

APPROVED
MAY 20 2011

REPORT OF GENERAL MANAGER

NO. 11-128

DATE May 20, 2011

BOARD OF RECREATION
and PARK COMMISSIONERS

C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AMENDMENT NO. 2 TO CONSULTANT CONTRACT NO. 3174 WITH SHANE'S INSPIRATION FOR AS-NEEDED ARCHITECTURAL DESIGN SERVICES

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<i>mf</i>
V. Israel	_____	N. Williams	_____

[Signature]
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve a proposed Amendment No. 2 to Contract No. 3174 with Shane's Inspiration, a non-profit corporation, substantially in the form on file in the Board Office, extending the term of the contract by three (3) years for a new total of nine (9) years and increasing the contract amount by \$300,000 to \$900,000, and incorporating rate increases for 2012 through 2014, subject to approval of the Mayor, the City Council, and the City Attorney as to form;
2. Find pursuant to Charter Section 1022 that the Department of Recreation and Parks (RAP) does not have personnel available in its employ with sufficient time or the necessary expertise to undertake these specialized professional tasks in a timely manner, and it is more feasible, economical and in the RAP's best interest to secure these services by contract;
3. Direct the Board Secretary to transmit the proposed Amendment to the Mayor in accordance with Executive Directive No. 3, and concurrently to the City Attorney for review and approval as to form; and,
4. Upon receipt of the necessary approvals, authorize the Board President and Secretary to execute the Amendment.

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SUMMARY:

On November 22, 2005, the RAP entered into a personal services contract (Contract No. 3174) with Shane's Inspiration, a non-profit corporation, for as-needed architectural design services. The term was for three years, which was due to expire on November 21, 2008, and the amount was not to exceed \$300,000. On September 17, 2008, an Amendment to Contract No. 3174 was executed which extended the contract term by three (3) years, for a new contract term of six (6) years and increased the contract amount by \$300,000, for a new contract amount of \$600,000.

Over the past several years, Shane's Inspiration has provided the architectural design services to design, develop, and support the construction of twelve (12) universally accessible playgrounds (UAP) throughout the City. UAP's are significantly different from standard playgrounds and with the shortage of staff, the outside design and project management services were contracted to Shane's Inspiration.

Shane's Inspiration is a non-profit organization founded in 1998 with offices in the City of Los Angeles. They have extensive experience in the design and construction of UAPs. Within the City of Los Angeles, they have completed Shane's Inspiration in Griffith Park and Aidan's Place in Westwood Park. The firm completed the design and development of the Department's twelve (12) UAP's namely, Beilenson Park, Benny H. Potter Memorial Park, Dearborn Park, Hazard Recreation Center, Hansen Dam Recreation Area, Ken Malloy Harbor Regional Park, Lincoln Park, Martin Luther King Park, Shadow Ranch Park and Recreation Center, South Park Recreational Center, Stoner Park, and Van Nuys/Sherman Oaks Park.

At this time, Shane's Inspiration has been assigned work on other RAP projects that will extend beyond the current term of the contract. The RAP does not have available personnel to perform these specialized professional tasks in a timely manner due to the existing staff workloads; therefore, it is impossible for existing staff to take on additional project requirements with deadlines. The adjustment in Shane's Inspiration's yearly hourly rates from 2012 through 2014 is an acceptable industry practice.

This proposed Amendment is in compliance with all RAP and City procedures, policies and laws applicable to the award of contracts. Principals of the firm are not employees or officials of the City, are free to make recommendations or perform the services specified in the contract, and have no authority with respect to the City's decisions relating to the project beyond fulfilling the provisions of the proposed amended contract.

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FISCAL IMPACT STATEMENT:

All compensation to the consultant is provided in the funding of each individual project on which the firm works; therefore, there will be no decrease in revenue or increase in costs to the City's General Fund.

This Report was prepared by Gino Ogtong, Management Analyst II, Planning, Construction and Maintenance Division.