

APPROVED
DEC 14 2011

REPORT OF GENERAL MANAGER

NO. 11-329

DATE December 14, 2011

BOARD OF RECREATION
and PARK COMMISSIONERS

C.D. All

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: APPOINTMENT OF CHIEF ACCOUNTING EMPLOYEE

*R. Adams	<u>RA</u>	K. Regan	_____
H. Fujita	_____	M. Shull	_____
V. Israel	_____	N. Williams	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board appoint Noel D. Williams, Chief Management Analyst, as the Department's Chief Accounting Employee.

SUMMARY:

Charter Section 504(b) requires the head of each Department to appoint a Chief Accounting Employee. Ms. William has succeeded Faith Mok as the supervisor of the Finance and Accounting Division. It is now appropriate to designate Noel Williams as the Department's Chief Accounting Employee.

This report was prepared by Regina Adams, Executive Officer, Department of Recreation and Parks.