

APPROVED  
DEC 14 2011

REPORT OF GENERAL MANAGER

NO. 11-322

DATE December 14, 2011

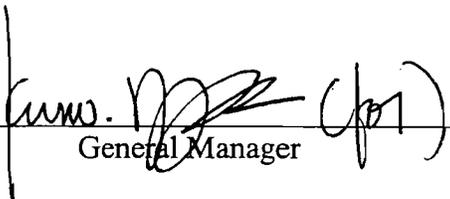
BOARD OF RECREATION  
and PARK COMMISSIONERS

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: CALIFORNIA DEPARTMENT OF EDUCATION – SUMMER FOOD SERVICE PROGRAM 2012-13 – RETROACTIVE AUTHORIZATION TO SUBMIT GRANT APPLICATION FOR SUMMER LUNCH AND AFTER SCHOOL SNACK PROGRAM; ACCEPTANCE OF GRANT FUNDS

R. Adams \_\_\_\_\_  
H. Fujita \_\_\_\_\_  
\*V. Israel \_\_\_\_\_  
K. Regan \_\_\_\_\_  
M. Shull \_\_\_\_\_  
N. Williams \_\_\_\_\_

  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

That the Board:

1. Retroactively approve the submission of a Summer Food Service Program 2012-13 (SFSP) grant application to the California Department of Education (CDE) for the Department's Summer Lunch and After School Snack Program in the amount of approximately \$1 million, subject to Mayor and City Council consideration;
2. Direct staff to transmit a copy of the grant application to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst (CLA) and to the City Clerk for committee and City Council approval before accepting and receiving the grant award, pursuant to the Administrative Code Section 14.6 et seq. as may be amended;
3. Authorize the Department's General Manager to accept and receive the SFSP grant award, if awarded, in the amount of approximately \$1 million from the CDE for the Department's Summer Lunch and After School Snack Program, subject to the approval of the Mayor and City Council;
4. Designate the Department's General Manager, Executive Officer, or Assistant General Manager, as the agent to conduct all negotiations, execute and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests and so on, which may be necessary for the completion of the project(s); and,

## REPORT OF GENERAL MANAGER

PG. 2      NO. 11-322

5. Authorize the Department's Chief Accounting Employee to establish the necessary account within "Recreation and Parks Grant" Fund 205 to accept the SFSP grant, if awarded, in the amount of approximately \$1 million for the Department's Summer Lunch and After School Snack Program.

### SUMMARY:

The Summer Food Service Program (SFSP) is a federally funded program administered by the California Department of Education (CDE) that reimburses agencies for providing nutritious meals to children 18 years of age and younger. The Department of Recreation and Parks (Department) submits an annual application to the CDE for its Summer Lunch and After-School Snack Program. The application for the year-round program was due September 1, 2011.

The Department has participated in the SFSP since 1975, and over the years, has added various components such as serving lunches year-round while Los Angeles Unified School District maintained a year-round calendar and serving snacks after school. All sites are "drop-in" sites where meals are available to all children in the area. Children do not need to apply, meet eligibility requirements, sign up or sign in. The lunches and snacks are nutritious and well-balanced meals that must meet Federal meal pattern requirements.

For 2011-12, the Department estimates that 527,400 snacks and 204,000 lunches will be served with an estimated reimbursement of \$1,059,956. Costs vary depending on the bid price for meals, number of lunches/snacks ordered and served, any regulation violations, and the annual reimbursement rate. The current reimbursement rate is \$3.2375 per lunch and \$0.7575 per snack. An increase in the rate of reimbursement is determined by the USDA each January. Reimbursements are calculated based on the number of "first" meals (meals served that do not include leftovers or second servings to the same children) with an allowance for second servings to be claimed. The Department's program is conducted in conjunction with the federal Community Development Block Grant funded Youth Recreation and Nutrition Program, which covers program costs beyond the total reimbursement.

The Department is requesting retroactive approval to apply for the SFSP grant in the amount of approximately \$1 million in reimbursements for the Department's Summer Lunch and After-School Snack Program. The Department submitted the application to CDE on September 1, 2011.

### FISCAL IMPACT STATEMENT:

The acceptance of the SFSP grant does not require a match. Based on the projected number of meals served using the current year data, there is no anticipated impact to the Department's General Fund for this program.

This Report was prepared by Alexa Esparza, Senior Management Analyst, Grants Administration Division.