

REPORT OF GENERAL MANAGER

NO. 08-278

DATE October 14, 2008

C.D. 02

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VALLEY PLAZA PARK - WHITSETT FIELDS SYNTHETIC TURF SOCCER FIELD (W.O. #E170458F) (#1302S) – REVIEW OF BIDS AND AWARD OF CONTRACT

R. Adams _____
H. Fujita _____
S. Huntley _____
V. Israel _____

J. Kolb _____
F. Mok _____
K. Regan _____
*M. Shull _____

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General Manager

OCT 30 2008

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Find Park West Landscapes, Inc., to be non-responsive to the bid requirements by failing to meet the minimum qualifications set forth in the bid for installation by a synthetic turf contractor and therefore, disqualified;
2. Find Landshapes, with a base bid of \$865,000, to be the lowest responsive and responsible bidder for the Valley Plaza Park - Whitsett Fields Synthetic Turf Soccer Field (W.O. #E170458F) (#1302S) project;
3. Award the contract to Landshapes, in the total contract amount of \$865,000, all according to the plans and specifications;
4. Authorize the Chief Accounting Employee to encumber \$865,000 in available funds in the following fund and account numbers under the awarding authority of this Board Report; and,

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APPROVED FUNDING

<u>FUND SOURCE</u>	<u>FUND NO./ DEPARTMENT NO./ ACCOUNT NO.</u>	<u>AVAILABLE AMOUNT</u>	<u>ENCUMBRANCE AMOUNT</u>
Quimby	302/460K-VA	\$1,407,432.82	\$865,000
TOTAL FUNDING		\$1,407,432.82	\$865,000

5. Direct staff to prepare a contract and authorize the Board President and Secretary to execute the contract subject to approval as to form by the City Attorney.

SUMMARY:

On June 18, 2008, the Board approved final plans and call for bids for the Valley Plaza Park – Whitsett Fields Synthetic Turf Soccer Field (W.O. #E170458F) (#1302S) project, located at 6900 North. Whitsett Ave., Los Angeles, CA 91605 (Board Report No. 08-169). Plans for this project were prepared by the Department of Recreation and Parks using pre-designed standard plans and specifications for the installation of one (1) synthetic turf soccer field at Whitsett Fields. The project scope of work consists of the replacement of an existing natural turf soccer field with a new, synthetic turf system that is to include synthetic turf, site grading, and a sub-base perimeter drainage system. Additionally, the existing irrigation system is to be modified, along with installation of new walkways, fencing, and gates.

On July 29, 2008, seven bids were received for this project. The lowest responsive and responsible bidder is Landshapes, with a bid amount of \$865,000, which is \$335,000 below the City Engineer’s cost estimate of \$1,200,000. The bid amounts received are as follows:

<u>Bidder</u>	<u>Base Bid</u>
Park West Landscape, Inc.	\$ 734,932
Landshapes	\$ 865,000
Pima Corporation	\$ 923,880
Pacific Coast Infrastructure	\$ 998,000
Environmental Construction, Inc.	\$ 1,042,485
Los Angeles Engineering, Inc.	\$ 1,056,688
Pro Grass West, Inc.	\$ 1,072,194

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The determination of the low bidder was defined in the bid documents as the bidder submitting the lowest base bid. Park West Landscapes, Inc., submitted the lowest base bid, as shown above. However, bidders were asked to submit an Installation Contractor Qualification and Experience List to demonstrate evidence of prior experience as required on sheet L-8 of the contract plans and specifications.

The low bidder, Park West Landscapes, Inc., is found to be non-responsive. On Schedule A of its bid documents, Park West Landscape, Inc., did not list a synthetic turf installation contractor, which would then require the prime contractor to self-install the synthetic turf. The bid documents require the synthetic turf contractor to have previously installed 15 similar projects. The 15 projects submitted by Park West Landscape, Inc., to meet this requirement indicated the installation was performed by Park West Sports System, Inc., which is a subsidiary of the company, and a particular individual installer named Matt Brown. Staff contacted the agencies/owners of the referenced projects by telephone to verify the information provided by Park West Landscape, Inc. While some of the agencies and owners were able to confirm that their projects were completed by Park West Sports Systems, Inc., others were only able to confirm that their projects were installed by Matt Brown. A few of the references recalled that the installation of their synthetic turf projects was completed by a company called Precision Surfacing, a company which staff has since learned is owned by Matt Brown. One reference was unable to recall who the installation contractor was, but some of the 12 reachable references out of the 15 listed references confirmed that their project was NOT completed by an installation contractor called Park West Landscape, Inc. Therefore, the bid submitted by Park West Landscape, Inc., is deemed non-responsive since it does not demonstrate that Park West Landscape, Inc. or its subsidiary Park West Sports Systems, Inc. itself is the synthetic turf installation contractor or subcontractor meeting the minimum qualifications required for this project.

The second low bid was submitted by Landshapes, which listed a synthetic turf installation contractor as a subcontractor on Schedule A of the bid documents. It was verified by staff that the subcontractor, Field Turf USA, Inc., listed as a subcontractor by Landshapes on Schedule A, has met the experience and installation requirements of the specifications.

In regard to the City Minority/Women/Other Owned Business Enterprise Program (MBE/WBE/OBE), staff has reviewed the outreach effort made by Landshapes, and based on the documents submitted, has determined that a "good faith" effort has been made. Landshapes satisfied 91 of the 100-point requirement outlined by the Board's Outreach Program. Landshapes obtained a 0% MBE/WBE participation. The Outreach Document Package is on file in the Board Office and a synopsis of said package is attached.

The City Attorney and staff have reviewed the bid submitted by Landshapes, and found it to be in order. Staff recommends that the Board find Landshapes to be the lowest responsive and responsible bidder.

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Staff has determined that the proposed project will involve the replacement of an existing recreational facility with a new upgraded version and other new associated features that are accessory to the park. Therefore, the project is exempt from the California Environmental Quality Act (CEQA) pursuant to the provisions of Article III, Section 1(k), Class 11(6) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

There is no anticipated fiscal impact to the Department's General Fund because the project's constructed costs will be fully funded by the above listed funding sources specifically identified and approved for use of this project. The assessments of the future operations and maintenance costs have yet to be determined and would be addressed in future budget request.

This report was prepared by Robert Oyakawa, Landscape Architect I, and Michael A. Shull, Superintendent, Planning and Development, Department of Recreation and Parks.

GUIDELINES FOR EVALUATION OF GOOD FAITH EFFORT CHECKLIST

Bidder: Landshapes

Bid Date: 07/29/08

Project Name: Valley Plaza Park Whitsett Fields – Synthetic Turf Soccer Field
(W.O. #E170458F)

Indicator	Required Documentation	Description of Submitted or Missing Documentation	Points	
1	The bidder's or proposal's efforts to obtain participation by MBEs, WBEs and other business enterprises could reasonably be expected by the Board of Recreation and Park Commissioners (the "Board") to produce a level of participation by interested sub-contractors, including 15% MBE and 2% WBE.		0	0
2 Pre-Bid Meeting	a) Attend pre-bid meeting and be listed on the attendance sheet; or b) Submit a letter prior to the pre-bid meeting either by fax to (213) 847-5172, or by mail to the Bureau of Engineering, Project Award and Control Division, 600 S. Spring, 6 th Floor, Los Angeles, Ca. 90014		10	10
3 Work Areas	Proof of this must be demonstrated in either Indicator 4 or 5.		13	13
4 Ad	A copy of the advertisement or a proof of publication statement or other verification which confirms the date the advertisement was published. The advertisement must be specific to the project, not generic, and may not be a planholder advertisement provided by the publication. It should include the City of Los Angeles project name, name of bidder, areas of work available for subcontracting, and a contact person's name and telephone number, information on the availability of plans and specifications and the bidder's policy concerning assistance to subcontractors in obtaining bonds, lines of credit and/or insurance. Consideration will be given to the wording of the advertisement to ensure that it did not exclude or seriously limit the number of potential respondents.		9	0
5 Letters to Potential Subs	A copy of each letter sent to available MBEs, WBEs and OBEs for each item of work to be performed. If there is only one master notification, then a copy of the letter along with a listing of all recipients will suffice. Faxed copies must include the fax transmittal confirmation slip showing the date and time of transmission. Mailed letters must include copies of the metered envelope or certified mail receipts. Letters must contain areas of work to be subcontracted, City of Los Angeles project name, name of the bidder, and contact person's name, address, and telephone number.		10	10
6 Follow-up to Letters	A copy of telephone logs. These logs must include the name of the company called, telephone number, contact person, who did the calling, time, date, and the result of the conversation. Bidder must follow-up with all subcontractors to whom they sent letters.		10	10
7 Plans	Include in Indicator 4 or 5, information detailing how, where and when the bidder will make the required information available to interested subcontractors.		5	5
8 Outreach Letters	A copy of each letter sent to outreach agencies requesting assistance in recruiting MBEs, WBEs and OBEs. Faxed copies must include the fax transmittal confirmation slip showing the date and time of transmission. Mailed letters must include copies of the metered envelopes or certified mail receipts. Letters must contain areas of work to be subcontracted, City of Los Angeles project name, name of the bidder, and contact person's name, address, and telephone number.		10	10
9 Negotiate in Good Faith	a) Copies of all MBE/WBE/OBE bids or quotes received; and b) Summary sheet organized by work area, listing bids received and the subcontractor selected for that work area. If the bidder elects to perform a listed work area with its own forces, they must include a bid that shows their own costs for the work.		26	26
10 Bonds	Include in Indicator 4 or 5, information about the bidder's efforts to assist with bonds, lines of credit and insurance.		7	7
TOTAL POINTS ACHIEVED				91
MBE/WBE ACHIEVED:				0%

MBE= 0% WBE= 0% OBE= 16% PRIME= 50.07%