

S P E C I A L A G E N D A

BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES

Wednesday, September 21, 2011 at 9:30 a.m.

Harbor City Recreation Center
24901 Frampton Avenue, Harbor City, CA 90710

EVERY PERSON WISHING TO ADDRESS THE COMMISSION MUST COMPLETE A SPEAKER'S REQUEST FORM AT THE MEETING AND SUBMIT IT TO THE COMMISSION EXECUTIVE ASSISTANT PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM.

PURSUANT TO COMMISSION POLICY, COMMENTS BY THE PUBLIC ON AGENDA ITEMS WILL BE HEARD ONLY AT THE TIME THE RESPECTIVE ITEM IS CONSIDERED, FOR A CUMULATIVE TOTAL OF UP TO FIFTEEN (15) MINUTES FOR EACH ITEM. ALL REQUESTS TO ADDRESS THE BOARD ON PUBLIC HEARING ITEMS MUST BE SUBMITTED PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM. COMMENTS BY THE PUBLIC ON ALL OTHER MATTERS WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD WILL BE HEARD DURING THE "PUBLIC COMMENTS" PERIOD OF THE MEETING. EACH SPEAKER WILL BE GRANTED TWO MINUTES, WITH FIFTEEN (15) MINUTES TOTAL ALLOWED FOR PUBLIC PRESENTATION.

1. INTRODUCTIONS:

Special Introduction and Opening Remarks by a Representative of Council District 15

Kevin Regan, Assistant General Manager, Operations Branch, will introduce the Staff of Harbor City Recreation Center

2. APPROVAL OF THE MINUTES:

Approval of the Minutes of the Meetings of August 3, 2011 and September 7, 2011

3. GENERAL MANAGER'S REPORTS:

11-253 Lafayette Park - Recreation Center (W.O.#170317F)
Project - Release of Stop Notice on Construction Contract

11-254 Pacific Palisades Recreation Center - Outdoor
Improvements (W.O.#E170326F) Project - Request Authority
to Negotiate Change Order to Contract No. 3350

11-255 Reseda Park - Pool Replacement and Bathhouse Renovation
(W.O.#E1907292F) Project - Escrow Agreement for Security
Deposits in Lieu of Retention

11-256 Drum Barracks Civil War Museum - Outdoor Park
Improvements (PRJ#20258) Project - Allocation of Quimby
Fees

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- 11-257 Griffith Park - Lighting Rehabilitation (PRJ#20554) Project - Allocation of Quimby Fees
- 11-258 Lanark Park - Synthetic Turf Field (PRJ#20559) Project - Allocation of Quimby Fees
- 11-259 Lincoln Heights Recreation Center - Building Improvements (PRJ#20571) Project - Allocation of Quimby Fees
- 11-260 Mar Vista Recreation Center - Americans with Disabilities Act Improvements (PRJ#1542B) Project - Allocation of Quimby Fees
- 11-261 Martin Luther King Jr. Park - Synthetic Turf Field (PRJ#20233) Project - Allocation of Zone Change Fees
- 11-262 Ramona Hall Community Center - Building Improvements (PRJ#20555) Project - Allocation of Quimby Fees
- 11-263 Sepulveda Recreation Center - Swimming Pool, Recreation Center, and Outdoor Park Improvements (PRJ#20201) Project - Allocation of Quimby Fees
- 11-264 Shadow Ranch Park - Synthetic Turf Field (PRJ#20487) Project - Allocation of Quimby Fees
- 11-265 Silverlake Recreation Center - Outdoor Park Improvements (PRJ#1202B) Project - Allocation of Quimby Fees
- 11-266 Van Nuys Recreation Center - Outdoor Park Improvements (PRJ#20332) Project - Allocation of Quimby Fees
- 11-267 Venice Beach - Outdoor Park Improvements (PRJ#20551) Project - Allocation of Quimby Fees
- 11-268 Westchester Recreation Center - Park Renovation (PRJ#20043) Project - Allocation of Quimby Fees
- 11-269 2011/2012 Cal Fire Urban and Community Forestry Program - Tree Inventory Grant - Authorization to Submit Grant Application; Acceptance of Grant
- 11-270 Aquatics Division - Recreational Swim Program - Acceptance of Gift of Swimwear from Swimwear Anywhere on Behalf of Parent Company TYR Sport, Inc., through the Efforts of OptimisCorp
- 11-271 Various Communications

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4. UNFINISHED BUSINESS:

11-132 Shade Structures Contract - Piggyback on San Joaquin County Office of Education Contract Agreement with USA Shade & Fabric Structures, Inc.

11-134 Wilton Place Park - Acceptance of Assessor Parcel Number 5081-024-902 for Park Purposes

11-218 North Weddington Park - Final Consideration of Plaque
TO BE Proposal to Commemorate California Victims of September
WITHDRAWN 11 Terrorist Attacks

11-232 Camp High Sierra - Agreement between the Department of Recreation and Parks and Mammoth Mountain Ski Area, LLC, for the Development, Operation, and Maintenance of the Campground

11-238 Sherman Village River Greenway Park - Preliminary Authorization to Proceed with the Lease of Property Owned by the County of Los Angeles for the Development of a New Public Park and a Memorandum of Agreement between the Department of Recreation and Parks, the County of Los Angeles, and IMT Capital, LLC, for the Development and Maintenance of the New Public Park

Memorandum: Status of Echo Park Lake Rehabilitation Project

5. COMMISSION TASK FORCES:

- Commission Task Force on Concessions (Commissioners Stanley and Williams)
- Commission Task Force on Facility Repair and Maintenance (Commissioners Alvarez and Werner)

6. GENERAL MANAGER'S ORAL REPORT:

Report on Department Activities and Facilities

7. FUTURE AGENDA ITEMS:

Requests by Commissioners to Schedule Specific Items on Future Agendas

8. PUBLIC COMMENTS:

Any comments which require a response or report by staff will be automatically referred to staff for a report at some subsequent meeting.

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9. NEXT MEETING:

The next scheduled meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, October 5, 2011 at 9:30 a.m., at EXPO Center, Community Hall Room, 3980 S. Bill Robertson Lane (Formerly Menlo Avenue), Los Angeles, CA 90037.

10. ADJOURNMENT:

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Meetings are allowed to bring tape recorders or camcorders in the Meeting.

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For additional information, please contact the Commission Office at (213)202-2640.

Finalization of Commission Actions: In accordance with City Charter, actions that are subject to Section 245 are not final until the expiration of the next five meeting days of the Los Angeles City Council during which the Council has convened in regular session and if Council asserts jurisdiction during this five meeting day period the Council has 21 calendar days thereafter in which to act on the matter.

Commission Meetings can be heard live over the telephone through the Council Phone system. To listen to a meeting, please call one of the following numbers:

from Downtown Los Angeles	(213) 621-CITY (2489)
from West Los Angeles	(310) 471-CITY (2489)
from San Pedro	(310) 547-CITY (2489)
from Van Nuys	(818) 904-9450

For information, please go to the City's website:
<http://ita.lacity.org/Residents/CouncilPhone/index.htm>

Information on agenda items may be obtained by calling the Commission Office at (213) 202-2640. Copies of the agenda and reports may be downloaded from the Department's website at www.laparks.org.

REPORT OF GENERAL MANAGER

NO. 11-253

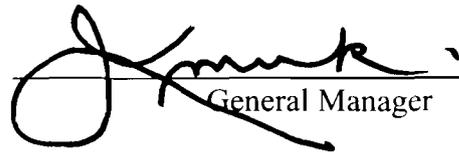
DATE September 21, 2011

C.D. 10

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: LAFAYETTE PARK – RECREATION CENTER (W.O. #E170317F) PROJECT
– RELEASE OF STOP NOTICE ON CONSTRUCTION CONTRACT

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>M. Shull</i></u>
V. Israel	_____	N. Williams	_____



General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board accept the following request for Release of Stop Notice.

SUMMARY:

RELEASE OF STOP NOTICE:

The Department is in receipt of a Release of Stop Notice filed by the claimant below, which releases the Board from any and all liability for withholding funds from the general contractor or the surety:

<u>Contract 3237</u>	CD 10	General	Western Alta Construction
Lafayette Park - Recreation Center		Contractor:	
(W.O. #E170317F)		Claimant:	West Coast Sand & Gravel, Inc.
Project Status: 99% Complete		Amount:	\$1,978.52
Project Impact: none			

FISCAL IMPACT STATEMENT:

The release of funds does not impact the contract amount, and therefore, approval of the release will have no impact on the Department's General Fund.

This report was prepared by LaTonya D. Dean, Commission Executive Assistant.

REPORT OF GENERAL MANAGER

NO. 11-254

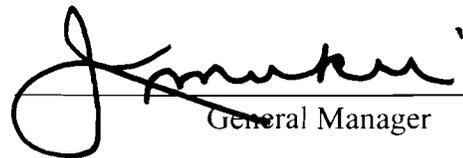
DATE September 21, 2011

C.D. 11

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PACIFIC PALISADES RECREATION CENTER – OUTDOOR IMPROVEMENTS (W.O. #E170326F) PROJECT – REQUEST AUTHORITY TO NEGOTIATE CHANGE ORDER TO CONTRACT NO. 3350

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>ms</i></u>
V. Israel	_____	N. Williams	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department of Public Works, City Engineer, (City Engineer) to negotiate Change Order(s), in an amount not-to-exceed \$50,000, for additional scope to the Pacific Palisades Recreation Center – Outdoor Improvements (W.O. #E170326F) project, to include additional perimeter fencing and replacement of the existing turf. and,
2. Authorize the City Engineer to approve the subsequent Change Order(s).

SUMMARY:

On May 20, 2011, the Board awarded Contract No. 3350 to Tropical Creations, Inc., (Board Report No. 11-127), in the amount of \$98,665, which included Additive Alternate No. 1 for the Pacific Palisades Recreation Center – Outdoor Improvements (W.O. #E170326F) project, located at 851 Alma Real Drive, Pacific Palisades, California 90272.

The scope of work includes the installation of a new Smart irrigation system to the upper sports field and the replacement of a mulched area with hydroseeding. Additive Alternate No. 1, which was awarded at the time of the original award of the project, includes the construction of a new tubular steel perimeter fence.

The turf along the upper sports field was in adequate condition at the time of design development. However, the condition of the turf has degraded over the time since the project was first developed.

REPORT OF GENERAL MANAGER

PG. 2 NO. 11-254

Factors such as constant use of the upper sports field by soccer play and volleyball and the Department of Water and Power's past practice of water conservation, which limited watering days and times, contributed to the deterioration of the turf.

Furthermore, the perimeter tubular steel fencing should be lengthened to the park entrance. Experience at the park has shown that park patrons utilize the field area near the park entrance for recreation, and it is expected that the perimeter fence extension in this portion of the field will limit errant balls from going onto the street.

At the request of Department of Recreation and Parks (RAP) staff, Department of Public Works, Bureau of Engineering (BOE) has been asked to expand the scope of the project and to negotiate resultant change orders to replace the existing turf with new turf and to extend the perimeter fencing. The project is now 50% complete in construction, and cost savings and unused project contingencies have been identified within the original project budget. These funds are specified funds that can only be used for the development of the outdoor improvements at this location, and can not be transferred to another project.

Preliminary change order estimates place the value of each change order over 10% of the construction contract value, with the cumulative change order value expected to exceed 25% of the construction contract amount. Thus, the change orders will surpass the authority limit of the General Manager and will require Board approval (Board Report No. 06-136).

To date, zero (0) change orders have been issued for the project.

Sufficient funds are available from the following fund and account for the change order(s).

<u>FUND SOURCE</u>	<u>FUND/DEPT./ACCT. NO.</u>
Proposition K Year 13	43K/10/10F214

FISCAL IMPACT STATEMENT:

As the project will improve existing facilities, and install a Smart irrigation system, the project will have no fiscal impact on the Department's General Fund.

This report was prepared by Gary Lam, Project Manager, Recreation and Cultural Facilities Program, Bureau of Engineering; and reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program, Bureau of Engineering; Deborah Weintraub, Chief Deputy City Engineer, Bureau of Engineering; and Michael A. Shull, Superintendent, Planning, Construction and Maintenance Division, Department of Recreation and Parks.

REPORT OF GENERAL MANAGER

NO. 11-255

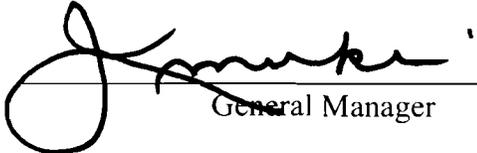
DATE September 21, 2011

C.D. 3

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: RESEDA PARK – POOL REPLACEMENT AND BATHHOUSE RENOVATION (W.O. #E1907292F) PROJECT – ESCROW AGREEMENT FOR SECURITY DEPOSITS IN LIEU OF RETENTION

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>M. Shull</i></u>
V. Israel	_____	N. Williams	_____



General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the request of Morillo Construction, Inc., to enter into an Escrow Agreement, substantially in the form on file in the Board Office, with the City of Los Angeles for Security Deposits in Lieu of Retention for the Reseda Park - Pool Replacement and Bathhouse Renovation (W.O. #E1907292F) project, Contract No. 3354;
2. Direct the Board Secretary to transmit the Escrow Agreement to the City Attorney for review and approval as to form; and,
3. Direct the Board Secretary to execute said Escrow Agreement upon the City Attorney approval as to form.

SUMMARY:

The Department is in receipt of a request from Morillo Construction, Inc., (Contractor) general contractor for the Reseda Park - Pool Replacement and Bathhouse Renovation (W.O. #E1907292F) project, Contract No. 3354, to enter into an Escrow Agreement for Security Deposits in Lieu of Retention.

Pursuant to Section 22300 of the Public Contract Code of the State of California, the Contractor has the option to deposit securities with an Escrow Agent as a substitute for retention earnings required to be withheld by the City as Owner, pursuant to the Construction Contract entered for

REPORT OF GENERAL MANAGER

PG. 2 NO. 11-255

the Reseda Park - Pool Replacement and Bathhouse Renovation (W.O. #E1907292F) project in the amount of \$2,467,000.00, dated June 27, 2011. Alternatively, on written request of the Contractor, the City can make payments of the retention earnings directly to the Escrow Agent.

When the City makes payment of retentions earned directly to the Escrow Agent, the Escrow Agent shall hold them for the benefit of the Contractor until such time as the escrow created under the contract is terminated. The Contractor may direct the investment of the payments into securities. All terms and conditions of the Escrow Agreement and the rights and responsibilities of the parties shall be equally applicable and binding when the City pays the Escrow Agent directly.

FISCAL IMPACT STATEMENT:

There is no fiscal impact on the Department's General Fund.

This report was prepared by LaTonya D. Dean, Commission Executive Assistant.

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NO. 11-256

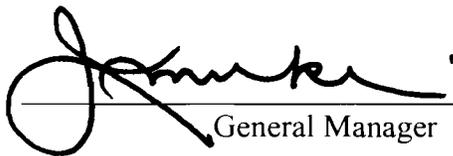
DATE September 21, 2011

C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: DRUM BARRACKS CIVIL WAR MUSEUM – OUTDOOR PARK IMPROVEMENTS (PRJ#20258) PROJECT – ALLOCATION OF QUIMBY FEES

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>ms</i></u>
V. Israel	_____	N. Williams	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department’s Chief Accounting Employee to transfer \$11,528 in Quimby Fees from the Wilmington Recreation Center Account No. 460K-WY to the Drum Barracks Civil War Museum Account No. 460K-DD; and,
2. Approve the allocation of \$11,528 in Quimby Fees, from Drum Barracks Civil War Museum Account No. 460K-DD for the Drum Barracks Civil War Museum – Outdoor Park Improvements (PRJ#20258) project, as described in the Summary of this Report.

SUMMARY:

Drum Barracks Civil War Museum is located at 1052 Banning Boulevard in the Wilmington area of the City. This 0.54 acre facility includes the Drum Barracks Museum, which is City of Los Angeles Historic-Cultural Monument No. 21. Due to the facilities, features, programs, and services it provides, the Drum Barracks Civil War Museum meets the standard for a Community Park, as defined in the City’s Public Recreation Plan.

On May 5, 2010, the Board approved the allocation of \$5,640 in Quimby Fees to the Drum Barracks Civil War Museum Account No. 460K-DD for the Drum Barracks Civil War Museum – Outdoor Park Improvements (PRJ#20258) project (Board Report No. 10-105). The scope of the approved Outdoor Park Improvements project includes improvements to the outdoor park areas, including picnic areas, turf, landscape, and irrigation infrastructure.

REPORT OF GENERAL MANAGER

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Department staff has determined that supplemental funding will be necessary for the completion of the project.

Upon approval of this report, \$11,528 in Quimby Fees can be transferred from the Wilmington Recreation Center Account No. 460K-WY to the Drum Barracks Civil War Museum Account No. 460K-DD for the Drum Barracks Civil War Museum – Outdoor Park Improvements (PRJ#20258) project.

The total Quimby Fees allocation for the Outdoor Park Improvements project at Drum Barracks Civil War Museum, including previously allocated Quimby funds, is \$17,168. These Fees were collected within two miles of the Drum Barracks Civil War Museum, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

Staff has determined that the subject project is a continuation of an existing project approved on May 5, 2010 (Board Report No. 10-105) that is exempted from CEQA [Class 3(6) and Class 4(3)]. The work funded by the current Board action will not result in any additional environmental impacts, and therefore, is covered by the existing CEQA exemption. No additional CEQA documentation is required.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees should have a positive fiscal impact on the Department as the implementation of the proposed park capital improvements will reduce the level of daily maintenance required at this facility.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the Department's General Fund. The maintenance of the proposed park improvements can be added to the existing daily core maintenance functions (e.g. maintenance of children's play areas, restroom cleaning, litter and debris removal, irrigation repair and inspection, picnic area maintenance, hardscape and sports court cleaning, building maintenance, etc.) performed at this park with minimal overall impact to existing maintenance routes.

This report was prepared by Darryl Ford, Management Analyst II, Planning, Construction, and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 11-257

DATE September 21, 2011

C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GRIFFITH PARK – LIGHTING REHABILITATION (PRJ#20554) PROJECT – ALLOCATION OF QUIMBY FEES

R. Adams _____

K. Regan _____

H. Fujita _____

*M. Shull *Mf* _____

V. Israel _____

N. Williams _____

[Signature]

General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department’s Chief Accounting Employee to transfer \$298,476 in Quimby Fees from the Quimby Fees Account No. 460K-00 to the Griffith Park Account No. 460K-GB; and,
2. Approve the allocation of \$298,476 in Quimby Fees, from Griffith Park Account No. 460K-GB for the Lighting Rehabilitation project at Griffith Park, as described in the Summary of this Report.

SUMMARY:

Griffith Park is located at 4730 Crystal Springs Drive in the Hollywood area of the City. This 4,281.73 acre park provides a variety of recreational programs and activities for the local community. Due to the size of the park, and the facilities, features, programs, and services it provides, Griffith Park meets the standards for a Community park, as defined in the City’s Public Recreation Plan.

Department staff has determined that refurbishment of existing street lighting fixtures in the Western Canyon and Vermont Canyon areas of Griffith Park is necessary and will benefit park users and the surrounding community.

REPORT OF GENERAL MANAGER

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Upon approval of this report, the Quimby Fees listed below can be transferred to Griffith Park Account No. 460K-GB for the Lighting Rehabilitation project at Griffith Park:

- \$298,476 in Quimby Fees from the Quimby Fees Account No. 460K-00

The total Quimby Fees allocation for the Lighting Rehabilitation project at Griffith Park is \$298,476. These Fees were collected within two miles of Griffith Park, which is the standard distance for the allocation of Quimby Fees for community recreational facilities.

Staff has determined that the subject project will consist of the restoration or rehabilitation of facilities or mechanical equipment and systems to meet current standards of public health and safety. Therefore, the projects are exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(4,12) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees should have a positive fiscal impact on the Department as the implementation of the proposed park capital improvements will reduce the level of daily maintenance required at this facility.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the Department's General Fund. The maintenance of the proposed park improvements can be added to the existing daily core maintenance functions (e.g. maintenance of children's play areas, restroom cleaning, litter and debris removal, irrigation repair and inspection, picnic area maintenance, hardscape and sports court cleaning, building maintenance, etc.) performed at this park with minimal overall impact to existing maintenance routes.

This report was prepared by Darryl Ford, Management Analyst II, Planning, Construction, and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 11-258

DATE September 21, 2011

C.D. 3

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: LANARK PARK – SYNTHETIC TURF FIELD (PRJ#20559) PROJECT – ALLOCATION OF QUIMBY FEES

R. Adams _____

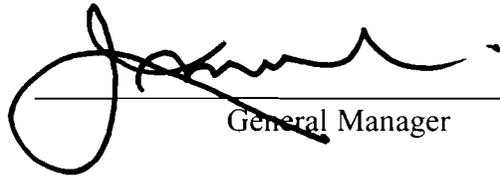
K. Regan _____

H. Fujita _____

*M. Shull 

V. Israel _____

N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the reallocation of \$1,335,269.87 in Quimby Fees, previously allocated for the Woodland Hills Recreation Center - Park Renovation (PRJ20090) project, approved on November 3, 2010 (per Board Report No. 10-295), to the Lanark Park – Synthetic Turf Field (PRJ#20559) project;
2. Authorize the Department’s Chief Accounting Employee to transfer \$1,335,269.87 in Quimby Fees from the Woodland Hills Recreation Center Account No. 460K-WH to the Lanark Park Account No. 460K-LA;
3. Approve the allocation of \$1,335,269.87 in Quimby Fees, from Lanark Park Account No. 460K-LA for Lanark Park – Synthetic Turf Field (PRJ#20559) project, as described in the Summary of this Report.

SUMMARY:

Lanark Park is located at 21816 Lanark Street in the Canoga Park area of the City. This 19.20 acre facility includes a recreation center, swimming pool, multipurpose fields, tennis courts, a children’s play area, picnic areas, and outdoor fitness equipment. Due to the facilities, features, programs, and services it provides, Lanark Park meets the standard for a Community Park, as defined in the City’s Public Recreation Plan.

REPORT OF GENERAL MANAGER

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Department staff has determined that the construction of a new synthetic turf soccer field, as well as sports field lighting, landscaping, and related site amenities, are necessary for the park to continue to meet the needs of the surrounding community.

On November 3, 2010 the Board approved the allocation of \$8,848,867.02 in Quimby Fees for the Woodland Hills Recreation Center – Park Renovation (PRJ20090) project (Board Report No. 10-295). Based on preliminary budget estimates provided by the Department of Public Works, Bureau of Engineering, staff anticipates that surplus funding will remain once this project is complete and will be available for reallocation to other projects.

Upon approval of this report, \$1,335,269.87 in Quimby Fees, previously allocated for the Woodland Hills Recreation Center – Park Renovation (PRJ20090) project, approved on November 3, 2010 (per Board Report No. 10-295), can be reallocated to the Lanark Park – Synthetic Turf Field (PRJ#20559) project and transferred to Lanark Park Account No. 460K-LA.

The total Quimby Fees allocation for the Lanark Park – Synthetic Turf Field (PRJ#20559) project is \$1,335,269.87. These Fees were collected within two miles of Lanark Park, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

Staff has determined that the subject project will consist of the construction of an accessory facility to the existing recreational uses at the park. Therefore, the projects are exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 11(3,6) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the Department's General Fund. The maintenance of the proposed park improvements will require approximately \$30,000 annually (e.g. part-time, materials and supplies), which will provide four hours of maintenance per day, seven days a week, year round. An additional \$9,000 is needed for a one-time purchase of a synthetic turf groomer. If supplemental funding is not granted, the proposed park improvements will be included in existing maintenance routes, which would result in reduction of daily core maintenance functions performed at the parks on the existing maintenance route.

This report was prepared by Darryl Ford, Management Analyst II, Planning, Construction, and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 11-259

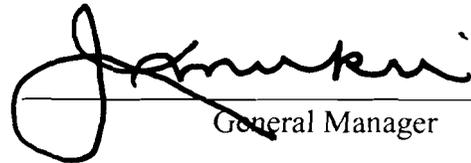
DATE September 21, 2011

C.D. 1

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: LINCOLN HEIGHTS RECREATION CENTER – BUILDING IMPROVEMENTS (PRJ#20571) PROJECT – ALLOCATION OF QUIMBY FEES

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>ms</i></u>
V. Israel	_____	N. Williams	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department’s Chief Accounting Employee to establish a new Quimby Fees Account No. 460K-MT and a new Zone Change Fees Account No. 440K-MT with Lincoln Heights Recreation Center as the Account Name,
2. Authorize the Department’s Chief Accounting Employee to transfer \$50,000 in Quimby Fees from the Quimby Fees Account No. 460K-00 to the Lincoln Heights Recreation Center Account No. 460K-MT; and,
3. Approve the allocation of \$50,000 in Quimby Fees, from Lincoln Heights Recreation Center Account No. 460K-MT for the Lincoln Heights Recreation Center – Building Improvements (PRJ#20571) project as described in the Summary of this Report.

SUMMARY:

Lincoln Heights Recreation Center is located at 2303 Workman Street in the Lincoln Heights area of the City. This 2.88 acre park provides a recreation center, a senior citizen center, children’s play areas, and basketball courts for the surrounding community. Due to the facilities, features, programs, and services it provides, Lincoln Heights Recreation Center meets the standard for a Neighborhood Park, as defined in the City’s Public Recreation Plan.

Department staff has determined that improvements to the senior citizen center building, including necessary refurbishments to building electrical and mechanical systems, fire, life, and

REPORT OF GENERAL MANAGER

PG. 2 NO. 11-259

safety upgrades, and replacement of the existing roof, are necessary for the continued operation of the facility and will benefit the surrounding community.

Upon approval of this report, \$50,000 in Quimby Fees from the Quimby Fees Account No. 460K-00 can be transferred to the Lincoln Heights Recreation Center Account No. 460K-MT for the Lincoln Heights Recreation Center – Building Improvements (PRJ#20571) project.

The total Quimby Fees allocation for the Lincoln Heights Recreation Center – Building Improvements (PRJ#20571) project is \$50,000. These Fees were collected within one mile of Lincoln Heights Recreation Center, which is the standard distance for the allocation of the Quimby Fees for neighborhood recreational facilities.

Staff has determined that the subject project will consist of modifications to existing park facilities involving negligible or no expansion of use and restoration or rehabilitation of facilities or mechanical equipment and systems to meet current standards of public health and safety. Therefore, the projects are exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1,4) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees should have a positive fiscal impact on the Department as the implementation of the proposed park capital improvements will reduce the level of daily maintenance required at this facility.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the Department's General Fund. The maintenance of the proposed park improvements can be added to the existing daily core maintenance functions (e.g. maintenance of children's play areas, restroom cleaning, litter and debris removal, irrigation repair and inspection, picnic area maintenance, hardscape and sports court cleaning, building maintenance, etc.) performed at this park with minimal overall impact to existing maintenance routes.

This report was prepared by Darryl Ford, Management Analyst II, Planning, Construction, and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 11-260

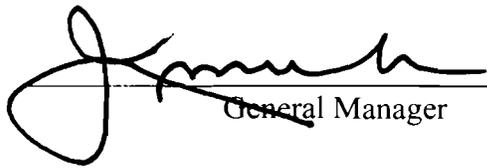
DATE September 21, 2011

C.D. 11

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: MAR VISTA RECREATION CENTER – AMERICANS WITH DISABILITIES ACT IMPROVEMENTS (PRJ#1542B) PROJECT – ALLOCATION OF QUIMBY FEES

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>MS</i></u>
V. Israel	_____	N. Williams	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department’s Chief Accounting Employee to transfer \$115,364 in Quimby Fees from the Quimby Fees Account No. 460K-00 to the Mar Vista Recreation Center Account No. 460K-MR; and,
2. Approve the allocation of \$115,364 in Quimby Fees from the Mar Vista Recreation Center Account No. 460K-MR for the Mar Vista Recreation Center – Americans with Disabilities Act (ADA) Improvements (PRJ#1542B) project, as described in the Summary of this Report.

SUMMARY:

Mar Vista Recreation Center is located at 11430 Woodbine Avenue in the Mar Vista area of the City. This 18.69 acre facility provides a variety of services and programs to the surrounding community, including baseball, basketball, soccer, pre-school, teen, and adult programs. Due to size of the park, and the facilities, features, and programs it provides, Mar Vista Recreation Center meets the standard for a Community Park, as defined in the City’s Public Recreation Plan.

On July 9, 2008, in Board Report No. 08-198, the Board approved the allocation of \$147,068 in Quimby Fees for the Mar Vista Recreation Center – ADA Improvements (PRJ#1542B) project. On November 3, 2010, the Board approved the allocation of an additional \$205,248 in Quimby Fees for the project (Board Report No. 10-309).

REPORT OF GENERAL MANAGER

PG. 2 NO. 11-260

The scope of the approved ADA Improvements project included improvements to a restroom at the community building in order to bring it into compliance with ADA.

After reviewing the proposed restroom design, and receiving input from the community, Department staff requested that the Bureau of Engineering redesign the project to enable the community building to accommodate restroom facilities that meet ADA standards and provide access from both inside and outside the building. Due to these design changes staff has determined that additional supplemental funding is necessary to complete this project.

Upon approval of this report, \$115,364 in Quimby Fees from the Quimby Fees Account No. 460K-00 can be transferred to Mar Vista Recreation Center Account No. 460K-MR for the Mar Vista Recreation Center – ADA Improvements (PRJ#1542B) project.

The total Quimby Fees allocation for the Mar Vista Recreation Center – ADA Improvements (PRJ#1542B) project, including previously allocated funding, is \$467,680. These Fees were collected within two miles of Mar Vista Recreation Center, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

Staff has determined that the subject project is a continuation of an existing project approved in Board Report No. 08-198 that is exempted from CEQA [Class 1(1)]. The work funded by the current Board action will not result in any additional environmental impacts, and therefore, is covered by the existing CEQA exemption. No additional CEQA documentation is required.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees should have no fiscal impact on the Department as the implementation of the proposed park capital improvements will have no impact on the level of daily maintenance required at this facility.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the Department's General Fund. The maintenance of the proposed park improvements can be added to the existing daily core maintenance functions (e.g. maintenance of children's play areas, restroom cleaning, litter and debris removal, irrigation repair and inspection, picnic area maintenance, hardscape and sports court cleaning, building maintenance, etc.) performed at this park.

This report was prepared by Darryl Ford, Management Analyst II, Planning, Construction, and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 11-261

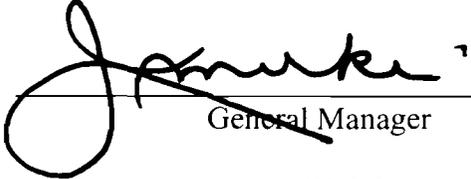
DATE September 21, 2011

C.D. 8

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: MARTIN LUTHER KING JR. PARK – SYNTHETIC TURF FIELD (PRJ#20233) PROJECT – ALLOCATION OF ZONE CHANGE FEES

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>ms</i></u>
V. Israel	_____	N. Williams	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department’s Chief Accounting Employee to transfer \$250,000 in Zone Change Fees from the Zone Change Fees Account No. 440K-00 to the Martin Luther King Jr. Park Account No. 440K-MK; and,
2. Approve the allocation of \$250,000 in Zone Change Fees from Martin Luther King Jr. Park Account No. 440K-MK for Martin Luther King Jr. Park – Synthetic Turf Field (PRJ#20233) project, as described in the Summary of this Report.

SUMMARY:

Martin Luther King, Jr. Park is located at 3916 South Western Avenue in the community of the City. This 8.33 acre facility provides a variety of services and programs, including baseball, basketball, soccer, football, tennis, swimming, picnic areas, and a universally accessible play area, for the use of the surrounding community. Due to the facilities size, features, programs, and services it provides, Martin Luther King, Jr. Park meets the standard for a Community Park, as defined in the City’s Public Recreation Plan

Department staff has determined that supplemental funding for an existing Proposition K funded Martin Luther King Jr. Park – Synthetic Turf Field (PRJ#20233) project, may be necessary for the completion of the project. The scope of the Synthetic Turf Field project includes the construction of a new synthetic turf soccer field, site landscaping, and related site amenities.

REPORT OF GENERAL MANAGER

PG. 2 NO. 11-261

Upon approval of this report, \$250,000 in Zone Change Fees from the Zone Change Fees Account No. 440K-00 can be transferred to the Martin Luther King Jr. Park Account No. 440K-MK for the Martin Luther King Jr. Park – Synthetic Turf Field (PRJ#20233) project.

The total Zone Change Fees allocation for the Martin Luther King, Jr. Park – Synthetic Turf Field project is \$250,000. These Fees were collected within two miles of Martin Luther King, Jr. Park, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

Staff has determined that the subject project will consist of the construction of an accessory facility to the existing recreational uses at the park. Therefore, the projects are exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(13) and Class 11(3,) of the City CEQA Guidelines. A Notice of Exemption (NOE) was filed with the Los Angeles County Clerk on June 10, 2010.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have a negative impact on the Department's General Fund as the implementation of the proposed park capital improvements will increase the level of daily maintenance required at this facility.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the Department's General Fund. The maintenance of the proposed park improvements will require approximately \$20,000 annually (e.g. part time staff, materials and supplies), which will provide three hours of maintenance per day, seven days a week, year round. If supplemental funding is not granted, the proposed park improvements will be included in existing maintenance routes, which would result in reduction of daily core maintenance functions (e.g. maintenance of children's play areas, restroom cleaning, litter and debris removal, irrigation repair and inspection, picnic area maintenance, hardscape and sports court cleaning, building maintenance, etc.) performed at the parks on the existing maintenance route.

This report was prepared by Darryl Ford, Management Analyst II, Planning, Construction, and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 11-262

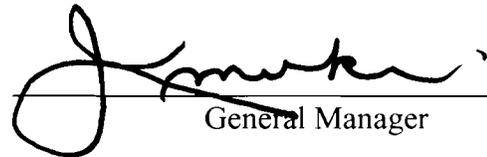
DATE September 21, 2011

C.D. 1

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: RAMONA HALL COMMUNITY CENTER – BUILDING IMPROVEMENTS (PRJ#20555) PROJECT – ALLOCATION OF QUIMBY FEES

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>M. Shull</i></u>
V. Israel	_____	N. Williams	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department’s Chief Accounting Employee to transfer \$12,000 in Quimby Fees from the Quimby Fees Account No. 460K-00 to the Ramona Hall Community Center Account No. 460K-RM; and,
2. Approve the allocation of \$12,000 in Quimby Fees, from Ramona Hall Community Center Account No. 460K-RM for the Ramona Hall Community Center – Building Improvements (PRJ#20555) project, as described in the Summary of this report.

SUMMARY:

Ramona Hall Community Center is located at 4580 North Figueroa Street in the Highland Park area of the City. This 1.43 acre facility contains a community hall and ballroom, which serves the community with dance, after-school, pre-school programs, and can be rented for weddings and other special events. Ramona Hall Community Center is located adjacent to Sycamore Grove Park. Due to the facilities, features, programs, and services it provides, Ramona Hall Community Center meets the standard for a Community Park, as defined in the City’s Public Recreation Plan.

Department staff has determined that improvements to the community center building, including necessary refurbishments to the building’s electrical and mechanical systems, as well as various fire, life, and safety upgrades, are necessary for the continued operation of the facility and will benefit the surrounding community.

REPORT OF GENERAL MANAGER

PG. 2 NO. 11-262

Upon approval of this report, the Quimby Fees listed below can be transferred to Ramona Hall Community Center Account No. 460K-RM for the Ramona Hall Community Center – Building Improvements (PRJ#20555) project.

- \$12,000.00 in Quimby Fees from the Quimby Fees Account No. 460K-00

The total Quimby Fees allocation for the Ramona Hall Community Center – Building Improvements (PRJ#20555) project is \$12,000. These Fees were collected within two miles of Ramona Hall Community Center, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

Staff has determined that the subject project will consist of modifications to existing park facilities involving negligible or no expansion of use and restoration or rehabilitation of facilities or mechanical equipment and systems to meet current standards of public health and safety. Therefore, the projects are exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1,4) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees should have a positive fiscal impact on the Department as the implementation of the proposed park capital improvements will reduce the level of daily maintenance required at this facility.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the Department's General Fund. The maintenance of the proposed park improvements can be added to the existing daily core maintenance functions (e.g. maintenance of children's play areas, restroom cleaning, litter and debris removal, irrigation repair and inspection, picnic area maintenance, hardscape and sports court cleaning, building maintenance, etc.) performed at this park with minimal overall impact to existing maintenance routes.

This report was prepared by Darryl Ford, Management Analyst II, Planning, Construction, and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 11-263

DATE September 21, 2011

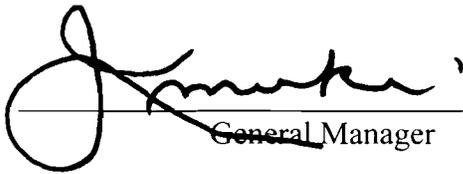
C.D. 7

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SEPULVEDA RECREATION CENTER – SWIMMING POOL, RECREATION CENTER, AND OUTDOOR PARK IMPROVEMENTS (PRJ#20201) PROJECT – ALLOCATION OF QUIMBY FEES

R. Adams _____
H. Fujita _____
V. Israel _____

K. Regan _____
*M. Shull MS
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department’s Chief Accounting Employee to transfer \$181,336 in Quimby Fees from the Quimby Fees Account No. 460K-00 to the Sepulveda Recreation Center Account No. 460K-SL; and,
2. Approve the allocation of \$181,336 in Quimby Fees, from Sepulveda Recreation Center Account No. 460K-SL for the Sepulveda Recreation Center – Swimming Pool, Recreation Center, and Outdoor Park Improvements (PRJ#20201) project, as described in the Summary of this Report.

SUMMARY:

Sepulveda Recreation Center is located at 8801 Kester Avenue in the Panorama City area of the City. This 10.59 acre facility provides multipurpose fields, tennis and basketball courts, a swimming pool, a children’s play area, and recreation centers for the surrounding community. Due to its facilities and features, and the programs and services provided on site, Sepulveda Recreation Center meets the standard for a Community Park, as defined in the City’s Public Recreation Plan.

On June 16, 2010, the Board approved the allocation of \$185,368.27 in Quimby Fees to the Sepulveda Recreation Center Account No. 460K-SL for the Sepulveda Recreation Center – Swimming Pool, Recreation Center, and Outdoor Park Improvements (PRJ#20201) project (Board Report No. 10-161). The scope of the approved Swimming Pool, Recreation Center, and

REPORT OF GENERAL MANAGER

PG. 2 NO. 11-263

Outdoor Park Improvements project includes improvements to the swimming pool and bathhouse including to the pool recirculation systems and equipment, improvements to the recreation center buildings' electrical and mechanical systems and associated upgrades, improvements to the outdoor park areas including turf, landscape, irrigation infrastructure, and the installation of new walkways.

Staff is recommending that the project scope be modified to include renovation of the existing children's play area.

Upon approval of this report, \$181,336 in Quimby Fees from the Quimby Fees Account No. 460K-00 can be transferred to the Sepulveda Recreation Center Account No. 460K-SL for the Sepulveda Recreation Center – Swimming Pool, Recreation Center, and Outdoor Park Improvements (PRJ#20201) project.

The total Quimby Fees allocation for the Sepulveda Recreation Center - Swimming Pool, Recreation Center, and Outdoor Park Improvements (PRJ#20201) project, including previously allocated Quimby funds, is \$366,704.27. These Fees were collected within two miles of Sepulveda Recreation Center, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

Staff has determined that the subject project is a continuation of an existing project approved in Board Report No. 10-161 that is exempted from CEQA [Class 1(1,3)]. The work funded by the current Board action will not result in any additional environmental impacts, and therefore, is covered by the existing CEQA exemption. No additional CEQA documentation is required.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees should have a positive fiscal impact on the Department as the implementation of the proposed park capital improvements will reduce the level of daily maintenance required at this facility.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the Department's General Fund. The maintenance of the proposed park improvements can be added to the existing daily core maintenance functions (e.g. maintenance of children's play areas, restroom cleaning, litter and debris removal, irrigation repair and inspection, picnic area maintenance, hardscape and sports court cleaning, building maintenance, etc.) performed at this park with minimal overall impact to existing maintenance routes.

This report was prepared by Darryl Ford, Management Analyst II, Planning, Construction, and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 11-264

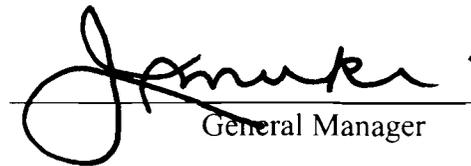
DATE September 21, 2011

C.D. 3

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SHADOW RANCH PARK – SYNTHETIC TURF FIELD (PRJ#20487)
PROJECT – ALLOCATION OF QUIMBY FEES

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u>ms</u>
V. Israel	_____	N. Williams	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the reallocation of \$900,000 in Quimby Fees, previously allocated for the Woodland Hills Recreation Center – Park Renovation (PRJ#20090) project, approved on November 3, 2010 per Board Report No. 10-295, to the Shadow Ranch Park – Synthetic Turf Field (PRJ#20487) project;
2. Authorize the Department’s Chief Accounting Employee to transfer \$900,000 in Quimby Fees from the Woodland Hills Recreation Center Account No. 460K-WH to the Shadow Ranch Park Account No. 460K-SG; and,
3. Approve the allocation of \$900,000 in Quimby Fees, from Shadow Ranch Park Account No. 460K-SG for the Shadow Ranch Park – Synthetic Turf Field (PRJ#20487) project, as described in the Summary of this Report.

SUMMARY:

Shadow Ranch Park is located at 22633 Vanowen Street in the West Hills area of the City. This 12.03-acre park provides baseball diamonds, basketball courts, a community building, and a play area for the community. Due to the facilities, features, programs, and services it provides, Shadow Ranch Park meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

Department staff has determined that the construction of a new synthetic turf soccer field, as well as landscaping, and related site amenities, are necessary for the park to continue to meet the needs of the surrounding community.

REPORT OF GENERAL MANAGER

PG. 2 NO. 11-264

On November 3, 2010, the Board approved the allocation of \$8,848,867.02 in Quimby Fees for the Woodland Hills Recreation Center – Park Renovation (PRJ20090) project (Board Report No. 10-295). Based on preliminary budget estimates provided by the Department of Public Works, Bureau of Engineering, staff anticipates that surplus funding will remain once this project is complete and will be available for reallocation to other projects.

Upon approval of this report, \$900,000 in Quimby Fees, previously allocated for the Woodland Hills Recreation Center – Park Renovation (PRJ20090) project, approved on November 3, 2010 per Board Report No. 10-295, can be reallocated to the Shadow Ranch Park – Synthetic Turf Field project and transferred to Shadow Ranch Park Account No. 460K-SG.

The total Quimby Fees allocation for the Shadow Ranch Park – Synthetic Turf Field project is \$900,000. These Fees were collected within two miles of Shadow Ranch Park, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

Staff has determined that the subject project will consist of the construction of an accessory facility to the existing recreational uses at the park. Therefore, the projects are exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 11(3,6) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the Department's General Fund. The maintenance of the proposed park improvements will require approximately \$30,000 annually (e.g. part-time staff, materials and supplies), which will provide four hours of maintenance per day, seven days a week, year round. An additional \$9,000 is needed for a one time purchase of synthetic turf groomer. If supplemental funding is not granted, the proposed park improvements will be included in existing maintenance routes, which would result in reduction of daily core maintenance functions performed at the parks on the existing maintenance route.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the Department's General Fund. The maintenance of the proposed park improvements can be added to the existing daily core maintenance functions performed at this park but doing so will impact existing maintenance staffing as synthetic turf fields require daily maintenance.

This report was prepared by Darryl Ford, Management Analyst II, Planning, Construction, and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 11-265

DATE September 21, 2011

C.D. 13

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SILVERLAKE RECREATION CENTER – OUTDOOR PARK IMPROVEMENTS (PRJ#1202B) PROJECT – ALLOCATION OF QUIMBY FEES

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>MS</i></u>
V. Israel	_____	N. Williams	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department’s Chief Accounting Employee to transfer \$50,000 in Quimby Fees from the Quimby Fees Account No. 460K-00 to the Silverlake Recreation Center Account No. 460K-SK; and,
2. Approve the allocation of \$50,000 in Quimby Fees, from Silverlake Recreation Center Account No. 460K-SK for the Silverlake Recreation Center – Outdoor Park Improvements (PRJ#1202B) project, as described in the Summary of this Report.

SUMMARY:

Silverlake Recreation Center is located at 1850 West Silverlake Drive in the Silverlake community of the City. This 3.93 acre property provides a ball diamond, play area, and recreation center for the use of the surrounding community. Due to the facilities, features, programs, and services it provides, Silverlake Recreation Center meets the standard for a Neighborhood Park; as defined in the City’s Public Recreation Plan.

On October 4, 2006, the Board approved the allocation of \$140,000 in Quimby Fees to the Silverlake Recreation Center Account No. 460K-SK for the Silverlake Recreation Center – Outdoor Park Improvements (PRJ#1202B) project (Board Report No. 06-291). On January 20, 2010, the Board approved the allocation of an additional \$9,951.14 in Quimby Fees to the project (Board Report No. 10-023). The scope of the approved Outdoor Park Improvements project includes installation of permanent shade structures, fencing, and retaining walls, picnic area

REPORT OF GENERAL MANAGER

PG. 2 NO. 11-265

enhancements and a new irrigation system for the open space area north of the basketball court, landscape and turf improvements, and the installation of a drainage swale.

Department staff has determined that supplemental funding will be necessary for the completion of the project.

Upon approval of this report, \$50,000 in Quimby Fees can be transferred from the Quimby Fees Account No. 460K-00 to the Silverlake Recreation Center Account No. 460K-SK for the Silverlake Recreation Center – Outdoor Park Improvements (PRJ#1202B) project.

The total Quimby Fees allocation for the Silverlake Recreation Center – Outdoor Park Improvements (PRJ#1202B) project, including previously allocated Quimby funds, is \$199,951.14. These Fees were collected within one mile of Silverlake Recreation Center, which is the standard distance for the allocation of the Quimby Fees for neighborhood recreational facilities.

Staff has determined the project proposed in this Board Report is a continuation of an existing project approved in Board Report No. 06-291 that is exempted from CEQA [Class 3(6) and Class 11(3)]. The work funded by the current Board action will not result in any additional environmental impacts, and therefore, is covered by the existing CEQA exemption. No additional CEQA documentation is required.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees should have a positive fiscal impact on the Department as the implementation of the proposed park capital improvements will reduce the level of daily maintenance required at this facility.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the Department's General Fund. The maintenance of the proposed park improvements can be added to the existing daily core maintenance functions (e.g. maintenance of children's play areas, restroom cleaning, litter and debris removal, irrigation repair and inspection, picnic area maintenance, hardscape and sports court cleaning, building maintenance, etc.) performed at this park with minimal overall impact to existing maintenance routes.

This report was prepared by Darryl Ford, Management Analyst II, Planning, Construction, and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 11-266

DATE September 21, 2011

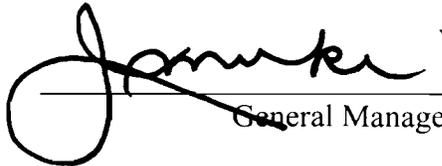
C.D. 6

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VAN NUYS RECREATION CENTER – OUTDOOR PARK IMPROVEMENTS (PRJ#20332) PROJECT – ALLOCATION OF QUIMBY FEES

R. Adams _____
H. Fujita _____
V. Israel _____

K. Regan _____
*M. Shull MS _____
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department’s Chief Accounting Employee to transfer \$188,588.60 in Quimby Fees from the Quimby Fees Account No. 460K-00 to the Van Nuys Recreation Center Account No. 460K-VN; and,
2. Approve the allocation of \$188,588.60 in Quimby Fees, from Van Nuys Recreation Center Account No. 460K-VN for the Van Nuys Recreation Center – Outdoor Park Improvements (PRJ#20332) project, as described in the Summary of this Report.

SUMMARY:

Van Nuys Recreation Center is located at 14301 Vanowen Avenue in the Van Nuys area of the City. This 3.89 acre park provides multipurpose fields, basketball and tennis courts, a children’s play area, and a recreation center for the use of the local community. Due to the facilities, features, programs, and services it provides, Van Nuys Recreation Center meets the standard for a Neighborhood Park, as defined in the City’s Public Recreation Plan.

On August 12, 2009, the Board approved the allocation of \$211,548.51 in Quimby Fees to the Van Nuys Recreation Center Account No. 460K-VN for the Van Nuys Recreation Center – Outdoor Park Improvements (PRJ#20332) project (Board Report No. 09-208). The scope of the approved Outdoor Park Improvements project includes improvements to the outdoor park areas, including picnic areas, turf, landscape, and irrigation infrastructure.

REPORT OF GENERAL MANAGER

PG. 2 NO. 11-266

Staff is recommending that the project scope be modified to include renovation of the existing children's play area, installation of shade structures, and associated improvements.

Upon approval of this report, \$188,588.60 in Quimby Fees can be transferred from the Quimby Fees Account No. 460K-00 to the Van Nuys Recreation Center Account No. 460K-VN for the Van Nuys Recreation Center - Outdoor Park Improvements (PRJ#20332) project.

The total Quimby Fees allocation for the Van Nuys Recreation Center – Outdoor Park Improvements (PRJ#20332) project, including previously allocated Quimby funds, is \$400,137.11. These Fees were collected within one mile of Van Nuys Recreation Center, which is the standard distance for the allocation of the Quimby Fees for neighborhood recreational facilities.

Staff has determined that the subject project is a continuation of the existing project approved in Board Report No. 09-208 that is exempted from CEQA [Class 1(1) and Class 4(3)]. The work funded by the current Board action will not result in any additional environmental impacts, and therefore, is covered by the existing CEQA exemption. No additional CEQA documentation is required.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees should have a positive fiscal impact on the Department as the implementation of the proposed park capital improvements will reduce the level of daily maintenance required at this facility.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the Department's General Fund. The maintenance of the proposed park improvements can be added to the existing daily core maintenance functions (e.g. maintenance of children's play areas, restroom cleaning, litter and debris removal, irrigation repair and inspection, picnic area maintenance, hardscape and sports court cleaning, building maintenance, etc.) performed at this park with minimal overall impact to existing maintenance routes.

This report was prepared by Darryl Ford, Management Analyst II, Planning, Construction, and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 11-267

DATE September 21, 2011

C.D. 11

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VENICE BEACH – OUTDOOR PARK IMPROVEMENTS (PRJ#20551)
PROJECT – ALLOCATION OF QUIMBY FEES

R. Adams _____

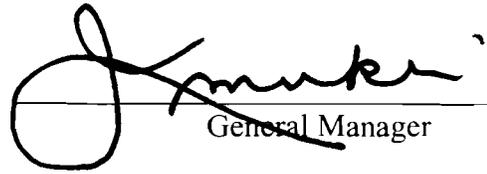
K. Regan _____

H. Fujita _____

*M. Shull MS

V. Israel _____

N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department’s Chief Accounting Employee to transfer \$250,000 in Quimby Fees from the Quimby Fees Account No. 460K-00 to the Venice Beach Account No. 460K-VE; and,
2. Approve the allocation of \$250,000 in Quimby Fees, from Venice Beach Account No. 460K-VE for the Venice Beach – Outdoor Park Improvements (PRJ#20551) project, as described in the Summary of this Report.

SUMMARY:

Venice Beach is located at 1800 Ocean Front Walk in the Venice area of the City. This 178.0 acre facility provides a variety of services and programs to the surrounding community, including basketball, handball, tennis and volleyball courts. Venice Beach also includes the Venice Boardwalk. Due to the facilities, features, programs, and services it provides, Venice Beach meets the standard for a Community Park, as defined in the City’s Public Recreation Plan.

Department staff has determined that improvements to the outdoor park areas, including refurbishment of the existing paddle tennis courts, restroom buildings, outdoor fitness area, and children’s play area at Rose Avenue, as well as the installation of benches, trash receptacles, fencing, and related site amenities, are necessary and will benefit the surrounding community.

REPORT OF GENERAL MANAGER

PG. 2 NO. 11-267

Upon approval of this report, the Quimby Fees listed below can be transferred to Venice Beach Account No. 460K-VE for the Outdoor Park Improvements project at Venice Beach:

- \$250,000 in Quimby Fees from the Quimby Fees Account No. 460K-00

The total Quimby Fees allocation for the Venice Beach – Outdoor Park Improvements (PRJ#20551) project is \$250,000. These Fees were collected within two miles of Venice Beach, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

Staff has determined that the subject project will consist of modifications to existing park facilities involving negligible or no expansion of use and placement of new accessory structures. Therefore, the project is exempt from the provisions of the CEQA pursuant to Article III, Section 1, Class 1(1,3) and Class 11(3) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees should have a positive fiscal impact on the Department as the implementation of the proposed park capital improvements will reduce the level of daily maintenance required at this facility.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the Department's General Fund. The maintenance of the proposed park improvements can be added to the existing daily core maintenance functions (e.g. maintenance of children's play areas, restroom cleaning, litter and debris removal, irrigation repair and inspection, picnic area maintenance, hardscape and sports court cleaning, building maintenance, etc.) performed at this park with minimal overall impact to existing maintenance routes.

This report was prepared by Darryl Ford, Management Analyst II, Planning, Construction, and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 11-268

DATE September 21, 2011

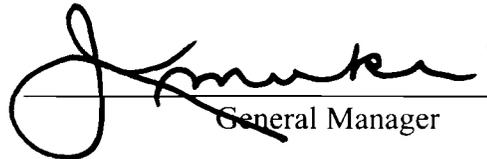
C.D. 11

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: WESTCHESTER RECREATION CENTER – PARK RENOVATION
(PRJ#20043) PROJECT – ALLOCATION OF QUIMBY FEES

R. Adams _____
H. Fujita _____
V. Israel _____

K. Regan _____
*M. Stull MS
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department’s Chief Accounting Employee to transfer \$210,000 in Quimby Fees from Westchester Recreation Center Account No. 460K-WR to the Westchester Recreation Center Account No. 440K-WR; and,
2. Approve the allocation of \$210,000 in Quimby Fees from the Westchester Recreation Center Account No. 440K-WR for Westchester Recreation Center – Park Renovation (PRJ#20043) project, as described in the Summary of this Report.

SUMMARY:

Westchester Recreation Center is located at 7000 West Manchester Avenue in the Westchester area of the City. This 23.79 acre facility provides a variety of services and programs to the surrounding community, including basketball, football, soccer and volleyball. Westchester Recreation Center also includes the Westchester Pool and Westchester Senior Citizens Center. Due to the facilities, features, programs, and services it provides, Westchester Recreation Center meets the standard for a Community Park, as defined in the City’s Public Recreation Plan.

On April 6, 2011, the Board approved the allocation of \$875,309.53 in Quimby and Zone Change Fees to the Westchester Recreation Center Account No. 440K-WR for the Westchester Recreation Center – Park Renovation (PRJ#20043) project (Board Report No. 11-104).

REPORT OF GENERAL MANAGER

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The scope of the approved Westchester Recreation Center – Park Renovation (PRJ#20043) project includes the renovation and relocation of the existing basketball court, development of a new skate park, replacement of the existing children’s play area, improvements to the existing recreation center building, walkways, turf, irrigation, and landscaping, and installation of related site amenities.

Department staff has determined that supplemental funding will be necessary for the completion of the project.

Currently, \$210,000 in Quimby Fees is available in the Westchester Recreation Center Account No. 460K-WR. Upon approval of this report, \$210,000 in Quimby Fees can be transferred to the Westchester Recreation Center Account No. 440K-WR for the Westchester Recreation Center – Park Renovation (PRJ#20043) project:

The total Quimby and Zone Change Fees allocation for the Park Renovation project at Westchester Recreation Center, including previously allocated Zone Change funds, is \$1,085,309.53. Fees were collected within two miles of Westchester Recreation Center, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

Staff has determined that the subject project is a continuation of an existing project approved in Board Report No. 11-104 that is exempted from CEQA [Class 1(1,3), Class 4(3), and Class 11(3)]. The work funded by the current Board action will not result in any additional environmental impacts, and therefore, is covered by the existing CEQA exemption. No additional CEQA documentation is required.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have an impact on the Department’s General Fund as the implementation of the proposed park capital improvements will increase the level of daily maintenance required at this facility.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the Department’s General Fund. The maintenance of the proposed park improvements will require approximately \$25,000 annually (e.g. part time staff, materials and supplies), which will provide four hours of maintenance per day, seven days a week, year round.

REPORT OF GENERAL MANAGER

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If supplemental funding is not granted, the proposed park improvements will be included in existing maintenance routes, which would result in reduction of daily core maintenance functions (e.g. maintenance of children's play areas, restroom cleaning, litter and debris removal, irrigation repair and inspection, picnic area maintenance, hardscape and sports court cleaning, building maintenance, etc.) performed at the parks on the existing maintenance route.

This report was prepared by Darryl Ford, Management Analyst II, Planning, Construction, and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 11-269

DATE September 21, 2011

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: 2011/2012 CAL FIRE URBAN AND COMMUNITY FORESTRY PROGRAM –
TREE INVENTORY GRANT – AUTHORIZATION TO SUBMIT GRANT
APPLICATION; ACCEPTANCE OF GRANT

R. Adams _____
H. Fujita _____
*V. Israel _____

K. Regan _____
M. Shull _____
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the submission of the 2011/2012 State Department of Forestry and Fire Protection (CAL FIRE) Urban and Community Forestry Program – Tree Inventory grant application to fund the updating of the Department of Recreation and Parks (Department) tree inventory system project, which is used to manage the Department’s urban forest, in the amount of approximately \$200,000, subject to Mayor and City Council consideration;
2. Direct staff to transmit a copy of the grant application upon completion to the Mayor, Office of the City Administrative Officer, Office of the Chief Legislative Analyst, and to the City Clerk for committee and City Council consideration, pursuant to the Administrative Code Section 14.6 et seq. as may be amended;
3. Authorize the Department’s General Manager to accept and receive a grant in the amount of approximately \$200,000 from CAL FIRE for the tree inventory system project, subject to the approval of the Mayor and City Council;
4. Authorize the Department’s General Manager, Executive Officer, or Assistant General Manager to negotiate and execute the resulting grant agreement and any subsequent amendments thereto, subject to approval as to form by the City Attorney; and

REPORT OF GENERAL MANAGER

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5. Authorize the Department's Chief Accounting Employee to establish the necessary account within "Recreation and Parks Grant" Fund 205 to accept the 2011/2012 CAL FIRE Urban and Community Forestry Program – Tree Inventory Grant in the amount of approximately \$200,000 for the tree inventory system project.

SUMMARY:

In July 2011, CAL FIRE released the Urban and Community Forestry Program – Tree Inventory Grant request for proposals, which are due by September 23, 2011. Funded through Propositions 40 and 84, this grant supports tree inventory programs in an effort to meet the State's greenhouse emission reduction targets. The program is designed to help urban communities and local agencies expand and improve the management of trees and related vegetation throughout California. Effective tree management promotes energy conservation, reduces storm water runoff, extends the life of surface streets, improves local air, soil and water quality, reduces atmospheric carbon dioxide, improves public health, provides wildlife habitat and increases property values. Trees improve the quality of life in urban environments, which is a goal of the City of Los Angeles.

The Department is requesting the grant to fund a tree inventory system project identified by the Forestry Division (Forestry). The grant funds will allow the Department to inventory a minimum of 50,000 trees, thereby significantly increasing its tree inventory by 300%. If awarded, the Department will contract with a professional arboriculture consultant that will work with Forestry's certified arborists to implement the tree inventory system project for completion. The Department's certified arborists will identify a list of parks located within disadvantaged and severely disadvantaged communities of the City for project implementation. The Department's Grants Administration and Grants Accounting staff will administer the grant for compliance and manage funding related operations. The consultant will conduct the tree inventory in accordance with CAL FIRE guidelines and the Department's Tree Care Manual. The Department's certified arborists and forestry staff will compile the data to complete an optimized report to be made available to CAL FIRE and the public via the Department's website. The report will also serve as an education outreach tool, where interns from the Horticulture Department at Long Beach City College will conduct tree workshops in the communities that were served by the project. Ultimately the report derived from the tree inventory will be used to manage and sustain the City's parkland trees with the prospect of performing further environment and economic analysis of the Department's stewardship of its parkland trees.

FISCAL IMPACT STATEMENT:

If the grant is awarded, there is a 25% match requirement the Department is obligated to fulfill. The Department intends to fulfill the grant's match requirement in the form of in-kind contributions, e.g.

REPORT OF GENERAL MANAGER

PG. 3 NO. 11-269

labor, materials, services, and equipment. Submitting this grant application has no fiscal impact to the Department's General Fund.

This report was prepared by Mark Rose, Facility Director, Grants Administration.

REPORT OF GENERAL MANAGER

NO 11-270

DATE September 21, 2011

C.D. Various

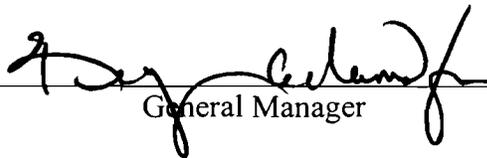
BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AQUATICS DIVISION - RECREATIONAL SWIM PROGRAM -
ACCEPTANCE OF GIFT OF SWIMWEAR FROM SWIMWEAR
ANYWHERE ON BEHALF OF PARENT COMPANY TYR SPORT, INC.
THROUGH THE EFFORTS OF OPTIMISCORP

R. Adams
H. Fujita
*V. Israel



K. Regan _____
M. Shull _____
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board accept with gratitude, a donation from Swimwear Anywhere, in support of the Aquatics Division Recreational Swim Program, as noted in the Summary of this Report and that appropriate recognition be given to the donor.

SUMMARY:

Swimwear Anywhere, on behalf of parent company TYR Sport, Inc., has provided a donation to the Department of Recreation and Parks (Department) in the form of five hundred (500) swimsuits with an estimated value of \$25,000, to be distributed to youth participating in recreational swim programs at fourteen (14) City Aquatic facilities located citywide (South Park Recreation Center, Green Meadows Recreation Center, Jackie Tatum/Harvard Recreation Center, Ross Snyder Recreation Center, 109th Street Recreation Center, Celes King III Aquatics Center, Lanark Recreation Center, Sepulveda Recreation Center, Hubert Humphrey Recreation Center, Sylmar Recreation Center, Sun Valley Recreation Center, Costello Recreation Center, Pecan Recreation Center and Roosevelt Recreation Center).

Swimwear Anywhere, is the second largest branded swimwear manufacturer in North America. The high quality design and production of this swimwear is often the preference for many triathlon competitors and Olympic swimmers. The swimsuits were donated through the efforts of health sciences company OptimisCorp and its non-profit division (OptimisSport Events) which annually conducts the OptimisSport Distance Swim Challenge to motivate and inspire people to live a healthy and active lifestyle. All the proceeds from this annual event go to local

REPORT OF GENERAL MANAGER

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charities that partner with them in this effort. This year the event was held in August, 2011, and a portion of the proceeds from that event will go to the Department's Aquatics Education Program in underserved communities.

As a result of this donation, an additional five hundred (500) youth living in underserved communities in Los Angeles have or will have an opportunity to participate in the Department's free swim lesson and recreational swim programs. Proper swim attire is often a barrier to young people living in underserved communities, which often prevents them from participating in these programs.

FISCAL IMPACT STATEMENT:

Acceptance of this donation has no fiscal impact to the Department's General Fund, as the swimwear is being donated at no cost to the Department.

This report was prepared by Michael Harrison, Principal Recreation Supervisor I, Partnership Division.

REPORT OF GENERAL MANAGER

NO. 11-271

DATE September 21, 2011

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS COMMUNICATIONS



General Manager

Approved _____

Disapproved _____

Withdrawn _____

The following communications have been received by the Board and recommended action thereon is presented.

From:

Recommendation:

1) Mayor, relative to a proposed agreement with J2 Golf Marketing Corporation.

Refer to staff for further processing.

2) Councilmember Parks, relative to a communication from Jeff Green, Cheviot Hill Sports Center, Inc.

Refer to General Manager.

3) City Clerk, relative to the Proposition 84 Statewide Park Development and Community Revitalization Program grant application for a new park at 4948 York Boulevard.

Refer to General Manager.

4) City Clerk, relative to the Department's payments of Early Retirement Incentive Program obligations.

Note and file.

5) Chief Legislative Analyst, forwarding the Legislative Report for the week ending August 12, 2011.

Note and file.

REPORT OF GENERAL MANAGER

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- 6) Daniel Hoal, relative to the Department of Water and Power's use of Department property. Refer to General Manager.
- 7) Douglas Hellman, Vice President, KemperSports, relative to the management of Department's golf courses. Refer to General Manager.
- 8) Kate Milenski, relative to the placement of commercial signs in parks. Note and file.
- 9) Jeff Green, Cheviot Hills Sports Center, Inc., relative to its eviction from the tennis pro shop. Note and file.
- 10) Michael Dubrovsky, Green Vendors Inc., to Harry Surmenian, Electrical Engineering Associate IV, proposing the installation of electric vehicle chargers at parks. Note and file.
- 11) Ruben I. Navarro, relative to the availability of basketball courts. Refer to General Manager.
- 12) Leonard Beder, relative to the removal of benches by Lake Balboa. Refer to General Manager.
- 13) Frank P. Cuykendall, Esq., relative to a proposed agreement with Mammoth Mountain Ski Area. Refer to General Manager.
- 14) Jeff Green, Cheviot Hill Sports Center, Inc., relative to a proposed lawsuit. Note and file.

This report was prepared by Paul Liles, Clerk Typist, Commission Office.

REPORT OF GENERAL MANAGER

NO. 11-132

DATE May 20, 2011

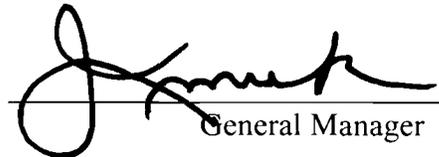
C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SHADE STRUCTURES CONTRACT – PIGGYBACK ON SAN JOAQUIN COUNTY OFFICE OF EDUCATION CONTRACT AGREEMENT WITH USA SHADE & FABRIC STRUCTURES, INC.

R. Adams _____
H. Fujita _____
V. Israel _____

K. Regan _____
*M. Shull ms
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

- 1 Find that the Department of Recreation and Parks (Department) desires to secure the technical, expert and professional services of a qualified contractor on an occasional and as-needed basis in order to enhance the recreational experience of the public and pursuant to Charter Section 1022, the Department does not have available in its employ personnel with the necessary expertise to undertake and accomplish the aforementioned specialized professional services in a timely manner; USA Shade & Fabric Structures, Inc., is experienced in providing the services of the type required, is willing to perform such services, and can provide such services more economically to the Department and it is in the Department's best interest to secure these services with Shade Structures, Inc.;

2. Find pursuant to Charter Section 371(e)(8) that the City may piggyback on the San Joaquin County Office of Education's (SJCOE) Contract with U.S.A. Shade & Fabric Structures, Inc., because contracts for cooperative arrangements with other governmental agencies for the utilization of the purchasing contracts and professional, scientific, expert or technical services contracts of those agencies and any implementing agreements, even though the contracts and implementing agreements were not entered into through a competitive bid process are an exception to the City's competitive bidding requirements;

REPORT OF GENERAL MANAGER

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3. Authorize the Department to enter into the proposed Agreement, substantially in the form on file in the Board Office, specifying the terms and conditions for a piggyback contract between the City of Los Angeles, Department of Recreation and Parks acting by and through its Board of Recreation and Park Commissioners (Board) and U.S.A. Shade & Fabric Structures, Inc., with a term expiring on November 26, 2011, subject to approval of the Mayor, and the City Attorney as to form;
4. Authorize the General Manager at his sole discretion to extend the term of the Agreement for one additional year, if SJCOE exercises its option to renew its contract with U.S.A. Shade & Fabric Structures, Inc., for one additional year.
5. Direct the Board Secretary to transmit forthwith the proposed Contract to the City Attorney for review and approval as to form; and,
6. Authorize the Board President and Secretary to execute the proposed Contract upon receipt of the necessary approvals.

SUMMARY:

The Department has an ongoing need for shade structure design, manufacturing and installation. Shade structures have become an important and desired fixture for the City's Park System. A continued increased demand for the design, manufacture and installation of shade structures by the community has required our Department to find a reliable shade structure company to provide a turnkey product that is backed by a reputable company. U.S.A. Shade & Fabric Structures, Inc., has been awarded a competitively bid contract by the SJCOE (Appendix A, on file in the Board Office). The U.S.A. Shade & Fabric Structures, Inc.'s contract provides the Department with a variety of turnkey designs, manufacturing and installation options. The contract allows the Department to customize each shade structure to communities needs and design requirements. If desired, the Department may use this contract to retrofit, repair and/or maintain the Department's existing shade structures. Historically the Department has successfully worked with U.S.A. Shade & Fabric Structures, Inc., and looks forward to the start of future shade structure projects.

Staff is recommending that the Board authorize the Department to piggyback on SJCOE's competitively bid contract with U.S.A. Shade & Fabric Structures, Inc. U.S.A. Shade & Fabric Structures, Inc., has issued a letter (Appendix B, on file in the Board Office) to the City which authorizes use of the contract with SJCOE. SJCOE has also issued a letter (Appendix C, on file in the Board Office) to the City authorizing the Department to piggyback on its contract with U.S.A. Shade & Fabric Structures, Inc. The City Clerk will issue a separate contract number and the Agreement will be executed between the U.S.A. Shade & Fabric Structures, Inc., and the City through the Board. U.S.A. Shade & Fabric Structures, Inc.'s current contract with SJCOE will expire on November 26, 2011. However, SCJOE has a one-year renewal option which if exercised

REPORT OF GENERAL MANAGER

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would extend the term of their Contract one year to November 26, 2012. In the event that SJCOE exercises its option, the Department's General Manager will also have the sole discretion to extend the City's Agreement for one additional year.

FISCAL IMPACT STATEMENT:

This contract will enable the Department to carry out various construction and maintenance projects that involve the construction, maintenance and/or repair of shade structures on an occasional and as-needed basis in order to enhance the recreational experience of the public. There will be no direct fiscal impact to the Department's General Fund as funding will be identified on a per project basis.

This Report was prepared by Jim Newsom, Management Analyst II, reviewed by Cid Macaraeg, Senior Management Analyst II, Planning, Construction and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 11-134

DATE May 20, 2011

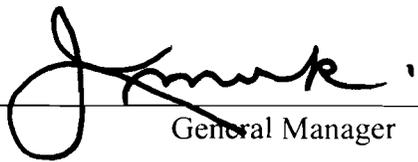
C.D. 10

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: WILTON PLACE PARK – ACCEPTANCE OF ASSESSOR PARCEL NUMBER 5081-024-902 FOR PARK PURPOSES

R. Adams _____
H. Fujita _____
V. Israel _____

K. Regan _____
*M. Shull ms
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Adopt the draft resolution, substantially in the form on file in the Board Office, authorizing the acceptance of transfer of approximately 3,648 square feet of real property located at 1015 South Wilton Place, Los Angeles, California 90019, Assessor's Parcel Number (APN) 5081-024-902 near the intersection of Wilton Place and Olympic Boulevard in the Wilshire Center/Koreatown Project Area of the City of Los Angeles (City), from the Department of General Service (GSD);
2. Authorize the Board Secretary to execute the Board Resolution and authorize the Board President and Secretary to execute the Transfer of Jurisdiction and Control document, substantially in the form on file in the Board Office, representing the transfer of ownership of the parcel subject to review and approval of the City Attorney.
3. Authorize GSD to record the Transfer of Jurisdiction and Control Document; and,
4. The Parcel is to be set apart and dedicated as park property in perpetuity.

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SUMMARY:

On December 12, 2007, the Los Angeles City Council (Council) authorized the Community Redevelopment Agency Los Angeles (CRA/LA) under Council File No. 07-3410 to acquire a 3,648 square foot vacant lot located at the intersection of Wilton Place and Olympic Boulevard (the "Wilton Place Property") for development into a public park.

On September 9, 2009, Council Adopted a Joint Resolution with the CRA/LA making certain findings, pursuant to California Redevelopment Law Health and Safety Code Section 33445 related to the expenditure of Wilshire Center/Koreatown Recovery Redevelopment Project Area (Project Area) bond proceeds to pay for the development and construction of a publicly-owned park on the Wilton Place Property located outside of the Project Area but is of benefit to the Project Area. Council also authorized the CRA/LA to negotiate and execute a three year Cooperative Agreement with the Department of Recreation and Parks (RAP) under Council File Numbers 07-3410 and 09-1252 for as-needed park improvement services and professional consultation and land acquisition pursuant to which the CRA/LA will convey the Wilton Place Property to RAP, and RAP will accept from the CRA/LA fee simple title to the CRA/LA owned Wilton Place Property and all improvements thereon, at no cost to the City, upon completion of park improvements, and RAP will agree to maintain the proposed project thereafter.

On June 30, 2010, Council adopted the recommendation of the CRA/LA under Council File No. 10-0870 to adopt a Joint Resolution with the CRA/LA making the finding under California Redevelopment Law Health and Safety Code Section 33445.1 authorizing the CRA/LA to pay for the redevelopment of the Wilton Place Property and to authorize the CRA/LA's CEO to increase the budget for the construction of the proposed pocket park on the Wilton Place Property.

On March 22, 2011, Council by Motion approved the recommendation of the CRA/LA under Council File No. 11-0086-S1 and amending Motion 22A and authorized acceptance, when the conveyance was completed, of the deeds for any and all real property listed on Attachment A of the CRA/LA report dated March 17, 2011. Council also authorized the Department of General Services and other City departments as necessary to negotiate and execute documents to complete the transfer of the real property deeds from the CRA/LA to the City.

The CRA/LA conveyed the Property by Grant Deed to the City on June 10, 2011. The Grant Deed was recorded in the Los Angeles County Recorder's Office on June 14, 2011 as Instrument No. 20110808408.

RAP, in cooperation with the CRA/LA has developed the Wilton Place Property into a pocket park which will add much needed recreational space to an area of the City that is lacking in park space. RAP completed construction of the pocket park on July 27, 2011 and the final walk through occurred on August 31, 2011.

REPORT OF GENERAL MANAGER

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NO. 11-134

On June 17, 2011, Council adopted the actions under Council File No. 11- 00082-S1 and amending Motion 22A specifically concerning Item 35 on Attachment A (Assessor's Parcel Number (APN) 5081-024-902), mentioned above, which was an unimproved parcel of real property that RAP developed into a pocket park pursuant to the Cooperative Agreement with the CRA/LA. The real property is located at 1015 South Wilton Place, Los Angeles, California 90019 and is commonly known as the Wilton Place Park property.

Council District 10, the City Council, the CRA/LA and RAP wanted to develop the real property into a pocket park (the Wilton Place Park). Their goal in establishing the Wilton Place Park is to serve the public interest by redeveloping a blighted vacant lot approximately 1,000 feet (1/5 mile) west of the Project Area's western boundary at Manhattan Place and highly visible from Project Area by eliminating visual blight and by stimulating redevelopment of blighted vacant lots in the Project Area. Establishment of the Wilton Place Park will be of primary benefit to the Project Area residents due to its proximity to Wilshire Center/Koreatown as well as the Wilton Place Property's adjacency to a Metro bus stop serving various routes. It is likely that the users of the park will come from a ½ mile radius, which falls within the Project Area boundaries providing additional and convenient open space and recreational activities for Project Area residents. Establishment of the Wilton Place Park will also further the City's public interest in developing and creating new parks where needed. In this case the surrounding community is an area that is park deficient and would benefit tremendously from the additional enhanced open park space area.

As intended by Council and CRA/LA, RAP will accept the non-financial transfer/acquisition of the parcel known as the Wilton Place Park site. This will help the City to accomplish the goals of various redevelopment projects and to serve the public interest by the elimination of blight and the furtherance of economic redevelopment and the creation of new parks.

There will be no cost passed on to RAP from transfer of jurisdiction and control of the real property from GSD to RAP. The dedication/addition of this open space parcel to RAP will allow for an increase in park space in the area. Council District 10 has expressed its strong support for this new park dedication.

CRA has indicated that the proposed project is categorically exempt from CEQA pursuant to Article 19 Section 15332 of the CRA/LA CEQA guidelines.

A Phase I Environmental Site Assessment was prepared for the parcel proposed to be dedicated for park purposes in accordance with the standards for All Appropriate Inquiries. In addition, a limited number of soil samples were analyzed for potential contamination. The report concluded that there were no recognized environmental conditions or historical recognized environmental conditions on or near the parcel, and therefore, no further environmental studies were recommended. Since the parcel dedication involves the transfer of ownership of interests in land to preserve open space, this action is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant

REPORT OF GENERAL MANAGER

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to Article III, Section 1, Class 25 of the City CEQA Guidelines. A separate CEQA determination will be made for the future development of the site when a plan is brought forward for Board approval.

This project has the support from Council District 10. In addition, the Assistant General Manager of Operations Branch and the Superintendent for the Metro Region have been consulted and concur with staff's recommendations.

FISCAL IMPACT STATEMENT:

The proposed dedication will require an increase in maintenance cost demands and will require a budget increase which will be requested through the Department's standard budget process. There will be no cost to RAP for the acquisition/transfer of this parcel. All cost will be incurred by CRA and GSD. Cost for improvements would increase if landscaping and other recreational features were included.

This report was prepared by John Barraza, Management Analyst II of Real Estate and Asset Management, Planning, Construction and Maintenance Branch.

MATTERS PENDING

Matters Pending will be carried for a maximum of six months, after which time they will be deemed withdrawn and rescheduled whenever a new staff report is received.

GENERAL MANAGER'S REPORTS:

<u>ORIGINALLY</u> <u>PLACED ON</u> <u>BOARD AGENDA</u>	<u>PLACED</u> <u>ON MATTERS</u> <u>PENDING</u>	<u>DEEMED</u> <u>WITHDRAWN</u>
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<u>02/18/11</u>	<u>06/01/11</u>	<u>12/01/11</u>
11-029	Baldwin Hills Recreation Center - Conceptual Approval for Naming of the Outdoor Basketball Courts and the Installation of Appropriate Signage	

BIDS TO BE RECEIVED:

10/25/11 Southeast Valley Roller and Skateboard Rink - Phase I (Skateboard Rink/Skate Park) (W.O.#E170125F) - REBID

PROPOSALS TO BE RECEIVED:

10/25/11 Consultant to Conduct a Best Business Practice Study of the Greek Theatre RFP

TBD Film Production Instruction (CLASS Parks)

ON HOLD Hansen Dam Golf Course Professional Concession

ON HOLD Hansen Dam Golf Course Restaurant Concession

ON HOLD Woodley Lakes Golf Course Restaurant Concession

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