

APPROVED
SEP 03 2008

REPORT OF GENERAL MANAGER

NO. 08-248

DATE September 3, 2008

C.D. Various

**BOARD OF RECREATION
and PARK COMMISSIONERS**

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GOLF TOURNAMENT POLICY – REVISION OF GOLF TOURNAMENT POLICY

V. Israel _____	J. Kolb _____
H. Fujita _____	F. Mok _____
S. Huntley _____	*K. Regan <i>RAH</i>
R. Adams _____	M. Shull _____

[Signature]
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board approve revisions to the Golf Tournament Policy as summarized below, effective immediately, and delineated in Attachments A and B.

SUMMARY:

The Golf Tournament Policy was last revised in May 2006. This report is intended to clarify two sections of the Tournament Policy: Section III – Special Exemptions and Section VII – Shotgun Tournaments. The proposed changes are summarized below:

Section III – Special Exemptions

- Specify that the rate charged to the U.S. Army Corps of Engineers, All City Employees Benefits Services Association (ACEBSA), and the Sepulveda Men’s Club (for its Friday after Thanksgiving tournament) be the regular weekend/holiday rate for all tournaments, rather than the current tournament rate.
- Require that the Sun Valley Chamber of Commerce have a minimum of 128 players for the Shotgun Tournament format. If minimum number of players is not met, the tournament will be converted to a Straight Start format, at which time the regular weekend/holiday rate will be charged.

REPORT OF GENERAL MANAGER

PG. 2

NO. 08-248

Section VII – Shotgun Tournaments

- Specify a requirement of tournament organizers to pay a \$5 per player minimum purchase to the facility's restaurant and pro shop.
- Specify that modified Shotgun starts (less than full field of 128) must commence by 8:00 a.m. and be charged the regular Shotgun rate, including the minimum purchase required from the restaurant and the pro shop.

The changes, endorsed by the Golf Advisory Committee at its regular meeting of July 21, 2008, are noted in Attachments A and B in bold italics and strikeouts.

FISCAL IMPACT STATEMENT:

There is *no* anticipated impact to the Department's General Fund as a result of the proposed revisions to the Golf Tournament Policy.

This report was prepared by James N. Ward, Golf Manager.

SECTION III	Special Exemptions	Page: Sec III Pg. 1
		Date: August 2008

1. **U.S. Army Corps of Engineers:**
 - Eight (8) tournaments per calendar year;
 - Weekdays or weekends;
 - Limited to 60 players per tournament;
 - ~~Regular tournament rate~~ **Participants will be charged the full regular weekend/holiday rate, not the weekend tournament rate.**
 - Full payment must be made by check to the reservation office at least 15 days prior to the day of play.

2. **All City Employees Benefits Services Association (A.C.E.B.S.A.):**
 - Four (4) tournaments per calendar year on holidays, if desired;
 - Limited to 160 players per tournament.
 - ~~Regular tournament rate~~ **Participants will be charged the full regular weekend/holiday rate, not the weekend tournament rate.**
 - Full payment must be made by check to the reservation office at least 15 days prior to the day of play.

3. **Sepulveda Men's Club:**
 - Balboa Golf Course on the Friday after Thanksgiving;
 - Limited to 120 players;
 - Participants will be charged the full regular weekend/holiday rate, **not the weekend tournament rate**, and will pay with one check a minimum of 15 minutes prior to their first tee time on the day of play.

4. **Sun Valley Chamber of Commerce:**
 - Two tournaments each calendar year;
 - Hansen Dam golf Course
 - Non-Holiday Mondays for the purpose of fund raising.
 - This tournament will be allowed to begin at 10:00 a.m. **(If a Shotgun format, public access to the course will be permitted prior to the start of the tournament.)**
 - **For Shotgun format - Minimum number of players – 128.** Participants will be charged the regular shotgun tournament rate, not the premium shotgun rate, and will include the payment to the pro shop and restaurant **of \$5 per player** as a minimum payment for concession services.
 - **If minimum number of players for a Shotgun format is not met, the tournament will be converted to a Straight Start format, not a Shotgun format. If a Straight Start format, the fee will be charged at the regular weekend/holiday rate. The \$5 per player minimum purchase fee to the facility's restaurant and pro shop will not be required.**

For reservations or additional information call Golf Reservations at 818/291-9980.

SECTION VII	Shotgun Tournaments	Page: Sec VII Page 1
		Date: August 2008

1. **SHOTGUN TOURNAMENTS:**

- May only be scheduled at the City's two 36-hole complexes, Sepulveda and Griffith Park; Hansen Dam, or Woodley 18 hole courses;
- Mondays, Wednesdays, and Thursdays (holidays excluded);
- Limited to one day per week at each facility;
- No other type of tournament will be scheduled at the complex on the day of the sShotgun tournament;
- Requests to waive this policy must be made in writing to the Los Angeles Board of Recreation and Parks Commissioners, which has the sole discretion to consider such requests per its own adopted procedures, which may include a report from the Department's General Manager as well as an opinion from the Los Angeles Recreation and Parks Golf Advisory Committee;
- Requests to conduct sShotgun tournaments may not be considered prior to the first working day of November of the preceding calendar year;
- ~~Morning~~ sShotgun tournaments that commence by 8:00 a.m. will be charged regular Shotgun rate;
- ~~Morning~~ sShotgun tournaments that commence at 10:00 a.m. will be charged the premium Shotgun rate;
- Shotgun tournaments are required to pay for a minimum of 128 participants at the tournament rate
- **Shotgun tournaments are required to pay a \$5 per person minimum purchase to the restaurant and to the pro shop.**
- A modified sShotgun *play* may be played if approved by the Golf Manager. **Must commence by 8:00 a.m., will be charged the regular Shotgun rate, and will include the minimum purchase of \$5 per player from the restaurant and pro shop.**
- A weekday public double sShotgun on one course may be approved by the Golf Manager.
- Shotgun tournaments required to pay for minimum number of players 15 days in advance; additional players may be added and paid for on day of play 15 minutes in advance of tee time.
- Shotgun tournaments administered separately from Straight-time tournaments. Course managers will coordinate events so that groups holding sShotgun tournaments deal with one person who is authorized to coordinate the tournament package.
- Spectators are not allowed; registered and/or certified caddies are permitted.
- No refreshments, coolers, or merchandise may be brought onto the golf course. Arrangements for refreshments and/or merchandise must be made through individual concessionaires (excludes corporate logo tee prizes handed out at the first tee).

For reservations or additional information, call Golf Reservations at 818-291-9980