	43K/10/C586	\$ 150,000
Sites and Facilities	209/88/A208	<u>\$ 300,000</u>
TOTAL		\$ 500,000

Staff has determined that the subject project will consist of improvements to the athletic fields and repair the existing park perimeter fencing. Improvements may include, subject to available funding, the following: the provision of a walking track and a new water drinking fountain, construction of new bleachers and concrete aprons. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1, 12) of the City CEQA Guidelines. A Notice of Exemption was filed with the Los Angeles City and County Clerks on June 22, 2006.

Pacific region staff supports the recommendations as set forth in this report.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund at this time; however, future operations and maintenance costs will be assessed upon completion of the project.

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Prepared by Ejike Mbaruguru. Reviewed by Neil L Drucker, Program Manager, Bureau of Engineering, Recreational and Cultural Facilities Program; Deborah Weintraub, Chief Deputy City Engineer, Bureau of Engineering; and Michael A. Shull, Superintendent, Planning and Development Division, Department of Recreation and Parks.