

APPROVED
OCT 21 2009

REPORT OF GENERAL MANAGER

NO. 09-267

DATE October 21, 2009

BOARD OF RECREATION
and PARK COMMISSIONERS

C.D. 7, 8, 10, 12 & 14

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: REALLOCATION OF UNEXPENDED SITES AND FACILITIES FUNDS AND RECREATION AND PARKS SPECIAL FUNDS - AMERICANS WITH DISABILITIES ACT (ADA) SELF-EVALUATION AND TRANSITION PLAN FUNDS FROM HUBERT HUMPHREY POOL AND RECREATION CENTER - ADA PHASE 2 (#1010K) (W.O. #E1903920F), ALGIN SUTTON PARK AND RECREATION CENTER - ADA PHASE 2 (#1015H) (W.O. #E1903902F); HAZARD PARK AND RECREATION CENTER - ADA PHASE 2 (#1020F) (W.O. #E1903922F), AND EL SERENO PARK AND RECREATION CENTER - ADA PHASE 2 (#1020E) (W.O. #E1903923F) TO SEOUL INTERNATIONAL PARK AND RECREATION CENTER - ADA PHASE 2 (#1020J) (W.O. #1903926F) AND REALLOCATION OF THE UNEXPENDED COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FROM HAZARD PARK AND RECREATION CENTER ADA PHASE 2 (#1020F) (W.O. #E1903922F) TO RECREATION AND PARKS FOR THE MASON PARK ADA PLAYGROUND RESILIENT SURFACE PROJECT

R. Adams	_____	J. Kolb	_____
H. Fujita	_____	F. Mok	_____
S. Huntley	_____	K. Regan	_____
V. Israel	_____	*M. Shull	<u>awf</u>

[Signature]
General Manager

Approved [Signature]

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Direct staff to request that Mayor and Council authorize the Department of General Services (GSD) to:
 - A. Retain the unexpended Fiscal Year 2002-2003 Sites and Facilities (S&F) funds, in the amount of \$3,998.23, allocated to the El Sereno Park and Recreation Center ADA project and reallocate to the Seoul International Park and Recreation Center - Phase 2 ADA Improvement project as follows:

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FROM:

Fund No. 209, Department 88, GSD Account E140 in the amount of \$3,988.23

TO:

GSD Account F140 and from there to the appropriate GSD account in Fund 100 Department 40 as follows:

1014 – Construction Salaries:	\$ 997.06
1101 – Hiring Hall Construction:	\$ 1,011.51
1121 – Hiring Hall Fringe Benefits:	\$ 384.37
3180 – Construction Materials & Supplies:	<u>\$ 1,595.29</u>
TOTAL	\$ 3,988.23

- B. Reallocate the unexpended Recreation and Parks (RAP) - ADA Self - Evaluation and Transition Plan funds, Fund No. 302, Department No. 89, GSD Account 140E, in a total amount of \$95,253.42, from Hubert Humphrey Pool and Recreation Center ADA (\$41,270.84); Algin Sutton ADA (\$38,582.58); Hazard Park ADA (\$4,200); and El Sereno ADA (\$11,200) projects to the Seoul International Park and Recreation Center – Phase 2 ADA Improvement project, as follows:

Hubert Humphrey Pool and Recreation Center ADA Project

FROM:

RAP - ADA Self - Evaluation and Transition Plan Fund No. 302, Department 89, GSD Account 140E in the amount of \$41,270.84

TO:

GSD Account 140F and from there to the appropriate GSD Account in Fund 100 Department 40 as follows:

1014 - Construction Salaries:	\$ 9,043.00
1101 - Hiring Hall Construction:	\$ 14,324.49
1121 - Hiring Hall Fringe Benefits:	\$ 5,000.00
3180 - Construction Materials & Supplies:	<u>\$ 12,903.35</u>
TOTAL	\$ 41,270.84

Algin Sutton Park and Recreation Center ADA Project

FROM:

RAP - ADA Self – Evaluation and Transition Plan Fund No. 302, Department 89, GSD Account E140 in the amount of \$38,582.58

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TO:

GSD Account 140F and from there to the appropriate GSD Account in Fund 100 Department 40 as follows:

1014 - Construction Salaries:	\$ 9,645.65
1101 - Hiring Hall Construction:	\$ 9,785.43
1121 - Hiring Hall Fringe Benefits:	\$ 3,718.47
3180 - Construction Materials & Supplies:	<u>\$ 15,433.03</u>
TOTAL	\$ 38,582.58

Hazard Park and Recreation Center ADA Project

FROM:

RAP - ADA Self - Evaluation and Transition Plan Fund No. 302, Department 89, GSD Account E140 in the amount of \$4,200.00

TO:

GSD Account 140F and from there to the appropriate GSD Account in Fund 100 Department 40 as follows:

1014 - Construction Salaries:	\$ 966.00
1101 - Hiring Hall Construction:	\$ 1,260.00
1121 - Hiring Hall Fringe Benefits:	\$ 294.00
3180 - Construction Materials & Supplies:	<u>\$ 1,680.00</u>
TOTAL	\$ 4,200.00

El Sereno Park and Recreation Center ADA Project

FROM:

RAP - ADA Self - Evaluation and Transition Plan Fund No. 302, Department 89, GSD Account E140 in the amount of \$11,200.00

TO:

GSD Account 140F and from there to the appropriate GSD Account in Fund 100 Department 40 as follows:

1014 - Construction Salaries:	\$ 2,576.00
1101 - Hiring Hall Construction:	\$ 3,360.00
1121 - Hiring Hall Fringe Benefits:	\$ 784.00
3180 - Construction Materials & Supplies:	<u>\$ 4,480.00</u>
TOTAL	\$ 11,200.00

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and transfer cash to GSD on an as-needed-basis, upon review and approval of the expenditure reports submitted by GSD and approval of these reports by the Bureau of Engineering Project Manager.

2. Direct staff to prepare and submit to the Community Development Department (CDD), for their approval, a Substantial Amendment to reallocate unexpended Community Development Block Grant (CDBG) funds, in the amount of \$25,702.79, from Hazard Park and Recreation Center ADA to Mason Park ADA Playground Resilient Surface project; and to prepare Project Eligibility Proposal (PEP) in the amount of \$25,702.79 for Mason Park ADA Playground Resilient Surface project.
3. Direct staff to request City Council and Mayor approval to reallocate \$99,241.65 in unexpended funds from the Hubert Humphrey Pool and Recreation Center, Algin Sutton Park and Recreation Center, Hazard Park and Recreation Center and El Sereno Park and Recreation Center ADA projects to the Seoul International Park and Recreation Center - Phase 2 ADA Improvement project;
4. Authorize the General Manager, or his designee, to make technical corrections, as necessary to the transactions included in this report.

SUMMARY:

On January 21, 2009, the construction project for the ADA park improvements at Seoul International Recreation Center - Phase II ADA Improvement project (#1020J) (W.O. #E1903926) was awarded to GSD via a Memorandum of Understanding (MOU) in the amount of \$326,964.39. The MOU was executed on March 18, 2009.

The scope of work for this ADA project includes concrete paths of travel to various park amenities; restroom improvements at the recreation center; incorporation of an ADA compliant ramp; and the replacement of an exterior drinking fountain with an ADA compliant model. This project will start construction shortly, but it has been realized then it is under-funded due to the incorporation of unplanned new exhaust systems in the recreation center toilet rooms, as well as changes in the design of the ramp connecting the parking lot with the recreation center, which resulted in an increased project cost. An Amendment to the MOU between the Department of General Service (GSD), the Bureau of Engineering (BOE) and the Department of Recreation and Parks (RAP) will memorialize these changes. The additional costs required to include the added scope is estimated to be \$95,000.

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Upon completion of the Hubert Humphrey Pool and Recreation Center, Algin Sutton Park and Recreation Center, Hazard Park and Recreation Center and El Sereno Park and Recreation Center ADA projects, there were unexpended Sites and Facilities, RAP ADA Self – Evaluation and Transition Plan funds, and CDBG funds totaling \$124,944.44, as noted in the table below:

Project Name	UNEXPENDED FUNDS			
	CDBG (A) 424/22	S&F (B) Yr 02-03 209/88	ADA Self- Evaluation & Transition Plan Funds (C) 302/89	(A)+(B)+(C) = (D) Initial Appropriation to GSD
Hubert Humphrey Pool and Recreation Center ADA	\$0.00	\$0.00	\$41,270.84	\$41,270.84
Algin Sutton Park and Recreation Center ADA	\$0.00	\$0.00	\$38,582.58	\$38,582.58
El Sereno Park and Recreation Center ADA	\$0.00	\$3,988.23	\$11,200.00	\$15,188.23
Hazard Park and Recreation Center ADA	\$25,702.79	\$0.00	\$4,200.00	\$29,902.79
Total Unexpended Funds	\$25,702.79	\$3,988.23	\$95,253.42	\$124,944.44

Staff recommends that the Sites and Facilities and RAP - ADA Self-Evaluation and Transition Plan funds, totaling \$99,241.65, be retained by GSD and reallocated to the Seoul International Park and Recreation Center – Phase 2 ADA Improvement project to cover the cost of the additional scope of work, subject to City Council and Mayor approval. The Department is requesting that the unexpended CDBG funds from the Hazard Park and Recreation Center ADA project, totaling \$25,702.79, be used for the Mason Park ADA Playground Resilient Surface project, subject to approval by CDD.

This report was prepared by Ada Fernandez-DeLaRosa, Project Manager, BOE Architectural Division. Reviewed by Mahmood Karimzadeh, AIA, Program Manager, Architectural Division; Neil Drucker, Program Manager, Recreational and Cultural Facilities Program; Deborah Weintraub, Chief Deputy City Engineer, Bureau of Engineering; and by Michael A. Shull, Superintendent, Planning and Development Division, Department of Recreation and Parks.