

REPORT OF GENERAL MANAGER

**APPROVED**

NO. 11-249

DATE September 7, 2011

**SEP 07 2011**

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

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and PARK COMMISSIONERS

SUBJECT: CHARTER SECTION 1022 DETERMINATION – USE OF A CITYWIDE CONTRACT FOR ROOFING

R. Adams  
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V. Israel



K. Reagan \_\_\_\_\_  
M. Shull \_\_\_\_\_  
N. Williams \_\_\_\_\_

*Nail D Williams for*  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board find, in accordance with Charter Section 1022, that it is more feasible for the Department of Recreation and Parks (RAP) to have its intermittent roofing work performed through a Citywide contract rather than by City employees.

SUMMARY:

The Department of General Services (GSD) contracted with Best Contracting for the installation and/or repair of roofs on an as-needed basis (Citywide Contract No. 59083). This Citywide contract was used by a number of departments, including RAP, and expired at the end of August.

While it is the responsibility of GSD to solicit and review bids in order to enter into a new contract, the labor component of the proposed contract is expected to exceed \$25,000 and RAP has been the largest user of this component of the contract in the past. Therefore, GSD has requested that the Board make a Charter Section 1022 determination before it allows RAP to utilize the contract it will award.

Los Angeles City Charter Section 1022 prohibits contracting out work that could be done by City employees unless the Board determines it is more economical and/or feasible to contract out the services.

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RAP's roofing crew currently consists of six (6) Roofers, a Senior Roofer, and a Maintenance and Construction Helper. This workforce is inadequate for installing and/or maintaining the roofs of more than 200 RAP facilities located throughout the City, let alone handling the unexpected roof failures that arise each year, especially those that happen during the rainy season. GSD does not have adequate staff itself to undertake such work.

It is critical that RAP have access to the Citywide contract that GSD will award in order to ensure that its intermittent roofing repairs are performed timely. Timely repair is essential to mitigating further facility damage from inclement weather. Therefore, staff recommends that the Board make a determination that it is more feasible to secure the services of an independent contractor through a Citywide contract in order to perform RAP's intermittent roofing work.

FISCAL IMPACT STATEMENT:

The Charter Section 1022 finding has no impact to the General Fund.

Report prepared jointly by Robert Morales, Finance Divison, and Harold Fujita, Human Resources Division.