

APPROVED
APR 07 2010

REPORT OF GENERAL MANAGER

NO. 10-083

DATE April 7, 2010

BOARD OF RECREATION
and PARK COMMISSIONERS

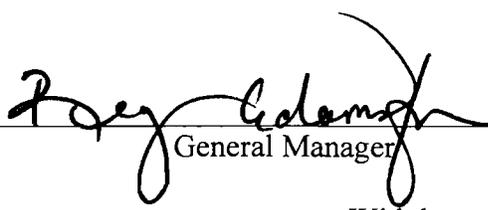
C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SUPPLEMENTAL AGREEMENT TO PERSONAL SERVICES CONTRACT NO. 3210 WITH SIMAT, HELLIESEN, AND EICHNER, INCORPORATED / CENTER FOR AIRPORT MANAGEMENT TO REFLECT A CHANGE IN THE NAME OF THE COMPANY TO SIMAT, HELLIESEN, AND EICHNER, INC., AN ICF INTERNATIONAL COMPANY AND TO EXTEND THE TERM OF THE CONTRACT

R. Adams _____
H. Fujita _____
S. Huntley _____
V. Israel _____

J. Kolb _____
*F. Mok NDW
K. Regan _____
M. Shull _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve a proposed Supplemental Agreement to Personal Services Contract No. 3210, substantially in the form on file in the Board Office, between the City of Los Angeles Department of Recreation and Parks and Simat, Helliesen, and Eichner, Inc./Center for Airport Management (SH&E/CAM) to reflect the name change of the company to Simat, Helliesen, and Eichner, Inc. (SH&E), an ICF International Company and to extend the term of the contract from thirty-six months to forty-two months, subject to approval of the Mayor and of the City Attorney as to form;
2. Direct the Board Secretary to transmit forthwith the proposed Supplemental Agreement to the Mayor in accordance with Executive Directive No. 3 and, concurrently to the City Attorney, for review and approval as to form; and,
3. Authorize the Board President and Secretary to execute the Supplemental Agreement, upon receipt of the necessary approvals.

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PG. 2

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SUMMARY:

On April 5, 2007, the Department executed Personal Services Contract No. 3210, with Simat, Helliesen, and Eichner, Inc./Center for Airport Management (SH&E/CAM) for a term of thirty-six months, to provide as-needed economic consulting services in order to assist the Department with the management, planning, and development of concession operations, including Requests for Proposals.

SH&E/CAM no longer uses the name "Center for Airport Management" (CAM) as CAM was a business unit of Simat, Helliesen, and Eichner, Inc., and that business unit ceased to exist when ICF International acquired SH&E. It is necessary to amend Personal Services Contract No. 3210 to reflect the actual name of the company and facilitate payment for services provided. It is also necessary to extend the term of the contract from thirty-six months to forty-two months in order to provide the necessary time for the Department to process and prepare the payment.

FISCAL IMPACT STATEMENT:

This supplemental agreement has no impact on the Department's General Fund.

This report was prepared by Raymond Chang, Senior Management Analyst I, Finance Division, Administrative Resources Section, Service Contracts Group.