

APPROVED

REPORT OF GENERAL MANAGER

NO. 09-265

DATE October 21, 2009

OCT 21 2009

BOARD OF RECREATION and PARK COMMISSIONERS

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BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SEOUL INTERNATIONAL PARK AND RECREATION CENTER - AMERICANS WITH DISABILITIES ACT (ADA) PHASE 2 (#1020J) (W. O. #E1903926F) - AMENDMENT TO MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF RECREATION AND PARKS, THE BUREAU OF ENGINEERING, AND THE DEPARTMENT OF GENERAL SERVICES ALLOCATING ADDITIONAL FUNDS

R. Adams _____ J. Kolb _____
H. Fujita _____ F. Mok _____
S. Huntley _____ K. Regan _____
V. Israel _____ *M. Shull _____

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Handwritten signature of General Manager

General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

- 1. Approve the allocation of \$99,241.65 for the Seoul International Park and Recreation Center - Phase 2 ADA Improvement (#1020J) (W.O. #E1903926F) project, as described in the Summary of this report;
2. Approve the proposed Amendment to the Memorandum of Understanding (MOU), substantially in the form on file in the Board Office, between the Department of Recreation and Parks (RAP), the Department of General Services (GSD), and the Bureau of Engineering (BOE), to increase the cost of construction services for the Seoul International Park and Recreation Center - Phase 2 ADA Improvement (#1020J) (W.O. #E1903926F) project, by an additional \$99,241.65, for a total construction cost of \$426,206.04, subject to the approval as to form by the City Attorney;
3. Authorize the Department's Chief Accounting Employee, subject to City Council and Mayor approval, to request that the staff of the City Administrative Office (CAO) include in the next Construction Projects Report (CPR) to the City Council, a transfer of appropriation in the amount of \$99,241.65, for the construction of the Seoul International Park and Recreation Center - Phase 2 ADA Improvement (#1020J) (W.O. # E1903926F) project as follows:

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FROM:

<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ ACCT. NO.</u>	<u>APPROPRIATION AMOUNT</u>
Sites & Facilities	209 / 88 / F140	\$ 3,988.23
ADA Self-Evaluation & Transition Plan	302 / 89 / 140F	<u>\$95,253.42</u>
TOTAL		<u>\$99,241.65</u>

TO:

GSD Accounts and from there to the appropriate GSD accounts in Fund 100, Dept. 40, as follows:

1014 – Construction Services	\$23,227.71
1101 – Hiring Hall Construction Salaries	\$29,741.43
1121 – Hiring Hall Fringe Benefits	\$10,180.84
3180 – Construction Materials and Supplies	<u>\$36,091.67</u>
TOTAL	<u>\$99,241.65</u>

and transfer cash to GSD on an as-needed-basis, upon review and approval of the expenditure reports submitted by GSD and approval of these reports by the Bureau of Engineering Project Manager;

4. Direct the Board Secretary to transmit forthwith the Amendment to the City Attorney for review and approval as to form; and,
5. Authorize the General Manager to execute the proposed Amendment, subsequent to the approval of the City Attorney as to form.

SUMMARY:

On January 21, 2009, the Board approved an MOU between RAP, BOE and GSD, (Board Report No.09-009) in the amount of \$326,964.39 for the construction of the Seoul International Park and Recreation Center - Phase 2 ADA Improvement (#1020J) (W.O. #E1903926F) project, located at 3250 San Marino Street, Los Angeles, CA 90006. The MOU was executed on March 18, 2009. The original scope of the ADA development included constructing new ADA compliant paths of travel from an assigned ADA compliant parking stall to various park amenities, replacement of drinking fountain with ADA compliant model, and ADA restroom improvements at the recreation center. Additional work was requested by RAP and the Department on Disability to include exhaust systems in the recreation center toilet rooms as well as changes in the design of the ramp connecting the parking lot with the recreation center, which resulted in an increased project cost.

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Currently there are \$326,964.39 total funds approved for the Seoul International Park and Recreation Center - Phase 2 ADA Improvement ADA project. RAP has presented a report on today's agenda, requesting the reallocation of unexpended project funds, totaling \$99,241.65, from several completed ADA projects be reallocated to the Seoul International Park and Recreation Center - Phase 2 ADA Improvement (#1020J)(W.O. #E1903926F) project. This will increase the total approved funds for the project from \$326,964.39 to \$426,206.04. These unexpended project funds are available in the following funds and accounts:

<u>COMPLETED ADA PROJECT</u>	<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ ACCT. NO.</u>	<u>AVAILABLE BALANCE:</u>
El Sereno Park & Recreation Center	Sites and Facilities	209 / 88 / F140	\$3,988.23
Hubert Humphrey Pool & Recreation Center	ADA Self-Evaluation & Transition Plan	302 / 89 / 140F	\$41,270.84
Algin Sutton Park & Recreation Center	ADA Self-Evaluation & Transition Plan	302 / 89 / 140F	\$38,582.58
Hazard Park & Recreation Center	ADA Self-Evaluation & Transition Plan	302 / 89 / 140F	\$4,200.00
El Sereno Park & Recreation Center	ADA Self-Evaluation & Transition Plan	302 / 89 / 140F	\$11,200.00
		TOTAL	\$99,241.65

Staff has determined that the subject MOU for this project will result in the remodeling and minor construction to the existing Seoul International Recreation Center with negligible or no expansion of use, replacement of utility systems, and new landscaping and other accessory structures. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1 (1, 12), Class 2 (3, 5, 6), Class 4 (3), and Class 11 (3, 6) of the City CEQA Guidelines. A Notice of Exemption was filed with the Los Angeles City and County Clerks on April 23, 2002.

Council District 10 and Metro region staff support the recommendations as set forth in this report.

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FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund at this time; however, future operations and maintenance costs will be assessed upon completion of the project.

This report was prepared by Ada Fernandez-DeLaRosa, Project Manager, Architectural Division, and reviewed by Neil L. Drucker, Program Manager, Recreational and Cultural Facilities Program, Bureau of Engineering; Deborah Weintraub, Chief Deputy City Engineer, Bureau of Engineering; and Michael A. Shull, Superintendent, Planning and Development Division, Department of Recreation and Parks.