

APPROVED
NOV 03 2010

REPORT OF GENERAL MANAGER

NO. 10-314

DATE November 3, 2010

BOARD OF RECREATION
AND PARK COMMISSIONERS

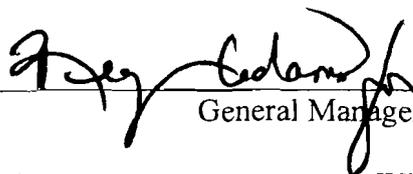
C.D. _____

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: MUNICIPAL SPORTS – AMENDMENT TO SCHEDULE OF RATES AND FEES – MONITOR FEE FOR SUNDAY PERMITS

R. Adams _____
H. Fujita _____
S. Huntley _____
V. Israel _____

F. Mok _____
*K. Regan Ann B. Fox Kevin
M. Shull _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve an amendment to the Department's Schedule of Rates and Fees, as outlined in the Summary of this Report and the attached Schedule, effective upon Board approval; and,
2. Authorize staff to amend the Schedule of Rates and Fees to incorporate these changes.

SUMMARY:

The recent 35% reduction of "as needed" general fund allocation will potentially eliminate the service hours required to staff Sunday permit groups at Department-managed recreation facilities. The Municipal Sports Section currently permits approximately 54,459 hours a year on Sundays at 100 playfields throughout the City. An additional fee of \$4.00 per hour, in addition to the existing hourly fee, needs to be assessed to each Municipal Sports applicant requesting use of a Sunday playfield. This "Sunday Monitor Fee" will be used to support the service hours necessary to open, close, and/or maintain restrooms for permittees during the time of their permit.

(The \$4.00 per hour fee assessed to each Sunday permit hour, for a total of 54,459 hours used by Sunday permits Department-wide, would total \$217,836; which would be used to pay employees to open, close, and/or maintain Sunday restroom service.)

REPORT OF GENERAL MANAGER

PG. 2

NO. 10-314

Attached are changes to the Department's Rates and Fees schedule as proposed.

FISCAL IMPACT STATEMENT:

An increase in revenue will be created with the proposed fee increase, which is unlikely to significantly impact the Department's General Fund. There will be a minimal increase in funds deposited into the Municipal Sports Municipal Recreation Program (MRP) fund accounts that will be used to fund Sunday staff service hours.

Report prepared by Louis Loomis, Management Analyst II, Valley Region, Operations West

MUNICIPAL SPORTS

(Revised ~~07/10~~ 11/10)

MUNICIPAL SPORTS FACILITY JURISDICTION

The Municipal Sports Section will have sole jurisdiction over the use of all facility sports fields, (ball fields, soccer and multi-purpose fields) Monday through Friday from 6:00 p.m. to 10:30 p.m., and all day Sunday from 8:00 a.m. to 5:00 p.m. The Municipal Sports Section will have sole jurisdiction over the use of all facility gymnasiums a minimum of one night per week (Monday through Thursday) from 7:00 p.m. to 10:30 p.m. The night/s per week will be selected by the Facility’s Directors-in-Charge and approved by the Region’s Principal Recreation Supervisor II.

PERMITTING

Any member of the public can apply for a permit or make a reservation for any facility under the jurisdiction of the Municipal Sports Section provided the time period requested is available.

The Municipal Sports Section may issue permits to a recreation center by request of the Director-in-Charge, at such times when the facility is under Municipal Sports jurisdiction but is not being utilized.

Note:

Although jurisdiction is scheduled to continue until 10:30 p.m. Monday- Friday, the Municipal Sports Section makes every attempt to foster good communication with facility directors to adjust game times to the needs of that community. If a facility has received special authority from their immediate supervisor to close earlier than 10:30 p.m., it is important that either the supervisor or the Center Director inform the Municipal Sports Office, so that the schedule may be adjusted for abbreviated hours.

INDEPENDENT GROUPS

Municipal Sports office will receive all applications and approve and issue permits for use of outdoor sports facilities by independent sports leagues. Municipal Sports will determine length of permit.

All permits issued for outdoor sports facilities will be assessed a \$10.00 permit application fee. *All permits issued for Sunday will be assessed an additional \$4.00 per hour Monitor Fee.*

Exclusive Use of Outdoor Sports Facilities

\$5.00 per hour to be deposited into the Special Fund Account (for sports facility refurbishment)

\$4.00 per hour for Sunday permits to be deposited into the Municipal Sports MRP Fund Account (Monitor)

Ball Diamonds, Outdoor Basketball Courts,
Multi Purpose Fields (except for Soccer use)

	<u>Not for profit groups</u>	<u>Private Groups/Businesses</u>
Daylight Play	\$25.00/hour	\$60.00/hour
When lights are used	\$35.00/hour	\$75.00/hour

Soccer Fields / Multi-Purpose Fields for Soccer Use

\$5.00 per hour to be deposited into the Municipal Sports MRP Fund Account

(~~Ranger/OPS~~/Monitor)

\$5.00 per hour to be deposited into the Special Fund Account (for sports facility refurbishment)

\$4.00 per hour for Sunday permits to be deposited into the Municipal Sports MRP Fund Account (Monitor)

	<u>Not for profit groups</u>	<u>Private Groups/Businesses</u>
Daylight Play	\$35.00/hour	\$90.00/hour
When lights are used	\$45.00/hour	\$105.00/hour
Staff Fee When Facility is Closed	See GENERAL INFORMATION Page for current hourly rate	

Remaining monies will be deposited into the Department of Recreation and Parks General Fund Account.

GENERAL

An appropriate performance bond will be added to the above fees (refundable if all conditions met).

Expenditures from the Municipal Sports refurbishment (Special Fund) Account must have the prior authorization of a committee consisting of regional management including Superintendent, Principal Recreation Supervisor, and the Recreation Supervisor in charge of the Citywide Municipal Sports Division.

Saturday and Sunday night sports facility use:

In addition to any of the above standard fees, the current hourly rate (see General Information page), with a 3-hour minimum, shall be charged to cover the cost of a Recreation Assistant. This fee shall be deposited in center’s MRP Fund Account.

BENEFIT OR FUND RAISING AFFAIRS

Refer to SPECIAL EVENTS/FUND RAISERS page, Vendor Fee section

Insurance coverage may be required. See Insurance Requirements. All applications received by the Municipal Sports Section requesting Youth and Adult League permits and/or special events will be evaluated by staff to determine the level of risk associated with the level of use requested.

ADULT SPORTS LEAGUES

The Municipal Sports Section is engaged in directing a variety of citywide recreational activities, with an emphasis on Adult League competition, tournament and league administration and implementation.

MUNI SPORTS – (continued)

Page 3 of 4

DEFINITION OF FEES

Administration Fee	This fee includes the following services: League administration, League organization, scheduling, facility assignments, officials' assignments, standings, and awards. Funds will be deposited into MRP Fund Account.
Award Fee	All monies returned to teams in form of awards. Funds will be deposited into MRP Fund Account.
Bond	This is predicated upon two times the officials' fee for any given sport. If a team does not appear for a game, the officials are paid from their bond. The bonds are refundable, if not used, at the end of the season. After 3 years of inactivity, a bond may revert to respective associations. Funds will be deposited into MRP Fund Account.
Dues	This money is used for program promotion, purchasing of equipment and incidentals. Funds will be deposited into MRP Fund Account.
Officials' Fees	Fees dependent upon sport. Funds will be deposited into MRP Fund Account.
YSEP	Youth Sports Enhancement Programs

Baseball

Administration (RAP General Fund)	\$150.00
Administration (MRP)	\$ 60.00
YSEP (MRP X60)	\$ 10.00
Bond (2 Officials)	\$260.00
Trophies/Awards	\$ 50.00
Officials' Fees	TBA

Basketball

Administration (RAP General Fund)	\$115.00
Administration (MRP)	\$ 60.00
YSEP (MRP X60)	\$ 10.00
Bond	\$104.00
Trophies/Awards	\$ 80.00
Officials' Fees	TBA

Softball – Slow Pitch

Administration (RAP General Fund)	\$150.00
Administration (MRP)	\$ 60.00
YSEP (MRP X60)	\$ 10.00
Bond (2 Officials)	\$ 80.00
Trophies/Awards	\$ 50.00
Officials' Fees	TBA

MUNI SPORTS – (continued)

Page 4 of 4

Soccer

Administration (RAP General Fund)	\$150.00
Administration (MRP)	\$ 60.00
YSEP (MRP X60)	\$ 10.00
Bond	\$240.00
Trophies/Awards	\$ 60.00
Officials' Fees	TBA

Volleyball

Administration (RAP General Fund)	\$ 50.00
Administration (MRP)	\$ 60.00
YSEP (MRP X60)	\$ 10.00
Bonds	\$ 30.00
Trophies/Awards	\$ 50.00
Officials' Fees	TBA

OFFICIALS' INSTRUCTION FEES

Basketball/Baseball/Softball

Bond (New Officials)	\$ 25.00
Yearly Dues	<u>\$ 35.00</u>
TOTAL	\$ 60.00

TENNIS FEES (Non-Reservation Courts only)

LOS ANGELES MUNICIPAL TENNIS ASSOCIATION CLUB LADDER MATCHES

	<u>1 court/4 hours per week</u>	<u>1 court/hour</u>
Six (6) month permit	\$75.00	
Additional time		\$ 2.00
Tournament Play		\$ 2.00

OUTSIDE OR COMMERCIAL GROUPS \$10.00

TEAM FEES – Refer to Community Recreation Centers