

APPROVED

REPORT OF GENERAL MANAGER

NO. 10-133

JUN 02 2010

DATE June 2, 2010

BOARD OF RECREATION and PARK COMMISSIONERS

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BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: DELANO PARK - SYNTHETIC SOCCER FIELD (PRJ #20259) (W.O. #E170483F) - REVIEW OF BIDS AND AWARD OF CONTRACT

R. Adams \_\_\_\_\_ F. Mok \_\_\_\_\_
H. Fujita \_\_\_\_\_ K. Regan \_\_\_\_\_
S. Huntley \_\_\_\_\_ \*M. Shull [Signature]
V. Israel \_\_\_\_\_

[Signature]
General Manager

Approved [Signature] Disapproved \_\_\_\_\_ Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

That the Board:

- 1. Find Park West Landscape, Inc., with a base bid of \$665,000 to be the lowest responsive and responsible bidder for the Delano Park - Synthetic Soccer Field (PRJ #20259) (W.O. #E170483F) project;
2. Award the contract to Park West Landscape, Inc., for a total contract amount of \$665,000, all according to the plans and specifications;
3. Authorize the Chief Accounting Employee to encumber \$665,000 from the following fund and account numbers under the awarding authority of this Board Report;

Table with 3 columns: Funding Source, Fund/Dept./Acct. No., Encumbrance Amount. Rows include Proposition K Year 13, CDBG - 34th Year, and Total: \$665,000.

- 4. Authorize the Department's Chief Accounting Employee to request the Community Development Department (CDD) to process a transfer of the Community Development Block Grant (CDBG) Funds in an amount up to \$350,000 from Department 22, Fund 424, Account E427 to Department of Recreation and Parks (RAP) Department 88, Fund 205,

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Account TBD to encumber and process payment for the project stated in this report;

5. Direct staff to prepare a contract and authorize the Board President and Secretary to execute the contract, subject to City Attorney approval as to form.

SUMMARY:

On March 3, 2010 the Board approved final plans and call for bids for the Delano Park – Synthetic Soccer Field (PRJ #20259) (W.O. #E170483F) project, located at 15100 Erwin Street, Van Nuys, CA 91411 (Board Report No. 10-027). Plans for this project were prepared by design consultant, Land Images Landscape Architecture under the direction of the Bureau of Engineering (BOE), Recreational and Cultural Facilities Program. The proposed scope of work calls for improvements to the existing soccer field involving the removal and replacement of the existing soccer field with a synthetic turf soccer field. The detailed scope includes the removal of the existing soccer field and preparation of the site including site grading; installation of site drainage; installation of the new synthetic turf soccer field and goals; installation of surrounding landscape and irrigation; construction of adjacent concrete pad and walkway; and installation of player benches.

On April 20, 2010, eleven bids were received for this project. The lowest responsive and responsible bidder is Park West Landscape, Inc., with a base bid amount of \$665,000 which is \$205,000 below the City Engineer's cost estimate of \$870,000. The bid amounts received are as follows:

<u>Bidders</u>	<u>Base bid</u>
Park West Landscape, Inc.	\$ 665,000.00
Western Group, Inc.	\$ 670,000.00
Asphalt, Fabric & Engineering, Inc.	\$ 681,585.00
Landshapes	\$ 684,300.00
R.G. West Corporation	\$ 726,000.00
Ohno Construction Company	\$ 772,852.00
C.S. Legacy Construction, Inc.	\$ 774,902.00
Y&M Construction	\$ 788,799.20
Pima Corporation.	\$ 791,550.00
Robert L. Reeves Construction Co.	\$ 816,656.00
Ian Thomas Group, Inc.	\$1,189,000.00

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The bid specifications stated the low bidder would be determined to be the responsible and responsive bidder submitting the lowest base bid. Park West Landscape, Inc., submitted the lowest base bid, as shown above. It is recommended that the project be awarded to Park West Landscape, Inc., for a total construction contract of \$665,000.

<u>Funding Source</u>	<u>Fund/Dept./Acct. No.</u>
Proposition K YR 13	43K/10/F867
CDBG – 34 <sup>th</sup> Year	424/22/E427
Quimby	302/89/460K-DB

Staff has reviewed the subcontractor outreach effort made by Park West Landscape, Inc., and based on the documents submitted, has determined that a “good faith” effort has been made. Park West Landscape, Inc. satisfied 90 of the 100-point requirement outlined by the Board’s Outreach Program. Per the Board’s policy a score of 70 points or above satisfies the “good faith effort” requirements. The Outreach Document Package is on file in the Board Office and a synopsis of said package is attached.

The City Attorney and staff have reviewed the bid submitted by Park West Landscape, Inc., and found it to be in order. Staff recommends that the Board find Park West Landscape, Inc., to be the lowest responsive and responsible bidder.

Staff reviewed the responsiveness and work performance of Park West Landscape, Inc. on past Department projects and found them to be satisfactory. The Department of Public Works, Office of Contract Compliance (OCC) indicated that there have been no labor compliance violations and that all other legal requirements have been complied with by the bidder.

In compliance with the California Environmental Quality Act (CEQA), staff has determined that the proposed improvements will not have a significant impact on the environment. This project has been determined to be Categorical Exempt per City CEQA Guidelines Article III, Section 1a, Class I(13) (existing facilities). A Notice of Exemption was filed with the Los Angeles City Clerk's Office on July 11, 2008, and posted by the County Clerk's Office on July 11, 2008.

FISCAL IMPACT STATEMENT:

There is no anticipated fiscal impact to the Department’s budget because the project’s constructed costs will be fully funded by the above listed funding sources specifically identified and approved for use of this project. The assessments of the future operations and maintenance costs have yet to be determined and would be addressed in future budget requests.

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This report was prepared by Sean Phan and Gary Lam, Project Manager, Recreational and Cultural Facilities Program; Bureau of Engineering. Reviewed by Neil L. Drucker, Program Manager, Recreational and Cultural Facilities Program; Bureau of Engineering; Deborah Weintraub, Chief Deputy City Engineer, Bureau of Engineering; and by Michael A. Shull, Superintendent, Planning and Construction Division, Department of Recreation and Parks.

**GOOD FAITH EFFORT CHECKLIST- EVALUATION DRAFT WORK**

Bidder: Park West Landscape, Inc.

Bid Date: April 20, 2010

PROJECT: Delano Park – Synthetic Soccer Field (W.O. #E170483F)

Indicator	Required Documentation	Description of Submitted or Missing Documentation	Points	
1	The bidder's or proposer's efforts to obtain participation by MBEs, WBEs and other business enterprises could reasonably be expected by the Board of Recreation and Park Commissioners (the "Board") to produce a level of participation by interested sub-contractors, including 15% MBE and 2% WBE.		0	0
2 Pre-Bid Meeting	a) Attend pre-bid meeting and be listed on the attendance sheet; or b) Submit a letter prior to the pre-bid meeting either by fax to (213) 847-0703, or by mail to the Bureau of Engineering, Project Award and Control Division, 1149 S. Broadway, 1 <sup>st</sup> Floor, Los Angeles, Ca. 90015.	Did not submit sign in sheet with excuse letter per Section 18, item no. 2 of bid pkg.	10	0
3 Work Areas	Proof of this must be demonstrated in either Indicator 4 or 5.		13	13
4 Ad	A copy of the advertisement or a proof of publication statement or other verification which confirms the date the advertisement was published. The advertisement must be specific to the project, not generic, and may not be a planholder advertisement provided by the publication. It should include the City of Los Angeles project name, name of bidder, areas of work available for subcontracting, and a contact person's name and telephone number, information on the availability of plans and specifications and the bidder's policy concerning assistance to subcontractors in obtaining bonds, lines of credit and/or insurance. Consideration will be given to the wording of the advertisement to ensure that it did not exclude or seriously limit the number of potential respondents.		9	9
5 Letters to Potential Subs	A copy of each letter sent to available MBEs, WBEs and OBEs for each item of work to be performed. If there is only one master notification, then a copy of the letter along with a listing of all recipients will suffice. Faxed copies must include the fax transmittal confirmation slip showing the date and time of transmission. Mailed letters must include copies of the metered envelope or certified mail receipts. Letters must contain areas of work to be subcontracted, City of Los Angeles project name, name of the bidder, and contact person's name, address, and telephone number.		10	10
6 Follow-up to Letters	A copy of telephone logs. These logs must include the name of the company called, telephone number, contact person, who did the calling, time, date, and the result of the conversation. Bidder must follow-up with all subcontractors to whom they sent letters.		10	10
7 Plans	Include in Indicator 4 or 5, information detailing how, where and when the bidder will make the required information available to interested subcontractors.		5	5
8 Outreach Letters	A copy of each letter sent to outreach agencies requesting assistance in recruiting MBEs, WBEs and OBEs. Faxed copies must include the fax transmittal confirmation slip showing the date and time of transmission. Mailed letters must include copies of the metered envelopes or certified mail receipts. Letters must contain areas of work to be subcontracted, City of Los Angeles project name, name of the bidder, and contact person's name, address, and telephone number.		10	10
9 Negotiate in Good Faith	a) Copies of all MBE/WBE/OBE bids or quotes received; and b) Summary sheet organized by work area, listing bids received and the subcontractor selected for that work area. If the bidder elects to perform a listed work area with its own forces, they must include a bid that shows their own costs for the work.		26	26
10 Bonds	Include in Indicator 4 or 5, information about the bidder's efforts to assist with bonds, lines of credit and insurance.		7	7
<b>TOTAL POINTS ACHIEVED</b>			<b>90</b>	
<b>MBE/WBE % ACHIEVED:</b>			<b>0%</b>	

MBE= 0%      WBE= 0%      OBE= 57.60%      PRIME= 41.50%

**RESPONSIVE**