

REPORT OF GENERAL MANAGER

APPROVED

NO. 11-053

DATE February 16, 2011

FEB 18 2011

C.D. 7

**BOARD OF RECREATION
and PARK COMMISSIONERS**

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: HANSEN DAM PHASE II – RANGER STATION (W.O. #E170405F) – SUPPLEMENTAL AGREEMENT TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF RECREATION AND PARKS, DEPARTMENT OF PUBLIC WORKS, BUREAU OF ENGINEERING, AND DEPARTMENT OF GENERAL SERVICES

R. Adams _____
V. Israel _____
H. Fujita _____
S. Huntley _____

F. Mok _____
K. Regan _____
*M. Shull *Mf*

[Signature]
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve a Supplemental Agreement (Agreement) to the Memorandum of Understanding (MOU), substantially in the form on file in the Board Office, between the Department of Recreation and Parks (RAP), the Department of Public Works, Bureau of Engineering (BOE), and the construction forces of the Department of General Services (GSD), to increase the construction funding for Hansen Dam Phase II – Ranger Station (W.O. #E170405F) by an additional \$1,892,531, for a new total not-to-exceed \$6,542,531, and extending the term by twenty-four (24) months, to a total term of forty-eight (48) months, subject to the review and approval of the City Attorney as to form;
2. Request the Department’s Chief Accounting Employee, in accordance with the proposed Agreement and upon its execution, with the assistance of the CAO, to facilitate the necessary Council approval to appropriate \$1,892,531 in construction funds to GSD, as follows:

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FROM:

<u>Fund Sources</u>	<u>Fund/Dept/Account No.</u>	<u>Encumbrance Amount</u>
Prop K	43K/10/E004	\$ 1,892,531
	Total	\$ 1,892,531

TO:

Through GSD Account G140 and from there to the appropriate GSD accounts in Fund 100, Department 40, as follows:

Account 1014 – Construction Salaries	\$ 100,000
Account 1101 – Construction Salaries Hiring Hall	\$ 800,000
Account 1121 – Construction Salaries Hiring Hall Fringe Benefits	\$ 320,000
Account 3180 – Construction Materials and Supplies	\$ 672,531
Total:	\$1,892,531

and transfer cash to GSD on an as-needed basis, upon review and approval of expenditure reports submitted by GSD and approval of these reports by RAP; and,

3. Direct the Board Secretary to transmit the Agreement to the City Attorney for review and approval as to form; and
4. Authorize the Department's General Manager to execute the proposed Agreement, subsequent to approval of the City Attorney as to form.

SUMMARY:

The Hansen Dam Phase II – Ranger Station, Proposition K construction project, was awarded to GSD on June 17, 2009 (Board Report No. 09-169). Funds were obligated prior to the end of fiscal year 2008-09 by way of an executed MOU in order to avoid loss of the funds. The MOU amount of \$4,650,000 was a budgetary figure provided to GSD and was not based upon a cost estimate developed by GSD. It was recognized that the MOU would have to be amended to reflect the total construction cost, at the time of completion of plans and specifications for the project.

The scope of this project consists of the construction of a new single story 4,600 square foot building. The building will include offices for the park rangers, a visitor center including the entry point for the patrons of Hansen Dam campgrounds and equestrian trails, public restrooms, a community meeting room, a communication center, lunch room and storage. The project will include park ranger and visitor parking, road improvements including reconfiguration of the park entrance to monitor site access, site grading and landscaping, and new utility connections including

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an extension of the sewer line. The building roof line will extend beyond the building envelop providing a shade structure covering most of the front lawn to allow for outdoor events to be held comfortably.

GSD has now completed a cost estimate in the amount of \$6,542,531 including a 10% contingency in the amount of \$594,776. Advanced written approval in the form of an executed change order of the BOE Project Manager will be required for any use of the contingency funds by GSD.

BOE therefore recommends that the Department of Recreation and Park Commissioners approve the Agreement and upon its execution, with the assistance of the CAO, to facilitate the necessary City Council approval to appropriate and transfer funds in the amount of \$1,892,531 into GSD accounts.

GSD has indicated that they can complete all required construction within 610 calendar days after the transfer of funds to GSD or execution of the Agreement, whichever occurs last, as follows:

<u>Funding Source</u>	<u>Fund/Dept/Acct No.</u>	<u>Funding for original MOU</u>	<u>Funding for Agreement</u>
Proposition K-12	43K/10/E004	\$ 4,650,000	\$ 4,650,000
Proposition K-12	43K/10/E004		\$ <u>1,892,531*</u>
TOTAL		\$ 4,650,000	\$ 6,542,531

*Proposed Appropriation

In accordance with the requirements of the California Environmental Quality Act (CEQA) and the Nation Environmental Policy Act (NEPA), a joint Environmental Assessment/Mitigated Negative Declaration (EA/MND) was prepared based on an Environmental Assessment/Initial Study, which determined that all potential significant environmental effects would be mitigated to a less than significant level. The environmental review was approved in Board Report No. 09-167 on June 17, 2009.

FISCAL IMPACT STATEMENT:

There is no anticipated fiscal impact to the Department's budget. All funds are provided by the above-listed funding sources as specifically identified and approved for use on this project. The future operation and maintenance costs as a result of the completion of this project have yet to be determined.

This Report was prepared by Sean H. Phan and Cathie Santo Domingo, Project Managers, BOE. Reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program, BOE; and Michael A. Shull, Superintendent, Planning and Construction, Department of Recreation and Parks.