

S P E C I A L A G E N D A

BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES

Friday, October 9, 2009 at 1:30 p.m.

EXPO Center (Formerly Known As L.A. Swim Stadium)
Community Hall Room
3980 S. Menlo Avenue, Los Angeles, CA 90037

(Parking located in "Lot 1", at the corner of Martin Luther King
Boulevard and Menlo Street)

EVERY PERSON WISHING TO ADDRESS THE COMMISSION MUST COMPLETE A SPEAKER'S REQUEST FORM AT THE MEETING AND SUBMIT IT TO THE COMMISSION EXECUTIVE ASSISTANT PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM.

PURSUANT TO COMMISSION POLICY, COMMENTS BY THE PUBLIC ON AGENDA ITEMS WILL BE HEARD ONLY AT THE TIME THE RESPECTIVE ITEM IS CONSIDERED, FOR A CUMULATIVE TOTAL OF UP TO FIFTEEN (15) MINUTES FOR EACH ITEM. ALL REQUESTS TO ADDRESS THE BOARD ON PUBLIC HEARING ITEMS MUST BE SUBMITTED PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM. COMMENTS BY THE PUBLIC ON ALL OTHER MATTERS WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD WILL BE HEARD DURING THE "PUBLIC COMMENTS" PERIOD OF THE MEETING. EACH SPEAKER WILL BE GRANTED TWO MINUTES, WITH FIFTEEN (15) MINUTES TOTAL ALLOWED FOR PUBLIC PRESENTATION.

1. GENERAL MANAGER'S REPORTS:

- 09-238 Campo De Cahuenga - Improvement (W.O.#E170255F) Project - Amendment No. 2 to Memorandum of Understanding between Department of Recreation and Parks, Bureau of Engineering, and General Services Department; Allocation of Subdivison/Quimby Fees

- 09-239 Amendment No. 2 to Contract No. 3225 with T Enterprises, Inc., dba Concrete Cutting Company for Concrete Grooving and Texturing of Tennis Courts and Other Sport Court Surfaces

- 09-240 DeLongpre Park - Outdoor Improvements (W.O. #E170341F) Project - Amendment to Memorandum of Understanding between the Department of Recreation and Parks, the Bureau of Engineering, and the Department of General Services and Allocation of Quimby Fees

- 09-241 West Hills Sports Center - Maintenance and Operation Agreement between Department of Recreation and Parks and Westhills Baseball, Inc., for Continued Use of an Existing Facility

- 09-242 Los Angeles River Greenway/Elysian Valley - Bikeway Project - Memorandum of Understanding and Cooperative Agreement between the Department of Recreation and Parks, the Mountains Recreation and Conservation Authority, the Board of Public Works, the Bureau of Engineering, and the Bureau of Sanitation for the Development and Maintenance of a Greenway along the Los Angeles River

October 9, 2009

- 09-243 Vernon Branch Library Pocket Park - Conceptual Design of a New Park to be Developed by the Los Angeles Unified School District (LAUSD) to Replace Existing Park Property Which Has Been Condemned for the Construction of the New Central Region Elementary School No. 21
- 09-244 Old Cypress Park Branch Library - Transfer of Jurisdiction and Conceptual Public Use
- 09-245 Madison West Park - Allocation of Subdivision/Quimby Fees for Outdoor Park Improvements
- 09-246 Martin Luther King, Jr. Park - Allocation of Zone Change/Park Fees for Building and Outdoor Improvements
- 09-247 2009 Citywide Community Needs Assessment Final Report
- 09-248 Strategic Water Conservation Plan
- 09-249 Various Childcare Facilities - Acceptance of Funding from the California Department of Education for Child Care
- 09-250 Cabrillo Marine Aquarium - Personal Services Contract with Evelina Templeton to Provide Scientific Illustrations and Exhibit Designs
- 09-251 Griffith Observatory - Gift Agreement with Friends of the Observatory (FOTO) for a Donation of \$175,000 to Support the Griffith Observatory School Visit Program in School Year 2009-2010
- 09-252 Operations East - Griffith-Metro Region - Donation from Greater Wilshire Neighborhood Council
- 09-253 Operations East - Griffith-Metro Region - Donation from Windsor Square Association
- 09-254 Various Donations to Operations East - Griffith-Metro Region
- 09-255 Various Communications

2. UNFINISHED BUSINESS:

- 09-209 Cesar Chavez Recreation Complex (Sheldon Arleta Project) - Park Design and Development - Allocation of Subdivision/Quimby Fees
- ITEM TO BE WITHDRAWN**

3. COMMISSION TASK FORCES:

- Commission Task Force on Concessions (Commissioners Spelling and Williams)
- Commission Task Force on Facility Repair and Maintenance (Commissioners Sánchez and Valles)

October 9, 2009

4. PRESENTATIONS:

- Bureau of Engineering - Project Update - Status Report on Current Projects
- Bureau of Contract Administration, General Services Division - Status Report on Subcontractor Approval Activity

5. GENERAL MANAGER'S ORAL REPORT:

Report on Department Activities and Facilities

6. FUTURE AGENDA ITEMS:

Requests by Commissioners to Schedule Specific Items on Future Agendas

7. PUBLIC COMMENTS:

Any comments which require a response or report by staff will be automatically referred to staff for a report at some subsequent meeting.

8. NEXT MEETING:

The next scheduled meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, October 21, 2009 at 9:30 a.m., at Mar Vista Recreation Center, 11430 Woodbine Avenue, Los Angeles, CA 90066.

9. ADJOURNMENT:

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Meetings are allowed to bring tape recorders or camcorders in the Meeting.

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For additional information, please contact the Commission Office at (213)202-2640.

Finalization of Commission Actions: In accordance with City Charter, actions that are subject to Section 245 are not final until the expiration of the next five meeting days of the Los Angeles City Council during which the Council has convened in regular session and if Council asserts jurisdiction during this five meeting day period the Council has 21 calendar days thereafter in which to act on the matter.

Commission Meetings can be heard live over the telephone through the Council Phone system. To listen to a meeting, please call one of the following numbers:

from Downtown Los Angeles	(213) 621-CITY (2489)
from West Los Angeles	(310) 471-CITY (2489)

October 9, 2009

from San Pedro
from Van Nuys

(310) 547-CITY (2489)
(818) 904-9450

For information, please go to the City's website:
<http://ita.lacity.org/lacityview35/>

Information on agenda items may be obtained by calling the
Commission Office at (213) 202-2640. Copies of the agenda and
reports may be downloaded from the Department's website at
www.laparks.org.

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REPORT OF GENERAL MANAGER

NO. 09-238

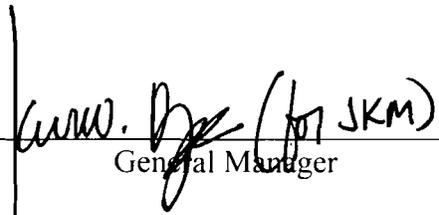
DATE October 9, 2009

C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: CAMPO DE CAHUENGA - IMPROVEMENT (W.O. #E170255F) PROJECT - AMENDMENT NO. 2 TO MEMORANDUM OF UNDERSTANDING BETWEEN DEPARTMENT OF RECREATION AND PARKS, BUREAU OF ENGINEERING, AND GENERAL SERVICES DEPARTMENT; ALLOCATION OF SUBDIVISION/QUIMBY FEES

R. Adams	_____	J. Kolb	_____
H. Fujita	_____	F. Mok	_____
S. Huntley	_____	K. Regan	_____
V. Israel	_____	*M. Shull	<i>ms</i>



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve a proposed Amendment No. 2 to the Memorandum of Understanding (MOU), substantially in the form on file in the Board Office, between the Department of Recreation and Parks (RAP), the Bureau of Engineering (BOE) of the Department of Public Works, and the Department of General Services (GSD), for the Campo de Cahuenga - Improvement (W.O. #E170255F) project, to cover the construction costs and additional requested scope of work by an additional, not-to-exceed, amount of \$80,000 for a total construction cost of \$371,847 including contingency;
2. Approve the allocation of \$80,000 in Subdivision/Quimby Fees from the Campo de Cahuenga Park Account No. 460K-CK for the Improvement Project, as described in the Summary of this Report;
3. Authorize the Department's Chief Accounting Employee, subject to City Council and Mayor approval, to request that the staff of the City Administrative Office (CAO) include in the next Construction Projects Report (CPR) to the City Council a transfer, at the request of the Bureau of Engineering, of appropriations, in the not-to-exceed amount of \$80,000 be approved for the construction of the Campo de Cahuenga - Improvement (W.O. #E170255F) project;

REPORT OF GENERAL MANAGER

PG. 2 NO. 09-238

From:

<u>FUNDING SOURCE</u>	<u>FUND/DEPT. NO./ACCOUNT NO.</u>	<u>AMOUNT</u>
QUIMBY	302/89/460K-CK	\$80,000

Through GSD Account 140F to the appropriate GSD accounts in Fund 100, Department 40 as listed below;

To:

GSD Account Fund 100, Department 40 as follows:

1101 – Hiring Hall Salaries	\$17,000
1121 – Hiring Hall Fringe Benefits	\$ 6,460
3180 – Construction Materials and Supplies	<u>\$56,540</u>
Total	\$80,000

and transfer cash to GSD on an as-needed basis, upon review and approval of expenditure reports submitted by GSD and approval of these reports by the Bureau of Engineering Project Manager;

3. Direct the Board Secretary to transmit the proposed Amendment No. 2 to the City Attorney for review and approval as to form; and,
4. Authorize the Department's General Manager to execute Amendment No. 2, upon review and approval by the City Attorney as to form.

SUMMARY:

On June 20, 2007, the Board approved an MOU between RAP, BOE and GSD, (Board Report No. 07-156), in the amount of \$217,950 for the construction of Campo de Cahuenga - Improvement (W.O. #E170255F) project located at 3919 Lankershim Blvd, North Hollywood, CA 90604. The original scope of work was to: 1) upgrade the electrical system; 2) upgrade the security and fire alarm system; 3) upgrade the heating, ventilation and air conditioning (HVAC) System; 4) replace the lighting in the collection, office, kitchen, library and storage rooms; 5) install the grilles on exterior windows; and 6) repair the water fountain in the patio area.

REPORT OF GENERAL MANAGER

PG. 3 NO. 09-238

On April 15, 2009, Amendment No. 1 to the MOU between the RAP, BOE, and GSD was approved by the Board (Board Report No. 09-082) to transfer \$73,897, received through a Gift Agreement from the Campo De Cahuenga Historical Memorial Association (CCHMA) to the project to upgrade the electrical system; upgrade the security and fire alarm system; upgrade the HVAC System; and replace the lighting in the collection, office, kitchen, library and storage rooms, for a total MOU amount of \$291,847.

Amendment No. 2 is being requested to complete the construction of the weather stripping of the exterior doors, architectural grillwork to enhance security at all glass areas in the existing exterior doors and windows, and pond repair.

The construction work on this project is 80% complete. The project is anticipated to be completed by October 2009. Originally, the project was scheduled to have been completed by February 2009, however, there were delays associated with the non-profit completing the final steps in the funding process, and unforeseen site conditions during construction.

The increased scope of work consists of providing architectural grillwork over existing exterior window and door glass areas for enhanced facility security. The GSD has also submitted a change order request to fund the additional cost to complete the weather stripping at the exterior doors, in addition to requesting allowances for the estimated cost of the architectural grillwork over existing exterior windows and door glass areas for enhanced facility security, and the pond repair. GSD will provide labor, material and equipment to complete the work specified above.

BOE staff has reviewed the proposal and finds it acceptable.

Currently, there is \$80,000 in Quimby in the Campo de Cahuenga Park Account No. 460K-CK available for this project.

The total Subdivision/Quimby allocation for the Improvement Project at Campo de Cahuenga Park is \$80,000. These fees were collected within two miles of Campo de Cahuenga Park, which is the standard distance for the allocation of the Subdivision/Quimby Fees for community recreational facilities.

The additional funds necessary to cover the cost associated with the increased project scope will be available in the following fund and account:

<u>FUNDING SOURCE</u>	<u>FUND/DEPT. NO. /ACCOUNT NO.</u>	<u>AMOUNT</u>
Quimby	302/89/460K-CK	\$80,000

REPORT OF GENERAL MANAGER

PG. 4 NO. 09-238

Staff has determined that the subject project will consist of minor alterations and upgrades to interior and exterior features of an existing structure that will result in negligible or no expansion of use beyond that previously existing, and therefore, is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1 (1,2) and Class 4(3) of the City CEQA Guidelines. A Notice of Exemption was filed with City and County Clerks on May 27, 1998.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Subdivisions/Quimby Fees should not have any fiscal impact on the Department, as the costs of this future project are anticipated to be funded by the collected Quimby/Park Fees or funding sources other than the Department's General Fund to be identified at various future times. Therefore, there is no fiscal impact to the Department's General Fund. However, future operation and maintenance costs will be assessed upon completion of the project.

This report was prepared by Carmelo Sabatella, Project Manager, Recreational and Cultural Facilities Program, Bureau of Engineering and Darryl Ford Management Analyst II, Department of Recreation and Parks. Reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program, Bureau of Engineering; Deborah Weintraub, Chief Deputy City Engineer, Bureau of Engineering; and Michael A. Shull, Superintendent, Planning and Development, Department of Recreation and Parks.

REPORT OF GENERAL MANAGER

NO. 09-239

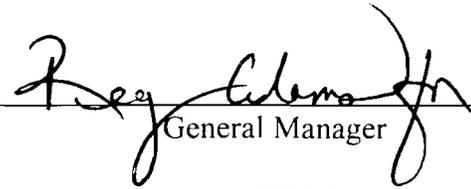
DATE October 9, 2009

C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AMENDMENT NO. 2 TO CONTRACT NO. 3225 WITH T ENTERPRISES, INC.,
DBA CONCRETE CUTTING COMPANY FOR CONCRETE GROOVING AND
TEXTURING OF TENNIS COURTS AND OTHER SPORT COURT SURFACES

R. Adams	_____	J. Kolb	_____
H. Fujita	_____	F. Mok	_____
S. Huntley	_____	K. Regan	_____
V. Israel	_____	*M. Shull	<i>om for</i>



General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve the proposed Amendment No. 2 to Contract No. 3225 with T Enterprises, Inc., substantially in the form on file in the Board Office, extending the term of the contract by one (1) year for a new total of four (4) years, subject to approval of the Mayor, the City Council, and the City Attorney as to form;
2. Find that in accordance with Charter Section 1022, the Department does not have personnel available in its employ with sufficient time or the necessary expertise to undertake these specialized professional tasks in a timely manner, and it is more feasible, economical and in the Department's best interest to secure these services by contract;
3. Direct the Board Secretary to transmit forthwith the proposed Amendment No. 2 to the Mayor in accordance with Executive Directive No. 3, and concurrently to the City Attorney for review and approval as to form; and,
4. Upon receipt of necessary approvals, authorize the Board President and Secretary to execute the Amendment.

REPORT OF GENERAL MANAGER

PG. 2 NO. 09-239

SUMMARY:

The Department of Recreation and Park's (RAP) Citywide Facility Repair Section oversees the Department's multi-year refurbishment program for tennis courts. The Department's objectives in the program are to resurface courts in pay-for-reservation courts every three years and non-pay courts every four years. Annually, the Department anticipates resurfacing 20 to 30 tennis courts and, on occasion, some basketball courts. The Department requires the services of an outside contractor to remove tennis court coatings and provide subsequent grooving or other surface preparation to enable Department forces to re-apply new coatings.

On September 8, 2006, the Department released a Request for Bid. One bid was received by the bid deadline of September 29, 2006 from T Enterprises, Inc., dba Concrete Cutting Company. The firm utilizes proprietary machinery which allows for the concrete work to be done quietly, with very small dust and debris radius, so that play on the adjoining courts is not interrupted. The firm's bid was responsive having met all the specifications and including all required documents in compliance with the bid request. The Department has been satisfied with the firm's prior record of service and responsibility as a contractor.

On June 8, 2007, the RAP entered into a contract with T Enterprises, Inc., dba Concrete Cutting Company for concrete grooving and texturing services. The term was for one year with two one-year renewal options upon written agreement between the contractor and Department, which will expire on November 30, 2009, and the amount was not to exceed \$90,000. On January 23, 2008, an Amendment to Contract No. 3225 was executed, which increased the contract amount from \$90,000 to \$270,000.

At this time, there are planned refurbishment projects on these tennis courts that will extend beyond the current term of the contract. The Department does not have available personnel to perform these specialized professional tasks in a timely manner due to the existing staff workloads. Staff has been satisfied with the contractor's performance, and therefore wishes to extend the term for one additional year. The price adjustments of not to exceed 5% from the current T Enterprises, Inc., rates conform to normal cost of living adjustments. The remaining funds should be adequate for the planned projects.

This proposed Amendment No. 2 is recommended in compliance with all Department and City procedures, policies and laws applicable to the award of contracts. Principals of the firm are not employees or officials of the City, are free to make recommendations or perform the services specified in the contract, and have no authority with respect to the City's decisions relating to the project beyond fulfilling the provisions of the proposed Amendment.

REPORT OF GENERAL MANAGER

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FISCAL IMPACT STATEMENT:

Funding will be provided by various Department funds, depending on the facility requesting these services. There is no additional impact to the Department's General Fund.

This report was prepared by Gino Ogtong, Management Analyst II, Planning and Construction Division.

REPORT OF GENERAL MANAGER

NO. 09-240

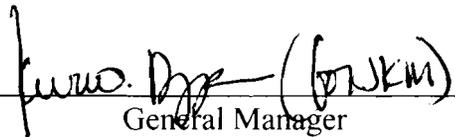
DATE October 9, 2009

C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: DE LONGPRE PARK - OUTDOOR IMPROVEMENTS (W.O. #E170341F) PROJECT - AMENDMENT TO MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF RECREATION AND PARKS, THE BUREAU OF ENGINEERING, AND THE DEPARTMENT OF GENERAL SERVICES AND ALLOCATION OF QUIMBY FEES

R. Adams	_____	J. Kolb	_____
H. Fujita	_____	F. Mok	_____
S. Huntley	_____	K. Regan	_____
V. Israel	_____	*M. Shull	<u><i>M. Shull</i></u>



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve a proposed Amendment to the Memorandum of Understanding (MOU), substantially in the form on file in the Board Office, between the Department of Recreation and Parks (RAP), the Bureau of Engineering (BOE), and the Department of General Services (GSD), to increase the cost of construction services for the De Longpre Park - Outdoor Improvements (W.O. #E170341F) project, by an additional, not-to-exceed, amount of \$70,087.03 for a total construction cost of \$255,087.03, subject to the approval of the City Attorney as to form;
2. Authorize the Department's Chief Accounting Employee to transfer \$87.03 in Zone Change/Park Fees from the De Longpre Park Account No. 440K-DL to the De Longpre Park Account No. 460K-DL;
3. Authorize the Department's Chief Accounting Employee to transfer \$32,841 in Subdivision/Quimby Fees, which were collected in Fiscal Year 2004-2005, from the Subdivision/Quimby Fees Account No. 460K-00 to the De Longpre Park Account No. 460K-DL;

REPORT OF GENERAL MANAGER

PG. 2

NO. 09-240

4. Authorize the Department's Chief Accounting Employee to transfer \$12,021.42 in Subdivision/Quimby Fees, which were collected in Fiscal Year 2005-2006, from the Subdivision/Quimby Fees Account No. 460K-00 to the De Longpre Park Account No. 460K-DL;
5. Authorize the Chief Accounting Employee, subject to City Council and Mayor approval, to request that the staff of the City Administrative Office (CAO) include in the next Construction Projects Report (CPR) to the City Council a transfer, at the request of the Bureau of Engineering, of appropriations in the not-to-exceed amount of \$70,087.03 be approved for the construction of the of the De Longpre Park - Outdoor Improvements (W.O. # E170341F) project;

From:

<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ ACCT. NO.</u>	<u>APPROPRIATION AMOUNT</u>
Subdivision /Quimby	302/89/460K-DL	\$70,087.03

To:

GSD Account 140F, and from there to the appropriate GSD accounts in Fund 100, Dept. 40, as follows:

1101 - Hiring Hall Salaries	\$15,000.00
1121 - Hiring Hall Fringe Benefits	\$ 5,700.00
3180 - Construction Materials and Supplies	<u>\$49,387.03</u>
TOTAL	\$70,087.03

and transfer cash to GSD on an as-needed-basis, upon review and approval of the expenditure reports submitted by GSD and approval of these reports by the Bureau of Engineering Project Manager.

6. Approve the allocation of \$70,087.03 in Subdivision/Quimby Fees from the De Longpre Park Account No. 460K-DL for the De Longpre Park Outdoor Improvements project, as described in the Summary of this report;
7. Direct the Board Secretary to transmit forthwith the Amendment to the City Attorney for review and approval as to form; and,
8. Authorize the General Manager to execute the Amendment, subsequent to the approval of the City Attorney as to form.

REPORT OF GENERAL MANAGER

PG. 3

NO. 09-240

SUMMARY:

On June 6, 2007, the Board approved an MOU between RAP, BOE and GSD (Board Report No.07-121) in the amount of \$185,000 for the construction of the De Longpre Park - Outdoor Improvement (W.O. #E170341F) project located at 1350 North Cherokee Avenue, Los Angeles, CA 90028. The original scope of the outdoor development includes installing new play equipment, lighting, and fencing to enclose the children's play area; replacing the existing chain link fence with an eight-foot high perimeter tubular fence on the southern boundary of the property; installing a decomposed granite walking path to replace the existing asphalt pavement; and providing minor landscaping improvements. The project was originally funded by Proposition K Year 9 and Year 10 specified grant funds.

The available Proposition K funds in the specified grant were inadequate to cover the cost of the project scope, as requested by Council District 4, the Department of Recreation and Parks, and the Local Volunteer Neighborhood Oversight Committee (LVNOC)/Community.

Currently there is \$25,137.58 in Quimby in the De Longpre Park Account No. 460K-DL. Upon approval of this report, Subdivision/Quimby Fees listed below can be transferred to De Longpre Park Account No. 460K-DL for the De Longpre Park - Outdoor Improvement project:

- \$87.03 in Zone Change/Park Fees from the De Longpre Park Account No. 440K-DL
- \$32,841 in Subdivision/Quimby Fees, which were collected in Fiscal Year 2004-2005, from the Subdivision/Quimby Fees Account No. 460K-00
- \$12,021.42 in Subdivision/Quimby Fees, which were collected in Fiscal Year 2005-2006, from the Subdivision/Quimby Fees Account No. 460K-00

The total Subdivision/Quimby allocation for the De Longpre Park - Outdoor Improvement project is \$70,087.03. These Fees were collected within one mile of De Longpre Park, which is the standard distance for the allocation of the Subdivision/Quimby Fees for neighborhood recreational facilities.

Approved project funds are available for the construction work in the following fund and account:

<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ACCT. NO.</u>	<u>AVAILABLE BALANCE:</u>
Subdivision /Quimby	302/89/460K-DL	\$70,087.03

In compliance with the California Environmental Quality Act (CEQA), staff has determined that the proposed improvements will not have any significant impact on the environment. The project has been determined to be Categorical Exempt pursuant to Article III, Section 1(a)(11)(12), Section 1(c)(6), and Section 1(d)(3)(12) of the City CEQA Guidelines. A Notice of Exemption was filed with the City of Los Angeles and County Clerks on June 22, 2006. The Notice of Exemption is on file at the office of the City Engineer.

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NO. 09-240

FISCAL IMPACT STATEMENT:

The approval of this allocation of Subdivisions/Quimby Fees will not have any fiscal impact on the Department's General Fund, as the costs of this project are anticipated to be funded by the collected Quimby/Park Fees or funding sources other than the Department's General Fund to be identified at various future times.

This report was prepared by Carmelo Sabatella, Senior Architect and Jaime Contreras Project Manager, Recreational and Cultural Facilities Program, Bureau of Engineering, and reviewed by Neil L. Drucker, Program Manager, Recreational and Cultural Facilities Program, Bureau of Engineering; Deborah Weintraub, Chief Deputy City Engineer, Bureau of Engineering; and Michael A. Shull, Superintendent, Planning and Development Division, Department of Recreation and Parks.

REPORT OF GENERAL MANAGER

NO. 09-241

DATE October 9, 2009

C.D. 3

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: WEST HILLS SPORTS CENTER - MAINTENANCE AND OPERATION AGREEMENT BETWEEN DEPARTMENT OF RECREATION AND PARKS AND WESTHILLS BASEBALL, INC., FOR CONTINUED USE OF AN EXISTING FACILITY

R. Adams	_____	J. Kolb	_____
H. Fujita	_____	F. Mok	_____
S. Huntley	_____	K. Regan	_____
V. Israel	_____	*M. Shull	<u><i>MS</i></u>

[Signature]
 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve a proposed Maintenance and Operations Agreement (Agreement), substantially in the form on file in the Board Office, between the Department of Recreation and Parks (Department) and Westhills Baseball, Inc., (WHB), for use of four (4) baseball fields (fields) at the Department's West Hills Sports Center (WHSC), subject to review and approval by the Mayor, and the City Attorney;
2. Direct the Department's Chief Accounting Employee to identify the appropriate fund and account into which to deposit the Forty-Four Thousand Dollars (\$44,000) from WHB in payment of fees for the purpose of funding a portion of the cost of installing a future crosswalk and traffic signal light on Valley Circle Drive, connecting the subject Fields and "Bell Creek" WHSC supplemental parking lot, currently in development West Hill Sports Center - Bell Creek Parking Lot (PRJ1445A) project;
3. Direct the Board Secretary to transmit the proposed Agreement to the Mayor in accordance with Executive Directive No. 3 and concurrently to the City Attorney for review as to form; and,
4. Authorize the Board President and Secretary to execute the Agreement upon receipt of necessary approvals.

REPORT OF GENERAL MANAGER

PG. 2 NO. 09-241

SUMMARY:

WHSC is located at 6900 Valley Circle Drive, West Hills, California 91307, Valley Region, and contains two sections of fields, the subject section of the proposed Maintenance and Operations Agreement consisting of four (4) little league baseball diamonds, a concession stand, and restrooms (collectively referred to herein as "Fields"); and the second section, which is not included in the proposed Agreement, is identified as the Adam Bischoff Soccer Fields, which includes two (2) soccer fields and one (1) T-ball field, which is a ball diamond for the use of children under nine years of age. WHB has operated a youth sports program at the WHSC since 2006, through a Revocable Permit issued by the Valley Region Municipal Sports Section, which expired on July 31, 2009. The proposed Agreement, which is for a three (3) year term, will allow WHB to expand the baseball programming and recreational opportunities they provide to the youth of Los Angeles; and will also provide the Department necessary funding to partially cover the cost of developing a crucially needed crosswalk and traffic signal light on Valley Circle Drive between the subject Fields and WHSC-Bell Creek supplemental parking lot, which is presently in development as the West Hill Sports Center - Bell Creek Parking Lot (PRJ1445A) project.

As a condition of the Agreement, WHB will pay Forty-Four Thousand Dollars (\$44,000) in payment of the fees for the use of the field for the term of the Agreement, pursuant to the terms and conditions of the proposed Agreement. Payment shall be submitted to the Department in three (3) installments in the amounts and on the schedule that follows: Fourteen Thousand Six Hundred Sixty-Six and Sixty-Six Cents (\$14,666.66) as the first payment upon execution of the agreement; Fourteen Thousand Six Hundred Sixty-Six and Sixty-Six Cents (\$14,666.66) as the second payment within sixty (60) days of execution of the agreement; and the balance of Fourteen Thousand Six Hundred Sixty-Six and Sixty-Seven Cents (\$14,666.67) as the third and final payment within one hundred twenty (120) days of the execution of the agreement.

The essential points of the proposed Agreement are summarized as follows:

1. The term of the Agreement will be for a period of three (3) years;
2. WHB shall have the right to use the Fields in accordance with the proposed annual schedules of baseball programming, activities, and fund raising, subject to the approval of the Department;
3. The Fields shall be used for park and recreational purposes only, and more specifically for organized Pony Youth Baseball programs, events, and activities that have Department approval and are consistent with baseball related activities;

REPORT OF GENERAL MANAGER

PG. 3 NO. 09-241

4. With reasonable prior notice to WHB, the Department shall reserve the right to require modifications to WHB'S schedule of activities should the Fields be required for a Department or City event; and,

The payment of the fees of Forty-four Thousand Dollars (\$44,000) for the use of the field will provide the Department necessary funding to partially cover the cost of developing a crucially needed crosswalk and traffic signal light on Valley Circle Drive between the subject Fields and WHSC-Bell Creek supplemental parking lot. The Department of Public Works, Bureau of Engineering Project Manager has indicated that Proposition K funding is available for this project should the cost exceed \$44,000.

The Department is presently working with the Los Angeles County Flood Control District (LACFCD) to develop the WHSC-Bell Creek Parking Lot on the Los Angeles County flood control property located directly across the street (Valley Circle Drive) from the Fields. The City and LACFCD will be entering into an agreement for the Department's development and use of said property, separate from this proposed Agreement with WHB.

The Department is completely satisfied with WHB'S performance operating youth sports programs and believes the City will be well served by the proposed Agreement.

Staff has determined that the issuance of the proposed Agreement is for the operation and maintenance of an existing park facility and therefore, is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1 (14) of the City CEQA Guidelines.

Staff has discussed the proposed Agreement with Ramon Barajas, Acting Superintendent of the Valley Region, and the Office of Councilmember Denise Zine of the Council District Three (3), and they concur with staff recommendations.

FISCAL IMPACT STATEMENT:

This Maintenance and Operations Agreement will not have any impact on the Department's General Fund, as all associated costs shall be paid by WHB at no cost to the City.

This report was prepared by Gregory Clark, Management Analyst II, Real Estate and Asset Management Section.

This item not included in the package

09-242 Los Angeles River Greenway/Elysian Valley - Bikeway
Project - Memorandum of Understanding and Cooperative
Agreement between the Department of Recreation and
Parks, the Mountains Recreation and Conservation
Authority, the Board of Public Works, the Bureau of
Engineering, and the Bureau of Sanitation for the
Development and Maintenance of a Greenway along the Los
Angeles River

REPORT OF GENERAL MANAGER

NO. 09-243

DATE October 9, 2009

C.D. 9

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VERNON BRANCH LIBRARY POCKET PARK – CONCEPTUAL DESIGN OF A NEW PARK TO BE DEVELOPED BY THE LOS ANGELES UNIFIED SCHOOL DISTRICT (LAUSD) TO REPLACE EXISTING PARK PROPERTY WHICH HAS BEEN CONDEMNED FOR THE CONSTRUCTION OF THE NEW CENTRAL REGION ELEMENTARY SCHOOL NO. 21

R. Adams	_____	J. Kolb	_____
H. Fujita	_____	F. Mok	_____
S. Huntley	_____	K. Regan	_____
V. Israel	_____	*M. Shull	<i>[Signature]</i>

[Signature]

 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board approve the proposed conceptual design for the development of a new park, to be designed and constructed by LAUSD at its own expense, in furtherance of a proposed settlement of condemnation proceedings related to the 0.15 acres of park property to be condemned by LAUSD through its powers of eminent domain under Los Angeles Superior Court (LASC) Case No. BC407-953 (LAUSD vs the City of Los Angeles).

SUMMARY:

On June 18, 2008, the Department of Recreation and Parks (Department) received correspondence from the Los Angeles Unified School District (LAUSD) informing it that the LAUSD was presently in the design phase for the construction of the new Central Region Elementary School No. 21 (School) to be located within the area bounded by 45th Street to the north, Central Avenue to the east, 46th Street to the south, and several residential properties to the west, as depicted on the Site Plan attached hereto as Exhibit-A. Said correspondence also requested certain property information related to the park property located at 4521 South Central Avenue, Assessor Parcel No. (APN) 5108-026-900), commonly known as the Vernon Branch Library Pocket Park (Park). Subsequent discussions with LAUSD Real Estate and Architectural staff revealed that the purpose of the property information request was to obtain information necessary to initiate condemnation

REPORT OF GENERAL MANAGER

PG. 2

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proceedings against the City through LAUSD powers of eminent domain under LASC Case No. BC407-953 (LAUSD vs City of Los Angeles).

The Department has been working with the City Attorney and LAUSD legal representatives to reach a proposed settlement for said condemnation case, which will set forth the terms and conditions for: (i) the transfer of title of the Park property from the Department to LAUSD; (ii) the specifications and requirements for the development of the new park at the agreed upon location depicted on Exhibit-A, pursuant to the Conceptual Design Plan attached hereto as Exhibit-B, and (iii) the transfer of title from LAUSD to the City, for the land upon which the new park will be located. On June 30, 2009, the court awarded LAUSD an Order for Prejudgment Possession of the property, specifying that LAUSD would take possession of the property on September 1, 2009. The proposed final judgment in the condemnation case will be brought to the Board at a future date and final approval of the design and acquisition will be requested at that time.

The Department originally acquired the condemned Park property through a transfer of jurisdiction from the Department of Water and Power (DWP), with the Department paying DWP \$70,000 for the property. The transaction was approved by the Board on June 18, 2003 (Board Report No. 03-205). The Park property was acquired and developed into the existing park through Proposition 12 - 2/3 Per Capita grant funds. The Park's development was completed in January 2008 at a total cost of \$633,682, which consists of \$627,448 in Proposition 12 funds for the Park development project and \$6,235 in additional fence improvements which were performed by the Department's Pacific Region staff. However, the Park has never been open to the public due to delays caused by opening day and media event conflicts, safety, security and supervision issues, and then subsequent word of the LAUSD's intention to condemn the property. Despite the Park not being open to the public, Pacific Region maintenance personnel have had to perform regular maintenance and graffiti removal since the completion of the Park's development. In its present location, the Park is not very visible as it is between buildings.

As a result of this process, and because the Park was acquired and developed through Proposition 12 State of California grant funds, the Department was informed by the State that the Proposition 12 Grant Funds (\$627,448) would have to be returned to the State if the Park property ceased to be used as a public park. LAUSD and the Department's Grants Administration Section have been in discussions with the State regarding this issue. It was determined that if the State is not amenable to the terms of the condemnation settlement, special State legislation would be required in order for the State to make an exception to the Proposition 12 State grant funding guidelines to avoid funds having to be reimbursed. LAUSD is pursuing said legislation with Department support. In the event that the passing of this special legislation were to not occur, the LAUSD has committed to reimbursing the State the full amount of \$627,448 at LAUSD's sole cost, without any contribution by the City.

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In exchange for LAUSD's taking of the Park property and pursuant to the proposed settlement of the condemnation case, LAUSD will construct a replacement park on LAUSD property, of equal size and like improvements, within the same block of the existing Park location but at a more visible and favorable location at the corner of Central Avenue and 45th Street, directly across the street from the Vernon Branch Library, as illustrated by Exhibit-A. Department staff and representatives from the Office of Councilmember Jan Perry have had direct input into the preparation of the replacement park's design. Through several planning meetings held as part of the LAUSD's planning process, the proposed location and design was determined to be the optimal choice for the new park. The proposed new park will accommodate library visitors better, be more "street-visible" to address safety and security concerns, will enhance the community as the new park will be more aesthetically appealing, and may (subject to LAUSD-Department concurrence) present potential joint-use opportunities for the community through public use of the school athletic facilities and multipurpose room located immediately adjacent to the new park.

The replacement park's design includes:

- Decorative Colored Paving;
- Drinking Fountain;
- Landscaping and Irrigation Improvements;
- Various Types of Canopy-Shade Trees;
- Stage with Trellis and Vines;
- Concrete Seating Area to View Stage Area;
- Lighting throughout the Park (both wall and pole mounted); and,
- Perimeter Fencing.

Staff has determined that the proposed pocket park has been previously evaluated in accordance with the California Environmental Quality Act (CEQA) in the Environmental Impact Report (EIR) for the proposed Central Region Elementary School No. 21 Project. The EIR was certified by the LAUSD Board acting as the CEQA Lead Agency on November 25, 2008, and filed a Notice of Determination with the Los Angeles County Clerk on November 26, 2008. Staff has reviewed the administrative record for EIR, and has determined the proposed pocket park component of the larger school project has been adequately evaluated for potential environmental effects, and has further determined that the new park will not have any significant unavoidable impacts. Therefore, no additional CEQA documentation is required for the Board to act upon the recommendations in this report as a Responsible Agency to the pocket park project under CEQA.

Prior to the new park's construction and conclusion of the condemnation proceedings, staff will return to the Board for final approval of the proposed settlement judgment and acceptance of the new park and property upon which it is located.

REPORT OF GENERAL MANAGER

PG. 4

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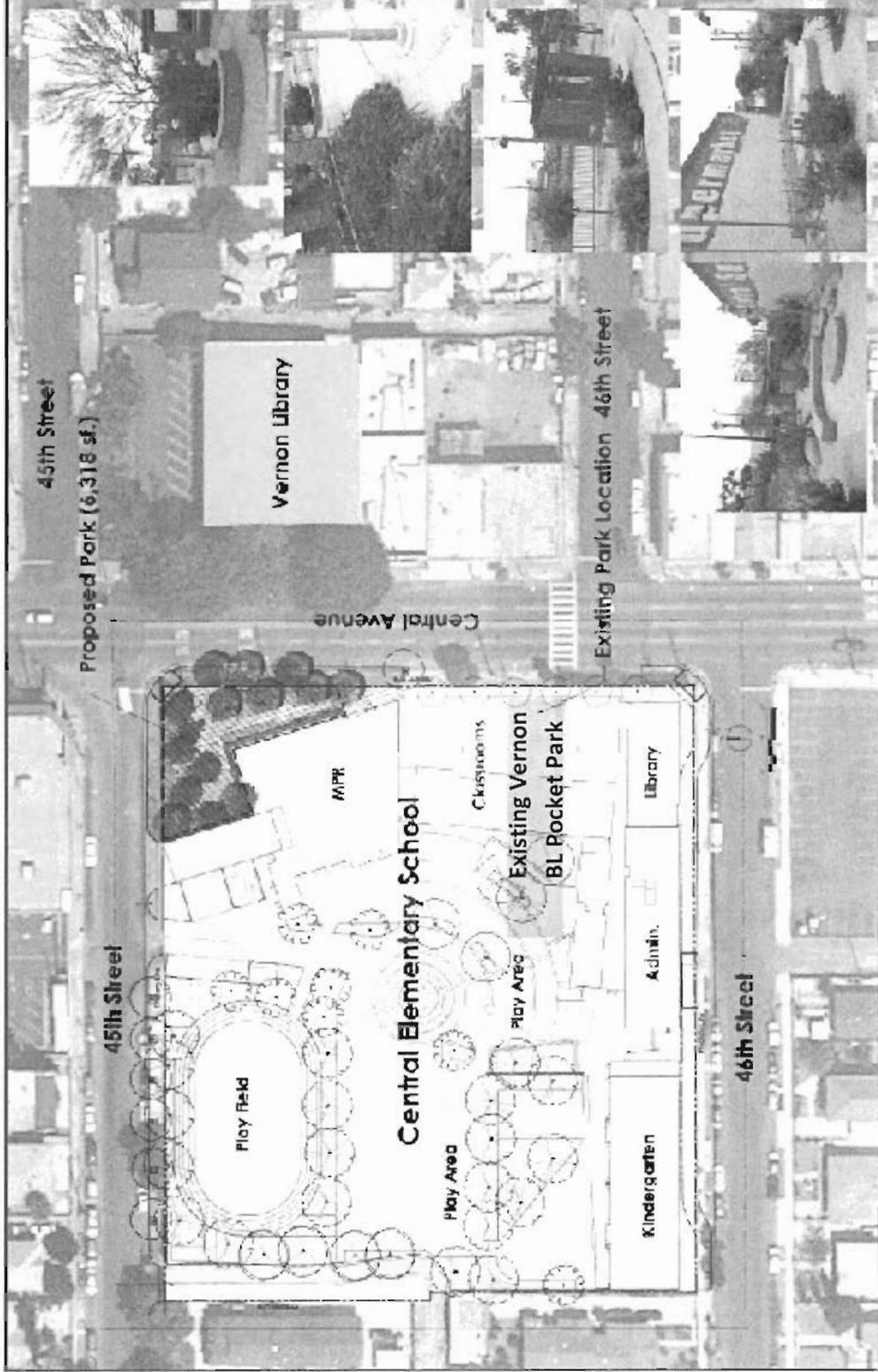
FISCAL IMPACT STATEMENT:

The Board's approval of the proposed park design will have no fiscal impact on the Department's general fund, as no costs or expenses will be incurred by the Department, as all related costs will be paid by the LAUSD at their sole expense.

This report was prepared by Joel Alvarez, Management Analyst II, of the Department's Real Estate and Asset Management Section.

Exhibit-A

Vernon Branch Library Pocket Park
Site Plan



VERNON CITY PARK
CENTRAL REGION ELEMENTARY SCHOOL NO. 21

SCHEMATIC DESIGN
01/14/14 2/14/14
jkkworks
PLANNING & ARCHITECTURE

REPORT OF GENERAL MANAGER

NO. 09-244

DATE October 9, 2009

C.D. 1

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: OLD CYPRESS PARK BRANCH LIBRARY - TRANSFER OF JURISDICTION AND CONCEPTUAL PUBLIC USE

R. Adams	_____	J. Kolb	_____
H. Fujita	_____	F. Mok	_____
S. Huntley	_____	K. Regan	_____
V. Israel	_____	*M. Shull	<i>MS</i>

[Signature]

 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board:

1. Adopt the Resolution, substantially in the form on file in the Board Office, authorizing staff, per Charter Section 594 (a) and (b) to request the assistance of the Department of General Services in completing a transfer of jurisdiction of the former City branch library at 3320 Pepper Street in the Cypress Park area;
2. Authorize the Chief Accounting Employee to pay up to \$10,000 for a Phase I site assessment and an additional \$300,000 to the Library Department from Proposition 40 per capita discretionary grant in Fund 47T Department 89 Account TBD. Availability of funds is from the established revolving Public Works Trust Fund account for cash flow in an amount not to exceed \$310,000 for the acquisition of the old Cypress Park Branch Library and the Phase I environmental assessment that will be repaid upon reimbursement from the State (Council File 08-2730-S1 on September 1, 2009);
3. Authorize the Chief Accounting Employee to issue an Interdepartmental Order for the \$300,000 payment, which is to credit Fund 831, Dept. 44, Revenue Source Code 4441;
4. Authorize the Board Secretary to accept the transfer of jurisdiction for the property; and,
5. Declare that upon completion of the jurisdictional transfer, the site is to be set apart and dedicated as park property in perpetuity.

REPORT OF GENERAL MANAGER

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SUMMARY:

In early 2003, a new Cypress Park library opened six blocks to the north of an existing branch. The relocation was one of 36 projects funded by the 1998 Library Bond Program. The old branch occupies a corner lot at 3320 Pepper Avenue (Assessor Parcel Number (APN) 5453-016-900; 0.18 acre). The immediate neighborhood is residential. Nearby to the southwest is Cypress Park, a three-acre Recreation and Parks (RAP) facility at 2630 Pepper Avenue.

After vacating the old Cypress Park branch, the Board of Library Commissioners recommended to City Council that the Asset Management Division of General Services oversee the sale of the property. Regardless of ownership, the Office of Council District One wanted the site to continue having a public role. They, General Services and the Library Department solicited opinions on adaptive reuse. In November 2008, the Library Board approved a jurisdictional transfer to RAP provided that they receive \$300,000. This sum is lower than a Class "C" estimate of value they had previously obtained. On January 16, 2009, the City Council approved the jurisdictional transfer with funding for the Library payment to come from a Proposition 40 per capita, discretionary grant. These funds are available on a reimbursement basis. In order to proceed with the transfer, Council approved a cash-flow source on September 4, 2009. Council also approved cash-flow funding for a Phase I site assessment with reimbursement to come from the same Proposition 40 grant. The cash-flow source is the Public Works Trust Fund (Council File 08-2730 and S1).

The old Cypress Park branch dates from 1927 and is a one-story wooden building of 3,080 square feet. It is L-shaped and built in the New England colonial revival style with a high-pitched, gable roof and a decorative portico. Cypress Park was one of several early branches intended to display a distinct architectural style. In 1987, they formed a "thematic group submission" for inclusion in the National Register of Historic Places (Reference No. 87001007). That effort succeeded. Cypress Park has not been designated a local Historic-Cultural Monument according to City Planning's Office of Historic Resources.

The old Cypress Park branch commemorated a New Englander, Richard Henry Dana, Jr. Seeking adventure, he sailed from Boston in 1834 and became a merchant seaman, trading for two years at southern California ports. "Dana Point" is named after him. Soon after returning to Boston, he expanded his seafaring diary into the book "Two Years Before the Mast". It soon became famous as an introduction to Mexican California.

In anticipation of having a role in the branch's refurbishment, RAP staff recently applied for \$500,000 in the seventh competitive cycle of the Proposition K program. Any award will be supplemented by \$587,768 in Proposition 40 per capita, discretionary funds for a total anticipated budget of \$1,087,768. Staff considers this funding adequate to create an intergenerational community center. Potential programs include fitness, nutrition, computer skills, dance, music and arts and crafts. There may also be a day camp. A reduction in the anticipated funding will lead to reduced or postponed programming.

REPORT OF GENERAL MANAGER

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Staff determined that with respect to the California Environmental Quality Act (CEQA), the Department's acquisition is for the purpose of ensuring the historic site's long-term preservation and continued enjoyment by the public, with little or no expansion of use. The project is considered exempt pursuant to Article III, Section 1, Class 1 (1), Class 4 (3) and Class 31 of the City CEQA Guidelines. The CEQA determination also includes minor alterations and ongoing maintenance of a resource consistent with the federal Department of the Interior's standards for the treatment of historic property.

A Phase I site assessment was performed as part of the July 2009 submittal for a Proposition K grant. There are no recognized environmental conditions connected with the site and therefore, no impediment to public recreational use. Abatement for lead paint and asbestos is estimated to cost \$30,000 and will be included in the building's refurbishment.

In addition to the Office of Council District One, the Assistant General Manager of Operations East and the Superintendent of Griffith-Metro Region concur with staff's recommendations.

FISCAL IMPACT STATEMENT:

Because of the approved cash-flow source and reimbursement from Proposition 40, there is no anticipated impact on the Department's General Fund if the Board approves the transfer of jurisdiction. Griffith-Metro staff estimate that annual site maintenance will cost \$55,000, a sum which can be requested in the next budget cycle. With respect to future programming, annual personnel costs are estimated at \$175,000 with an added \$42,500 needed for operating costs.

This report was prepared by Joan Reitzel, Senior Management Analyst in Real Estate and Asset Management, Planning and Construction Division.

REPORT OF GENERAL MANAGER

NO. 09-245

DATE October 9, 2009

C.D. 13

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: MADISON WEST PARK - ALLOCATION OF SUBDIVISION/QUIMBY FEES FOR OUTDOOR PARK IMPROVEMENTS

R. Adams	_____	J. Kolb	_____
V. Israel	_____	F. Mok	_____
H. Fujita	_____	K. Regan	_____
S. Huntley	_____	*M. Shull	<u>MS</u>

[Signature]
 General Manager (for JKM)

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department's Chief Accounting Employee to establish a new Subdivision/Quimby Fees Account No. 460K-MX and a new Zone Change/Park Fees Account No. 440K-MX, with Madison Park as the Account Name;
2. Authorize the Department's Chief Accounting Employee to transfer \$21,006.04 in Subdivision/Quimby Fees, which were collected in Fiscal Year 2006-2007, from the Subdivision/Quimby Fees Account No. 460K-00 to the Madison Park Account No. 460K-MX;
3. Authorize the Department's Chief Accounting Employee to transfer \$13,993.96 in Subdivision/Quimby Fees, which were collected in Fiscal Year 2007-2008, from the Subdivision/Quimby Fees Account No. 460K-00 to the Madison Park Account No. 460K-MX; and,
4. Approve the allocation of \$35,000 in Subdivision/Quimby Fees from Madison Park Account No. 460K-MX for outdoor park improvements at Madison Park as described in the Summary.

REPORT OF GENERAL MANAGER

PG. 2 NO. 09-245

SUMMARY:

Madison Park is located at 464 North Madison Avenue just north of the 101 freeway between Virgil Avenue and Vermont Avenue. This is a neighborhood park equipped with picnic benches and a children's play area. Madison Park meets the standard for a Neighborhood Park, as defined in the City's Public Recreation Plan.

Department staff has determined that the current existing picnic area is lacking in any type of shade and is recommending the installation of shade structures over the existing picnic area. The estimated cost to purchase and install shade structures in this area are estimated at \$35,000.

Upon approval of this report, the Subdivision/Quimby Fees listed below can be transferred to Madison Park Account No. 460K-MX for this outdoor park improvement project at Madison Park:

- \$21,006.04 in Subdivision/Quimby Fees, which were collected in Fiscal Year 2006-2007, from the Subdivision/Quimby Fees Account No. 460K-00;
- \$13,993.96 in Subdivision/Quimby Fees, which were collected in Fiscal Year 2007-2008, from the Subdivision/Quimby Fees Account No. 460K-00;

The total Subdivision/Quimby Fees allocation for the Outdoor Park Improvements project is \$35,000. These Fees were collected within one mile of Madison Park, which is the standard distance for the allocation of the Subdivision/Quimby Fees for a neighborhood park.

Staff has determined that the subject project will consist of the construction of limited number new small structures, including the installation of new equipment for public convenience and environmental control. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 3(4) of the City CEQA Guidelines.

The Metro Region Superintendent supports the recommendations in this Report.

FISCAL IMPACT STATEMENT:

Adequate funds for the proposed project are available; therefore, no fiscal impact to the Department's General fund is anticipated. An assessment of the future operation and maintenance costs has yet to be determined.

This report was prepared by Jimmy Newsom, Management Analyst II, Planning and Construction Division

REPORT OF GENERAL MANAGER

NO. 09-246

DATE October 9, 2009

C.D. 8

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: MARTIN LUTHER KING, JR. PARK - ALLOCATION OF ZONE CHANGE/
PARK FEES FOR BUILDING AND OUTDOOR IMPROVEMENTS

R. Adams	_____	J. Kolb	_____
V. Israel	_____	F. Mok	_____
H. Fujita	_____	K. Regan	_____
S. Huntley	_____	*M. Shull	<u>Conf</u>



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department's Chief Accounting Employee to transfer \$350,000 in Zone Change/ Park Fees, which were collected in Fiscal Year 2008-09, from the Zone Change Park Fees Account No. 440K-00 to the Martin Luther King, Jr. Park Account No. 440K-MK; and,
2. Approve the allocation of \$350,000 in Zone Change/ Park Fees, from Martin Luther King, Jr. Park Account No. 440K-MK for outdoor improvements, as described in the Summary of this report.

SUMMARY:

Martin Luther King, Jr. (MLK) Park is located at 3916 S. Western Ave. which is located just south of the 10 freeway and west of the 110 freeway. This facility provides a variety of services and programs to the community, including baseball, basketball, soccer, football, tennis, swimming, picnic and play areas. MLK Park also has a therapeutic recreational program for people with disabilities aged 7 through 22 as well as the L.A. Kids program. Due to the facilities size, features, programs, and services it provides, MLK Park meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

REPORT OF GENERAL MANAGER

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Department staff has determined that building and outdoor park improvements, including the installation of a new roof and interior renovations which include drywall replacement, cabinetry, plumbing, tile and other related park improvements, are necessary to meet the needs of the surrounding community. It is estimated these outdoor improvements will cost approximately \$350,000.

The total Zone Change/ Park Fees allocation for the Outdoor Park Improvements project is \$350,000. These Fees were collected within two miles of MLK Park, which is the standard distance for the allocation of the Zone Change/Park Fees for community recreational facilities.

Staff has determined that the subject project will consist of modifications to existing park facilities involving negligible or no expansion of use. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1) of the City CEQA Guidelines.

Council District Eight and the Pacific Region Superintendent support the recommendations in this Report.

FISCAL IMPACT STATEMENT:

Adequate funds for the proposed project are available; therefore, no fiscal impact to the Department's General Fund is anticipated. An assessment of the future operation and maintenance costs has yet to be determined.

This report was prepared by Jimmy Newsom, Management Analyst II, Planning and Construction Division

This item not included in the package

09-247 2009 Citywide Community Needs Assessment Final Report

REPORT OF GENERAL MANAGER

NO. 09-248

DATE October 9, 2009

C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: STRATEGIC WATER CONSERVATION PLAN

R. Adams	_____	J. Kolb	_____
H. Fujita	_____	F. Mok	_____
S. Huntley	_____	K. Regan	_____
V. Israel	_____	*M. Shull	<i>am for</i>

[Signature]

 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board review, consider and adopt the water conservation measures, irrigation and landscape standards, and storm water best management practices, contained in the Strategic Water Conservation Plan on file in the Board Office.

SUMMARY:

Due to its location in a semi-arid climate, and its reliance on imported water, the City of Los Angeles must utilize sustainable design principles to preserve and protect limited water resources. California's growing water demand, increasing water quality concerns, and water supply variability due to periodic drought are just a few of the environmental challenges that Los Angeles faces in the near future. The potential impact of global climate change on precipitation patterns is another serious concern as the majority of the City's imported water supply emanates from surface (snowmelt) runoff, and therefore is subject to substantial vulnerability due to hydrologic variability.

In light of these challenges, it has become necessary for the City to adopt a number of sustainability initiatives to help it pursue cost-effective water conservation, water recycling, and storm water capture projects to increase supply reliability and offset increases in water demand due to growth and environmental concerns. As one of the largest land owners in the City, the Department of Recreation and Parks (RAP) will play an important role in the City's efforts. Sustainable improvements to the City's park system will have a positive environmental impact that will be felt in communities and neighborhoods across the City.

REPORT OF GENERAL MANAGER

PG. 2 NO. 09-248

As a national leader on the issue of global climate change, Mayor Antonio Villaraigosa has made greening Los Angeles a top priority. In May 2007, Mayor Villaraigosa released Green LA, an action plan to reduce green house gas emissions and create a more sustainable environment. As the RAP pursues sustainable goals and objectives, it is critically important to strive to balance its commitment to improving the environment with its mission of providing quality recreation programs and services to residents. As the largest water user of any City Department, our primary sustainable objective is to conserve our City's valuable water resources while meeting the growing recreational park needs of this large City.

Under the Mayor's Directive No. 10, dated June 6, 2007, Mayor Antonio Villaraigosa called for a 10% reduction in water use. On August 14, 2008, the Mayor signed into law a new water-use ordinance with expanded restrictions and penalties to encourage water conservation.

On June 20, 2007, the RAP Board of Commissioners approved a Memorandum of Understanding (MOU) with the Los Angeles Department of Water and Power (LADWP) for irrigation improvements at selected parks. The purpose of the MOU was to develop and promote water conservation by maximizing landscape water use efficiency at City parks through actions that include, but are not limited to, the repair and/or replacement of existing irrigation distribution systems and the installation of weather sensitive irrigation control equipment that irrigates on the basis of actual site characteristics and local weather conditions. The MOU will expire on June 30, 2011 and includes funding from LADWP in an amount not to exceed \$3,000,000 per year. RAP is required under the terms of the MOU to submit an annual water conservation work plan for written approval by the LADWP on or prior to October 1st of each year. Additional funding opportunities exist through Proposition K, Quimby and future competitive grants that involve capital projects which relate to irrigation infrastructure.

On June 27, 2008 a council motion was submitted (Council File No. 08-1725) by Richard Alarcon, Councilmember, 7th District and seconded by Tony Cardenas, Councilmember, 6th District directing City Departments to form a working group to develop a draft ordinance, that implements the State Department of Water Resources Model Landscape Ordinance, Assembly Bill (AB) 1881. RAP is currently working with City Planning and the Department of Public Works to coordinate continuity with existing efforts set forth in this plan as well as the City's Water Conservation Ordinance. The goals and water conservation measures outlined in this plan are compatible with the latest Water Conservation Ordinance amendments adopted by City Council on July 24, 2009.

This plan is measuring RAP's water savings against our "baseline water usage" adopted in the amendment to the City's Water Conservation Ordinance which defines "baseline water usage" as the amount of water used for the same period during Fiscal Year 2006-2007. The following report details RAP's monthly water usage beginning with the baseline fiscal year.

REPORT OF GENERAL MANAGER

Water Usage Report (Fiscal Year 06/07 to 08/09)						
Please note that this report excludes Rate Code 44 (recycled water)						
City of LA, Department of Recreation and Parks						
Month	Year	Water Consumption	Year	Water Consumption	Year	Water Consumption
July	2006	640,529	2007	656,946	2008	590,175
August		709,254		853,405		546,546
September		568,617		584,442		466,869
October		494,561		503,756		406,601
November		376,084		330,504		269,672
December		271,012		225,425		245,568
January	2007	286,617	2008	154,433	2009	163,066
February		198,475		117,644		121,658
March		224,831		182,173		177,020
April		395,390		328,915		265,168
May		457,251		437,727		348,671
June		612,617		495,508		463,660
Grand Total (HCF)		5,235,238		4,870,878		4,064,674
Grand Total (Gallons)		3,915,958,024		3,643,416,744		3,040,376,152

Source: Department of Water and Power, Premier Account Management Section, July 23, 2009

The primary goal of the Strategic Water Conservation Plan is to reduce our water consumption by 1.2 billion gallons by July 1, 2013. This would be nearly a 30% decrease in total water consumed by RAP. As shown in the aforementioned water usage report, we have already achieved a reduction of 875 million gallons toward that goal which represents a 23% reduction.

As one of the largest water supply users in the City of Los Angeles, RAP has made water conservation a priority. Our efforts began in 2006 with updating the inventory and infrastructure condition of our water systems that would allow us to develop a plan based on priorities set by water waste. With 92% of our water being consumed via irrigation use, our primary focus is to improve the water efficiency of our irrigation infrastructure while working with LADWP to convert as many parks and golf courses as possible to recycled water.

To help ensure that the City’s existing and future park developments reach our water usage goals, RAP has identified the following water conservation measures:

- Use of Smart Irrigation Controller Technology
- Replacement of Irrigation Infrastructure
- Use of Recycled Water
- Turf Area Reduction
- High Efficiency Plumbing Fixtures

REPORT OF GENERAL MANAGER

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The background and objectives of each of these measures are outlined in the Strategic Water Conservation Plan. As the aforementioned conservation measures will provide measurable reporting goals on our water use, the plan also calls for:

- Maintenance and Construction reorganization to centralize into the new Landscape Irrigation Infrastructure Division (LIID) which will better align our resources with available capital funding to implement the conservation measures identified in this plan.
- Irrigation standards to ensure maintenance efficiency and uniformity.
- Use of low water use planting and mulching on new and renovated parks.
- Use of recirculation systems on all water features.
- Storm water management, quality and ground water re-charge through the use of bio-swales, porous paving, retention basins, and storm water diversions in the design of all new or renovated parks.

Staff has determined that the water conservation improvement projects engendered by the proposed plan will consist primarily of the repair and/or replacement to existing subsurface irrigation pipelines and associated control systems, along with the installation of accessory features and landscaping at existing parks. For these reasons, the individual projects envisioned in the plan will most likely be exempt under CEQA. Therefore, the plan and its associated projects are provisionally exempt pursuant to categories for minor modifications to and/or replacement of existing facilities (Classes 1, 2, and 4) and construction of new accessory structures (Classes 3 and 11). Each project will be separately re-evaluated according to CEQA for any exceptional site characteristics or unique environmental resources prior to approval of project funding, including acceptance of annual funds under the MOU between the Department and LADWP.

FISCAL IMPACT STATEMENT:

The Board's approval of this plan will have no fiscal impact on the Department's General Fund, as all salary costs and expenses are to be covered through the capital funds identified in the report. In addition, existing staff will be utilized for all aspects of this plan.

This report was prepared by Michael Shull, Superintendent of Planning and Construction.

REPORT OF GENERAL MANAGER

NO. 09-249

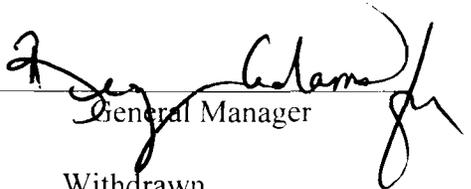
DATE: October 9, 2009

C.D. VARIOUS

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS CHILDCARE FACILITIES – ACCEPTANCE OF FUNDING FROM THE CALIFORNIA DEPARTMENT OF EDUCATION FOR CHILD CARE

R. Adams _____	J. Kolb _____
H. Fujita _____	F. Mok _____
S. Huntley _____	*K. Regan 
V. Israel _____	M. Shuff _____


 General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board adopt two Resolutions certifying the Board’s approval to accept the funding from the California Department of Education for the General Child Care and Extended Day Care grants.

SUMMARY:

On January 7, 2009, the Board approved the submission of grant applications to the California Department of Education for the General Child Care Grant at Jim Gilliam and the Extended Day Care at various facilities (Board Report No. 09-005). In order to execute the resulting grant agreements, the Department must also submit the accompanying Board Resolutions.

The Extended Day Care (Latchkey) grant was awarded at \$477,694 to provide after school child care services at the following seven licensed Department child care centers: Baldwin Hills, Echo Park, Eagle Rock, Evergreen, Loren Miller, South Park, and Hubert Humphrey. Since 1986, the Department has used these grant funds to subsidize latchkey services to children of families with incomes at or below the 75 percent State median income level. This grant requires 50 percent of the program’s participants to pay full or partial fees to match the 50 percent subsidized participants. Since the award of the grant, the State has discontinued funding due to budgetary limitations. The resolution is needed to execute the contract and claim for the period of service prior to the cancellation of funding, the July and August, 2009 reporting months. The amount

REPORT OF GENERAL MANAGER

PG. 2

NO. 09-249

for the two funded months for FY 09-10 is \$78,628. Following this period, the centers no longer offer the subsidy.

The General Child Care grant is awarded at \$216,454 and will provide grant monies to the Jim Gilliam Child Care Center for its subsidized pre-school program. The program is the Department's first licensed pre-school program and serves children of families with incomes at or below the 75 percent State median income level. Since January of 1996, the Department has received CDE funds to operate the child care services at this facility. Prior to the CDE subsidy, many parents could only afford to enroll their children for a portion of the day. The center is licensed by the State to serve 45 children from three to five years of age, and is currently operating at full capacity. The grant funded program at Jim Gilliam Child Care Center makes it possible for children to remain at the center all day.

FISCAL IMPACT STATEMENT:

There is no impact on the Department's General Fund. Without these funds, the Department loses the ability to offer participants subsidized child care. Approximately 95% of the participants would not be able to afford the program cost and there would not be enough enrollees to continue operating the child care centers. This Board action provides the necessary resolutions to execute the grants.

Prepared by Senior Management Analyst Alexa Esparza and Superintendent Sophia Piña-Cortez, West Region.

RESOLUTION

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2009/10.

RESOLUTION

BE IT RESOLVED that the Governing Board of _____
City of Los Angeles - Department of Recreation and Parks

authorizes entering into local agreement number/s _____ CLTK-9022 _____ and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
<u>Jon Kirk Mukri</u>	<u>General Manager</u>	_____
<u>Regina Adams</u>	<u>Executive Officer</u>	_____
<u>Kevin Regan</u>	<u>Asst. General Mgr.</u>	_____

PASSED AND ADOPTED THIS _____ day of _____ 2009/10, by the Governing Board of _____ of _____ County, California.

I, _____, Clerk of the Governing Board of _____, of _____, County,

California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a _____ meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk's signature) (Date)

REPORT OF GENERAL MANAGER

NO. 09-250

DATE October 9, 2009

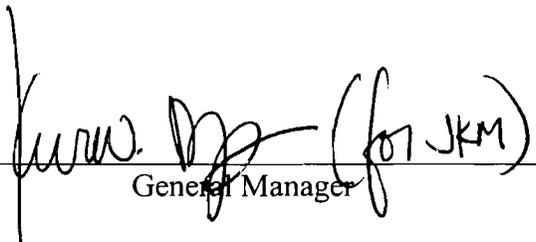
C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: CABRILLO MARINE AQUARIUM – PERSONAL SERVICES CONTRACT WITH EVELINA TEMPLETON TO PROVIDE SCIENTIFIC ILLUSTRATIONS AND EXHIBIT DESIGNS

R. Adams _____
 H. Fujita _____
 S. Huntley _____
 *V. Israel _____

J. Kolb _____
 F. Mok _____
 K. Regan _____
 M. Shull _____



 General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve a proposed Personal Services Contract with Evelina Templeton, substantially in the form on file in the Board Office, for as-needed scientific illustrations and exhibit designs for the Cabrillo Marine Aquarium, for a term of three (3) years at the rate of \$30.00 per hour, in an amount not to exceed a \$99,000, subject to approval of the Mayor and of the City Attorney;
2. Find, in accordance with Charter Section 1022, that the Department does not have personnel available in its employ, with sufficient expertise to undertake these specialized professional tasks in a timely manner, and that these services can be performed more feasibly by a qualified independent contractor than by a City employee;
3. Find, in accordance with Charter Section 371 and Section 10.15(a)(2) of the Los Angeles Administrative Code, that the services to be performed by Evelina Templeton require specialized expertise, specific knowledge and artistic talent, and that competitive bidding is neither practicable nor advantageous to this agreement in order to have a consistent design style for all Cabrillo Marine Aquarium exhibits;
4. Find that Evelina Templeton has demonstrated specific knowledge, talent and experience to provide the type of services required by the Cabrillo Marine Aquarium, including outstanding performance in an identical role under the terms of Contract No. 3019;

REPORT OF GENERAL MANAGER

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NO. 09-250

5. Direct the Board Secretary to transmit the proposed Personal Services Contract to the Mayor in accordance with Executive Directive No. 3 and, concurrently, to the City Attorney for approval as to form; and,
6. Authorize the Board President and Secretary to execute the Personal Services Contract upon receipt of the necessary approvals.

SUMMARY:

Ms. Evelina Templeton is an independent artist and biological illustrator and has provided on an as-needed basis scientific illustrations and designs for the marine life exhibits on display at the Aquarium since 1981. She is currently rendering her services to the Aquarium under Contract No. 3019 which expires on December 31, 2009.

Since 1935, the Cabrillo Marine Aquarium (Aquarium) has provided visitors with both a natural and educational interactive approach to learning about the marine life of Southern California. With its spectacular natural setting adjacent to the Cabrillo Beach Coastal Park and the Port of Los Angeles, the Aquarium is uniquely suited to its leadership role in the areas of marine science education, aquaculture research and community recreation. The historic Frank Gehry-designed aquarium displays one of the largest collections of Southern California marine life in the world.

Ms. Templeton has been able to create a consistent design style for all exhibits with her specialized skills. Ms. Templeton possesses a zoology degree with a minor in art and the artwork that she has designed and created for the Aquarium is a reflection of her unusual combination of education and artistic talent. Ms. Templeton has been able to combine her scientific knowledge of marine life with her exceptional artistic talent to showcase these scientifically accurate, yet artistic exhibits for the public's enjoyment. Staff therefore recommends award of a new three (3) year contract at the rate of \$30.00 per hour in an amount not to exceed \$99,000 with Ms. Templeton after Contract No. 3019 expires.

Charter Section 1022 Finding

On July 7, 2009, the Personnel Department completed a Charter Section 1022 review (Attachment A). While it was determined that the classification of graphic designer is able to provide some artwork, designing basic exhibits and preparing pamphlets, posters and brochures, it was also determined that there are no City classifications with expertise in marine life and scientific illustrations. Since projects would be of limited duration, any City employees hired would have to be laid off at the end of the project.

REPORT OF GENERAL MANAGER

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NO. 09-250

The Aquarium's requirement for an illustrator/artist with skills in creating scientifically accurate marine life illustrations is critical to maintaining a consistent design style to the Aquarium's exhibits. As there are no staff with the necessary knowledge and skill required to execute exhibit artwork using a wide variety of techniques and media, including pen and ink, acrylic paint, air brush and three-dimensional modeling, it is therefore more feasible to secure these services through an independent contractor.

FISCAL IMPACT STATEMENT:

Funding for this contract is provided in the Aquarium's contractual services Account 3040, Fund 302, Department 88 under line items titled "Cabrillo Marine Aquarium Illustrator Services and Design and Exhibit Services."

This report was prepared by Michael Schaadt, Director of Cabrillo Marine Aquarium.

Attachment A

PERSONNEL DEPARTMENT CONTRACT REVIEW REPORT

1. Requesting Department: Department of Recreation and Parks

2. Contacts:

Department: Raymond Chang Phone No. (818) 243-6488 Fax No. 818-243-6451

CAO: Veronica Salumbides Phone No. (213) 473-7561 Fax No. 213-473-7514

3. Work to be performed:

The production of as-needed scientific and biological illustrations and designing and updating marine exhibits at the Cabrillo Marine Aquarium.

4. Is this a contract renewal? Yes No

5. Proposed length of contract: **3 years**
Start Date: January 1, 2010

6. Proposed cost of contract (if known): Not to exceed \$99,000

7. Name of proposed contractor: Evelina Templeton, a sole proprietor

8. Unique or special qualifications required to perform the work:

The contractor must have knowledge, expertise, and artistic abilities in providing scientific illustrations and exhibit designs.

9. Are there City employees that can perform **some of** the work being proposed for contracting?
Yes No

<i>Classification</i>	<i>Departments</i>	<i>List Expires</i>
Graphics Designer	Airports, Cultural Affairs, DWP, Harbor, ITA, Library, Personnel, Planning, Police, PW, Rec & Parks, DOT, Zoo	No list

If yes,

- a. Which class(es) and Department(s): See above.
- b. Is there sufficient Department staff available to perform the work? Yes No
- c. Is there a current eligible list for the class(es)? Yes No Expiration Date: See above.
- d. Estimated time to fill position(s) through CSC process? Not known due to City freeze.
- e. Can the requesting department continue to employ staff hired for the project after project completion? Yes No
- f. Are there City employees currently performing the **some of** the work? Yes No

10. Findings

- City employees DO NOT have the expertise to perform the work
- City employees DO have the expertise to perform **some of** the work

Check if applicable (explanation attached) and send to CAO for further analysis

- Project of limited duration would have to layoff staff at end of project
- Time constraints require immediate staffing of project
- Work assignment exceeds staffing availability

SUMMARY: City employees can perform some of the services the Department seeks to contract such as designing basic exhibits and preparing pamphlets, posters, and brochures. Graphics Designers would able to provide some artwork. The Personnel Department finds that there is not a classification with expertise in marine life and scientific illustrations.

Submitted by: Cathy T. Tanaka
Cathy T. Tanaka

Reviewed by: Shelly Del Rosario
Shelly Del Rosario

Approved by: Shannon C. Pascual
Shannon C. Pascual

Date: 7/7/09

REPORT OF GENERAL MANAGER

NO. 09-251

DATE October 9, 2009

C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GRIFFITH OBSERVATORY – GIFT AGREEMENT WITH FRIENDS OF THE OBSERVATORY (FOTO) FOR A DONATION OF \$175,000 TO SUPPORT THE GRIFFITH OBSERVATORY SCHOOL VISIT PROGRAM IN SCHOOL YEAR 2009-2010

R. Adams	_____
H. Fujita	_____
S. Huntley	_____
*V. Israel	_____

J. Kolb	_____
F. Mok	_____
K. Regan	_____
M. Shull	_____



 General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Accept with gratitude, a gift from Friends Of The Observatory (FOTO) providing a \$175,000 donation (Gift) to support the Griffith Observatory School Visit Program during the 2009-10 school year.
2. Approve the proposed Gift Agreement, substantially in the form on file in the Board Office, subject to the approval of the Mayor and City Attorney as to form;
3. Authorize and direct the Department's Chief Accounting Employee to deposit the funds in the existing special account in Fund 302, Department 89, Account 843M (Observatory School Program) and upon receipt of the funds from FOTO, pursuant to the proposed Gift Agreement;
4. Direct the Board Secretary to transmit the proposed Gift Agreement to the Mayor in accordance with Executive Directive No. 3, and to the City Attorney for review and approval as to form; and,
5. Authorize the Board President and Secretary to execute the Gift Agreement, subject to the necessary approvals.

REPORT OF GENERAL MANAGER

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NO. 09-251

SUMMARY:

FOTO has once again generously agreed to make a Gift of \$175,000 to Griffith Observatory, located at 2800 East Observatory Road, Los Angeles, California 90027. The Gift is intended to continue FOTO's support for the Observatory School Visit Program; this gift would support the program for the 2009-10 school year.

The Griffith Observatory School Visit Program serves fifth-grade students from across the region, with more than half coming from the Los Angeles Unified School District. Due to significant reductions in the Observatory's staffing and expense budgets, the Observatory sought FOTO's assistance in supporting the continuation of the Griffith Observatory School Visit Program for the 2008-09 school year, and is doing so once again for the 2009-10 school year. FOTO is continuing to seek a multi-year private sponsor for the program.

The Gift funds are to be deposited into an existing account in Fund 302, Department 89, Account 843M (Observatory School Program) used solely and exclusively for costs associated with the implementation of the Griffith Observatory School Visit Program. The reimbursement may be for part-time staffing, program expenses, and other related activities. The Department will continue to provide regular reports to FOTO on the disposition of the funding and status of the funds in the account.

FISCAL IMPACT STATEMENT:

Acceptance of the Gift will have no fiscal impact on the Department's General Fund, as the General Fund would not have been used for the program in the 2009-10 school year. Without the funds contributed by FOTO, the Griffith Observatory School Visit Program would have been cancelled for both the 2008-09 and 2009-10 school years.

This report was prepared by Mark Pine, Deputy Director, Griffith Observatory.

REPORT OF GENERAL MANAGER

NO. 09-252

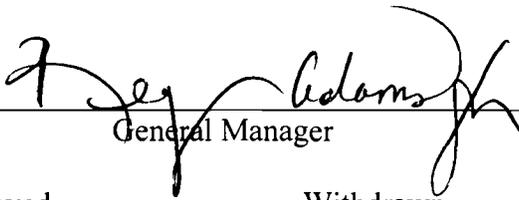
DATE October 9, 2009

C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: OPERATIONS EAST – GRIFFITH-METRO REGION – DONATION FROM GREATER WILSHIRE NEIGHBORHOOD COUNCIL

R. Adams	<u> </u>	J. Kolb	<u> </u>
H. Fujita	<u> </u>	F. Mok	<u> </u>
S. Huntley	<u> </u>	K. Regan	<u> </u>
*V. Israel	<u> </u>	M. Shull	<u> </u>



 General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board accept the donation as noted in the Summary of this report and that appropriate recognition be given to the donor.

SUMMARY:

Operations East, Griffith-Metro Region, received an in-kind donation with an estimated total value of \$20,000 from Greater Wilshire Neighborhood Council. The donation consisted of the purchase and installation of twelve (12) decorative wrought iron benches at Robert Burns Park, located at 4900 Beverly Boulevard, Los Angeles, California 90004.

FISCAL IMPACT STATEMENT:

Acceptance of this donation results in no fiscal impact on the Department's General Fund except for unknown savings as this donation may offset some expenditures.

This report was prepared by Jason Kitahara, Sr. Recreation Director II, Griffith-Metro Region.

REPORT OF GENERAL MANAGER

NO. 09-253

DATE October 9, 2009

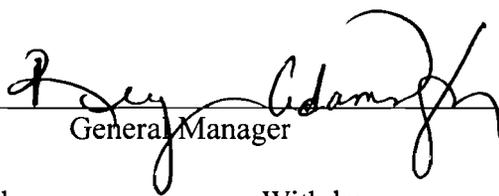
C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: OPERATIONS EAST – GRIFFITH-METRO REGION – DONATION FROM WINDSOR SQUARE ASSOCIATION

R. Adams _____
 H. Fujita _____
 S. Huntley _____
 *V. Israel _____

J. Kolb _____
 F. Mok _____
 K. Regan _____
 M. Shull _____



 General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board accept the donation as noted in the Summary of this report and that appropriate recognition be given to the donor.

SUMMARY:

Operations East, Griffith-Metro Region, received an in-kind donation with an estimated total value of \$11,159 from the Windsor Square Association. The donation consisted of preparation, priming and painting of the wrought iron perimeter fence at Robert Burns Park, located at 4900 Beverly Boulevard, Los Angeles, California 90004.

FISCAL IMPACT STATEMENT:

Acceptance of this donation results in no fiscal impact on the Department's General Fund except for unknown savings as this donation may offset some expenditures.

This report was prepared by Jason Kitahara, Sr. Recreation Director II, Griffith-Metro Region.

REPORT OF GENERAL MANAGER

NO. 09-254

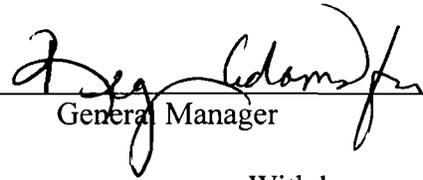
DATE October 9, 2009

C.D. 1, 4, 10, 13, 14

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS DONATIONS TO OPERATIONS EAST – GRIFFITH-METRO REGION

R. Adams _____	J. Kolb _____
H. Fujita _____	F. Mok _____
S. Huntley _____	K. Regan _____
*V. Israel  _____	M. Shull _____



General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board accept the donations as noted in the Summary of this report and that appropriate recognition be given to the donors.

SUMMARY:

Operations East, Griffith-Metro Region, has received the following donations:

Alpine Recreation Center

Wayland Tam donated \$100 to be used for the purchase of supplies for the 2009 Youth Sports Program.

Aliso Pico Recreation Center

Aliso Business Community donated \$4,462 to be used for part-time staff fees.

Aliso Business Community donated \$200 to be used for the purchase of supplies for the 2009 Baseball League Opening Day on Saturday, May 16, 2009.

Aliso Business Community donated \$520.35 to be used for the purchase of supplies for the 2009 Summer Day Camp Program.

Aliso Business Community donated \$1,506 to be used for the "Taking Back the Park Event" on Saturday, May 30, 2009.

REPORT OF GENERAL MANAGER

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NO. 09-254

Downey Recreation Center

Karl Muhs donated \$307.45 to be used for the purchase of admission tickets to the Aquarium of the Pacific in Long Beach on July 23, 2009 for a Youth Summer Day Camp Field Trip.

Elysian Valley Recreation Center

Westcoast Sports Associates donated \$2,200 to subsidize player registration fees for the 2009 Spring Youth Baseball League.

Glassell Park Senior Citizen Center

Glassell Park Senior Club donated \$103 to be used for the purchase of office supplies.

Glassell Park Senior Club donated \$260 to be used for the purchase of office supplies.

Griffith Park Adult Community Center

Marina Camacho donated an assortment of books with an estimated total value of \$80 to be used by the senior club.

Los Angeles Youth Athletic Club

Pacific 2.1 Entertainment Group, Inc. donated \$500 to be used for program expenses.

South Seas House

Goldberg & Solovy Foods Inc. donated an assortment of food products with an estimated total value of \$431.95 to be used for the Feed the Community Event on July 29, 2009.

FISCAL IMPACT STATEMENT:

Acceptance of these donations results in no fiscal impact on the Department's General Fund except for unknown savings as donations may offset some expenditures.

All cash donations will be deposited into various Municipal Recreation Program (MRP) accounts for program related expenses.

This report was prepared by Jason Kitahara, Sr. Recreation Director II, Griffith-Metro Region.

REPORT OF GENERAL MANAGER

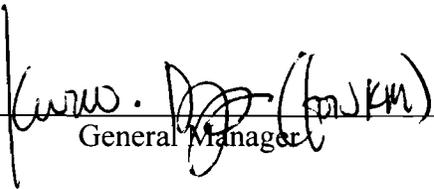
NO. 09-255

DATE October 9, 2009

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS COMMUNICATIONS


General Manager

Approved _____

Disapproved _____

Withdrawn _____

The following communications have been received by the Board and recommended action thereon is presented.

From:

1) Councilmember Bernard Parks, Eighth District, in support of naming the new multi-purpose sports field at EXPO Center.

2) City Clerk, relative to the donation of an identification sign for Barnsdall Art Park.

3) City Clerk, relative to proclaiming Salvadorian Independence Day Festival at Hansen Dam a Special Event.

4) City Clerk, relative to a proposed Concession Contract for Electric Golf Carts.

5) Chief Legislative Analyst, forwarding the Legislative Report for the weeks ending August 21, August 28, and September 4, 2009.

Recommendation:

Note and file. The matter was acted on at the Meeting of September 2, 2009.
(Report No. 09-237)

Note and file. The matter was acted on at the Meeting of June 17, 2009.
(Report No. 09-171)

Refer to General Manager.

Refer to General Manager.

Note and file.

REPORT OF GENERAL MANAGER

PG. 2

NO. 09-255

- 6) Two Communications, relative to the proposed development of a ball field for Persons with special needs at Anthony C. Beilenson Park in the Sepulveda Recreation Area. Note and file. The matter was acted on at the Meeting of August 12, 2009. (Report No. 09-189)
- 7) Sharon Brewer, relative to the use of Quimby funds at Libbit Park. (Report No. 09-021) Refer to General Manager.
- 8) Ron Little, relative to the Senior Lunch Program at Penmar Park Refer to General Manager.
- 9) Joseph Fiss, relative to alleged problems at the Van Nuys/Sherman Oaks Castle Park. Refer to General Manager.
- 10) José Estrada, American Youth Soccer Organization, relative to the proposed use of the new Boyle Heights Soccer Field. Refer to General Manager.
- 11) Oscar Amarillas, relative to the state of the tennis courts in Lincoln Park. Refer to General Manager.
- 12) "General Jeff", relative to the results of a basketball tournament. Note and file.
- 13) Jeffrey S. Ankrom, Attorney-at-Law, representing the Lotus Education & Arts Foundation, relative to an alleged copyright violation. Refer to General Manager.
- 14) Leonard Gross, relative to Lake Balboa Park being open on holidays. Refer to General Manager.
- 15) General Jeff, to Ann Volmer, Pr. Recreation Supervisor I, relative to various aspects of 6th and Gladys Park. Refer to General Manager.
- 16) Los Feliz Improvement Association, to Rena Wasserman, General Manager, Greek Theatre, relative to the extension of their 2009 season. Note and file.

REPORT OF GENERAL MANAGER

PG. 3

NO. 05-255

- 17) Paul Moser III, relative to the policy of not allowing spouses of Department employees to be vendors to the Department. Refer to General Manager.
- 18) Rowan K. Klein, to Joe Salaices, Pr. Park Services Attendant, relative to the reservation system for the Rancho Park tennis courts. Note and file.
- 19) Karlheinz A. Halter, seven communications on various topics. Note and file.
- 20) "The Golfing Public of Los Angeles, California" (128 signatories), relative to awarding golf related concessions to Michael Bernback. Refer to General Manager.
- 21) Karlheinz A. Halter, relative to Historic St. Peter's Episcopal Church in San Pedro. Note and file.
- 22) Los Feliz Improvement Association, relative to retaining the Park Rangers within all large regional parks. Refer to General Manager.
- 23) Josh Reis, proposing to run a drive-in theater of sorts in a park. Refer to General Manager.
- 24) Ivan Roth, relative to noise and nuisance in the parking lots at Van Nuys Sherman Oaks Recreation Center. Refer to General Manager.
- 25) Dan Zulueta, relative to the use of snorkels at Hansen Dam Aquatic Center. Refer to General Manager.
- 26) Leonard Beder, relative to the closing time of Lake Balboa Park. Refer to General Manager.
- 27) Gerry Hans, Parks Committee, Oaks Homeowners Association, relative to retaining the Park Rangers within all large regional parks. Refer to General Manager.
- 28) Oscar Amarillas, relative to the tennis courts at Lincoln Park. Note and file.

REPORT OF GENERAL MANAGER

PG. 4

NO. 05-255

- 29) Greater Griffith Park Neighborhood Council, relative to retaining the Park Rangers within all large regional parks. Refer to General Manager.
- 30) Andrea Leon-Grossmann, relative to alleged circumstances of a closing of the parking lots at Westwood Recreation Complex. Refer to General Manager.
- 31) Lory Oberg, President, Municipal Golf Association, relative to a comment allegedly made by President Sanders in the City Council hearing on the proposed Electric Golf Cart Concession contract.. Note and file as a response has been made.
- 32) Evangela Anderson, relative to lead abatement for the house next to South Seas House. Refer to General Manager.
- 33) Jeff Verges, relative to graphics for the opening of Venice Skate Park. Refer to General Manager.
- 34) Elizabeth Levitt Hirsch, Vice President, Mortimer Levitt Foundation, relative to the fulfillment of a MacArthur Park Bandshell contract requirements. Refer to General Manager.
- 35) Toni Torres, to the General Manager, relative to the lack of transportation to the Tregnan Golf Academy from South Los Angeles. Refer to General Manager.
- 36) Anonymous, relative to alleged situations at Echo Park Recreation Center. Refer to General Manager.
- 37) Anonymous, relative to alleged events concerning the process for issuing permits for Vista Hermosa Synthetic Soccer Field. Refer to General Manager.

This report was prepared by Paul Liles, Clerk Typist, Commission Office.

MATTERS PENDING

Matters Pending will be carried for a maximum of six months, after which time they will be deemed withdrawn and rescheduled whenever a new staff report is received.

BIDS TO BE RECEIVED:

TBD Tommy Lasorda Field of Dreams - Service Building (W.O.#RP-897003)

PROPOSALS TO BE RECEIVED:

10/13/09 As-Needed Booking Agent Services

10/13/09 As-Needed Entertainment Services

10/13/09 Winter Theme Lighting at Pershing Square Park

10/27/09 Golf Youth and Family Program Director

10/27/09 Pershing Square Park - "Downtown on Ice" Outdoor Winter Ice Skating Rink

11/10/09 Hansen Dam Golf Course Restaurant Concession

11/10/09 Woodley Lakes Golf Course Restaurant Concession

11/24/09 Balboa Park Tennis Professional Concession

12/01/09 RFP - Vending Machines Concession

TBD Bar and Beverage Services Concession

TBD Cheviot Hills Recreation Center - Tennis Professional Concession

TBD Film Production Instruction (CLASS Parks)

TBD Pershing Square Park Food and Beverage Service Concession

ON HOLD Hansen Dam Golf Course Professional Concession

ON HOLD Woodley Lakes Golf Course Professional Concession