

APPROVED

SEP 01 2010

REPORT OF GENERAL MANAGER

NO. 10-237

DATE September 1, 2010

BOARD OF RECREATION  
and PARK COMMISSIONERS

C.D. 5

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SEPULVEDA BASIN RECREATION AREA - ENCINO PARK AND RIDE -  
RESCISSION OF MEMORANDUM OF UNDERSTANDING BETWEEN THE  
DEPARTMENT OF RECREATION AND PARKS AND DEPARTMENT OF  
TRANSPORTATION

R. Adams	_____	F. Mok	_____
H. Fujita	_____	K. Regan	_____
S. Huntley	_____	*M. Shull	<u><i>M. Shull</i></u>
V. Israel	_____		

*[Signature]*  
General Manager

Approved *[Signature]*      Disapproved \_\_\_\_\_      Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board rescind its approval of the Memorandum of Understanding (MOU), approved by the Board between the Department of Recreation and Parks (RAP) and the Department of Transportation (DOT) for proposed parking lot improvements and future maintenance of the Encino Park and Ride Facility, located within the Sepulveda Basin Recreation Area

SUMMARY:

On June 6, 2007, the Board of Recreation and Park Commissioners approved Board Report No. 07-122, conceptually approving proposed parking lot improvements and a MOU between the RAP and DOT, specifying terms and conditions for proposed parking lot improvements and future maintenance by DOT of the Encino Park and Ride facility (Facility). However, the MOU was never executed between RAP and DOT. The proposed parking lot improvements were approved conceptually, pursuant to a preliminary site plan and subject to the Board's final approval at a later date. The DOT was authorized to perform the future maintenance of the Facility at its own expense pursuant to the terms and condition of the MOU and established RAP Maintenance Guidelines, subject to the Board's final approval of the final plans and specifications for the parking lot improvements.

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The Facility, located at 5174 North Hayvenhurst Avenue, Van Nuys, California 91406 is a sub-park consisting of 1.55 acres within the Sepulveda Basin Recreation Area (SBRA). The SBRA is a park consisting of 1,538.60 acres, part of the San Fernando Valley Sepulveda Flood Control Basin (2,000 acres) owned by the United States Army Corps of Engineers (Corps) and leased to the City of Los Angeles under Master Lease No. DACW09-67-11 (Leased Property). The DOT has operated the Facility since 1987, but RAP has always performed maintenance. The Facility currently has 106 parking spaces and is the primary staging location for Commuter Express transit routes that originate in the north and west San Fernando Valley. The Facility is in need of substantial upgrading to improve capacity, operations, safety, but especially to address the growing demand for additional parking space. The MOU between RAP and DOT was approved in order to allow DOT to improve the Facility by redesigning the Facility, relocating the entrance away from the on-ramp to the Ventura Freeway (Highway 101), improving ingress and egress to increase safety, and adding no less than 50 additional parking spaces.

Subsequent to approval of Board Report No. 07-122, the Corps, DOT and RAP, through extensive project planning discussions, have determined that it would be more appropriate for the Corps to remove the Facility from the Leased Property as it would no longer have any recreation components, and for the Corps to work directly with DOT for the continued use and maintenance of the Facility by DOT as the Encino Park and Ride. The Facility currently has a small patch of passive green space and one picnic table.

The Department recommends that the Board rescind the approved Board Report No. 07-122 as the Department will no longer be the appropriate entity to authorize the DOT's improvement and maintenance of the Facility. The Corps will reassert its authority of the Facility site, and RAP will continue to exercise authority of the remaining, greater portion, of the Sepulveda Basin Recreation Area as provided by the Master Lease. The Corps will work with RAP to amend the SBRA Master Lease to delete the Facility from the Lease Area, and will work with DOT to prepare and execute a separate agreement between the Corps and DOT for the future operation and maintenance of the Facility as a commuter park and ride parking lot.

### FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Departments General Fund associated with this action.

This report was prepared by Gregory Clark, Management Analyst II, Real Estate and Asset Management Section.