

S P E C I A L A G E N D A

BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES

Wednesday, July 14, 2010 at 9:35 a.m.
or as soon thereafter as the Commission
recesses its Regular Meeting noticed for 9:30 a.m.

EXPO Center (Formerly Known As L.A. Swim Stadium)
Community Hall Room
3980 S. Menlo Avenue, Los Angeles, CA 90037

(Parking located in "Lot 1", at the corner of Martin Luther King
Boulevard and Menlo Street)

EVERY PERSON WISHING TO ADDRESS THE COMMISSION MUST COMPLETE A SPEAKER'S
REQUEST FORM AT THE MEETING PRIOR TO THE BOARD'S CONSIDERATION OF THE
ITEM AND SUBMIT IT TO THE COMMISSION EXECUTIVE ASSISTANT.

PURSUANT TO COMMISSION POLICY, COMMENTS BY THE PUBLIC ON AGENDA ITEMS
WILL BE HEARD ONLY AT THE TIME THE RESPECTIVE ITEM IS CONSIDERED, FOR A
CUMULATIVE TOTAL OF UP TO FIFTEEN (15) MINUTES FOR EACH ITEM. ALL
REQUESTS TO ADDRESS THE BOARD ON PUBLIC HEARING ITEMS MUST BE SUBMITTED
PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM. EACH SPEAKER WILL BE
GRANTED TWO MINUTES, WITH FIFTEEN (15) MINUTES TOTAL ALLOWED FOR PUBLIC
PRESENTATION.

1. GENERAL MANAGER'S REPORTS:

- 10-188 Fred Roberts Recreation Center (W.O.#E170943F) - Request
for Authority to Negotiate Change Order to Contract No.
3267
- 10-189 Specialty Concrete Structures - Review of Responses to
Request for Qualification and Award of Contracts
- 10-190 Rancho Cienega Sports Complex Improvements - Soccer
Field (#20483) (W.O.#E1907374), ADA Restrooms (#10482)
(W.O.#E1907286), and Tennis Courts (#20481)
(W.O.#E1907375) - Float Loan Agreement between the
Community Development Department and the Department of
Recreation and Parks
- 10-191 Rancho Cienega Sports Complex - ADA Restrooms (#20482)
(W.O.#E1907286) - Memorandum of Understanding between
the Department of Recreation and Parks, the Bureau of
Engineering and the Department of General Services
- 10-192 Rancho Cienega Sports Complex - Soccer Field Replacement
(#20483) (W.O.#E1907374) - Memorandum of Understanding
between the Department of Recreation and Parks, the
Bureau of Engineering and the Department of General
Services

July 14, 2010

- 10-193 Benny H. Potter West Adams Avenue Memorial Park Universal Access Playground - Americans with Disabilities Act Restrooms (PRJ20228) (W.O.#E1907214) and Ken Malloy Harbor Regional Park Universal Access Playground- Americans with Disabilities Act Restrooms (PRJ20227) (W.O.#E1907213) - Memorandum of Understanding between the Department of Recreation and Parks, the Bureau of Engineering and the Department of General Services and Allocation of Quimby Fees
- 10-194 Lincoln Park Gateway (#20448) (W.O.#E1906967) - Memorandum of Understanding between the Department of Recreation and Parks, the Bureau of Engineering and the Department of General Services
- 10-195 Pan Pacific Park - Agreement and Grant of Easement and Acceptance of State Owned Property for the Construction and Operation of a Holocaust Museum
- 10-196 Aquatics - Operating Expenditures for 2010 Summer Swim Programs at Miguel Contreras Learning Center and East Valley High School
- 10-197 Acceptance of General Child Care and Development Program Funding from the California Department of Education for Jim Gilliam Child Care Center
- 10-198 Rancho Cienega Sports Complex - Payment of Funds to the Los Angeles Parks Foundation for the Design, Construction, and Installation of a Bronze Bust/Plaque in Memory of Charmette Bonpua, and Conceptual Approval of the Plaque Design and Installation

2. NEXT MEETING:

The next scheduled meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, August 11, 2010 at 9:30 a.m., at Balboa Recreation Center, 17015 Burbank Boulevard, Encino, CA 91316.

3. ADJOURNMENT:

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Meetings are allowed to bring tape recorders or camcorders in the Meeting.

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least

July 14, 2010

72 hours prior to the meeting you wish to attend. For additional information, please contact the Commission Office at (213)202-2640.

Finalization of Commission Actions: In accordance with City Charter, actions that are subject to Section 245 are not final until the expiration of the next five meeting days of the Los Angeles City Council during which the Council has convened in regular session and if Council asserts jurisdiction during this five meeting day period the Council has 21 calendar days thereafter in which to act on the matter.

Commission Meetings can be heard live over the telephone through the Council Phone system. To listen to a meeting, please call one of the following numbers:

from Downtown Los Angeles	(213) 621-CITY (2489)
from West Los Angeles	(310) 471-CITY (2489)
from San Pedro	(310) 547-CITY (2489)
from Van Nuys	(818) 904-9450

For information, please go to the City's website:
<http://ita.lacity.org/lacityview35/>

Information on agenda items may be obtained by calling the Commission Office at (213) 202-2640. Copies of the agenda and reports may be downloaded from the Department's website at www.laparks.org.

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REPORT OF GENERAL MANAGER

NO. 10-190

DATE: July 14, 2010

C.D. 10

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: RANCHO CIENEGA SPORTS COMPLEX IMPROVEMENTS PROJECT – A NEW SYNTHETIC SOCCER FIELD (PRJ20483) (W.O. #E1907374), AN ADA COMPLIANT RESTROOM (PRJ20484) (W.O. #E1907286), AND UPGRADE OF EXISTING TENNIS COURTS (PRJ20481) (W.O. #E1907375) – FLOAT LOAN AGREEMENT BETWEEN THE COMMUNITY DEVELOPMENT DEPARTMENT AND THE DEPARTMENT OF RECREATION AND PARKS

R. Adams _____
H. Fujita _____
*S. Huntley SAH
V. Israel _____

F. Mok _____
K. Regan _____
M. Shull _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve a proposed Float Loan Agreement, substantially in the form on file in the Board Office, between the Community Development Department (CDD) and the Department of Recreation and Parks (RAP), to use as a cash flow source for the Rancho Cienega Sports Complex Improvements Project – a New Synthetic Soccer Field (PRJ20483) (W.O. #E1907374), an ADA Compliant Restroom (PRJ20484) (W.O. #E1907286), and Upgrade of Existing Tennis Courts (PRJ20481) (W.O. #E1907375), subject to approval as to form by the City Attorney;
2. Direct the Board Secretary to transmit forthwith the Float Loan Agreement to the City Attorney for review and approval as to form; and,
3. Authorize the General Manager to execute the proposed Float Loan Agreement, subsequent to approval as to form by the City Attorney.

REPORT OF GENERAL MANAGER

PG. 2

NO. 10-190

SUMMARY:

On May 21, 2010 and June 24, 2010, City Council and Mayor, respectively, approved a Float Loan in the amount of \$1,200,000 to be administered by CDD using Community Development Block Grant (CDBG) funds for the Rancho Cienega Sports Complex Improvements Project – a New Synthetic Soccer Field (PRJ20483) (W.O. #E1907374), an ADA Compliant Restroom (PRJ20484) (W.O. #E1907286), and Upgrade of Existing Tennis Courts (PRJ20481) (W.O. #E1907375), located at 5001 Rodeo Road, Los Angeles, CA 90016, and repayment using Proposition 40 funds (C.F. No. 09-0184-S1). In compliance with the City's Float Loan Policy, a Float Loan Agreement between the CDD and the RAP has been developed to ratify the terms of the loan.

The loan is expected to be repaid by June 30, 2011, upon receipt of the State's proposition 40 funds. However, in accordance with the Float Loan Agreement, Article 3.8, REPAYMENT OF FLOAT LOAN, Section (c) "In the event that the State does not release the State Proposition 40 Funds for the Project prior to the Float Loan Maturity Date, the above-described CDBG funds allocated to the Pico/Venice/Washington Streetscape Project shall be de-obligated to repay this Float Loan."

This report is to authorize the General Manager, RAP, to enter into an agreement with CDD to utilize the CDBG Float Loan funds for the Rancho Cienega Sports Complex Improvements Projects.

FISCAL IMPACT STATEMENT:

There is no anticipated fiscal impact on the Department's General Fund for the completion of the project.

This report was prepared by Leonor Palangio, Management Analyst II, Grants Administration, Department of Recreation and Parks.

REPORT OF GENERAL MANAGER

NO. 10-191

DATE July 14, 2010

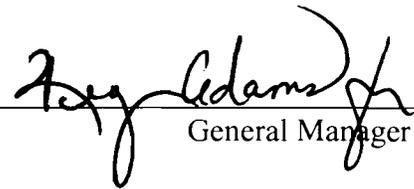
C.D. 10

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: RANCHO CIENEGA SPORTS COMPLEX – ADA COMPLIANT RESTROOM (#PRJ20482)(W.O. #E1907286) – MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF RECREATION AND PARKS, THE BUREAU OF ENGINEERING AND THE DEPARTMENT OF GENERAL SERVICES

R. Adams _____
V. Israel _____
H. Fujita _____
S. Huntley _____

F. Mok _____
K. Regan _____
*M. Shull ms


General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve a proposed Memorandum of Understanding (MOU), substantially in the form on file in the Board Office, between the Department of Recreation and Parks (RAP), the Bureau of Engineering (BOE) and the General Services Department (GSD), to provide construction services for the Rancho Cienega Sports Complex – Americans with Disabilities Act (ADA) Compliant Restroom (#PRJ20482)(W.O. #E1907286) project, subject to the approval of the City Attorney as to form;
2. Direct the Department’s Chief Accounting Employee to request that the City Administrative Office (CAO) include in the CAO report to the City Council and Mayor, a recommendation that the following appropriations, in the amount of \$252,000 be approved for the construction of the Rancho Cienega Sports Complex – ADA Compliant Restroom (#PRJ20482) (W.O. #E1907286) project;

REPORT OF GENERAL MANAGER

PG. 2

NO. 10-191

From:

<u>FUNDING</u> <u>SOURCE</u>	<u>FUND/DEPT/</u> <u>ACCT. NO.</u>	<u>ENCUMBRANCE</u> <u>AMOUNT</u>
Proposition 40 PC ⁽¹⁾	47T/89/TBD	\$102,000
Proposition 40 RZH ⁽¹⁾	47W/89/TBD	\$150,000
TOTAL		\$252,000

NOTE: ⁽¹⁾ The Proposition 40 PC and Proposition 40 RZH funds will be cash flowed from an approved CDBG Float Loan, and these funds will be reimbursed immediately upon receipt of funds from the State.

To:

Through GSD Account and from there to the appropriate GSD Account Fund 100, Department 40, as follows:

1104 – Construction Salaries	\$ 50,400
1101 – Hiring Hall Salaries	\$ 72,000
1121 – Hiring Hall Fringe Benefits	\$ 28,800
3180 – Construction Materials and Supplies	<u>\$100,800</u>
TOTAL	\$252,000

and transfer cash to GSD on an as-needed basis, upon review and approval of expenditure reports submitted by GSD and approval of these reports by the BOE Project Manager;

3. Direct the Board Secretary to transmit forthwith the MOU to the City Attorney for review and approval as to form; and,
4. Authorize the General Manager to execute the proposed MOU, subject to approval as to form by the City Attorney.

SUMMARY:

The proposed Rancho Cienega Sports Complex – ADA Compliant Restroom (#PRJ20482) (W.O. #E1907286) project is located at 5001 Rodeo Road, Los Angeles, CA 90016. The improvements include attaching two ADA compliant toilet stalls and adding an exterior lavatory to the existing non-ADA compliant restroom building.

REPORT OF GENERAL MANAGER

PG. 3

NO. 10-191

Staff recommends awarding this project to GSD in lieu of conducting a competitive construction bid process due to the following reasons:

- Construction of the exterior lavatory addition has to be completed before end of January 2011 due to Proposition 40 funding constraints.
- The scope of work is a “Specialty Work”. GSD has shown knowledge and expertise in improving restrooms to comply with the ADA, including but not limited to adding to an existing non-compliant building, with a combination of their own forces and by hiring specialized vendors for sub-contracted work.
- GSD can perform the demolition work while the selection of vendor is in process.
- Approximately three to four months can be saved from bid and award time by having GSD and their selected City-approved vendors perform construction. GSD is authorized to perform this work per Los Angeles Administrative Code Section 22.535(a)(5).

In addition to timeliness, GSD has experience in successfully completing various RAP projects. BOE will provide construction management services for GSD in the construction of the ADA compliant restroom project.

Approved project funds are available for the construction work in the following funds and accounts:

<u>FUNDING</u> <u>SOURCE</u>	<u>FUND/DEPT./</u> <u>ACCT. NO.</u>
Proposition 40 PC	47T/89/TBD
Proposition 40 RZH	47W/89/TBD

In compliance with the California Environmental Quality Act (CEQA), staff has determined that the proposed improvements resulting from the MOU involves the construction of a minor structure that is accessory to an existing park and will not have a significant impact on the environment. The project is, therefore, categorically exempt from the provisions of CEQA pursuant to Article III, Section 1 (k)(3), Class 11(3) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

There are adequate funds for the proposed construction project. Therefore, there is no anticipated fiscal impact on the Department’s General Fund. The assessment of the future operations and maintenance costs has yet to be determined.

REPORT OF GENERAL MANAGER

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This report was prepared by Ada Fernandez-DeLaRosa, Project Manager, Architectural Division, Bureau of Engineering. Reviewed by Mahmood Karimzadeh, Program Manager, Architectural Division, Bureau of Engineering; Deborah Weintraub, Chief Deputy City Engineer, Bureau of Engineering. Reviewed by Michael A. Shull, Superintendent, Planning and Development Division, Department of Recreation and Parks.

REPORT OF GENERAL MANAGER

NO. 10-192

DATE July 14, 2010

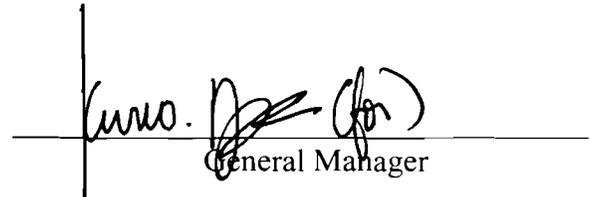
C.D. 10

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: RANCHO CIENEGA SPORTS COMPLEX - SOCCER FIELD REPLACEMENT (#20483) (W.O. #E1907374) - MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF RECREATION AND PARKS, THE BUREAU OF ENGINEERING AND THE DEPARTMENT OF GENERAL SERVICES

R. Adams _____
V. Israel _____
H. Fujita _____
S. Huntley _____

F. Mok _____
K. Regan _____
*M. Shull _____


General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve a proposed Memorandum of Understanding (MOU), substantially in the form on file in the Board Office, between the Department of Recreation and Parks (RAP), the Bureau of Engineering (BOE) and the General Services Department (GSD), to provide construction services for the Rancho Cienega Sports Complex – Soccer Field Replacement Project (#20483) (W.O. # E1907374), subject to the approval of the City Attorney as to form;
2. Direct the Department’s Chief Accounting Employee to request that the City Administrative Office (CAO) include in the CAO report to the City Council and Mayor, a recommendation that the following appropriations, in the amount of \$650,000 be approved for the construction of the Rancho Cienega Sports Complex – Soccer Field Replacement project (#20483) (W.O. # E1907374);

REPORT OF GENERAL MANAGER

PG. 2 NO. 10-192

From:

<u>FUNDING SOURCE</u>	<u>FUND NO./ DEPT. NO./ ACCT NO.</u>	<u>ENCUMBRANCE AMOUNT</u>
CDBG 33 rd Year	424/22/TBD	\$51,903
CDBG 33 rd Year Reprogramming	424/22/TBD	\$35,000
CDBG 36 th Year	424/22/TBD	\$90,233
Proposition 40 PC ⁽¹⁾	47T/89/TBD	\$339,500
Proposition 40 RZH ⁽¹⁾	47W/89/TBD	<u>\$133,364</u>
TOTAL		<u>\$650,000</u>

NOTE: ⁽¹⁾ The Proposition 40 PC and Proposition 40 RZH funds will be cash flowed with an approved CDBG Float Loan and these funds which will be reimbursed immediately upon receipt of funds from the State.

To:

Through GSD Account and from there to the appropriate GSD Account Fund 100, Department 40, as follows:

1104 – Construction Salaries	\$130,000
1101 – Hiring Hall Salaries	\$185,714
1121 – Hiring Hall Fringe Benefits	\$ 74,286
3180 – Construction Materials and Supplies	<u>\$260,000</u>
TOTAL	<u>\$650,000</u>

and transfer cash to GSD on an as-needed basis, upon review and approval of expenditure reports submitted by GSD and approval of these reports by the Bureau of Engineering Project Manager;

3. Direct the Board Secretary to transmit forthwith the MOU to the City Attorney for review and approval as to form; and,
4. Authorize the General Manager to execute the proposed MOU, subject to approval as to form by the City Attorney.

REPORT OF GENERAL MANAGER

PG. 3 NO. 10-192

SUMMARY:

The proposed Rancho Cienega Sports Complex – Soccer Field Replacement project is located at 5001 Rodeo Road, Los Angeles, CA 90016. The improvements include replacing the existing natural turf soccer field with a new 180 feet x 240 feet synthetic turf field. The work also includes new striping, providing the most efficient subterranean drainage system and modifying the existing irrigation system to cool the field, and perimeter fencing.

Staff recommends awarding this project to GSD in lieu of conducting a competitive construction bid process due to the following reasons:

- Construction of the soccer field must be completed before end of January 2011. The scope of work is a “Specialty Work”. GSD has a list of qualified City-approved vendors who are specialized in installation of synthetic turf and hardscape.
- GSD can perform the removal of existing natural turf while the selection of vendor is in process.
- Approximately three to four months can be saved from bid and award time by having GSD and their selected City-approved vendors perform construction. GSD is authorized to perform this work per Los Angeles Administrative Code Section 22.535(a)(5).

In addition to timeliness, GSD has experience in successfully completing various RAP projects. BOE will provide construction management services for GSD in the construction of the soccer field replacement project.

Approved project funds are available for the construction work in the following fund and accounts:

<u>FUNDING SOURCE</u>	<u>FUND/DEPT/ACCT NO.</u>
CDBG 33 rd Year	424/22/TBD
CDBG 33 rd Year Reprogramming	424/22/TBD
CDBG 36 th Year	424/22/TBD
Proposition 40 PC	47T/89/TBD
Proposition 40 RZH	47W/89/TBD

In compliance with the California Environmental Quality Act (CEQA), staff has determined that the proposed improvements resulting from the MOU involves the replacement of the existing sports fields at the park and will not have a significant impact on the environment. The project is, therefore, categorically exempt from the provisions of CEQA pursuant to Article III, Section 1 (a)(1), Class 1(1) of the City CEQA Guidelines.

REPORT OF GENERAL MANAGER

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NO. 10-192

FISCAL IMPACT STATEMENT:

There are adequate funds for the proposed construction project. Therefore, there is no anticipated fiscal impact on the Department's General Fund. The assessment of the future operations and maintenance costs has yet to be determined.

This report was prepared by Ada Fernandez-DeLaRosa, Project Manager, Architectural Division, Bureau of Engineering. Reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program, Bureau of Engineering; Deborah Weintraub, Chief Deputy City Engineer, Bureau of Engineering; and Michael A. Shull, Superintendent, Planning and Construction Division, Department of Recreation and Parks.

REPORT OF GENERAL MANAGER

NO. 10-193

DATE July 14, 2010

C.D. 10 and 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: BENNY H. POTTER WEST ADAMS AVENUE MEMORIAL PARK - UNIVERSAL ACCESS PLAYGROUND - AMERICANS WITH DISABILITIES ACT RESTROOMS (PRJ20228) (W.O. #E1907214) AND KEN MALLOY HARBOR REGIONAL PARK - UNIVERSAL ACCESS PLAYGROUND - AMERICANS WITH DISABILITIES ACT RESTROOMS (PRJ20227) (W.O. #E1907213) - MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF RECREATION AND PARKS, THE BUREAU OF ENGINEERING AND THE DEPARTMENT OF GENERAL SERVICES AND ALLOCATION OF QUIMBY FEES

R. Adams _____
V. Israel _____
H. Fujita _____
S. Huntley _____

F. Mok _____
K. Regan _____
*M. Shull *MS*

[Signature]
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve a proposed Memorandum of Understanding (MOU), substantially in the form on file in the Board Office, between the Department of Recreation and Parks (RAP), the Department of Public Works, the Bureau of Engineering (BOE) and the General Services Department (GSD), for the construction of American with Disabilities Act (ADA) Restrooms at Benny H. Potter West Adams Avenue Memorial Park (Benny Potter) – Universal Access Playground (UAP) (PRJ20228) (W.O. #E1907214) and Ken Malloy Harbor Regional Park (Ken Malloy) –UAP (PRJ20227) W.O. #E1907213), subject to the approval of the City Attorney as to form;
2. Authorize the Department’s Chief Accounting Employee to transfer \$43,812 in Quimby Fees, which were collected in Fiscal Year 2005-2006, from the Quimby Fees Account No. 460K-00 to the Benny H. Potter West Adams Avenues Memorial Park Account No. 460K-SD;

REPORT OF GENERAL MANAGER

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NO. 10-193

3. Authorize the Department's Chief Accounting Employee to transfer \$406,188 in Quimby Fees, which were collected in Fiscal Year 2006-2007, from the Quimby Fees Account No. 460K-00 to the Benny H. Potter West Adams Avenues Memorial Park Account No. 460K-SD;
4. Approve the allocation of \$450,000 in Quimby Fees from Benny H. Potter West Adams Avenues Memorial Park Account No. 460K-SD for the construction of the ADA restrooms at Benny Potter UAP, as described in the Summary of this Report;
5. Direct the Department's Chief Accounting Employee to request that the City Administrative Office (CAO) include in the CAO report to the City Council and Mayor, a recommendation that the following appropriations, in the amount of \$450,000 be approved for the construction of the ADA restrooms at Benny Potter UAP (PRJ20228) (W.O. #E1907214);

From:

<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ ACCT. NO.</u>	<u>ENCUMBRANCE AMOUNT</u>
Quimby ⁽¹⁾	302/89/460K-SD	\$450,000

NOTE: ⁽¹⁾ The Quimby funds will be used to provide cash flow, and to be reimbursed immediately upon receipt of Proposition 40 funds from the State.

To:

Through GSD Account and from there to the appropriate GSD Account Fund No. 100, Department No. 40, as follows:

1101 – Hiring Hall Construction	\$180,000
1121 – Hiring Hall Fringe Benefits	\$90,000
3180 – Construction Materials and Supplies	<u>\$180,000</u>
TOTAL	\$450,000

and, transfer cash to GSD on an as-needed basis, upon review and approval of expenditure reports submitted by GSD and approval of these reports by the BOE Project Manager;

6. Authorize the reallocation of \$521,342 in Quimby Fees, previously allocated for the Outdoor Park Improvements project (PRJ20285) at Ken Malloy Harbor Regional Park, approved on November 18, 2009 per Board Report No. 09-290, for the construction of the ADA restrooms at Ken Malloy UAP;

REPORT OF GENERAL MANAGER

PG. 3 NO. 10-193

7. Authorize the Department's Chief Accounting Employee to transfer \$78,658 in Quimby Fees, which were collected in Fiscal Year 2009-2010, from the Quimby Fees Account No. 460K-00 to the Ken Malloy Harbor Regional Park Account No. 460K-HP;
8. Approve the allocation of \$600,000 in Quimby Fees from Ken Malloy Harbor Regional Park Account No. 460K-HP for the construction of the ADA restrooms at Ken Malloy UAP, as described in the Summary of this Report;
9. Direct the Department's Chief Accounting Employee to request that the City Administrative Office (CAO) include in the CAO report to the City Council and Mayor, a recommendation that the following appropriations, in the amount of \$600,000 be approved for the construction of the ADA Restrooms at Ken Malloy UAP (PRJ20227) (W.O. #E1907213);

From:

<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ ACCT. NO.</u>	<u>ENCUMBRANCE AMOUNT</u>
Quimby ⁽¹⁾	302/89/460K-HP	\$600,000

NOTE: ⁽¹⁾ The Quimby funds will be used to provide cash flow, and to be reimbursed immediately upon receipt of Proposition 40 funds from the State.

To:

Through GSD Account and from there to the appropriate GSD Account Fund No. 100, Department No. 40, as follows:

1101 – Hiring Hall Construction	\$240,000
1121 – Hiring Hall Fringe Benefits	\$120,000
3180 – Construction Materials and Supplies	<u>\$240,000</u>
TOTAL	\$600,000

and, transfer cash to GSD on an as-needed basis, upon review and approval of expenditure reports submitted by GSD and approval of these reports by the BOE Project Manager;

10. Direct the Board Secretary to transmit forthwith the MOU to the City Attorney for review and approval as to form; and,
11. Authorize the General Manager to execute the proposed MOU, subsequent to approval as to form by the City Attorney.

REPORT OF GENERAL MANAGER

PG. 4

NO. 10-193

SUMMARY:

The construction of UAP projects at Benny Potter Park and Ken Malloy Park were completed under Contract No. 3227 on February 18, 2009, and accepted by the Board on March 4, 2009 (Board Report No. 09-045). The Benny Potter UAP is located at 2413 Second Avenue, Los Angeles, CA 90018 in Council District 10; and the Ken Malloy UAP is located at 25820 S. Vermont Avenue, Harbor City, CA 90710 in Council District 15. The proposed ADA restrooms will replace the existing aging and non-ADA compliant ones at each of the facilities. The ADA restrooms at Benny Potter UAP will be approximately 320 square feet in size, and consist of three stalls and a storage room. The ADA restrooms at Ken Malloy UAP will be approximately 700 square feet in size, and consist of four stalls and a storage room/garage.

Staff recommends awarding the ADA restrooms at Benny Potter and Ken Malloy UAP's to GSD in lieu of conducting a competitive bid process due to the following reasons:

- Construction needs to be completed by January 2011 in order to meet the State Proposition 40 Grant deadline of June 30, 2011.
- GSD has shown knowledge and expertise in constructing and renovating ADA-compliant restrooms throughout the City.
- GSD can perform the demolition work while the selection of vendor(s) is in process to expedite construction start and completion.
- Approximately three to four months of bid-and-award time can be saved by having GSD and the pre-approved vendors to perform construction. GSD is authorized to perform this work per Los Angeles Administrative Code Section 22.535(a)(5).

BOE will provide project management, construction management, and construction administration services for the projects.

Based on the final plans and specifications prepared by BOE, the construction cost of the ADA restrooms at Benny Potter UAP is estimated at \$410,000, an additional amount of \$40,000 is also recommended for appropriation to GSD for construction contingency funds. The construction cost of the ADA restroom at Ken Malloy UAP is estimated at \$550,000, an additional amount of \$50,000 is also recommended for appropriation to GSD for construction contingency funds. GSD shall not utilize any of the construction contingency funds without advanced written approval by BOE Project Manager. Upon approval by the Board and the City Council, the appropriation of funds will be transferred to GSD as follows:

REPORT OF GENERAL MANAGER

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Approved project funds are available for the construction work in the following fund and accounts:

<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ACCT. NO.</u>
Benny Potter - Proposition 40 Specified	205/89/WU06
Ken Malloy - Proposition 40 Specified	205/89/WU05

The State's Proposition 40 funds will be provided to the City on a reimbursable basis. The Department's Quimby funds (302/89/460K) will be used to provide cash flow loans for the projects and will be promptly repaid upon reimbursement of grant funds from the State.

Upon approval of this report, Quimby Fees listed below can be transferred to Ken Malloy Harbor Regional Park Account No. 460K-HP for the construction of the ADA restroom at Ken Malloy UAP:

- \$78,658 in Quimby Fees, which were collected in Fiscal Year 2009-2010, from the Quimby Fees Account No. 460K-00

The total Quimby Fees allocation for the ADA restroom at Ken Malloy UAP is \$600,000. These Fees were collected within two miles of Ken Malloy Harbor Regional Park, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

Upon approval of this report, Quimby Fees listed below can be transferred to Benny H. Potter West Adams Avenues Memorial Park Account No. 460K-SD for the construction of the ADA restroom at Benny Potter UAP:

- \$43,812 in Quimby Fees, which were collected in Fiscal Year 2005-2006, from the Quimby Fees Account No. 460K-00
- \$406,188 in Quimby Fees, which were collected in Fiscal Year 2006-2007, from the Quimby Fees Account No. 460K-00

The total Quimby Fees allocation for the ADA restroom at Benny Potter UAP in Benny H. Potter West Adams Avenues Memorial Park is \$450,000. These Fees were collected within two miles of Benny H. Potter West Adams Avenues Memorial Park, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

Upon approval of the fund appropriation and transfer to GSD accounts and the execution of the MOU, GSD shall begin work immediately. Construction completion for both restrooms is estimated to be January 2011.

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In compliance with the California Environmental Quality Act (CEQA), staff has determined that the proposed improvements are accessory park features, and therefore, are categorically exempt from the provisions of the CEQA pursuant to Article III, Section 1, Class 2 (1) and Class 11 (3, 7) of the City CEQA Guidelines. Notices of Exemption were filed with the Los Angeles City Clerk on December 27, 2006, and the Los Angeles County Clerk on December 28, 2006, for both projects.

FISCAL IMPACT STATEMENT:

There is no immediate fiscal impact to the Department's operational and maintenance budget; however, future operations and maintenance costs will be assessed and included in future Departmental annual budget requests.

This report was prepared by Paul Tseng, Project Manager, BOE Architectural Division. Reviewed by Neil Drucker, BOE Recreation and Cultural Facilities Program Manager, Bureau of Engineering; Deborah Weintraub, Chief Deputy City Engineer, BOE. Reviewed by Michael A. Shull, Superintendent, Planning and Construction Division, Department of Recreation and Parks.

REPORT OF GENERAL MANAGER

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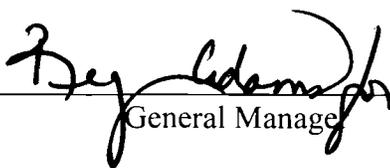
DATE July 14, 2010

C.D. 1

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: LINCOLN PARK - GATEWAY (#20488) (W.O. #E1906967) – MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF RECREATION AND PARKS, THE BUREAU OF ENGINEERING AND THE DEPARTMENT OF GENERAL SERVICES

R. Adams	_____	F. Mok	_____
V. Israel	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u>MS</u>
S. Huntley	_____		



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve a proposed Memorandum of Understanding (MOU), substantially in the form on file in the Board Office, between the Department of Recreation and Parks (RAP), the Bureau of Engineering (BOE) and the General Services Department (GSD), for the construction of the Lincoln Park - Gateway (#20488)(W.O. #E1906967) project, subject to the approval of the Proposition 40 funding allocation by the L.A. for Kids Steering Committee and the City Council, and of the City Attorney as to form;

2. Direct the Department’s Chief Accounting Employee, subject to the approval of the L.A. for Kids Steering Committee and the City Council of the Proposition 40 fund allocation, to request that the City Administrative Office (CAO) include in the CAO report to the City Council and Mayor, a recommendation that the following appropriations, in the amount of \$550,000 be approved for the construction of the Lincoln Park - Gateway (#20488) (W.O. #E1906967) project;

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NO. 10-194

From:

<u>FUNDING SOURCE</u>	<u>FUND NO./DEPT. NO./ ACCT. NO.</u>	<u>ENCUMBRANCE AMOUNT</u>
Proposition 40 Per Capita ⁽¹⁾	205/88/TBD	\$466,746
Proposition 40 Per Capita ⁽¹⁾	298/88/TBD	<u>\$ 83,254</u>
TOTAL		\$550,000

NOTE: ⁽¹⁾ These funds will be cash flowed from the Public Works Trust Fund (PWTF) (\$466,746) and Municipal Improvement Corporation of Los Angeles (MICLA) (\$83,254) and these cash flow sources will be reimbursed upon receipt of funds from the State.

To:

Through GSD Account and from there to the appropriate GSD Account, Fund No. 100, Department No. 40, as follows:

1014 – Construction Salaries	\$27,500
1101 – Construction Hiring Hall	\$137,500
1121 – Construction Hiring Hall Fringe Benefits	\$55,000
3180 – Construction Materials and Supplies	<u>\$330,000</u>
TOTAL	\$550,000

and, transfer cash to GSD on an as-needed basis, upon review and approval of expenditure reports submitted by GSD and approval of these reports by the BOE Project Manager;

3. Direct the Board Secretary to transmit forthwith the MOU to the City Attorney for review and approval as to form; and,
4. Authorize the General Manager to execute the proposed MOU, subsequent to the approvals of the L.A. for Kids Steering Committee and the City Council of the Proposition 40 fund allocation, and of the City Attorney as to form.

SUMMARY:

The Lincoln Park - Gateway (#20488) (W.O. #E1906967) project is located at 3501 East Valley Boulevard, Los Angeles, CA 90031 in Council District 1. The proposed work consists of the restoration of the historic entry gateway and its surrounding elements, including but not limited to, the pilasters, low perimeter walls, lighting, fountain and tile work.

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Staff recommends awarding the Lincoln Park - Gateway (#20488)(W.O. #E1906967) project to GSD in lieu of conducting a competitive bid process due to the following reasons:

- Construction needs to be completed by January 2011 in order to meet the State Proposition 40 Grant deadline of June 30, 2011.
- GSD has shown experience in renovation and restoration work of City's various historic structures.
- Approximately three to four months of bid-and-award time can be saved by having GSD and the pre-approved vendors perform construction. GSD is authorized to perform this work per Los Angeles Administrative Code Section 22.535(a)(5).

BOE will provide project management, construction management, and construction administration services for the projects.

Based on the final plans and specifications prepared by BOE, the construction cost of the Lincoln Park - Gateway (#20488)(W.O. #E1906967) project is estimated at \$500,000, an additional amount of \$50,000 is also recommended for appropriation to GSD for construction contingency funds. GSD shall not utilize any of the construction contingency funds without advanced written approval by BOE Project Manager. Upon approval by the Board and the City Council, the appropriation of funds will be transferred to GSD as follows:

Availability of the project funds is subject to the approvals of the Proposition 40 fund allocation of the L.A. for Kids Steering Committee and the City Council. Upon the approval of the fund allocation, project funds will be available for the construction work in the following fund and accounts:

<u>FUNDING SOURCE</u>	<u>FUND NO./DEPT. NO./ACCT. NO.</u>
Proposition 40 Per Capita	205/88/TBD
Proposition 40 Per Capita	298/88/TBD

The State's Proposition 40 funds will be provided to the City on a reimbursable basis. The GSD appropriation for construction expenditure will be backed by the City's revolving general fund account, which will be promptly reimbursed upon receipt of grant funds from the State.

Upon approval of the fund appropriation and transfer to GSD accounts and the execution of the MOU, GSD shall begin work immediately. Construction completion for both restrooms is estimated to be January 31, 2011.

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In compliance with the California Environmental Quality Act (CEQA), staff has determined that the proposed work under the MOU involves restoration of existing historic features in accordance with the Secretary of Interior Standards for the Treatment of Historic Properties. Therefore, the project is categorically exempt from the provisions of the CEQA pursuant to Article III, Section 1, Class 1 (1) of the City CEQA Guidelines, and Section 15331, Class 31 of the State CEQA Guidelines.

FISCAL IMPACT STATEMENT:

There is no immediate fiscal impact to the Department's operational and maintenance budget; however, future operations and maintenance costs will be assessed and included in future Departmental annual budget requests.

This report was prepared by Paul Tseng, Project Manager, BOE Architectural Division. Reviewed by Neil Drucker, BOE Recreation and Cultural Facilities Program Manager, Bureau of Engineering; Deborah Weintraub, Chief Deputy City Engineer, BOE. Reviewed by Michael A. Shull, Superintendent, Planning and Construction Division, Department of Recreation and Parks.

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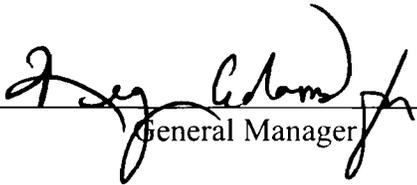
DATE July 14, 2010

C.D. 1 and 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AQUATICS – OPERATING EXPENDITURES FOR 2010 SUMMER SWIM PROGRAMS AT MIGUEL CONTRERAS LEARNING CENTER AND EAST VALLEY HIGH SCHOOL

R. Adams	_____	F. Mok	_____
V. Israel	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u>ms</u>
S. Huntley	_____		



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board authorize the payment of operating expenses related to 2010 Summer Swim Programming at Los Angeles Unified School District aquatics facilities located at Miguel Contreras Learning Center and East Valley High School.

SUMMARY:

For more than forty (40) years, the City of Los Angeles (City) Department of Recreation and Parks (Department) and the Los Angeles Unified School District (LAUSD), have entered into various agreements involving capital improvement projects and related shared use of various aquatics and recreation facilities at various school and park sites.

During the summer of 2009, the Department successfully operated swim programs at Miguel Contreras Learning Center (MCLC) and West Adams Preparatory High School, as well as a summer recreation program at Helen Bernstein High School, through facilities use permits issued by the LAUSD. The Department’s Aquatics Division and LAUSD have now agreed once again to operate 2010 summer swim programs at MCLC and East Valley High School (EVHS) for the benefit of the public. MCLC is located at 322 S. Lucas Avenue, in the First Council District (CD-1), and EVHS is located at 5525 Vineland Avenue in the Fourth Council District (CD-4). Each will provide a valuable summer escape from the heat for hundreds of Los Angeles youth.

Separate license agreements have been issued by LAUSD authorizing the Department’s use of the respective pool, locker rooms, restrooms, and parking lot, and stipulating the terms and conditions under which the summer programs shall be operated at each site. The license agreements have been

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executed by the Department administratively under the General Manager's authority to execute documents with terms of less than one (1) year and cost less than \$20,000. The 2010 summer programs will be operated solely on the weekends during the hours of 12:30 pm to 5:30 pm, and shall consist of swim lessons, junior guards lifeguard training, and public recreational swim. The estimated operating costs for the 2010 Summer Swim program(s) is \$11,309.33 for each site. The Department has identified sufficient funding to pay the 2010 Summer Swim Program operating expenses. LAUSD has agreed to provide the Department invoices at the end of the summer programming based on the Department's actual use, which is anticipated by Aquatics staff to be less than the estimated amount.

The authorization for payments for operating expenses under the terms of the approved Operating Agreement is a ministerial action as defined in Section 15369 of the State CEQA Guidelines, and therefore is exempt for the provisions of CEQA pursuant to Section 2(b) of the City CEQA Guidelines.

The Assistant General Managers of Operations East and West, the Superintendents of the Metro and Valley Regions, and the Offices of the Fourth and Tenth Council Districts concur with staff's recommendations.

FISCAL IMPACT STATEMENT:

The Department has budgeted funds available to pay LAUSD for permit, maintenance and other expenses necessary to conduct summer 2010 aquatics programs at these two schools. These expenses shall not exceed \$30,000 for Fiscal Year 2010-11.

This report prepared by Joel Alvarez, Senior Management Analyst II, Real Estate and Asset Management.