

APPROVED
DEC 14 2011

REPORT OF GENERAL MANAGER

NO. 11-318

DATE December 14, 2011

BOARD OF RECREATION
and PARK COMMISSIONERS

C.D. 3

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: LANARK PARK – SYNTHETIC SOCCER FIELD (PRJ20559) (W.O. #E1907431)
PROJECT – MEMORANDUM OF UNDERSTANDING BETWEEN THE
DEPARTMENT OF RECREATION AND PARKS, THE DEPARTMENT OF
PUBLIC WORKS, BUREAU OF ENGINEERING AND THE DEPARTMENT OF
GENERAL SERVICES, CONSTRUCTION SERVICES

R. Adams
H. Fujita
V. Israel

K. Regan
*M. Shull
N. Williams

any

[Signature]

General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve a proposed Memorandum of Understanding (MOU), substantially in the form on file in the Board Office, between the Department of Recreation and Parks (RAP), the Department of Public Works, Bureau of Engineering (BOE) and the General Services Department, Construction Services (GSD), to provide construction services for the Lanark Park - Synthetic Soccer Field (PRJ20559) (W.O. #E1907431) project, subject to the approval of the City Attorney as to form;
2. Direct the Department's Chief Accounting Employee to request that the City Administrative Office (CAO) include in the CAO report to the City Council and Mayor, a recommendation that the following appropriations, in the amount of \$1,020,000 be approved for the construction of the Lanark Park - Synthetic Soccer Field (PRJ20559) (W.O. #E1907431) project;

From:

FUNDING
SOURCE
Quimby
TOTAL:

FUND/DEPT./
ACCT. NO.
302/89/460K-LA

ENCUMBRANCE
AMOUNT
\$1,020,000
\$1,020,000

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To:

Through GSD Account and from there to the appropriate GSD Account Fund 100, Department 40, as follows:

1104 – Construction Salaries	\$204,000
1101 – Hiring Hall Salaries	\$306,000
1121 – Hiring Hall Fringe Benefits	\$102,000
3180 – Construction Materials and Supplies	<u>\$408,000</u>
TOTAL:	\$1,020,000

and transfer cash to GSD on an as-needed basis, upon review and approval of expenditure reports submitted by GSD and approval of these reports by the Bureau of Engineering Project Manager;

3. Direct the Board Secretary to transmit forthwith the MOU to the City Attorney for review and approval as to form; and,
4. Authorize the General Manager to execute the proposed MOU, subject to approval as to form by the City Attorney.

SUMMARY:

The proposed Lanark Park - Synthetic Soccer Field (PRJ20559) (W.O. #E1907431) project is located at 21816 Lanark Street, Canoga Park, CA 91307. The improvements include the construction of a new 170 foot by 270 foot synthetic soccer field with sub-drain system, striping, sportsfield and security lighting, shade structures with misters, fencing, and decomposed granite walking paths.

Staff recommends awarding this project to GSD in lieu of conducting a competitive construction bid process due to the following reasons:

- The scope of work is considered “Specialty Work”. GSD has a list of qualified City-approved vendors who are specialized in the installation of synthetic turf.
- The project is on a fast track schedule in order to meet the needs of the surrounding community in the most expeditious manner. Approximately three to four months can be saved from the regular bid and award time by having GSD and their selected City-approved vendors perform construction. GSD is authorized to perform this work per Los Angeles Administrative Code Section 22.535(a)(5).

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In addition to timeliness, GSD has experience in successfully completing various synthetic soccer field projects for RAP, most recently at the Rancho Cienega Sports Complex. BOE will provide construction administration and construction management services.

Approved project funds are available for the construction work in the following fund and accounts, and per Board Report No. 11-258:

<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ACCT. NO.</u>
Quimby	302/89/460K-LA

Staff has determined that the subject project will consist of the construction of an accessory facility to the existing recreational uses at the park. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 11(3,6) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby fees or funding sources other than the Department's General Fund. The maintenance of the proposed park improvements will require approximately \$30,000 annually (e.g. part-time staff, materials and supplies), which will provide four hours of maintenance per day, seven days a week, year round. An additional \$9,000 is needed for a one-time purchase of a synthetic turf groomer. If supplemental funding is not granted, the proposed park improvements will be included in existing maintenance routes, which would result in reduction of daily core maintenance functions performed at the parks on the existing maintenance route.

This report was prepared by Guillermo Barragan and Paul Tseng, Project Manager, BOE, Architectural Division. Reviewed by Neil Drucker, Program Manager, BOE, Recreational and Cultural Facilities Program; Deborah Weintraub, Chief Deputy City Engineer, BOE; and Michael Shull, Superintendent, Planning, Construction and Maintenance Division, Department of Recreation and Parks.