

APPROVED

REPORT OF GENERAL MANAGER

JUN 02 2010

NO. 10-136

DATE June 2, 2010

BOARD OF RECREATION and PARK COMMISSIONERS

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BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: RESEDA PARK - LAKE REHABILITATION PROJECT (W.O. #PRJ1200K) - REVIEW OF BIDS AND AWARD OF CONTRACT

R. Adams	_____	F. Mok	_____
H. Fujita	_____	K. Regan	_____
S. Huntley	_____	*M. Shull	<u>msf</u>
V. Israel	_____		

[Signature]
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Find Metro Builders and Engineers Group Ltd., with a base bid of \$721,711 to be the lowest responsive and responsible bidder for the Reseda Park - Lake Rehabilitation Project (W.O. #PRJ1200K);
2. Award the contract to Metro Builders and Engineers Group Ltd., for a total contract amount of \$721,711 all according to plans and specifications;
3. Authorize the Chief Accounting Employee to encumber funds in the amount of \$721,711 from the following fund and account number under the awarding authority of this Board Report; and,

<u>Funding Source</u>	<u>Fund/Dept./Acct. No.</u>	<u>Encumbrance Amount</u>
Proposition 40 Specified	205/89/YX08	\$721,711

4. Direct Staff to prepare a contract for the Reseda Park – Lake Rehabilitation Project (W.O. #PRJ1200K) and authorize the Board President and Secretary to execute the contract, subject to City Attorney approval as to form.

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SUMMARY:

On January 20, 2010, the Board approved final plans and call for bids for the Reseda Park – Lake Rehabilitation Project (W.O. #PRJ1200K) located at 18411 Victory Boulevard, Reseda, CA 91335 (Board Report No. 10-018). Plans for this project were prepared by the Department of Recreation and Parks’ consultant, URS Corporation with an estimate of \$625,000. The project scope of work consists of draining of the lake and removal of bottom sediments, installation of new lake filtration and aeration system, construction of new skimming weir system, refurbishment of existing water fountain nozzles on the lake island, construction of new lake drain vault and maintenance hole, construction of new gravity flow sewer line connection from existing wet wells to existing sewer line in Reseda Boulevard, and installation of new floating islands within the lake.

On April 13, 2010, three bids were received for this project. The lowest responsive and responsible bidder is Metro Builders and Engineers Group Ltd., with a bid amount of \$721,711, which is \$96,711 over the City’s cost estimate of \$625,000. The following three bids were received:

<u>Bidder</u>	<u>Bid Amount</u>
Metro Builders and Engineers Group, Ltd.,	\$721,711
West Valley Investment Group	\$794,000
PPC Construction, Inc.	\$849,180

Metro Builders and Engineers Group, Ltd., submitted the lowest base bid as shown above.

There are funds currently available to award the contract for this project in the following account:

<u>Funding Source</u>	<u>Fund/Dept./Acct. No.</u>	<u>Encumbrance Amount</u>
Proposition 40 Specified	205/89/YX08	\$721,711 ⁽¹⁾

NOTE: ⁽¹⁾ Funds will be cash flowed from the Proposition 12/40 Cash Flow Account and reimbursed by the State.

Staff has reviewed the outreach effort made by Metro Builders and Engineers Group Ltd., and, based on the documents submitted, has determined that a “good faith” effort has been made. The contractor obtained a MBE/WBE participation of 0% and satisfied 100 of the 100-point requirements outlined by the Board’s outreach program. The outreach Document Package is on file in the Board Office and a synopsis of said package is attached.

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The City Attorney and staff have reviewed the bid submitted by Metro Builders and Engineers Group, Ltd., and found it to be in order. Staff recommends that the Board find Metro Builders and Engineers Group, Ltd., to be the lowest responsive and responsible bidder.

Staff reviewed the responsiveness and work performance of Metro Builders and Engineers Group, Ltd., on past Department projects and found them to be satisfactory. The Department of Public Works, Office of Contract Compliance (OCC), indicated that there have been no labor compliance violations and that all other legal requirements have been complied with by the bidder.

Staff has determined that implementation of the proposed project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1 (1, 4, 11), Class 3 (4,5), Class 4 (3) and Class 11 (1,6) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

There is no anticipated fiscal impact to the Department's General Fund for the construction of this project. The assessments of the future operations and maintenance costs have yet to be determined.

This report was prepared by Alice Gong, Project Manager, Department of Public Works, Bureau of Sanitation, and reviewed by David Attaway, Environmental Section Manager, Department of Recreation and Parks and by Michael A. Shull, Superintendent, Planning and Construction Division, Department of Recreation and Parks.

GOOD FAITH EFFORT CHECKLIST- EVALUATION DRAFT WORK

Bidder: Metro Builders and Engineers Group, Ltd.

Bid Date: April 13, 2010

PROJECT: Reseda Park Lake Rehabilitation Project (W.O. #E1907353/ PROJ. #PRJ1200K)

Indicator	Required Documentation	Description of Submitted or Missing Documentation	Points	
1	The bidder's or proposer's efforts to obtain participation by MBEs, WBEs and other business enterprises could reasonably be expected by the Board of Recreation and Park Commissioners (the "Board") to produce a level of participation by interested sub-contractors, including 15% MBE and 2% WBE.		0	0
2 Pre-Bid Meeting	a) Attend pre-bid meeting and be listed on the attendance sheet; or b) Submit a letter prior to the pre-bid meeting either by fax to (213) 847-0703, or by mail to the Bureau of Engineering, Project Award and Control Division, 1149 S. Broadway, 1 st Floor, Los Angeles, Ca. 90015.		10	10
3 Work Areas	Proof of this must be demonstrated in either Indicator 4 or 5.		13	13
4 Ad	A copy of the advertisement or a proof of publication statement or other verification which confirms the date the advertisement was published. The advertisement must be specific to the project, not generic, and may not be a planholder advertisement provided by the publication. It should include the City of Los Angeles project name, name of bidder, areas of work available for subcontracting, and a contact person's name and telephone number, information on the availability of plans and specifications and the bidder's policy concerning assistance to subcontractors in obtaining bonds, lines of credit and/or insurance. Consideration will be given to the wording of the advertisement to ensure that it did not exclude or seriously limit the number of potential respondents.		9	9
5 Letters to Potential Subs	A copy of each letter sent to available MBEs, WBEs and OBEs for each item of work to be performed. If there is only one master notification, then a copy of the letter along with a listing of all recipients will suffice. Faxed copies must include the fax transmittal confirmation slip showing the date and time of transmission. Mailed letters must include copies of the metered envelope or certified mail receipts. Letters must contain areas of work to be subcontracted, City of Los Angeles project name, name of the bidder, and contact person's name, address, and telephone number.		10	10
6 Follow-up to Letters	A copy of telephone logs. These logs must include the name of the company called, telephone number, contact person, who did the calling, time, date, and the result of the conversation. Bidder must follow-up with all subcontractors to whom they sent letters.		10	10
7 Plans	Include in Indicator 4 or 5, information detailing how, where and when the bidder will make the required information available to interested subcontractors.		5	5
8 Outreach Letters	A copy of each letter sent to outreach agencies requesting assistance in recruiting MBEs, WBEs and OBEs. Faxed copies must include the fax transmittal confirmation slip showing the date and time of transmission. Mailed letters must include copies of the metered envelopes or certified mail receipts. Letters must contain areas of work to be subcontracted, City of Los Angeles project name, name of the bidder, and contact person's name, address, and telephone number.		10	10
9 Negotiate in Good Faith	a) Copies of all MBE/WBE/OBE bids or quotes received; and b) Summary sheet organized by work area, listing bids received and the subcontractor selected for that work area. If the bidder elects to perform a listed work area with its own forces, they must include a bid that shows their own costs for the work.		26	26
10 Bonds	Include in Indicator 4 or 5, information about the bidder's efforts to assist with bonds, lines of credit and insurance.		7	7
TOTAL POINTS ACHIEVED			100	
MBE/WBE % ACHIEVED:			0%	

MBE= 0% WBE= 0% OBE= 68.38% PRIME= 32.00%

RESPONSIVE