

APPROVED
MAY 21 2008

REPORT OF GENERAL MANAGER

NO. 08-134

DATE May 21, 2008

BOARD OF RECREATION
and PARK COMMISSIONERS

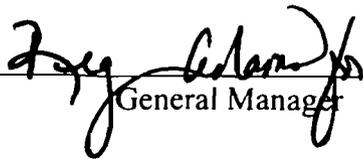
C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: BANNING PARK – IMPROVEMENTS OF ATHLETIC FIELDS, RECREATION CENTER AND WALKING PATHS (W.O. #E170364F) - MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF RECREATION AND PARKS, THE BUREAU OF ENGINEERING, AND THE DEPARTMENT OF GENERAL SERVICES

R. Adams _____
H. Fujita _____
S. Huntley _____
V. Israel _____

J. Kolb _____
F. Mok _____
K. Regan _____
*M. Shull for



General Manager

Approved

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve a Memorandum of Understanding (MOU), substantially in the form on file in the Board Office, between the Department of Recreation and Parks (RAP), the Bureau of Engineering (BOE), and the Department of General Services (GSD) for the construction of the Banning Park - Improvements of Athletic Fields, Recreation Center and Walking Paths project (W.O. #E170364F), subject to the approval of the City Attorney as to form;
2. Authorize the Department's Chief Accounting Employee, subject to City Council and Mayor approval, to request the City Administrative Office (CAO) to include in the CAO report to the City Council that a transfer of the following appropriations, in the amount of \$330,000, be approved for the construction of the Banning Park – Improvements to Athletic Fields, Recreation Center and Walking Paths project (W.O. #E170364F). Approved project funds are available for the construction work in the following fund and accounts:

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From:

<u>FUND SOURCES</u>	<u>FUND/DEPT/ACCOUNT NO.</u>	<u>APPROPRIATION AMOUNT</u>
Proposition K YR10 (2006/07)	43K/10/A573	\$130,000
Proposition K YR 11 (2007/08)	43K/10/C573	<u>\$200,000</u>
TOTAL		<u>\$330,000</u>

To:

GSD Account and from there to the appropriate GSD Account Fund 100, Department 40 as follows:

1101 – Construction Salaries Hiring Hall:	\$132,000
1121 – Hiring Hall Fringe Benefits:	\$ 33,000
3180 – Construction Materials and Supplies:	<u>\$165,000</u>
TOTAL	<u>\$330,000</u>

and transfer cash to GSD on an as-needed basis, upon review and approval of expenditure reports submitted by GSD and approval of these reports by the Bureau of Engineering Project Manager;

3. Direct the Board Secretary to transmit forthwith the MOU to the City Attorney for review and approval as to form; and
4. Authorize the Department’s General Manager, or designee, to execute the proposed MOU, subject to approval as to form by the City Attorney.

SUMMARY:

The Banning Park – Improvements to Athletic Fields, Recreation Center and Walking Paths project (W.O. #E170364F) is located at 1331 Eubank Avenue, Wilmington, CA 90744. The project scope may include, subject to available funding, the following: upgrade restrooms to comply with the requirements of the Americans with Disabilities Act (ADA); replace doors; paint the exterior of the building; provide new air conditioning units; replace wood floors; re-grade the existing baseball field; replace the irrigation system; provide new sod; replace existing bleachers; repair and/or replace an existing 20 foot long pedestrian bridge to safe condition; and resurface all existing walking paths in the park.

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The project is funded by Proposition K funds, which are required to be obligated prior to the end of the current fiscal year. If this year's Proposition K funds are not encumbered by June 30, 2008, they will no longer be available for any purpose and the overall funding of the City's Proposition K funding (\$750,000,000) will be reduced by the corresponding amount.

Staff recommends awarding this project to GSD in lieu of conducting a competitive construction bid process. The project's Proposition K funding has time constraints which would not be met if additional time is allowed to competitively bid the project. The option to award the construction of this project to GSD is the best alternative in order to complete the project in a timely manner and meet the funding deadlines. At its meeting on April 25, 2008, the LA for Kids Steering Committee approved this proposal. In addition, both GSD and BOE have successfully completed various other Recreation and Parks projects. BOE will provide the construction management services for this project to assist the Department in completing this project on time and within budget. Awarding a project to GSD in this manner is authorized by Section 22.535(a)(5) of the Los Angeles Administrative Code.

The project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 11 (3) and Class 31 of the City CEQA Guidelines.

Pacific Region staff supports the recommendations as set forth in this Report.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund at this time. The assessments of the future operations and maintenance cost have yet to be determined.

Prepared by Susan Avila, Project Manager. Reviewed by Neil L Drucker, Program Manager, Bureau of Engineering, Recreational and Cultural Facilities Program; Deborah Weintraub, Chief Deputy City Engineer, Bureau of Engineering; and Michael A. Shull, Superintendent, Planning and Development Division, Department of Recreation and Parks.