

REPORT OF GENERAL MANAGER

OCT 09 2009
APPROVED

NO. 09-240

DATE October 9, 2009

C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: DE LONGPRE PARK - OUTDOOR IMPROVEMENTS (W.O. #E170341F) PROJECT - AMENDMENT TO MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF RECREATION AND PARKS, THE BUREAU OF ENGINEERING, AND THE DEPARTMENT OF GENERAL SERVICES AND ALLOCATION OF QUIMBY FEES

R. Adams _____	J. Kolb _____
H. Fujita _____	F. Mok _____
S. Huntley _____	K. Regan _____
V. Israel _____	*M. Shull <u><i>[Signature]</i></u>

[Signature] (JNKM)
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve a proposed Amendment to the Memorandum of Understanding (MOU), substantially in the form on file in the Board Office, between the Department of Recreation and Parks (RAP), the Bureau of Engineering (BOE), and the Department of General Services (GSD), to increase the cost of construction services for the De Longpre Park - Outdoor Improvements (W.O. #E170341F) project, by an additional, not-to-exceed, amount of \$70,087.03 for a total construction cost of \$255,087.03, subject to the approval of the City Attorney as to form;
2. Authorize the Department's Chief Accounting Employee to transfer \$87.03 in Zone Change/Park Fees from the De Longpre Park Account No. 440K-DL to the De Longpre Park Account No. 460K-DL;
3. Authorize the Department's Chief Accounting Employee to transfer \$32,841 in Subdivision/Quimby Fees, which were collected in Fiscal Year 2004-2005, from the Subdivision/Quimby Fees Account No. 460K-00 to the De Longpre Park Account No. 460K-DL;

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4. Authorize the Department's Chief Accounting Employee to transfer \$12,021.42 in Subdivision/Quimby Fees, which were collected in Fiscal Year 2005-2006, from the Subdivision/Quimby Fees Account No. 460K-00 to the De Longpre Park Account No. 460K-DL;
5. Authorize the Chief Accounting Employee, subject to City Council and Mayor approval, to request that the staff of the City Administrative Office (CAO) include in the next Construction Projects Report (CPR) to the City Council a transfer, at the request of the Bureau of Engineering, of appropriations in the not-to-exceed amount of \$70,087.03 be approved for the construction of the of the De Longpre Park - Outdoor Improvements (W.O. # E170341F) project;

From:

<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ ACCT. NO.</u>	<u>APPROPRIATION AMOUNT</u>
Subdivision /Quimby	302/89/460K-DL	\$70,087.03

To:

GSD Account 140F, and from there to the appropriate GSD accounts in Fund 100, Dept. 40, as follows:

1101 - Hiring Hall Salaries	\$15,000.00
1121 - Hiring Hall Fringe Benefits	\$ 5,700.00
3180 - Construction Materials and Supplies	<u>\$49,387.03</u>
TOTAL	\$70,087.03

and transfer cash to GSD on an as-needed-basis, upon review and approval of the expenditure reports submitted by GSD and approval of these reports by the Bureau of Engineering Project Manager.

6. Approve the allocation of \$70,087.03 in Subdivision/Quimby Fees from the De Longpre Park Account No. 460K-DL for the De Longpre Park Outdoor Improvements project, as described in the Summary of this report;
7. Direct the Board Secretary to transmit forthwith the Amendment to the City Attorney for review and approval as to form; and,
8. Authorize the General Manager to execute the Amendment, subsequent to the approval of the City Attorney as to form.

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SUMMARY:

On June 6, 2007, the Board approved an MOU between RAP, BOE and GSD (Board Report No.07-121) in the amount of \$185,000 for the construction of the De Longpre Park - Outdoor Improvement (W.O. #E170341F) project located at 1350 North Cherokee Avenue, Los Angeles, CA 90028. The original scope of the outdoor development includes installing new play equipment, lighting, and fencing to enclose the children's play area; replacing the existing chain link fence with an eight-foot high perimeter tubular fence on the southern boundary of the property; installing a decomposed granite walking path to replace the existing asphalt pavement; and providing minor landscaping improvements. The project was originally funded by Proposition K Year 9 and Year 10 specified grant funds.

The available Proposition K funds in the specified grant were inadequate to cover the cost of the project scope, as requested by Council District 4, the Department of Recreation and Parks, and the Local Volunteer Neighborhood Oversight Committee (LVNOC)/Community.

Currently there is \$25,137.58 in Quimby in the De Longpre Park Account No. 460K-DL. Upon approval of this report, Subdivision/Quimby Fees listed below can be transferred to De Longpre Park Account No. 460K-DL for the De Longpre Park - Outdoor Improvement project:

- \$87.03 in Zone Change/Park Fees from the De Longpre Park Account No. 440K-DL
- \$32,841 in Subdivision/Quimby Fees, which were collected in Fiscal Year 2004-2005, from the Subdivision/Quimby Fees Account No. 460K-00
- \$12,021.42 in Subdivision/Quimby Fees, which were collected in Fiscal Year 2005-2006, from the Subdivision/Quimby Fees Account No. 460K-00

The total Subdivision/Quimby allocation for the De Longpre Park - Outdoor Improvement project is \$70,087.03. These Fees were collected within one mile of De Longpre Park, which is the standard distance for the allocation of the Subdivision/Quimby Fees for neighborhood recreational facilities.

Approved project funds are available for the construction work in the following fund and account:

<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ACCT. NO.</u>	<u>AVAILABLE BALANCE:</u>
Subdivision /Quimby	302/89/460K-DL	\$70,087.03

In compliance with the California Environmental Quality Act (CEQA), staff has determined that the proposed improvements will not have any significant impact on the environment. The project has been determined to be Categorical Exempt pursuant to Article III, Section 1(a)(11)(12), Section 1(c)(6), and Section 1(d)(3)(12) of the City CEQA Guidelines. A Notice of Exemption was filed with the City of Los Angeles and County Clerks on June 22, 2006. The Notice of Exemption is on file at the office of the City Engineer.

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FISCAL IMPACT STATEMENT:

The approval of this allocation of Subdivisions/Quimby Fees will not have any fiscal impact on the Department's General Fund, as the costs of this project are anticipated to be funded by the collected Quimby/Park Fees or funding sources other than the Department's General Fund to be identified at various future times.

This report was prepared by Carmelo Sabatella, Senior Architect and Jaime Contreras Project Manager, Recreational and Cultural Facilities Program, Bureau of Engineering, and reviewed by Neil L. Drucker, Program Manager, Recreational and Cultural Facilities Program, Bureau of Engineering; Deborah Weintraub, Chief Deputy City Engineer, Bureau of Engineering; and Michael A. Shull, Superintendent, Planning and Development Division, Department of Recreation and Parks.