

REPORT OF GENERAL MANAGER

APPROVED
MAR 02 2011

NO. 11-064

DATE March 2, 2011

C.D. 10

BOARD OF RECREATION
and PARK COMMISSIONERS

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SUBJECT: RANCHO CIENEGA SPORTS COMPLEX – SOCCER FIELD REPLACEMENT (PRJ#20483) (W.O. #E1907374) – AMENDMENT TO MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF RECREATION AND PARKS, THE DEPARTMENT OF PUBLIC WORKS, BUREAU OF ENGINEERING, AND THE DEPARTMENT OF GENERAL SERVICES AND AUTHORIZATION TO TRANSFER OF FUNDS

R. Adams	_____	F. Mok	_____
H. Fujita	_____	K. Regan	_____
S. Huntley	_____	*M. Shull	<u><i>MS</i></u>
V. Israel	_____		

[Signature]
General Manager

Approved *[Signature]* Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve a proposed Amendment to Memorandum of Understanding (MOU), substantially in the form on file in the Board Office, between the Department of Recreation and Parks (RAP), the Department of Public Works, Bureau of Engineering (BOE), and the Department of General Services (GSD), to increase the total construction funding for the Rancho Cienega Sports Complex – Soccer Field Replacement Project (PRJ#20483) (W.O. #E1907374) by \$45,477.62, for a total construction cost of \$695,477.62, subject to approval of the City Attorney as to form;
2. Authorize the Department’s Chief Accounting Employee, subject to approval of the City Council and the Mayor, to request the City Administrative Officer to take the necessary action to transfer funds in the amount of \$45,477.62 for the Rancho Cienega Sports Complex – Soccer Field Replacement (PRJ#20483) (W.O. #E1907374) Project, from the following fund and account number:

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From:

<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ACCT. NO.</u>	<u>AMOUNT</u>
Proposition 40 Per Capita ⁽¹⁾	47T/89/TBD	\$ 45,477.62

⁽¹⁾ The Proposition 40 funds will be cash flowed from the Public Works Trust Fund and these funds will be reimbursed upon receipt of funds from the State.

To:

The appropriate GSD account in Fund 100, Department 40, as follows:

3180 – Construction Materials and Supplies \$45,477.62

and, transfer cash on an as-needed-basis, upon review and approval of expenditure reports submitted by GSD and approval of these reports by the BOE Project Manager.

3. Direct the Board Secretary to transmit the proposed Amendment to the City Attorney for review and approval as to form; and,
4. Authorize the General Manager to execute the Amendment, subsequent to the approval of the City Attorney as to form.

SUMMARY:

The Rancho Cienega – Soccer Field Replacement Project (PRJ#20483) (W.O. #E1907374), located at 5001 Rodeo Road, Los Angeles, California 90016, consists of replacing the existing natural turf soccer field with a new 180 feet by 240 feet synthetic turf field. The work also includes new striping, subterranean drainage system, perimeter fencing, and modifying the existing irrigation system to cool the field, landscaping, irrigation and other appurtenant structures.

On July 14, 2010, the Board (Board Report No. 10-192), approved an MOU to establish responsibilities between RAP, BOE and GSD for the construction of the project, which was at the time funded in the amount of \$650,000. An appropriation of \$650,000 was transferred to GSD per the Motion approved by the City Council (Council File No. 09-0184-S2) on August 17, 2010.

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The construction is 100% complete. During construction, at the request of RAP and Council District 10, the project scope was revised to include a color field logo at the center of the new synthetic soccer field, add additional perimeter chain link fencing for enhanced safety and additional landscaping. Therefore, an additional \$45,477.62 for the added scope is needed to complete the project. The construction was on an accelerated schedule in order to meet the State Proposition 40 grant deadline. Due to this urgency, GSD was authorized to proceed with the additional work with the understanding that there were funds available from the Rancho Cienega contingency funds approved by City Council for use on any of the three Proposition 40 funded projects at the Rancho Cienega Sports Complex (Council File No. 09-0184-S1).

It is recommended that the Amendment to the MOU, reflecting the full construction funding amount of \$695,477.62, be approved and that authority be given to transfer the additional \$45,477.62 to the appropriate GSD accounts, upon reimbursement from the State.

In compliance with the California Environmental Quality Act (CEQA), staff has determined that the proposed improvements resulting from the MOU involves the replacement of the existing sports fields at the park and will not have a significant impact on the environment. The project is, therefore, categorically exempt from the provisions of CEQA pursuant to Article III, Section 1 Class 1(1, 12) and Class 11(6) of the City CEQA Guidelines. A Notice of Exemption (NOE) was filed with the Los Angeles City and County Clerks on July 16, 2010.

FISCAL IMPACT STATEMENT:

There are adequate funds for the additional work included in the Amendment to the MOU. Therefore, there is no anticipated fiscal impact on the Department's General Fund. The assessment of the operations and maintenance costs has yet to be determined.

This report was prepared by Paul Tseng, Project Manager, BOE Architectural Division. Reviewed by Neil Drucker, Program Manager, BOE Recreational and Cultural Facilities Program, Deborah Weintraub, Chief Deputy City Engineer, BOE; and Michael A. Shull, Superintendent, Planning and Construction Division, Department of Recreation and Parks.