

**APPROVED**  
MAY 20 2009

REPORT OF GENERAL MANAGER

NO. 09-145

DATE May 20, 2009

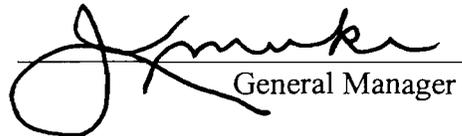
BOARD OF RECREATION  
and PARK COMMISSIONERS

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SUBMISSION OF RENEWAL GRANT APPLICATION FOR THE 2009-2012  
RETIRED SENIOR VOLUNTEER PROGRAM

R. Adams	_____	J. Kolb	_____
H. Fujita	_____	F. Mok	_____
S. Huntley	_____	K. Regan	_____
*V. Israel	_____	M. Shull	_____

  
\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board:

1. Approve the submission of a grant application to the Corporation of National and Community Service in the amount of \$147,558 per year for three years, to match with the City share of \$117,550 per year, to continue the Retired Senior Volunteer Program for the period 2009-2012, subject to approval by the Mayor and the City Council;
2. Direct Staff to submit the grant application to the Mayor for review and approval; and,
3. Authorize the General Manager, subsequent to necessary approvals, to execute the corresponding grant agreement, and any subsequent amendments thereto, pursuant to Administrative Code Section 14.8 et seq. as may be amended, on behalf of the City subject to approval as to form by the City Attorney.

SUMMARY:

The Corporation of National and Community Service (CNCS), the funding agency for the Retired Senior Volunteer Program (RSVP), has notified the Department that funds are available for the continuation of this program. The funding period is July 1, 2009 through June 30, 2012.

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The cost of this program for the forthcoming grant year is \$265,108 for supplies, staff, and volunteer reimbursements. Of this amount, \$147,558 is the Federal allocation. The City's share is \$117,550, which includes \$35,560 in fringe benefits. Each consecutive year's funding amount will be the same. Grant activity is reviewed, however, by CNCS through both quarterly and year end reports, and the next year's award is contingent upon this review.

The Department's RSVP program currently has over 900 active volunteers serving at over ninety locations, enabling people over the age of fifty-five to use their skills and life-time experiences to be of service to others. Senior volunteers provide such services as language tutors, receptionists, bookkeepers, registration, and aides in schools, hospitals, libraries, museums, day care centers, and nutrition sites in local communities. This year due to a Department budget savings proposal to eliminate this program the application process wasn't started as staff believed the program would be discontinued. Due to time constraints, at the time of this report the application has been submitted in order to meet the April 1, 2009, deadline. The Department has administered this program for over thirty years.

### FISCAL IMPACT STATEMENT:

The acceptance of this grant requires a City match in the amount of \$81,990 from the Department's General Fund and \$35,560 for fringe benefits from the Personnel Department General Fund. The RSVP grant is a three year grant and it is anticipated that funding levels will remain the same throughout the award period. The previous grant award for FY's 2006-2009; approved June 7, 2006 (Board Report 06-153) was \$150,182 and required a City match of \$166,765 which is approximately a 30% difference from the current funding level. Since the matching funds are used solely for salaries; any variations in the match would therefore be the result of salary level changes.

Report was prepared by Olujimi A. Hawes, Management Analyst II, Pacific Region.