

REPORT OF GENERAL MANAGER

APPROVED
FEB 02 2011

NO. 11-018

DATE January 19, 2011

C.D. 10

**BOARD OF RECREATION
and PARK COMMISSIONERS**

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SEOUL INTERNATIONAL PARK AND RECREATION CENTER -- AMERICANS WITH DISABILITIES ACT (ADA) PHASE 2 IMPROVEMENTS (PRJ1020J) (W.O. #E1903926F) -- FINAL ACCEPTANCE AND REALLOCATION OF UNEXPENDED FUNDS

R. Adams	_____	F. Mok	_____
V. Israel	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u>ms</u>
S. Huntley	_____		

[Signature]
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve the final acceptance of the work performed under the Memorandum of Understanding (MOU) with the Department of General Services (GSD) and the Bureau of Engineering (BOE) for the Seoul International Park and Recreation Center – Americans with Disabilities Act (ADA) Phase 2 Improvements (PRJ1020J) (W.O. #E1903926F) project, as outlined in the Summary of this Report; and
2. Authorize the Board Secretary to furnish GSD with a letter of completion; and,
3. Approve the re-allocation of \$100,419.18 for the Mar Vista Recreation Center – ADA Restrooms (W.O. #E1907266F) project, as follows; and,

Seoul International ADA project	S&F	Sources of Funds	
		#870K	Total
	88/209/	89/302	
Appropriation to GSD	\$ 215,257.62	\$ 210,948.42	\$ 426,206.04
Payments to GSD	\$ 210,091.86	\$ 115,695.00	\$ 325,786.86
Unexpended Funds	\$ 5,165.76	\$ 95,253.42	\$ 100,419.18

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4. Authorize the Department's Chief Accounting Employee, subject to City Council and Mayor approval, to request the City Administrative Office (CAO) include in the next Construction Projects Report (CPR) to the City Council, a transfer of appropriation in the amount of \$100,419.18, as follows:

FROM

<u>DEPT./FUND/ACCOUNT NO.</u>	<u>AMOUNT</u>
88/209/G140	\$5,165.76
89/302/140G	\$95,253.42

TO

<u>DEPT./FUND/ACCOUNT NO.</u>	<u>AMOUNT</u>
88/209/TBD	\$5,165.76
89/302/870K	\$95,253.42

SUMMARY:

On October 21, 2009, the construction project for the Americans with Disabilities Act (ADA) park improvements at the Seoul International Park and Recreation Center was awarded to GSD through the approval of an MOU between the Department of Recreation and Parks (RAP), GSD and BOE (Board Report No. 09-009, dated January 21, 2009, and Amendment to Supplement MOU Board Report No. 09-265, dated October 21, 2009).

The ADA park improvements included a new ADA compliant path of travel from the parking lot to various park amenities, replacement of a drinking fountain with an ADA compliant model and reconstruction of the interior and exterior of the recreation center to make them ADA compliant. Final inspections by the Department of Building and Safety (DBS) were completed and RAP took beneficial occupancy of these projects on March 27, 2010

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The appropriation of funds to GSD to complete the subject project, as specified in the MOU, was \$426,206.04, including ten percent allowance for change orders. Total amount of the change orders issued for this project was \$11,427.71, which represents 2.68 % of the awarded estimated cost. GSD's total expenditure for constructing this project (including the change orders) was \$325,786.86, which leaves an available balance of \$100,419.18. These unexpended project funds are available as follows:

Seoul International ADA project	Sources of Funds		
	S&F	#870K	Total
	88/209	89/302	
Appropriation to GSD	\$ 215,257.62	\$ 210,948.42	\$ 426,206.04
Payments to GSD	\$ 210,091.86	\$ 115,695.00	\$ 325,786.86
Unexpended Funds	\$ 5,165.76	\$ 95,253.42	\$ 100,419.18

On July 30, 2010, GSD completed the construction of the Seoul International Park and Recreation Center – Americans with Disabilities Act (ADA) park improvements, the last in the Recreation and Parks ADA Transition Plan. GSD has finished the work for this project and the RAP ADA Transition Plan. However, there are other parks in need of ADA improvements, such as the Mar Vista Recreation Center. Staff recommends using the unexpended \$100,419.18 funds for the Mar Vista Recreation Center ADA restroom improvement project.

The BOE Architectural Division Project Management staff completed the project management and construction management for this project. The Program Manager advised RAP that GSD completed the construction of this project and that the quality of the work is excellent.

There is no contract compliance or labor issues with the work done under this MOU. Some of the construction work was completed by City employees and other by subcontractors under the supervision of GSD staff.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to RAP's General Fund. RAP currently operates these facilities and operating budget is in place.

This report was prepared by Ada Fernandez-De La Rosa, Project Manager, BOE Architectural Division. Reviewed by Mahmood Karimzadeh, AIA, Program Manager; Neil Drucker, Program Manager, BOE Recreational and Cultural Facilities Program, and by Deborah Weintraub, BOE Chief Deputy City Engineer; and by Michael A. Shull, Superintendent, Planning and Construction Division, Department of Recreation and Parks.