

**APPROVED**

**JUN 18 2008**

REPORT OF GENERAL MANAGER

NO. 08-174

DATE June 18, 2008

**BOARD OF RECREATION  
and PARK COMMISSIONERS**

C.D. Various

**BOARD OF RECREATION AND PARK COMMISSIONERS**

**SUBJECT: REALLOCATION OF UNEXPENDED COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS, SITES AND FACILITIES FUNDS AND RECREATION AND PARKS SPECIAL FUND - ADA SELF-EVALUATION AND TRANSITION PLAN FUNDS FROM STONER RECREATION CENTER - AMERICANS WITH DISABILITIES ACT (ADA) PHASE 2 (#1015N) (W.O. #E1903909F); AND MASON PARK AND RECREATION CENTER - AMERICANS WITH DISABILITIES ACT PHASE 2 (#1010M) (W.O. #E1903919F); AND COSTELLO YOUTH / SENIOR CENTER - AMERICANS WITH DISABILITIES ACT PHASE 2 (#1020D)(W.O. #E1903924F); TO HUBERT HUMPHREY POOL AND RECREATION CENTER - AMERICANS WITH DISABILITIES ACT PHASE 2 (#1010K) (W.O. #1903920F)**

R. Adams	_____	J. Kolb	_____
V. Israel	_____	F. Mok	_____
H. Fujita	_____	K. Regan	_____
S. Huntley	_____	M. Shull	_____

*on fms.*

*[Signature]*  
General Manager

Approved *[Signature]*

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

**RECOMMENDATION:**

1. Direct staff to request that Mayor and Council authorize the Department of General Services (GSD) to:
  - A. Retain the unexpended Community Development Block Grant (CDBG) funds in the amount of \$11,629.44 from the Costello Youth / Senior Center Americans with Disabilities Act (ADA) project and reallocate to the Hubert Humphrey Pool and Recreation Center ADA project as follows:

**FROM:**

Fund No. 424 Department 22, GSD Account in the amount of \$11,629.44

REPORT OF GENERAL MANAGER

PG. 2 NO. 08-174

TO:

GSD Fund No. 100, Department No. 40 as follows:

1014 - Construction Salaries:	\$ 4,652.22
3180 - Construction Materials and Supplies:	<u>\$ 6,977.22</u>
TOTAL	\$ 11,629.44

- B. Retain the unexpended Fiscal Year 2002-2003 Sites and Facilities (S&F) funds, in the amount of \$11,988.84, allocated to the Stoner Recreation Center ADA project, and reallocate to the Hubert Humphrey Pool and Recreation Center ADA project as follows:

FROM:

Fund No. 209, Department No. 88, GSD No. Account in the amount of \$11,988.84

TO:

GSD Fund No. 100, Department No. 40 as follows:

1014 - Construction Salaries:	\$ 4,796.42
3180 - Construction Materials and Supplies:	<u>\$ 7,192.42</u>
TOTAL	\$ 11,988.84

- C. Reallocate the unexpended Recreation and Parks (RAP) Special Fund -ADA Self - Evaluation and Transition Plan funds, Fund No. 302, Department No. 89, GSD Account, in a total amount of \$42,692.99 from the Mason Park and Recreation Center (\$6,138.99), Costello Youth / Senior Center (~~\$10,800~~), and Stoner Recreation Center (\$19,754) ADA project to the Hubert Humphrey Pool and Recreation Center ADA project as follows: \$16,800

Mason Park and Recreation Center ADA Project:

FROM:

RAP Special Fund - ADA Self - Evaluation and Transition Plan Fund No. 302, Department No. 89, GSD Account in the amount of \$6,138.99

REPORT OF GENERAL MANAGER

08-174

PG. 3

NO. \_\_\_\_\_

TO:

GSD Fund No. 100 Department No. 40 as follows:

1101 - Hiring Hall Salaries:	\$ 1,165.49
3180 - Construction Materials and Supplies:	<u>\$ 4,973.50</u>
TOTAL	\$ 6,138.99

Costello Youth / Senior Center ADA Project:

FROM:

RAP Special Fund - ADA Self - Evaluation and Transition Plan Fund No. 302,  
Department No. 89, GSD Account in the amount of \$16,800

TO:

GSD Fund No. 100, Department No. 40 as follows:

1014 - Construction Salaries:	\$ 4,302
1101 - Hiring Hall Salaries:	\$ 6,048
1121 - Fringe Benefits:	\$ 2,298
3180 - Construction Materials and Supplies:	<u>\$ 4,152</u>
TOTAL	\$ 16,800

Stoner Recreation Center ADA Project:

FROM:

RAP Special Fund - ADA Self - Evaluation and Transition Plan Fund 302,  
Department No. 89, GSD Account in the amount of \$19,754

TO:

GSD Fund No.100 Department No. 40 as follows:

1014 - Construction Salaries:	\$ 4,741
1101 - Hiring Hall Salaries:	\$ 7,111
1121 - Fringe Benefits:	\$ 2,702
3180 - Construction Materials and Supplies:	<u>\$ 5,200</u>
TOTAL	\$ 19,754

## REPORT OF GENERAL MANAGER

PG. 4            NO. 08-174

2. Direct staff to prepare and submit to the Community Development Department (CDD), for their approval, a Substantial Amendment to move CDBG surplus funds in the amount of \$11,629.44 from Costello Youth / Senior Center ADA to Hubert Humphrey Pool and Recreation Center ADA project; and to prepare Project Eligibility Proposal (PEP) in the amount of \$11,629.44 for Hubert Humphrey Pool and Recreation Center ADA project;
3. Direct staff to request Council/Mayor approval to reallocate \$66,311.27 in surplus funds from the Mason Park and Recreation Center, Costello Youth / Senior Center, and Stoner Recreation Center ADA projects to the Hubert Humphrey Pool and Recreation Center ADA project; and,
4. Authorize the General Manager, or his designee, to make technical corrections, as necessary to the transactions included in this report.

### SUMMARY:

On July 17, 2006, the construction project for the ADA park improvements at Hubert Humphrey Pool and Recreation Center (Hubert Humphrey) - ADA Phase 2 (#1010K) (W.O. #E1903920) was awarded to GSD in the amount of \$403,200, which has already been appropriated to GSD.

On September 10, 2007, the construction of the Hubert Humphrey ADA project was started. The scope of work for this ADA project includes: concrete paths of travel to various park amenities; restroom improvements at the pool building and the recreation center; incorporation of an ADA compliant pool lift, and replacement of drinking fountains with ADA compliant models. This project is presently under construction and it is under-funded. At the start of construction, RAP staff requested a change in the construction material of the new partition walls of the pool building, as well as the type of the ADA pool lift, which would result in increased project cost. Due to the tight construction schedule, the need to accommodate the year-round pool schedule, and the request of Council District 7 to expedite the project, the construction started without an encumbrance to cover the additional costs, estimated to be \$66,000.

Upon completion of the Mason Park and Recreation Center, Costello Youth / Senior Center, and Stoner Recreation Center ADA projects, there was a surplus in CDBG, Sites and Facilities Fund and the RAP Special Fund - ADA Self – Evaluation and Transition Plan Funds, totaling \$66,311.27. Staff recommends that these funds be retained by GSD and reallocated, as outlined in the table below, to cover the funding gap to complete the Hubert Humphrey ADA project.

REPORT OF GENERAL MANAGER

PG. 5 NO. 08-174

Project Name	Funds Encumbered to GSD				(E) =
	Quimby (A) 302/89	CDBG (B) 424/22	S&F (C) Yr 02-03 209/88	ADA Self-Evaluation & Transition Plan Funds (D) 302/89	(A)+(B)+(C)+(D) Initial Appropriation to GSD
Hubert Humphrey Pool and Recreation Center ADA	\$40,000	\$220,000	\$0	\$143,200	\$403,200

Surplus Funds Proposed for the Hubert Humphrey ADA Project					
Costello Park and Youth/Senior Center ADA	\$0	\$11,629.44	\$0	\$16,800	\$28,429.44
Stoner Park and Recreation Center ADA	\$0	\$0	\$11,988.84	\$19,754	\$31,742.84
Mason Park and Recreation Center ADA	\$0	\$0	\$0	\$6,138.99	\$6,138.99
Total Surplus Funds	\$0	\$11,629.44	\$11,988.84	\$42,692.99	\$66,311.27
Total Proposed Allocation	\$40,000	\$231,629.44	\$11,988.84	\$185,892.99	\$469,511.27

Upon approval of this recommendation by the Board, staff will request that Mayor and Council authorize GSD to retain and use the surplus funds of \$66,311.27 for the Hubert Humphrey ADA project, presently under construction.

This report was prepared by Ada Fernandez-De La Rosa, Project Manager, BOE Architectural Division. Reviewed by Mahmood Karimzadeh, Program Manager, BOE Architectural Division; Michael Kantor, Acting Deputy City Engineer; Neil Drucker, Program Manager, Recreational and Cultural Facilities Program; Deborah Weintraub, Chief Deputy City Engineer, Bureau of Engineering; and by Michael A. Shull, Superintendent, Planning and Development Division, Department of Recreation and Parks.