

APPROVED
MAY 04 2011

REPORT OF GENERAL MANAGER

NO. 11-123

DATE May 4, 2011

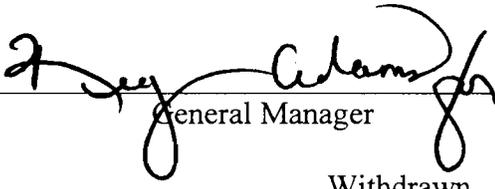
BOARD OF RECREATION
and PARK COMMISSIONERS

C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: TRANSFER OF APPROPRIATIONS WITHIN FUND 302 IN THE
DEPARTMENT OF RECREATION AND PARKS (RAP) FOR
BUDGETARY ADJUSTMENTS

R. Adams _____
H. Fujita _____
V. Israel _____
K. Regan _____
M. Shull _____
*N. Williams NSW



General Manager

Approved Disapproved Withdrawn

RECOMMENDATIONS:

That the Board:

1. Subject to the approval of the Mayor, authorize the transfer of appropriations within Recreation and Parks Fund 302, Department 88 as follows:

FROM:	Account 1090 – Salaries-Overtime	\$ 300,000
	Account 2120 – Printing and Binding	\$ 120,000
	Account 3160 – Maintenance, Materials & Supplies	\$ 500,000
	Account 4430 – Uniforms	\$ 50,000
	Account 6010 – Office and Administrative	\$ 50,000
	Account 6020 – Operating Supplies	\$ 150,000
TOTAL		\$ 1,170,000

TO:	Account 1070 – Salaries-As-Needed	\$ 670,000
	Account 1100 – Salaries-Hiring Hall	\$ 300,000
	Account 1120 – Fringe Benefits-Hiring Hall	\$ 175,000
	Account 3310 – Transportation	\$ 25,000
TOTAL		\$ 1,170,000

2. Authorize the General Manager or his designee to make technical corrections as necessary to those transactions included in this Report to carry out the intent of the transfer as stated in the Summary of this Report.

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SUMMARY:

Due to shortages (from transfers, promotions and retirements) in craft-level staff, the Department has had to utilize hiring hall staff to perform skilled labor tasks such as electrical, plumbing, air conditioning and carpentry. Additionally, the cost for salaries and hourly rates for Hiring Hall Benefits have increased which has caused an additional financial liability for the Department. Funds are also necessary to provide mileage payments to employees utilizing their own vehicles for Department business (as required by various labor contracts).

Due to shortages of full-time personnel (from transfers, promotions and retirements), the Department has had to utilize part-time staff to perform a variety of critical functions in operations and support divisions.

Funds are available from the various accounts listed to transfer to the As-Needed and Hiring Hall Salary Accounts, and the Hiring Hall Benefits and Transportation Expense Accounts.

FISCAL IMPACT STATEMENT:

This transfer between accounts is for budgetary adjustments and has a net zero impact on the Department of Recreation and Parks' General Fund.

Report prepared by Noel Williams, Chief Management Analyst, Finance Division.