

APPROVED

JUN 18 2008

REPORT OF GENERAL MANAGER

NO. 08-187

DATE June 18, 2008

**BOARD OF RECREATION
and PARK COMMISSIONERS**

C.D. All

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: FISCAL YEAR 2008-09 PERSONNEL RESOLUTION

R. Adams
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V. Israel

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F. Mok
K. Regan
M. Shull

Ray Adams
General Manager

Approved

Disapproved

Withdrawn

RECOMMENDATION:

That the Board:

1. Adopt the Fiscal Year 2008-09 Personnel Resolution, on file in the Board Office, effective July 1, 2008; and,
2. Authorize the release of substitute positions for Fiscal Year 2008-09 as listed in the Fiscal Year 2008-09 Personnel Resolution.

SUMMARY:

The Board of Recreation and Park Commissioners establishes the Department's employment authority on an annual basis through the Personnel Resolution.

The Fiscal Year (FY) 2008-09 Personnel Resolution authorizes 2,038 regular positions, five Commissioner positions, 46 substitute positions, 124 special funded (grants and other funding sources) positions, and 48 in-lieu positions. In addition, it authorizes 55 positions subject to renewal on an annual basis ("One-time Positions"). Finally, it authorizes 30 classifications (some at multiple pay grades or salary rates) that may be used to employ as-needed employees, and 23 classifications (some at multiple pay grades or salary rates) that may be used to retain hiring hall craft employees.

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A comparison between positions that were authorized at the outset of FY 2007-08 and those positions that will be authorized for FY 2008-09 is as follows:

| | <u>FY 2007-08</u> | <u>FY 2008-09</u> | <u>Difference</u> |
|----------------|-------------------|-------------------|-------------------|
| Regular | 2,117 | 2,038 | -79 |
| Commissioner | 5 | 5 | no change |
| One-time | 41 | 55 | +14 |
| Substitute | 56 | 46 | -10 |
| Special Funded | 126 | 124 | -2 |
| In-lieu | 46 | 48 | +2 |

Changes being incorporated in the regular positions include the deletion of 80 positions and the addition of one (1) position for a net loss of 79 positions. The detail on these positions is as follows:

REGULAR POSITIONS

DELETE

| <u>No.</u> | <u>Classification</u> | <u>Program/Service</u> |
|------------|-------------------------------------|------------------------|
| 4 | Building Repairer I | Maintenance |
| 1 | Carpenter | Maintenance |
| 1 | Cement Finisher | Maintenance |
| 1 | Clerk Typist | Administrative Support |
| 2 | Custodian | Maintenance |
| 1 | Equipment Operator | Maintenance |
| 1 | Floor Finisher II | Maintenance |
| 29 | Gardener Caretaker | Maintenance |
| 1 | Heavy Duty Truck Operator | Maintenance |
| 5 | Light Equipment Operator | Maintenance |
| 8 | Maintenance and Construction Helper | Maintenance |
| 1 | Maintenance Laborer | Maintenance |
| 1 | Mechanical Helper | Maintenance |
| 2 | Mechanical Repairer I | Maintenance |
| 1 | Principal Clerk | Administrative Support |
| 6 | Recreation Coordinator | Skate Parks |
| 1 | Secretary | Administrative Support |
| 10 | Senior Gardener | Maintenance |
| 1 | Senior Management Analyst I | Administrative Support |
| 2 | Truck Operator | Maintenance |
| 1 | Water Utility Worker | Maintenance |

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ADD

| <u>No.</u> | <u>Classification</u> | <u>Program/Service</u> |
|------------|--|------------------------|
| 1 | Playground & Equipment Repair Supervisor | Maintenance |

The detail on the 55 positions established in authority subject to renewal on an annual basis is as follows:

ONE-TIME POSITIONS

| <u>No.</u> | <u>Classification</u> | <u>Program/Service</u> |
|------------|--------------------------------------|---|
| 2 | Accountant II | (1) Grant Administration and Support (1) Prop 12 and 40 Administration |
| 1 | Chief Park Ranger | Park Ranger Supplemental Deployment |
| 1 | City Planning Associate | Quimby Program |
| 1 | Emergency Preparedness Coordinator I | Park Ranger Supplemental Deployment |
| 14 | Gardener Caretaker | (4) Landscape Mtce of 73 Pkg Lots (7) Facility and Landscape Services (2) MacArthur Park Mtce (1) New and Expanded Facilities (Porter Bill Lease) |
| 1 | Irrigation Specialist | Facility and Landscape Services |
| 1 | Management Analyst II | Prop 12 and 40 Administration |
| 17 | Park Ranger | Park Ranger Supplemental Deployment |
| 1 | Project Assistant | Park Ranger Supplemental Deployment |
| 6 | Recreation Coordinator | (2) Facility and Landscape Services (2) MacArthur Park Recreation (2) New and Expanded Facilities (South LA Sports Activity Center) |
| 3 | Recreation Facility Director | (2) Facility and Landscape Services (1) New and Expanded Facilities (Harbor Gateway Teen Center) |
| 1 | Senior Accountant | Grant Administration and Support |
| 1 | Senior Clerk Typist | Park Ranger Supplemental Deployment |
| 4 | Senior Gardener | (2) Facility and Landscape Services (2) Landscape Mtce of 73 Pkg Lots |
| 1 | Senior Recreation Director I | New and Expanded Facilities (South LA Sports Activity Center) |

This report has been reviewed by staff of the City Administrative Office.

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FISCAL IMPACT STATEMENT:

Approval of this Board Report will not have a fiscal impact on the Department's General Fund inasmuch as the staffing authority contained in the FY 2008-09 Personnel Resolution is limited by the amount of money available on the records of the City Controller for the payment of salaries and wages in the Department.

This report was prepared by Harold T. Fujita, Director of Human Resources.