

APPROVED
APR 07 2010

REPORT OF GENERAL MANAGER

NO. 10-072

DATE April 7, 2010

BOARD OF RECREATION
and PARK COMMISSIONERS

C.D. All

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SPECIALTY CONCRETE STRUCTURES - REQUEST FOR QUALIFICATION

R. Adams	_____	J. Kolb	_____
H. Fujita	_____	F. Mok	_____
S. Huntley	_____	K. Regan	_____
V. Israel	_____	*M. Shull	<u><i>[Signature]</i></u>

[Signature]
General Manager

Approved *[Signature]*

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve the Request for Qualification (RFQ) for Specialty Concrete Structures, for a one (1) year contract, with two (2) one-year (1) options to renew, exercisable at the sole discretion of the General Manager, ~~substantially in the form on file in the Board Office~~, subject to the review and approval of the City Attorney as to form;
2. Direct the Board Secretary to transmit the RFQ to the City Attorney for approval as to form; and,
3. Authorize staff to advertise the RFQ and conduct the RFQ process, subsequent to City Attorney review and approval as to form.

SUMMARY:

The Department of Recreation and Parks (Department) requires as-needed specialty concrete structures contracts in order to perform current and future construction projects such as pool facility rehabilitation, and miscellaneous concrete work associated with historical structures. It is imperative that Department award these contracts in order to continue its project facility upgrades and the construction of new park facilities. Swimming pools require continued concrete maintenance work due to the heavily chlorinated and wet environment in which they exist. They also require special knowledge in their construction in relation to gutter construction, electrical bonding and coordination with the many other associated pool components, including

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but not limited to drains, electrical bonding, surge pits, mounting of deck equipment and pool recirculation systems. In addition, special knowledge of working in confined spaces and deep shoring is required due to the depth of the pools and the associated areas where concrete work is required.

The scope of these contracts will include but is not limited to the concrete and associated construction components for rehabilitation of commercial swimming pools, and miscellaneous concrete work associated with other Department facilities.

It is important to add that much of the work associated with pool rehabilitation projects is performed by City staff within the Planning and Construction Division. The installation of all recirculation piping, drains, deck equipment and pool filter and treatment equipment is performed by City staff. This type of contract is called upon to support our staff with specialized concrete and associated work at Department facilities.

Staff has developed and is now ready to release, at the direction of the Board, a RFQ which will be advertised in several periodicals; available on the Department's website; and posted on the Los Angeles Business Assistance Virtual Network (BAVN). In addition, a letter inviting responses to the RFQ will be mailed to interested parties from a mailing list maintained by the Department. The Planning and Construction Division, which oversees the Department's construction projects, has reviewed the RFQ and provided input.

A pre-RFQ submission conference will be held approximately two weeks after the release of the RFQ in order to provide potential responders with a review of the submittal documents, compliance documents, and requirements for the Good Faith Effort Subcontractor Outreach as required by Executive Directive No. 2001-26, Riordan Series and the Board's policy (Board Report No. 177-89).

Evaluation Process

The Department hopes to award contracts to multiple pre-qualified specialty concrete contractors. All pre-qualified contractors will compete for projects issued by the Department on as-needed basis. To be recommended for award of an as-needed contract, a bidder will be required to meet one of two minimum qualifications: 1) Bidder must have completed the construction and/or reconstruction of 15 commercial size pools in the last three (3) years. These pool projects must have been permitted and signed off final by the County of Los Angeles, Department of Public Health, Bureau of Environmental Protection. Bidder must have performed 75% of all work related to these projects. 2) Bidder must have completed the construction and/or reconstruction of ten (10) *cast in place*, skate parks/plazas in the last 2 years with a minimum area of 10,000 square feet (s.f.) each. Bidder must have performed 75% of all work related to these projects.

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RFQ responses will be evaluated solely for the minimum qualifications (as stated in RFQ Document). The minimum qualifications will determine the responder's knowledge and experience to perform the terms and specifications of this Contract. If a responder's minimum qualification cannot be verified by City Staff, that responder will be disqualified and no further evaluation will be performed on the response. If the responder meets Department's minimum requirements, responder will be selected as a pre-qualified specialty concrete contractor eligible to bid on future Department projects. The selected pre-qualified contractors will be recommended to the Board for a one (1) year contract, with two (2), one-year options to renew, at the sole discretion of the General Manager, in an amount not to exceed an annual concrete structure expenditure of \$7,000,000. The contract amount is an estimate, and the Department does not guarantee that the contract maximum amount will be reached. The construction services that the Department is requesting shall be on an as-needed basis; the Department, in entering into an agreement, guarantees no minimum amount of business or compensation. Contracts awarded through this RFQ shall be subject to funding availability and early termination by Department, as provided in the Standard Provisions for City Contracts.

Funding for projects will be provided from various funding sources.

FISCAL IMPACT STATEMENT:

Releasing the Request for Qualification has no impact to the Department's General Fund.

This report was prepared by Mike Shull, Division Head, Planning and Construction Division.