

APPROVED

REPORT OF GENERAL MANAGER

JUL 14 2010

NO. 10-192

DATE July 14, 2010

BOARD OF RECREATION and PARK COMMISSIONERS

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BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: RANCHO CIENEGA SPORTS COMPLEX - SOCCER FIELD REPLACEMENT (#20483) (W.O. #E1907374) - MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF RECREATION AND PARKS, THE BUREAU OF ENGINEERING AND THE DEPARTMENT OF GENERAL SERVICES

R. Adams \_\_\_\_\_  
V. Israel \_\_\_\_\_  
H. Fujita \_\_\_\_\_  
S. Huntley \_\_\_\_\_

F. Mok \_\_\_\_\_  
K. Regan \_\_\_\_\_  
\*M. Shull \_\_\_\_\_

General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board:

1. Approve a proposed Memorandum of Understanding (MOU), substantially in the form on file in the Board Office, between the Department of Recreation and Parks (RAP), the Bureau of Engineering (BOE) and the General Services Department (GSD), to provide construction services for the Rancho Cienega Sports Complex – Soccer Field Replacement Project (#20483) (W.O. # E1907374), subject to the approval of the City Attorney as to form;
2. Direct the Department’s Chief Accounting Employee to request that the City Administrative Office (CAO) include in the CAO report to the City Council and Mayor, a recommendation that the following appropriations, in the amount of \$650,000 be approved for the construction of the Rancho Cienega Sports Complex – Soccer Field Replacement project (#20483) (W.O. # E1907374);

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From:

<u>FUNDING SOURCE</u>	<u>FUND NO./ DEPT. NO./ ACCT NO.</u>	<u>ENCUMBRANCE AMOUNT</u>
CDBG 33 <sup>rd</sup> Year	424/22/TBD	\$51,903
CDBG 33 <sup>rd</sup> Year Reprogramming	424/22/TBD	\$35,000
CDBG 36 <sup>th</sup> Year	424/22/TBD	\$90,233
Proposition 40 PC <sup>(1)</sup>	47T/89/TBD	\$339,500
Proposition 40 RZH <sup>(1)</sup>	47W/89/TBD	<u>\$133,364</u>
TOTAL		\$650,000

NOTE: <sup>(1)</sup> The Proposition 40 PC and Proposition 40 RZH funds will be cash flowed with an approved CDBG Float Loan and these funds which will be reimbursed immediately upon receipt of funds from the State.

To:

Through GSD Account and from there to the appropriate GSD Account Fund 100, Department 40, as follows:

1104 – Construction Salaries	\$130,000
1101 – Hiring Hall Salaries	\$185,714
1121 – Hiring Hall Fringe Benefits	\$ 74,286
3180 – Construction Materials and Supplies	<u>\$260,000</u>
TOTAL	\$650,000

and transfer cash to GSD on an as-needed basis, upon review and approval of expenditure reports submitted by GSD and approval of these reports by the Bureau of Engineering Project Manager;

3. Direct the Board Secretary to transmit forthwith the MOU to the City Attorney for review and approval as to form; and,
4. Authorize the General Manager to execute the proposed MOU, subject to approval as to form by the City Attorney.

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SUMMARY:

The proposed Rancho Cienega Sports Complex – Soccer Field Replacement project is located at 5001 Rodeo Road, Los Angeles, CA 90016. The improvements include replacing the existing natural turf soccer field with a new 180 feet x 240 feet synthetic turf field. The work also includes new striping, providing the most efficient subterranean drainage system and modifying the existing irrigation system to cool the field, and perimeter fencing.

Staff recommends awarding this project to GSD in lieu of conducting a competitive construction bid process due to the following reasons:

- Construction of the soccer field must be completed before end of January 2011. The scope of work is a “Specialty Work”. GSD has a list of qualified City-approved vendors who are specialized in installation of synthetic turf and hardscape.
- GSD can perform the removal of existing natural turf while the selection of vendor is in process.
- Approximately three to four months can be saved from bid and award time by having GSD and their selected City-approved vendors perform construction. GSD is authorized to perform this work per Los Angeles Administrative Code Section 22.535(a)(5).

In addition to timeliness, GSD has experience in successfully completing various RAP projects. BOE will provide construction management services for GSD in the construction of the soccer field replacement project.

Approved project funds are available for the construction work in the following fund and accounts:

<u>FUNDING SOURCE</u>	<u>FUND/DEPT/ACCT NO.</u>
CDBG 33 <sup>rd</sup> Year	424/22/TBD
CDBG 33 <sup>rd</sup> Year Reprogramming	424/22/TBD
CDBG 36 <sup>th</sup> Year	424/22/TBD
Proposition 40 PC	47T/89/TBD
Proposition 40 RZH	47W/89/TBD

In compliance with the California Environmental Quality Act (CEQA), staff has determined that the proposed improvements resulting from the MOU involves the replacement of the existing sports fields at the park and will not have a significant impact on the environment. The project is, therefore, categorically exempt from the provisions of CEQA pursuant to Article III, Section 1 (a)(1), Class 1(1) of the City CEQA Guidelines.

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FISCAL IMPACT STATEMENT:

There are adequate funds for the proposed construction project. Therefore, there is no anticipated fiscal impact on the Department's General Fund. The assessment of the future operations and maintenance costs has yet to be determined.

This report was prepared by Ada Fernandez-DeLaRosa, Project Manager, Architectural Division, Bureau of Engineering. Reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program, Bureau of Engineering; Deborah Weintraub, Chief Deputy City Engineer, Bureau of Engineering; and Michael A. Shull, Superintendent, Planning and Construction Division, Department of Recreation and Parks.