

A G E N D A

BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES

Wednesday, April 4, 2012 at 9:30 a.m.

EXPO Center
Community Hall Room
3980 S. Bill Robertson Lane (Formerly Menlo Avenue)
Los Angeles, CA 90037

(Parking located in "Lot 1", at the corner of Martin Luther King
Boulevard and Bill Robertson Lane)

EVERY PERSON WISHING TO ADDRESS THE COMMISSION MUST COMPLETE A SPEAKER'S REQUEST FORM AT THE MEETING AND SUBMIT IT TO THE COMMISSION EXECUTIVE ASSISTANT PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM.

PURSUANT TO COMMISSION POLICY, COMMENTS BY THE PUBLIC ON AGENDA ITEMS WILL BE HEARD ONLY AT THE TIME THE RESPECTIVE ITEM IS CONSIDERED, FOR A CUMULATIVE TOTAL OF UP TO FIFTEEN (15) MINUTES FOR EACH ITEM. ALL REQUESTS TO ADDRESS THE BOARD ON PUBLIC HEARING ITEMS MUST BE SUBMITTED PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM. COMMENTS BY THE PUBLIC ON ALL OTHER MATTERS WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD WILL BE HEARD DURING THE "PUBLIC COMMENTS" PERIOD OF THE MEETING. EACH SPEAKER WILL BE GRANTED TWO MINUTES, WITH FIFTEEN (15) MINUTES TOTAL ALLOWED FOR PUBLIC PRESENTATION.

1. APPROVAL OF THE MINUTES:

Approval of the Minutes of the Meetings of March 14, 2012

2. SPECIAL PRESENTATION:

Boston Consulting Group Presentation - Presented by Jeff Hill

3. GENERAL MANAGER'S REPORTS:

12-091 Palisades Recreation Center - Outdoor Improvements (W.O.#E170326F) Project - Retroactive Authorization to Negotiate Change Order to Contract No. 3350 and Final Acceptance

12-092 West Hills Park - Parking Lot and Park Expansion (PRJ1372A) (W.O. #E170254F) Project - Supplemental Agreement to the Memorandum of Understanding between the Department of Recreation and Parks, the Department of Public Works, Bureau of Engineering, and the Department of General Services, Construction Services

12-093 Central Recreation Center - Building Refurbishment and Park Development (W.O. #E170304F) - Memorandum of Understanding between the Department of Recreation and Parks, the Department of Public Works, Bureau of Engineering, and the Department of General Services, Construction Forces Division

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- 12-094 1575 West 208th Street - Preliminary Authorization to Proceed with the Acquisition of a Parcel for Development of a Park
- 12-095 76th Street Pocket Park - 833 West 76th Street - Adoption of Initial Study/Negative Declaration, Acceptance of Donation of Parcel, and Development of Project
- 12-096 Rosecrans Recreation Center - Sports Fields Improvements and Stormwater Enhancements (W.O. #E170425F) Project - Addition of Contingency to the Original Contract Award
- 12-097 Master Agreement for Brush Clearance Contractors
- 12-098 Emergency Tree Trimming and Removal Services - Payment to Various Vendors
- 12-099 Pershing Square Parking Garage - Annual Status Report for Fiscal Year 2010-2011 - Transfer of Appropriations
- 12-100 Signature Authority as Acting General Manager and Acting Chief Accounting Employee
- 12-101 2011 Housing-Related Parks Program - Retroactive Authorization to Submit Grant Application; City Council Resolution
- 12-102 Proposition 84 Urban Greening Planning Grant Program - City Council Authorizing Resolution; Grant Acceptance
- 12-103 Kaboom! Let's Play Spruce Grant Program - Retroactive Authorization to Submit Grant Applications for Funds to Enhance or Improve Playspaces; Acceptance of Grant Funds
- 12-104 Normandie and Toberman Recreation Centers - Amendment of Agreement with the Dodgers Dream Foundation and LA84 Foundation for the Replacement of Baseball Field Amenities at Two Additional Park Sites
- 12-105 Computer Access Network Coach Volunteer Program - Authorization to Accept Cash Donation from Los Angeles Parks Foundation
- 12-106 Cheviot Hills Recreation Center - Donation for Baseball Field Renovations and Improvements
- 12-107 Various Donations to Operations Branch - Pacific Region
- 12-108 Various Donations to Operations Branch - Valley Region
- 12-109 Various Communications

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4. UNFINISHED BUSINESS:

- 11-232 Camp High Sierra - Agreement between the Department of
Item to be Recreation and Parks and Mammoth Mountain Ski Area, LLC,
Continued for the Development, Operation, and Maintenance of the
Campground
- 11-238 Sherman Village River Greenway Park - Preliminary
Item to be Authorization to Proceed with the Lease of Property
Continued Owned by the County of Los Angeles for the Development of
a New Public Park and a Memorandum of Agreement between
the Department of Recreation and Parks, the County of Los
Angeles, and IMT Capital, LLC, for the Development and
Maintenance of the New Public Park
- 12-051 Southeast Valley Roller and Skateboard Rink - Phase I
Item to be (Skateboard Rink/Skatepark) Project (W.O.#E170125D) -
Continued Rejection of Bids and Re-Bid
- 12-055 Jackie Tatum/Harvard Recreation Center - Outdoor
Item to be Improvements (W.O.#E170485F) Project - Final Plans and
Continued Call for Bids
- 12-058 Branford Recreation Center - Outdoor Refurbishment (W.O.
Item to be #E170236F) Project - Rescission of Award of Construction
Continued Project and Termination of Memorandum of Understanding
between the Department of Recreation and Parks, the
Department of Public Works, Bureau of Engineering, and
the Department of General Services; Final Plans and Call
for Bids

APPROVAL OF THE MINUTES:

Approval of the Minutes of the Meetings of February 15, 2012

5. COMMISSION TASK FORCES:

- Commission Task Force on Concessions (Commissioners Stanley and Williams)
- Commission Task Force on Facility Repair and Maintenance (Commissioners Alvarez and Werner)

6. PRESENTATIONS:

- Bureau of Contract Administration, General Services Division - Status Report on Subcontractor Approval Activity

7. GENERAL MANAGER'S ORAL REPORT:

Report on Department Activities and Facilities

8. FUTURE AGENDA ITEMS:

Requests by Commissioners to Schedule Specific Items on Future

April 4, 2012

Agendas

9. PUBLIC COMMENTS:

Any comments which require a response or report by staff will be automatically referred to staff for a report at some subsequent meeting.

10. NEXT MEETING:

The next scheduled meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, April 18, 2012 at 9:30 a.m., at Chevy Chase Recreation Center, 4165 Chevy Chase Drive, Los Angeles, CA 90039.

11. ADJOURNMENT:

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Meetings are allowed to bring tape recorders or camcorders in the Meeting.

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For additional information, please contact the Commission Office at (213)202-2640.

Finalization of Commission Actions: In accordance with City Charter, actions that are subject to Section 245 are not final until the expiration of the next five meeting days of the Los Angeles City Council during which the Council has convened in regular session and if Council asserts jurisdiction during this five meeting day period the Council has 21 calendar days thereafter in which to act on the matter.

Commission Meetings can be heard live over the telephone through the Council Phone system. To listen to a meeting, please call one of the following numbers:

from Downtown Los Angeles	(213) 621-CITY (2489)
from West Los Angeles	(310) 471-CITY (2489)
from San Pedro	(310) 547-CITY (2489)
from Van Nuys	(818) 904-9450

For information, please go to the City's website:

<http://ita.lacity.org/Residents/CouncilPhone/index.htm>

The official electronic website posting location for the Agendas for the meetings of the Department of Recreation and Park Board of Commissioners and its Task Forces is at WWW.LACITY.ORG

Information on agenda items may be obtained by calling the Commission Office at (213) 202-2640. Copies of the agenda and reports may be downloaded from the Department's website at www.laparks.org.

REPORT OF GENERAL MANAGER

NO. 12-091

DATE April 4, 2012

C.D. 11

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PALISADES RECREATION CENTER – OUTDOOR IMPROVEMENTS (W.O. #E170326F) PROJECT – RETROACTIVE AUTHORIZATION TO NEGOTIATE CHANGE ORDER TO CONTRACT NO. 3350 AND FINAL ACCEPTANCE

R. Adams _____

K. Regan _____

H. Fujita _____

*M. Shull *[Signature]*

V. Israel _____

N. Williams _____

[Signature]
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Retroactively authorize the Department of Public Works, City Engineer, (City Engineer), to negotiate a change order, in a not-to-exceed amount of \$4,000, and increase the previously approved not-to-exceed change order(s) amount of \$50,000 by an additional \$4,000, to a new not-to-exceed amount of \$54,000 for the Palisades Recreation Center – Outdoor Improvements (W.O. # E170326F) project;
2. Retroactively authorize the City Engineer to approve the subsequent change order;
3. Approve the final acceptance of work performed under Contract No. 3350, as outlined in the Summary of this Report;
4. Authorize the Department’s Chief Accounting Employee to release all retention monies held under Contract No. 3350 to Tropical Creations, Incorporated, 35 calendar days after acceptance by the Board; and,
5. Authorize the Board Secretary to furnish Tropical Creations, Incorporated, with a letter of completion.

REPORT OF GENERAL MANAGER

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SUMMARY:

The construction contract for the Palisades Recreation Center – Outdoor Improvements (W.O. #E170326F) project, located at 851 Alma Real Drive, Pacific Palisades, California 90272, was awarded to Tropical Creations, Incorporated on May 20, 2011 (Board Report No. 11-127), in the amount of \$98,665.

Plans for the project were prepared by the Department of Public Works, Bureau of Engineering (BOE). The plans provided for the construction of a new irrigation system for the upper sports field and the replacement of a mulched area with hydro-seeding. Additive Alternate No. 1, which was awarded at the time of the original award of the project, included the construction of a new tubular steel perimeter fence.

During the final month of the maintenance period of the project, an existing leaking irrigation line was discovered and fixed by the Department of Recreation and Parks (RAP) staff. The line was not part of the contractor's scope of work. However, the line was located within the contractor's work boundary. The contractor was directed to repair the turf after RAP fixed the line. This work has resulted in a change order that will exceed the Board's previously approved change order not-to-exceed limit of \$50,000 (Board Report No. 11-254). The single change order for the turf repair will not exceed \$4,000. Therefore, BOE recommends that the Board authorize an increase of the change order limit to a newly revised not-to-exceed limit of \$54,000.

Sufficient funds are available from the following fund and account for the change order.

FUND SOURCE	FUND/DEPT. NO./ACCT. NO.
Proposition K - Year 13	43K/10/10F214

After Tropical Creations, Incorporated completed the final turf repair change order, the Department of Public Works, Bureau of Contract Administration (BCA) issued the Statement of Final Completion of the project on March 2, 2012. BCA completed the construction inspections and the Department of Public Works, BOE, Recreation and Cultural Facilities Program (RCFP), completed the construction management of the project under the Proposition K Program.

BOE has informed RAP that this project was completed with ten (10) change orders, including the herein recommended additional change order, issued in the amount of \$53,829 or 54.56% percent of the base contract. The final contract amount, including the change orders, is \$152,494. It is noted that a large portion of the change order value is attributed to lengthening of the tubular steel fencing, which was done at the request of RAP staff, and the replacement of the turf to the upper sportsfield, as explained in Board Report No. 11-254.

REPORT OF GENERAL MANAGER

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BOE has consulted with the Office of Contract Compliance concerning the status of the labor compliance requirements and Affirmative Action requirements on the project. There are no outstanding wage violations and Tropical Creations, Incorporated is in compliance.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund at this time. However, future operations and maintenance costs have yet to be determined.

This report was prepared by Gary Lam, BOE, Recreational and Cultural Facilities Program. Reviewed by Neil Drucker, BOE Program Manager, Recreational and Cultural Facilities Program,; Deborah Weintraub, Chief Deputy City Engineer, BOE; and Michael A. Shull, RAP, Superintendent, Planning, Construction and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 12-092

DATE April 4, 2012

C.D. 3

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: WEST HILLS PARK – PARKING LOT AND PARK EXPANSION (PRJ1372A) (W.O. #E170254F) PROJECT – SUPPLEMENTAL AGREEMENT TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF RECREATION AND PARKS, THE DEPARTMENT OF PUBLIC WORKS, BUREAU OF ENGINEERING, AND THE DEPARTMENT OF GENERAL SERVICES, CONSTRUCTION SERVICES

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>M. Shull</i></u>
V. Israel	_____	N. Williams	_____

[Signature]
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve a proposed Supplemental Agreement to the Memorandum of Understanding (MOU), substantially in the form on file in the Board Office, between the Department of Recreation and Parks (RAP), the Department of Public Works, Bureau of Engineering (BOE), and the Department of General Services (GSD), Construction Services to extend the term of the MOU for the construction of the West Hills Park – Parking Lot and Park Expansion (PRJ1372A) (W.O. #E170254F) project by an additional twelve (12) months, subject to the review and approval of the City Attorney as to form;
2. Direct the Board Secretary to transmit the proposed Supplemental Agreement to the City Attorney for review and approval as to form;
3. Authorize the Department’s General Manager to execute the Supplemental Agreement, subsequent to approval of the City Attorney as to form;
4. Authorize the Department’s Chief Accounting Employee to transfer \$100,000 in Quimby Fees from the Quimby Fees Account No. 89460K-OR to the West Hills Park, Account No. 89460K-WZ;

REPORT OF GENERAL MANAGER

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5. Approve the allocation of \$100,000 in Quimby Fees from the Quimby Fees Account No. 89460K-WZ for the Parking Lot and Park Expansion (PRJ1372A) (W.O. #E170254F) project at West Hills Park, as described in the Summary of this Report; and,,
6. Direct the Department’s Chief Accounting Employee to request that the City Administrative Office (CAO), all in accordance with the Supplemental Agreement, include in the CAO report to the City Council and Mayor, a recommendation that from the previously mentioned appropriations, an the amount of \$80,000, be reallocated for the construction of the West Hills Park – Parking Lot and Park Expansion (PRJ1372A) (W.O. #E170254F) project:

From Quimby Fund 302, Department 89, Account 89460K-WZ: - \$80,000

To GSD Account, Fund 100, Department 40, as follows:

001104 – Construction Salaries	\$65,000
<u>003180 – Construction Materials and Supplies</u>	<u>\$15,000</u>
TOTAL:	\$80,000

and transfer cash to GSD on an as-needed basis, upon review and approval of expenditure reports submitted by GSD and approval of these reports by the BOE Project Manager.

SUMMARY:

The West Hills Park – Parking Lot and Park Expansion (PRJ1372A) (W.O. #E170254F) project was awarded to GSD on June 15, 2006 (Board Report No. 06-173). Funds, in the amount of \$320,000, were obligated by way of the executed MOU. However, only \$240,000 Proposition K Funds were transferred to GSD at that time. Consequently, because of the extended duration of the land use negotiations with the Los Angeles County Flood Control District, \$100,000 in Proposition 12 Roberti Z’berg Harris (RZH) Funds, \$80,000 of which was to compliment the construction funds, were reallocated/swapped with the San Pedro Welcome Park for Proposition 40 Per Capita (PC) funds. See Council action of June 27, 2008 (C.F. 06-2978-S8).

On July 20, 2010, the \$100,000 in Proposition 40 PC funds were again reallocated to the Orcutt Ranch – Refurbishment of Building and Grounds Improvements (PRJ1372A) (W.O. E170211F) project per Council File: 09-1425-S1.

Therefore, approval of the allocation of \$100,000 in Quimby Fees to the West Hills Park – Parking Lot and Park Expansion (PRJ1372A) (W.O. #E170254F) project is requested, to make up for the lost Proposition 40 PC funds.

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Upon approval of this report, \$100,000 in Quimby Fees, from Quimby Fees Account No. 89460K-OR, can be transferred to the West Hills Park Account No. 89460K-WZ for the West Hills Park – Parking Lot and Park Expansion (PRJ1372A) (W.O. #E170254F) project.

The total Quimby fees allocation for the West Hills Park – Parking Lot and Park Expansion (PRJ1372A) (W.O. #E170254F) project is \$100,000. These fees were collected within two miles of West Hills Park, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

Upon Board approval, the Department’s Chief Accounting Employee will be directed to request that the City Administrative Office (CAO), all in accordance with the proposed Supplemental Agreement and upon its execution, include in the CAO report to the City Council and Mayor, a recommendation that the an appropriations, in the amount of \$80,000 be transferred for the construction of the West Hills Park – Parking Lot and Park Expansion (PRJ1372A) (W.O. #E170254F) project to GSD accounts, as indicated in the table above. An amount of \$20,000 will remain available as contingency for construction, design or management expenses. Advanced written approval in the form of an executed change order of the BOE Project Manager will be required for any use of the contingency funds by GSD.

FISCAL IMPACT STATEMENT:

There is no anticipated fiscal impact to the Department’s General Fund. All funds are provided by the above-listed funding sources as specifically identified and approved for use on this project. The future operation and maintenance costs of this project have yet to be determined.

This report was prepared by Jaime Contreras, Project Manager, Recreational and Cultural Facilities Program, BOE. Reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program, BOE; Deborah Weintraub, Chief Deputy City Engineer, BOE; and Michael A. Shull, Superintendent, Planning, Construction and Maintenance Division, Department of Recreation and Parks.

REPORT OF GENERAL MANAGER

NO. 12-093

DATE April 4, 2012

C.D. 9

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: CENTRAL RECREATION CENTER – BUILDING REFURBISHMENT AND PARK DEVELOPMENT (W.O. #E170304F) – MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF RECREATION AND PARKS, THE DEPARTMENT OF PUBLIC WORKS, BUREAU OF ENGINEERING AND THE DEPARTMENT OF GENERAL SERVICES, CONSTRUCTION FORCES DIVISION

R. Adams _____
H. Fujita _____
V. Israel _____

K. Regan _____
*M. Shull *MS*
N. Williams _____

[Signature]
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve a Memorandum of Understanding (MOU), substantially in the form on file in the Board Office, between the Department of Recreation and Parks (RAP), the Department of Public Works, Bureau of Engineering (BOE), and the Department of General Services, Construction Forces Division (GSD), to provide construction services for the Central Recreation Center – Building Refurbishment and Park Development (W.O. #170304F) project, subject to the approval of the City Attorney as to form;
2. Authorize the Department’s Chief Accounting employee, subject to Mayor and City Council Approval, to request the City Administrative Officer (CAO) to include in the CAO report to the City Council that a transfer of the following appropriation, in the amount of \$550,000, be approved for the construction of the Central Recreation Center - Building Refurbishment and Park Development (W.O. #170304F) project

REPORT OF GENERAL MANAGER

PG. 2 NO. 12-093

From:

<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ACCT NO.</u>	<u>APPROPRIATIONAMOUNT</u>
Proposition K – Year 14	43K/10/10G020	\$150,000
Proposition K – Year 15	43K/10/10H020	\$225,000
Proposition K – Year 15 ⁽¹⁾	43K/10/TBD	<u>\$175,000</u>
Total		\$550,000

⁽¹⁾ Availability of funds pending approval by the City Council of the Reprogramming Report for Fiscal Year 2011-2012, which includes reprogramming of Proposition K funds for this project.

To:

Through GSD Account and from there to the appropriate GSD accounts in Fund 100, Department 40, as follows:

001014 – Construction Salaries	\$ 150,000
001101 – Hiring Hall Salaries	\$ 50,000
001121 – Hiring Hall Fringe Benefits	\$ 22,500
003180 – Construction Materials and Supplies	<u>\$ 327,500</u>
Total	\$ 550,000

and transfer cash to GSD on an as-needed basis, upon review and approval of expenditure reports submitted by GSD and approval of these reports by the BOE Project Manager;

3. Direct the Board Secretary to transmit forthwith the MOU to the City Attorney for expedited review and approval as to form; and,
4. Authorize the General Manager to execute the MOU prior to June 30, 2012, subsequent to the approval of the City Attorney as to form.

SUMMARY:

The proposed project is located at 1357 E. 22nd Street, Los Angeles, CA 90011 within Council District 9. The recreation center is highly utilized by the community and provides a variety of services such as indoor basketball games and classroom activities.

REPORT OF GENERAL MANAGER

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The project scope of work will upgrade the general building and enhance the outdoor playground of the recreation center. Specifically, the building scope of work includes the renovation of the existing restroom to disabled access compliance, construction of a disabled access path of travel to the building main entrance, and upgrades of the existing office to provide better visibility for the staff. The park development work includes the installation of a baseball backstop and a shade structure at the playground area.

Proposition K – L.A. for Kids Program Year 15 funds in the amount of \$175,000 are proposed to be reprogrammed to this project from other projects that were allocated funds in the current fiscal year but are not ready to proceed to construction or otherwise obligate the funds before June 30, 2012. It is anticipated that this proposed reprogramming will go to the L.A. for Kids Steering Committee in late March 2012 and to City Council by April 2012 for approval. This project must now have the construction contract awarded prior to the end of the current Fiscal Year 2011-2012 (i.e., by June 30, 2012) in order to obligate the Proposition K reprogrammed funding in a timely manner. There is now insufficient time remaining to proceed through the normal bid and award process. In order to meet the construction award schedule without losing the Proposition K funding, it is recommended that GSD be selected to construct the project, in accordance with Section 22.535(a) (5) of the Los Angeles Administrative Code.

GSD has not prepared a construction cost estimate for the project. The BOE total construction cost estimate for the project is \$500,000. After a construction estimate has been prepared by GSD, if the GSD and BOE estimates are substantially different, BOE will report back to the Board and make any additional recommendations for the Board's consideration. A construction contingency, in the amount of \$50,000, is also being recommended for appropriation to GSD, however, use of the contingency will require advance written approval by the BOE Project Manager or his designated representative. Upon approval of the MOU by the Board and the fund appropriations by the City Council, a total of \$550,000 from Proposition K funds will be requested for appropriation to GSD.

Upon execution of the MOU and the approval of the fund appropriation and transfer to GSD accounts, GSD will begin work upon the issuance of a Notice-to-Proceed (NTP) for the project. Completion of construction of the project is estimated to take two hundred seventy (270) calendar days.

Staff has determined that the subject project will consist of interior and exterior alteration to an existing park facility that are negligible and do not entail an expansion of use and the installation of accessory structures. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1, 4) and Class 11(3) of the City CEQA Guidelines. A Notice of Exemption was filed with the City Clerk on June 8, 2009. No further CEQA documentation is required.

REPORT OF GENERAL MANAGER

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Council District 9 and the Metro Region staff support the recommendations as set forth in this report.

FISCAL IMPACT STATEMENT:

The Department of Recreation and Parks is requesting \$24,000 for yearly maintenance for Central Recreation Center for fiscal year 2012 – 2013. This budget is to include; staffing, materials, and supplies. This will provide four hours of maintenance per day; seven days a week, year round. Should the funding not be granted, this facility will be included in the existing Metro Region routes. This will result in a reduction of core functions on the existing routed facilities.

This Report was prepared by Sean H. Phan and Cathie Santo Domingo, Project Manager, Recreational and Cultural Facilities Program, Bureau of Engineering (BOE). Reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program, BOE; Deborah Weintraub, Chief Deputy City Engineer, BOE; and Michael A. Shull, Superintendent, Planning, Construction and Maintenance Division, Department of Recreation and Parks.

BOARD REPORT OF GENERAL MANAGER

NO. 12-094

DATE April 4, 2012

C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: 1575 WEST 208TH STREET – PRELIMINARY AUTHORIZATION TO PROCEED WITH THE ACQUISITION OF A PARCEL FOR DEVELOPMENT OF A PARK

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u>MS</u>
V. Israel	_____	N. Williams	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department of Recreation and Parks (RAP) to initiate preliminary acquisition of Assessor's Parcel Number (APN) 7351-012-030, which is approximately 6,057 square feet or 0.14 acres, located at 1575 West 208th Street, Los Angeles, California 90501 for development of a park;
2. Authorize staff to coordinate acquisition activities with the Department of General Services (GSD) including the drafting of a Purchase and Sale Agreement by GSD and the City Attorney's Office; and for staff to obtain the necessary environmental, and funding clearances for the acquisition of said property; and,
3. Upon the completion of the preliminary acquisition activities, direct staff to return to the Board of Recreation and Park Commissioners (Board) a draft Purchase and Sale Agreement, escrow instructions and related documents for the Board's final approval to purchase the property, contingent on the following conditions:
 - A. Funding will be made available for the acquisition of the property through Quimby Funds or an alternative funding source;
 - B. Appropriate California Environmental Quality Act (CEQA) documentation will have been completed;

REPORT OF GENERAL MANAGER

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- C. All environmental assessments, Phase I and Phase II if needed, will have been completed and satisfied prior to close of escrow;
- D. A Class "A" Formal Appraisal will have been completed and reviewed by GSD; and,
- E. The GSD will negotiate a purchase price that is consistent with their professional opinion of market value.

SUMMARY:

RAP, with support from the Councilmember of Council District 15 (CD 15), is considering the acquisition of a parcel identified by APN: 7351-012-030, located at 1575 West 208th Street, Los Angeles, California 90501, at the corner of Harvard Boulevard and 208th Street. The parcel is approximately 6,057 square feet or 0.14 acre. The parcel is currently improved with a residential structure and is located in the Harbor Gateway Community.

RAP, along with CD15, is interested in acquiring the property in the Harbor Gateway area to expand the recreational activities in the area as part of the Mayor's 50 Park Initiative. The proposed acquisition will provide more recreational space for the surrounding community. GSD will provide a Class "A" estimate of value for the property.

The California Environmental Quality Act (CEQA) and the Phase I Environmental Site Assessment are being processed. Both the CEQA and the Phase I Environmental Site Assessment will be completed and made available for review prior to making a determination on the possibility of acquiring this property.

FISCAL IMPACT STATEMENT:

Acquisition of this parcel will increase RAP's maintenance cost. Staff will request a budget increase through the standard budget process. Estimate of additional maintenance costs will be provided with final request for approval of acquisition.

This report was prepared by Darryl Ford, Management Analyst II, Planning, Construction, and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 12-095

DATE April 4, 2012

C.D. 8

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: 76th STREET POCKET PARK – 833 WEST 76TH STREET – ADOPTION OF INITIAL STUDY/NEGATIVE DECLARATION, ACCEPTANCE OF DONATION PARCEL, AND DEVELOPMENT OF PROJECT

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>ms</i></u>
V. Israel	_____	N. Williams	_____

[Signature]
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Review, consider, and adopt the Initial Study (IS) and Negative Declaration (ND), for 76th Street Pocket Park, substantially in the form on file in the Board Office, finding that on the basis of the whole record of proceedings in the project, including any comments received and incorporated into the IS/ND, that there is no substantial evidence that the project will have a significant effect on the environment, and that all potentially significant environmental effects of the project have been properly disclosed and evaluated in the IS/ND in compliance with the California Environmental Quality Act (CEQA) and the State and City CEQA Guidelines and reflects the independent judgment and analysis of RAP;
2. Direct Staff to file a Notice of Determination for the adopted IS/ND with the Los Angeles City Clerk and the Los Angeles County Clerk within five (5) days of the Board's approval;
3. Adopt a Resolution, substantially in the form on file in the Board Office, authorizing staff to request the assistance from the Department of General Services (GSD) and other entities, and per Charter Section 594(a) and (b); to accept a parcel donation from the Restore Neighborhoods LA, Inc. (RNLA) via Grant Deed to a 0.13 acre or 5,662.8 square foot parcel (Assessor Parcel Number (APN) 6020-007-024), located at 833 West 76th Street, Los Angeles, California 90044, between South Vermont Avenue to the west and

REPORT OF GENERAL MANAGER

PG. 2

NO. 12-095

South Hoover Street to the east, in the South Los Angeles Community Plan Area (Exhibit A - Aerial Map);

4. Upon the completion of the preliminary acquisition activities, and satisfactory findings of all due diligence work including Title review, and Phase I and any necessary environmental investigations, direct staff to proceed with escrow instructions and related documents to acquire the donation property;
5. Acknowledge the Los Angeles Housing Department's (LAHD), RNLA's, and U.S. Department of Housing and Urban Development (HUD) roles as facilitators on this donation;
6. Authorize the Board Secretary to execute the escrow instructions and accept the Grant Deed for the parcel identified by APN 6020-007-024 , subject to the review and approval of the City Attorney as to form, which property shall be set apart and dedicated as park property in perpetuity;
7. Authorize the General Manager or his designee to review and approve the development and construction design plans for the development of the donation parcel located at 833 West 76th Street, Los Angeles, California 90044 upon the recommendation for approval from RAP's Planning, Construction and Maintenance Division, provided they are consistent with the general design elements conditionally approved by this action and with all land use permits and entitlements necessary for the project;
8. Authorize the Department's Chief Accounting Employee to make technical corrections as necessary to establish the necessary accounts to acquire the project site, and to accept and/or authorize transfer of the necessary monies to fund the acquisition to the appropriate City Department accounts or escrow company account in order to expeditiously complete the acquisition of the property located at 833 West 76th Street, Los Angeles, California 90044;
9. Authorize the Department's Chief Accounting Employee to transfer the necessary funds from the designated account for the development of the 76th Street Pocket Park; and,
10. Approve the allocation of necessary funds for the 76th Street Pocket Park – Park Acquisition and Development project, as described in the Summary of this Report.

REPORT OF GENERAL MANAGER

PG. 3

NO. 12-095

SUMMARY:

50 Parks Initiative

RAP is proceeding with its coordinated long-term plan to meet the recreation needs of current and future residents of the City of Los Angeles (CITY), and at the same time meet the goals of the “The Fifty Parks Initiative”. The primary goal of the initiative is to increase the number of parks and facilities across the CITY with a specific focus on densely populated neighborhoods and communities that lack sufficient open space and recreational services.

The development of fifty (50) new public parks will provide innumerable physical, social, health, and environmental benefits for local communities. These new parks will help stabilize neighborhoods and property values by providing needed public infrastructure improvements, removing blight caused by abandoned buildings and empty lots, and beautifying underutilized public property.

The keys to the successful implementation of The Fifty Parks Initiative are (1) the establishment of local partnerships; (2) the use of a community driven design process; and, (3) the strict use of low maintenance design standards.

LAHD/RNLA Park Donations

The ongoing cooperation with LAHD, through RNLA using HUD Neighborhood Stabilization Program (NSP) funds, will enable RAP to acquire several properties that will be developed into parks. The parcel located at 833 West 76th Street, Los Angeles, California 90044, is the fourth project site that RAP will acquire from RNLA to develop into a park. There are nine parcels that RNLA/LAHD plans to donate to RAP.

NSP was established to stabilize communities that have suffered from foreclosures and abandonment. NSP funds have been allocated to LAHD by HUD. In 2009, LAHD initiated the NSP with HUD grant funds to acquire and rehabilitate foreclosed or abandoned residential properties, or to develop new community parks and/or open spaces, in order to stabilize neighborhoods in the CITY. LAHD or its grant sub-recipient will continue to acquire dilapidated or foreclosed homes to stem the decline of home values.

RNLA is focusing its efforts in the neighborhoods identified with the highest foreclosures. These neighborhoods include Central, East and South Los Angeles and North and South San Fernando Valley. RAP will benefit from the NSP program through the RNLA property donations by developing new pocket parks and/or open space uses on selected properties acquired by LAHD or its grant sub-recipient, RNLA. These selected sites are located in the San

REPORT OF GENERAL MANAGER

PG. 4

NO. 12-095

Fernando Valley and in South Los Angeles. RNLA will donate designated sites to RAP for the purpose of developing pocket parks.

Donation Parcel

As part of the effort to increase parks in the CITY, RNLA will donate to RAP the property located at 833 West 76th Street, Los Angeles, California 90044. The donation parcel is identified by APN: 6020-007-024 (Exhibit B). An independent appraisal of the 833 West 76th Street parcel was performed. As of October 8, 2009, the "AS IS" appraisal value was \$145,000. There will be no cost to RAP for the donation parcel itself, but RAP will incur closing escrow costs.

The donation of this parcel will result in the conveyance of Real Property to the City of Los Angeles, under the control and jurisdiction of RAP, to be dedicated as park property in perpetuity. The subject parcel is in the south part of Los Angeles and will be acquired for the purpose of developing a pocket park for the community. The surrounding area is a blighted low income area that lacks parks, and would tremendously benefit from the additional park space in the area. This acquisition will also help stabilize the area from the economic downturn and the foreclosure crisis. The property consists of an unoccupied single family residence, which will be demolished for the development of the park. Based on Los Angeles County Assessor Property Information, said parcel is approximately a 0.13 acre or 5,662.8 square foot parcel.

The dedication/addition of this parcel to RAP's park inventory will allow for an increase in recreational activities in the area. The goal is for RAP to acquire this prospective parcel and develop it into a pocket park as part of the City's Fifty Parks Initiative. Council District 8 has expressed its strong support for this park dedication.

Development of Acquisition Parcel

As of the writing of this Board Report, RAP has prepared plans to develop the site into a pocket park. The existing single family residence will be demolished, and in its place the following design elements are to be included in the development of this donation parcel/future park site: Landscaping, (including water-saving smart irrigation system, planting, fencing, gate, hardscape, walkways), site furnishings (including drinking fountain, equipment for playing and/or exercising and benches, with appropriate surface under equipment - decomposed granite or resilient surfacing (Exhibit C). RAP is requesting approval of this development project as part of this acquisition.

REPORT OF GENERAL MANAGER

PG. 5

NO. 12-095

Acquisition Cost and Funding

RAP will not incur any cost for the donation/acquisition of this parcel, but it will incur closing escrow costs as part of the proposed donation. RAP will use Planning, Construction and Maintenance Division's Budgeted Accounts to pay for acquisition related costs and closing escrow costs. Escrow costs will be paid from the Real Estate Leasing Account No. 6030. The escrow costs are not available at this time, but it is estimated that the costs will not exceed \$6,000. RAP will also incur development costs.

Acceptance of Donation Parcel and Approval of Development

RAP staff is requesting that the Board authorize the acceptance of approximately 0.13 acre or 5,662.8 square foot parcel of land that will be dedicated as park property in perpetuity and to be developed into a future new park. RAP staff has determined that the park development costs are estimated to be approximately \$265,808 which incorporates the design elements/improvements presented as part of this report. As indicated above, RNLA will complete the demolition of the existing home at no cost to RAP. All other development work for the proposed park development will be performed by in-house RAP staff.

This acquisition is a rare opportunity to continue the progress in acquiring urban parkland in the South portion of Los Angeles which LAHD, RNLA and RAP continue to work together on. The acquisition will add to the open space in the area and bring more recreational opportunities to the entire City through expanded availability of recreational activities and facilities. GSD will review title and other related documents as part of its due diligence as the agent for RAP and will ensure that City receives the property for the City and conveys jurisdiction to RAP. Upon acceptance, said property will be set apart and dedicated as park property in perpetuity.

In accordance with the requirements of the California Environmental Quality Act (CEQA), a Negative Declaration (ND) was prepared based on an Initial Study, which determined that all potentially significant environmental effects would be less than significant. The ND was circulated to all interested parties and responsible agencies, for a 20-day review and comment period from February 23, 2012 to March 14, 2012. No substantive comments were received on environmental issues. However, all comments have been incorporated into the final ND, copies of which have been provided to the Board for its review and consideration, and are on file in the Board Office.

Two community meetings were held for this project and the majority of those who attended supported the project. This project also has the support from Council District 8. In addition, the Assistant General Manager of Operations Branch and the Superintendent for the Pacific Region have been consulted and concur with staff's recommendations.

REPORT OF GENERAL MANAGER

PG. 6

NO. 12-095

Park Development Costs and Funding

RAP has estimated that the development of the proposed donation site will cost RAP \$265,808 to develop the donation site into a park. On August 3, 2011, the Department of Recreation and Parks Commissioners Board (Board) approved Board Report No. 11-227 as it related to submittal of a Housing-Related Parks (HRP) Program grant application to fund RAP's park and recreation projects identified by RAP's Planning, Construction and Maintenance Division. On August 30, 2011, Los Angeles City Council (Council) (Council File No. 11-1378) adopted the recommendations to approve the Department of Housing and Community Development's HRP grant submittal and to take the necessary steps to complete the proposed projects.

RAP submitted the HRP grant application in July 2011 and, in January 2012 received notification of the award of \$1,594,850 to fund the development of six neighborhood pocket parks identified below:

1. 139 East 61st Street, Los Angeles 90003
2. 609 West 105th Street, Los Angeles 90044
3. 4600 South Orchard Avenue, Los Angeles 90037
4. 833 West 76th Street, Los Angeles 90044
5. 554 West 97th Street, Los Angeles 90044
6. 8620 Wall Street, Los Angeles 90003

Funding for the development of 833 West 76th Street, Los Angeles 90044 will come from a portion of the HRP Program grant fund that was awarded to RAP.

FISCAL IMPACT STATEMENT:

The costs identified below will impact RAP's General Fund which will be paid from Planning, Construction and Maintenance Division's Budgeted Accounts. There is an approximate cost of up to \$6,000 in closing escrow costs. Escrow costs will be paid from identified funds in the Real Estate Leasing Account 6030.

After the demolition of the home, it is estimated that \$265,808 will be needed for the development of the proposed park. Funding for the development of the park will come from the HRP Program grant that was awarded to RAP. These funds have been identified. All other development work will be performed by RAP staff within available budgets already allocated.

Maintenance funds for the new parkland will be requested as part of the Department of Recreation and Park's annual City budget process. RAP is requesting \$14,050 a year to maintain this facility. These funds have not been identified. The estimated amount will cover cost for staffing, materials and supplies. This will provide at least two hours of maintenance per day,

REPORT OF GENERAL MANAGER

PG. 7

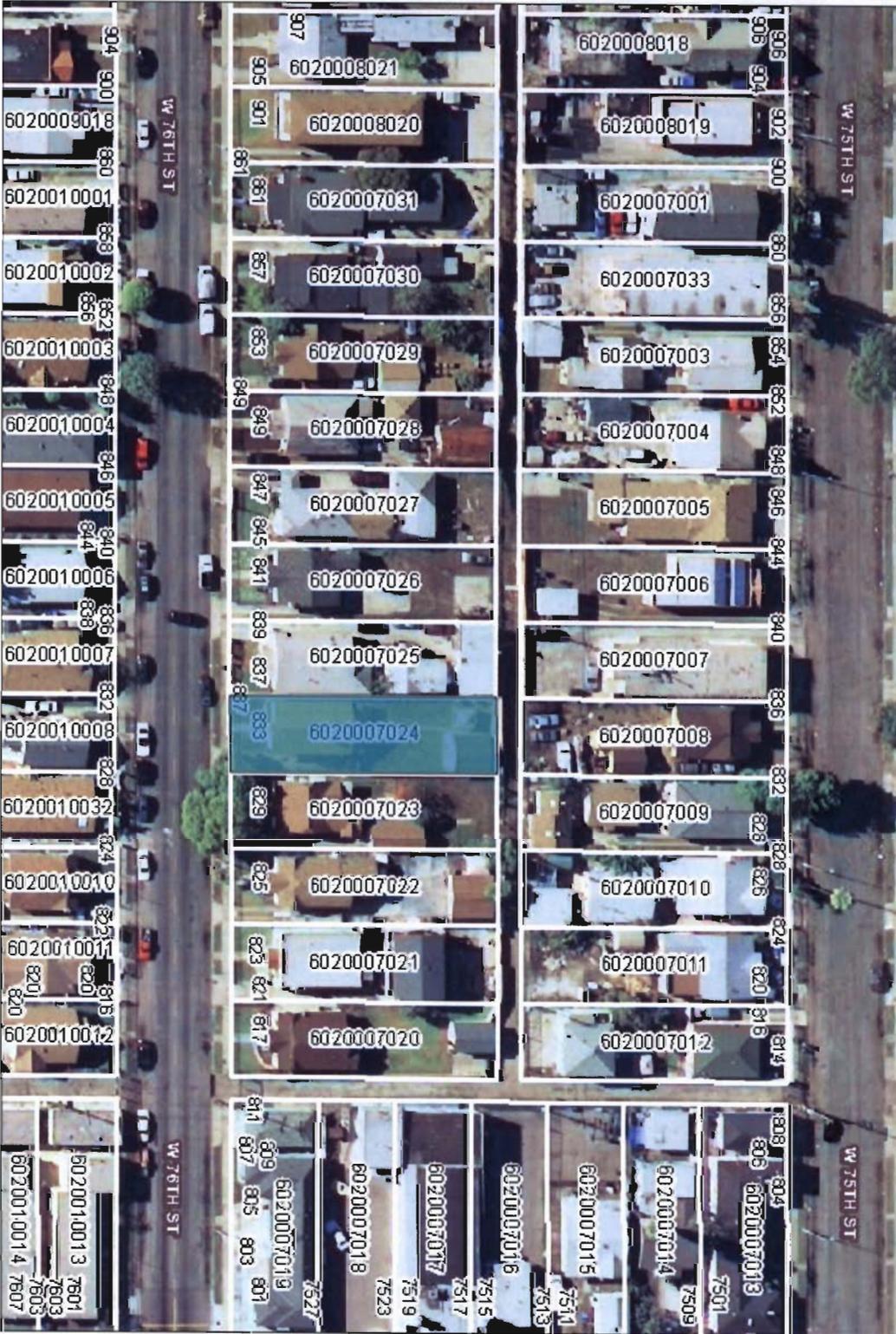
NO. 12-095

seven days a week, year round. If the funding is not granted, this facility will be included in the existing Metro Region routes resulting in reduction of core functions on existing routes.

This report was prepared by John Barraza, Management Analyst II, Real Estate and Asset Management Section, Planning, Construction and Maintenance Division.



Exhibit "A" - 833 W. 76th Street, L.A. - APN: 6020-007-024



Notes
Acres - .13
Sq. ft. - 5,662.8

0.0 0 0.02 0.0 Miles

NAD83 / California zone 5
© Los Angeles Department of Recreation and Parks

1 : 1,000



Property Detail Report

For Property Located At



CoreLogic®

RealQuest Professional

833 W 76TH ST, LOS ANGELES, CA 90044-5120**Owner Information:**

Owner Name: RESTORE NEIGHBORHOODS LA INC
 Mailing Address: 315 W 9TH ST #801, LOS ANGELES CA 90015-4212 C006
 Phone Number: (213) 270-1719 Vesting Codes: // CO

Location Information:

Legal Description: THE MCCARTHY COS FLORENCE AVE HEIGHTS LOT 43
 County: LOS ANGELES, CA APN: 6020-007-024
 Census Tract / Block: 2377.10 / 1 Alternate APN:
 Township-Range-Sect: Subdivision: MCCARTHY COS FLORENCE AVE HEIGHTS
 Legal Book/Page: Map Reference: 51-F6 / 704-B1
 Legal Lot: 43 Tract #: 4
 Legal Block: 4 School District: LOS ANGELES
 Market Area: Munic/Township:
 Neighbor Code:

Owner Transfer Information:

Recording/Sale Date: / Deed Type:
 Sale Price: 1st Mtg Document #:
 Document #:

Last Market Sale Information:

Recording/Sale Date: 12/07/2009 / 11/25/2009 1st Mtg Amount/Type: /
 Sale Price: \$150,000 1st Mtg Int. Rate/Type: /
 Sale Type: FULL 1st Mtg Document #: /
 Document #: 1847747 2nd Mtg Amount/Type: /
 Deed Type: GRANT DEED 2nd Mtg Int. Rate/Type: /
 Transfer Document #: Price Per SqFt: \$151.36
 New Construction: Multi/Split Sale:
 Title Company:

Lender:

Seller Name: CITIGROUP MTG 2006-WMC1

Prior Sale Information:

Prior Rec/Sale Date: 09/19/2005 / 07/22/2005 Prior Lender: WMC MTG CORP
 Prior Sale Price: \$405,000 Prior 1st Mtg Amt/Type: \$324,000 / CONV
 Prior Doc Number: 2250484 Prior 1st Mtg Rate/Type: 7.50 / ADJ
 Prior Deed Type: GRANT DEED

Property Characteristics:

Gross Area: 991	Parking Type: DETACHED GARAGE	Construction: FRAME
Living Area: 991	Garage Area:	Heat Type: HEATED
Tot Adj Area:	Garage Capacity: 2	Exterior wall: BLOCK/STUCCO
Above Grade:	Parking Spaces: 2	Porch Type:
Total Rooms: 7	Basement Area:	Patio Type:
Bedrooms: 3	Finish Bsmnt Area:	Pool:
Bath(F/H): 1 /	Basement Type:	Air Cond:
Year Built / Eff: 1908 / 1910	Roof Type:	Style: BUNGALOW
Fireplace: Y / 1	Foundation:	Quality: FAIR
# of Stories: 1.00	Roof Material: COMPOSITION SHINGLE	Condition: AVERAGE

Other Improvements:

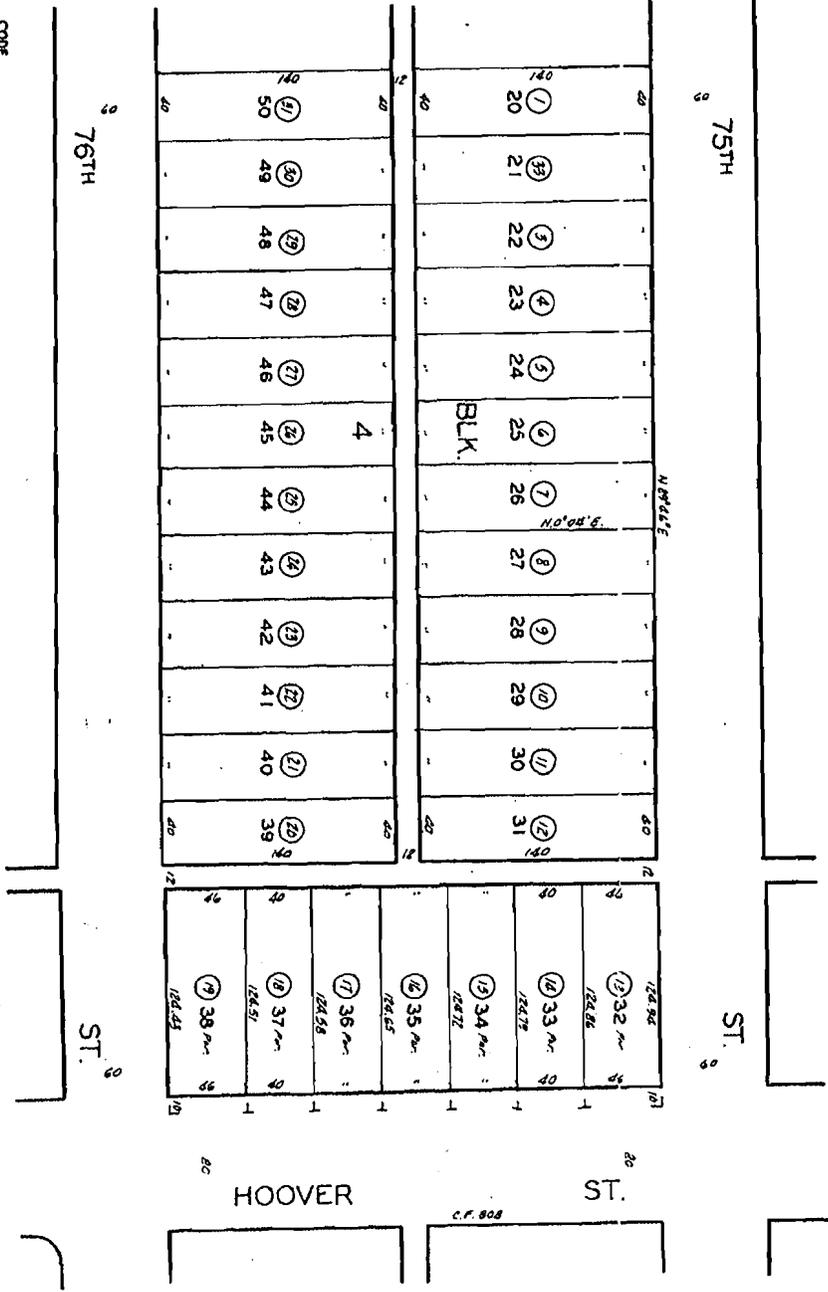
Site Information:

Zoning: LARD1.5 Acres: 0.13 County Use: SINGLE FAMILY RESID (0100)
 Lot Area: 5,592 Lot Width/Depth: 40 x 140 State Use:
 Land Use: SFR Res/Comm Units: 1 / Water Type: PUBLIC TYPE
 Site Influence: Sewer Type: UNKNOWN

Tax Information:

6020 7
SCALE 1" = 60'

1-6-65 REVISED



CODE 7
FOR PREV. ASSMT. SEE: 204-7 & 8

THE MC CARTHY COMPANY'S
FLORENCE AVENUE HEIGHTS
M. B. 11-86

ASSESSOR'S MAP
COUNTY OF LOS ANGELES, CALIF.

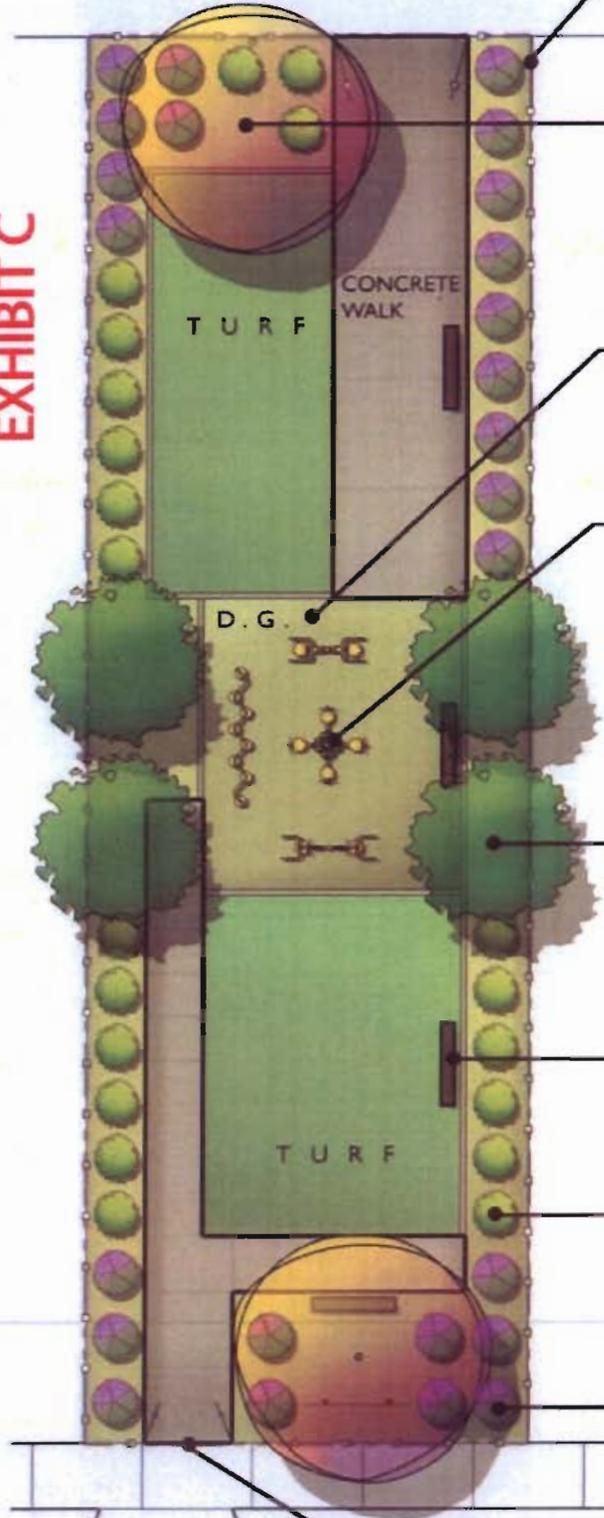


**DEPARTMENT OF RECREATION AND PARKS
NEW PARKS INITIATIVE**



EXHIBIT C

833 W. 76 ST Street CD 8



LOT SIZE 40'X140' (5600 SQ.FT.)

PERIMETER TUBULAR STEEL FENCE



CHINESE PISTACHE



DECOMPOSED GRANITE



OUTDOOR FITNESS



HONG KONG ORCHID



BENCH



CEANOTHUS



FLAX/SUCCULENTS

REMOTE CONTROLLED ELECTRONIC LOCKING GATES + SECURITY CAMERAS

REPORT OF GENERAL MANAGER

NO. 12-096

DATE April 4, 2012

C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: ROSECRANS RECREATION CENTER – SPORTS FIELDS IMPROVEMENTS AND STORMWATER ENHANCEMENTS (W.O. #E170425F) PROJECT – ADDITION OF CONTINGENCY TO THE ORIGINAL CONTRACT AWARD

R. Adams _____
H. Fujita _____
V. Israel _____

K. Regan _____
*M. Shull *mf*
N. Williams _____

Michael J. ...
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board amend Board Report No. 11-275 (adopted by the Board on October 5, 2011), awarding the Rosecrans Recreation Center – Sports Field Improvements and Stormwater Enhancement (W.O. #E170425F) project to add the following standard language regarding construction contingency inadvertently left out of the original board report, under the “SUMMARY” section of the report, as adopted: “Sufficient funds are available to award the contract and for project contingencies from the following funding sources”.

SUMMARY:

On October 5, 2011, the Board of Recreation and Park Commissioners (Board) awarded Contract No. 3360 (Board Report No. 11-275), to Horizons Construction Company International, Inc., in the amount of \$3,195,540 for the Rosecrans Recreation Center – Sports Fields Improvements and Stormwater Enhancements (W.O. #E170425F) project, located at 840 West 149th Street, Los Angeles, California 90247.

In the above referenced and previously approved Board Report for the award of this construction contract, the standard language regarding construction contingency was inadvertently omitted. It is recommended that the previously approved board report be amended to include the following language under the “SUMMARY” section: “Sufficient funds are available to award the contract and for project contingencies from the following funding sources”.

REPORT OF GENERAL MANAGER

PG. 2 NO. 12-096

<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ ACCT NO.</u>	<u>AVAILABLE AMOUNT</u>
Sites & Facilities	209/88/88G220	\$120,509
Proposition O	16T/50/50FC14	\$678,750

The project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1 (13) and Class 11 (3), of the City CEQA Guidelines inasmuch as the project is essentially a rearrangement of functions within an existing park or placement of minor accessory structures. None of the limitations on the use of exemption class 11, set forth in State CEQA Guidelines Section 15300.2, apply to this project. A Notice of Exemption was filed with the Los Angeles County Clerk on March 29, 2011.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund.

This report was prepared by Ray Araujo, Project Manager, the Department of Public Works, Bureau of Engineering, Recreation and Cultural Facility Program. Reviewed by Neil Drucker, Program Manager, the Department of Public Works, Bureau of Engineering, Recreational and Cultural Facilities Program, Kendrick K. Okuda Program Manager, Department of Public Works, Bureau of Engineering, Proposition O Bond, Victoria Santiago Chief Accountant, Public Works Board Office, Deborah Weintraub, Chief Deputy City Engineer, the Department of Public Works, Bureau of Engineering, and Mike Shull, Superintendent, Planning, Construction and Maintenance Division, Department of Recreation and Parks.

REPORT OF GENERAL MANAGER

PG. 3

NO. 12-096

Reviewed and Approved by:

Kendrick K Okuda

Kendrick K. Okuda, Program Manager
Proposition O
Bureau of Engineering
Department of Public Works
Date: 3/29/12

Statement as to Funds Approved by:

Victoria A. Santiago

Victoria A. Santiago, Director
Office of Accounting
Board of Public Works
Date: 3/29/12

REPORT OF GENERAL MANAGER

NO. 12-097

DATE April 4, 2012

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: MASTER AGREEMENT FOR BRUSH CLEARANCE CONTRACTORS

R. Adams _____
H. Fujita _____
V. Israel _____

K. Regan _____
*M. Shull  _____
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the Master Agreement for brush clearance contractors, to be entered into with the list (Attachment A) of pre-approved contractors, substantially in the form on file in the Board Office, subject to the review and approval of the Mayor and the City Attorney as to form;
2. Find, in accordance with Charter Section 1022, the Department does not have personnel available in its employ with the necessary expertise to perform these services in a timely manner, and that it is more feasible and economical, as well as in the Department's best interest, to secure several personal service contacts to provide these services on an as needed basis;
3. Find, pursuant to Charter Section 371(e)(2), that the services to be provided by the brush clearance contractors are professional and special services of a temporary and occasional character for which competitive bidding is not practicable or advantageous;
4. Direct the Board Secretary to transmit the proposed Master Agreement to the Mayor in accordance with Executive Directive No. 3, and concurrently to the City Attorney for review and approval as to form; and,
5. Authorize the General Manager to execute the Agreement for a one-year term with provisions to extend the term for two additional years, exercisable in one-year increments, with each approved Brush Clearance contractor upon receipt of necessary approvals.

REPORT OF GENERAL MANAGER

PG. 2 NO. 12-097

SUMMARY:

The Department of Recreation and Parks (Department) has the responsibility for brush clearance for all Department properties where the threat of catastrophic property loss or physical injury due to brush or wildfires can occur at any time. The Los Angeles Municipal Code (LAMC) Sec. 57.2 1.07 states that the Department has the responsibility to abate certain hazardous public nuisances that would include, but not be limited to, brush clearance, weed and/or refuse abatement, tree trimming or removal, within 200 feet of private residences and 10 feet from roadways. In order to comply with the LAMC in a timely fashion, the Department requires the services of pre-qualified brush clearance contractors, each of whom must execute an agreement with the Department.

Each year, the Department puts out to bid brush clearance service packages for approximately 288 parcels of varying sizes. The Los Angeles City Fire Department's (LAFD) Brush Clearance Unit pre-qualified and contracted with a group of brush clearance contractors to provide the work for the Department. The LAFD selected this group of contractors through a Request for Qualification (RFQ) process and has received LAFD training and certification. Contractors must attend mandatory orientation sessions presented by the Department and the LAFD outlining the City's and Department's Brush Clearance policies and compliance needs. All Contractors must comply with the City's Standard Provisions for Contracts and the Department's Brush Clearance policies. The majority of the contractors have expert staff to perform the more hazardous projects. Upon contract execution, contractors must possess a C-27 license from the Contractors State License Board (CSLB) if the contractor is interested in clearing brush. A CSLB C-61 license with a D-49 designation is required if the contractor is interested in trimming trees above fifteen (15) feet. The list of pre-approved contractors is shown on Attachment A.

The Department will compile several bid packages consisting of 30 to 50 hours of brush clearance each. The packages may include multiple parcels to be abated. Work will be awarded to the lowest responsive bidder on the approved list. When the bid package is awarded, the contractor becomes responsible, pursuant to the terms of the master agreement, for completing the work within thirteen (13) calendar days. Since time is of the essence for this work, contractors who fail to meet the deadlines will be assessed liquidated damages in the amount of \$200 per day for any package awarded up to \$2,000 and a rate of ten-(10) percent of the awarded amount per day for any packages over \$2,000. The contract will be for a one-year term with provisions to extend the term for two additional years, exercisable in one-year increments, with the same terms and conditions provided that funds are available, at the discretion of the General Manager.

In the FY 2011-2012 budget, \$1,485,200 was provided to fund these contracts (Brush Clearance Account 3040). The Department has a balance of approximately \$1,326,589 to initiate the brush clearing season prior to July 2012 when the new budget for FY 2012-2013 becomes available. The Department anticipates the FY 2012-2013 budget will allocate \$1,485,200 for brush clearance. It is estimated that \$1,769,500 will be spent during the 2012 summer season, and the remainder to be

REPORT OF GENERAL MANAGER

PG. 3

NO. 12-097

used next spring for the 2013 fire season.

Staff has determined that the execution of the Master Agreement to conduct mandated brush clearance and weed abatement activities at various parks for the purpose of fire protection is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(8) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The Department anticipates the FY 2012-2013 budget will allocate \$1,485,200 for brush clearance in Account 3040. That amount plus the current balance of \$1,326,589 will be sufficient to meet the Department's required clearance responsibilities for the FY 2012-2013 seasons.

This Report was prepared by Alexa Esparza, Senior Management Analyst, Grants Administration and Peggy Kelly, Senior Park Maintenance Supervisor.

DEPARTMENT OF RECREATION AND PARKS
FISCAL YEAR 2012-2013
BRUSH CLEARANCE CONTRACTORS

1. AVALON LANDSCAPE, INC. – LUIS CADIZ
2. BRIAN WALSH BRUSH CLEARANCE – BRIAN WALSH
3. C 3, INC. – ALBERT J. SMITH
4. EQUERY, INC. DBA: ECCONO TREE CARE – ORI ZARI
5. GREEN LEAF G T H INC. – YOSEJ SHALEV
6. INTERNATIONAL ENVIRONMENTAL CORPORATION – HENRY CESPEDES
7. MARIPOSA LANDSCAPES, INC. – TERRY ORIEGA
8. OAKRIDGE LANDSCAPE, INC. – JEFFREY MYERS
9. PAN AMERICAN BRUSH CLEARANCE, INC. – EDDIE MARTINEZ
10. PEPO WEED ABATEMENT, INC. – MIKE PEPO
11. SILENT FIRE, INC. – COURTNEY KITE
12. SR LANDSCAPE – STEVE W. RAPP
13. THRIFTY TREE SERVICE, INC. – STEVE W. RAPP
14. UNDERWOOD LANDSCAPE – MICHAEL R. UNDERWOOD
15. VAN GOGH LANDSCAPING LLC – TONY TAMAYO
16. WASTE UNLIMITED, INC. – SHANE FONE

REPORT OF GENERAL MANAGER

NO. 12-098

DATE April 4, 2012

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: EMERGENCY TREE TRIMMING AND REMOVAL SERVICES PAYMENT TO VARIOUS VENDORS

R. Adams	_____	K. Regan	_____
H. Fujita	_____	M. Shull	_____
V. Israel	_____	*N. Williams	<i>cy for</i>



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the payment of invoices totaling \$164,175 (So. Cal Tree Care and Landscape Management Inc. - \$29,075), (International Environmental Corporation - \$75,000), and (The Jungle Inc. - \$60,000) for as-needed emergency parkland tree trimming and removal services; and,
2. Authorize the Chief Accounting Employee to make technical corrections as necessary and incorporate these changes.

SUMMARY:

The Department of Recreation and Parks requires emergency tree trimming and removal services caused by severe wind storms throughout Southern California in December 2011 that resulted in damaged and unstable trees. The work was urgent in nature as the numerous felled trees created a public safety hazard.

Tree trimming and tree removal services were needed for public safety purposes and to restore areas for public use. Staff recommends approving the payment of invoices for emergency tree trimming and removal services that were prompted by severe wind storms.

REPORT OF GENERAL MANAGER

PG. 2

NO. 12-098

FISCAL IMPACT STATEMENT:

Funding for emergency tree trimming and tree removal is available in Fund 302, Account 3040 (Contractual Services Account) in the amount of \$100,000 for FY 2011-12. Additional funding in the amount of \$64,175 is available in Fund 302, Account 321K-TT (Golf Surcharge Account – Tree Trimming).

This report was prepared by Noel Williams, Chief Management Analyst, Finance Division.

REPORT OF GENERAL MANAGER

NO. 12-099

DATE April 4, 2012

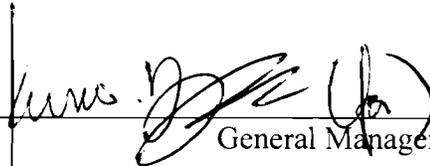
C.D. 9

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PERSHING SQUARE PARKING GARAGE – ANNUAL STATUS REPORT FOR FISCAL YEAR 2010-2011 – TRANSFER OF APPROPRIATIONS

R. Adams _____
H. Fujita _____
V. Israel _____

K. Regan _____
M. Shull _____
*N. Williams Cy bar



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Note and file the Pershing Square Parking Garage Annual Status Report for Fiscal Year 2010-2011 (Attachment A);
2. Authorize the Department's Chief Accounting Employee to transfer garage operations revenue between accounts and funds within Recreation and Parks as follows:

From:	Fund No./ Department No./ <u>Account No.</u>	Fund <u>Amount</u>
<u>Funding Source</u>		
Pershing Square Garage Operation	302/89/89810M	<u>\$1,017,823</u>
Total Funding		\$1,017,823

To:	Fund No./ Department No./ <u>Account No.</u>	Fund <u>Amount</u>
<u>Funding Source</u>		
Pershing Square Capital Improvements (Garage Improvements/Equipment) - Automation of Garage Parking System	302/89/89812M	\$ 300,000
Pershing Square Capital Improvements - Upgrade of Security System	302/89/89812M	\$ 300,000

Pershing Square Park Operations and

REPORT OF GENERAL MANAGER

PG. 2

NO. 12-099

Programming	301/88/88015M	\$ 150,000
Pershing Square - Facility Repair/ Maintenance	301/88/88012M	\$ 150,000
Department of Recreation and Parks General Operating Fund	302/88/4147*	<u>\$ 117,823</u>
Total Transfers		\$1,017,823
* Revenue source		

3. Authorize the General Manager, or his designee, to make technical corrections, as necessary, to those transactions included in this report.

BACKGROUND:

Pershing Square Park is one of the City of Los Angeles, Department of Recreation and Parks' (RAP) oldest parks. Park operation is funded by budgeted funds. The Pershing Square Parking Garage (Garage) is a three-story underground public parking facility, located directly under Pershing Square Park. The garage, constructed in 1950, was leased for 50 years to a private operator. In September 2000, at the end of the long-term lease, RAP assumed self-operation of the parking garage.

The Department of General Services (GSD), under a Memorandum of Understanding with RAP, carries out daily garage management and operations. In addition to funding garage operations, Garage revenues (Revenues) provide enhanced funding for park maintenance, park programs, and special events, and capital improvements. Revenues provide an annual contribution to the RAP General Operating Fund toward other costs not covered directly by Pershing Square garage funds. Revenues also provide funding for youth programming for youth and families within a five mile radius of the park. The following Summary reviews Pershing Square Garage operations for the Fiscal Year 2010-2011 (July 2010 to June 2011).

SUMMARY:

Parking Garage Operation

Major improvements and projects in the garage during Fiscal Year 2011 included completion of upgrades to the garage exhaust system, and improvements to the garage lighting and electrical equipment. GSD carried out daily operations, maintenance and repairs in the garage and continued to make concerted efforts to attract movie crew and special event parking in order to mitigate the impact of the poor economy on parking customer revenue. Garage staff worked in cooperation with RAP to support and accommodate parking needs related to RAP park programs.

REPORT OF GENERAL MANAGER

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Pershing Square Park Operations and Programming

Garage revenues provided enhanced recreation programming. Pershing Square Park programming highlights included the annual Downtown on Ice Outdoor Ice Skating Rink and participation in the City's Holiday Lights/Downtown Program, when the park is decorated with enhanced winter holiday lighting during the Ice Rink (Ice Rink). Daytime and evening concerts in the park were presented during the Ice Rink, on St. Patrick's Day, and during the summer. The Art Squared Gallery provided art throughout the park. Community movies provided an opportunity for friends and neighbors to gather on the lawn at the park for movies under the stars. Community response to RAP programs was enthusiastic.

Mobile Youth Programming - Various youth programs including concerts, cultural performances, recreational activities and special events; including the annual Winter Holiday Festival for youth and families, held in December at Pershing Square during the Downtown on Ice Outdoor Winter Ice Skating Rink, attracted thousands of youth and their families throughout the year.

The Mobile Youth Recreation Program serves youth who may not have access to a recreation center nearby, by setting up regular programming at selected pocket parks within a five-mile radius of Pershing Square. The program offers sports, puppet shows and arts and crafts, and tutoring and serves Pico Union Park, Julian Dixon Park, Prospect Park, Alvarado Terrace Park, Hope & Peace Park, Broadway Park, and Gladys Park.

Pershing Square Facility Repair, Maintenance and Park Improvements

Garage revenues provided enhanced park and facility maintenance and provided funding for park improvements. During Fiscal Year 2010-2011 Pershing Square garage funds enabled the purchase of new and improved trash cans for the park level, the repair of the terrazzo stars feature in the park, and the replacement of sod following the winter ice rink operation. Improvements were made to the outdoor sound stage to upgrade the safety and appearance of the stage area, including replacement of decomposed granite areas on the stage with matching colored concrete, installation of large tree wells with flush tree lighting and construction of a gated masonry wall on the east side of the stage. Additional improvements to the stage area created a new state of the art sound and lighting infrastructure for the park.

Parking Garage Revenue and Expenditures

The gross revenue for Fiscal Year 2010-2011 for Pershing Square Garage was \$3,287,508. After utility encumbrances of \$190,096, and parking tax liability of \$296,508 transferred to the City's Office of Finance, the net revenue was \$2,800,904. The operating expenses and capital expenditures for Fiscal Year 2008-2009 were \$1,790,075. Net income for Fiscal Year 2009-2010 after all related expenses was \$1,017,823.

REPORT OF GENERAL MANAGER

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N.J. 12.099 ____

Funds Available to be Allocated

At fiscal year end, the net income from Fiscal Year 2010-2011, other remaining balances (designated fund balances) and adjustments (changes in funding for projects and resulting transfers) are available to be re-allocated. The total amount of funds available to be re-allocated as described below for Fiscal Year 2009-2010 is \$1,017,823. This amount includes an allocation for transfer of \$117,823 to the Department of Recreation and Parks' General Operating Fund.

Fiscal Year 2011 Allocation of Funds

Revenues from the Garage provide funding for capital improvements for the garage and for the park level. Recommendation Number 2 of this 2011 Report recommends available funds to be allocated as follows:

Capital Improvement and Equipment (CIP) Fund / Garage - Recommendation to transfer \$300,000 to Fund 302, Department 89, Account 89812M, Pershing Square Capital Improvement and Equipment Fund. The funds will be used for the automation of the garage parking system.

Capital Improvement and Equipment (CIP) Fund - Recommendation to transfer \$300,000 to Fund 302, Department 89, Account 89812M, Pershing Square Capital Improvement and Equipment Fund. The funds will be used to upgrade Pershing Square security systems.

Pershing Square Park Operations and Programming - Recommendation to transfer \$150,000 to Fund 301, Department 88, Account 88015M, Pershing Square Park Operations and Programming.

Pershing Square Facility Repair and Maintenance - Recommendation to transfer \$150,000 to Fund 301, Department 88, Account 88012M, Pershing Square Facility Repair and Maintenance. The funds will be used to provide enhanced park operations, facility repair and maintenance at Pershing Square Park.

Department of Recreation and Parks General Fund - Recommendation to transfer \$117,823 to Account 302/88, Department of Recreation and Parks General Fund, Department Revenue Source 4147.

Garage Operation Reserve - The Operation Reserve Account (Reserve) was established in order to safeguard operations and provide interim funding for both garage and park operations in the event of unexpected needs, problems and emergencies. The Reserve is funded with a minimum of three months anticipated gross revenue, with adjustments as

REPORT OF GENERAL MANAGER

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needed. The current Reserve funding balance is \$917,607. No additional adjustments to the operating reserve are necessary at this time.

Mobile Youth Programming - Funding from previous fiscal years is sufficient at this time to support future programming; therefore, no additional funding is recommended to be allocated from Fiscal Year 2010-2011 revenues.

Additional details regarding expenditures and allocation of excess revenue over expenditures for Fiscal Year 2010-2011 are included in Attachment A.

FISCAL IMPACT STATEMENT:

Pershing Square Garage continues to generate a positive fiscal impact for the Department by providing funds for Garage operation, security for the garage and the park, facility improvements, park and facility maintenance, enhanced park programming and youth programming.

This report was prepared by Carol Jacobsen, Sr. Management Analyst, Finance Division, approved by Noel D. Williams, Chief Management Analyst and Kevin Regan, Assistant General Manager.

**City of Los Angeles
Department of Recreation and Parks
Pershing Square**

Attachment A

Pershing Square Garage	Actual Revenue/ Expenditures as of 6/30/11
Revenue	
Actual Revenue Earned	3,287,508
Transfer - Utilities Payment for Pershing Square	-190,096
Tax Liability (Transferred to City's Office of Finance)	-296,508
Net Actual Revenue Total	2,800,904
Expenses	
General Services Department/Parking Garage	
Parking Operating Expense	507,328
Building Maintenance Expense	64,672
Capital Improvement and Equipment Fund - Garage	85,921
Below Ground Security	358,575
Total Expenses - General Services	1,016,496
Department of Recreation and Parks	
Above Ground Security	345,015
Facility Administration	199,615
Surface Maintenance	82,959
Capital Improvement and Equipment Fund - Park	14,793
Recreation Programming	131,197
Total Expenses - Recreation and Parks	773,579
Total Expenses	1,790,075
Net Accounting Adjustments and Transfers	6,994
Net Income	1,017,823
FY 11 Allocation of Net Income	
Fund 302, Dept. 89, Account 89812M, Pershing Square Capital Improvement and Equipment Fund - Automation of Garage Parking System	300,000
Fund 302, Dept. 89, Account 89812M, Pershing Square Capital Improvement and Equipment Fund - Upgrade of Security System	300,000
Fund 301, Dept. 88, Account 88015M, Pershing Square Park Operations and Programming	150,000
Fund 301, Dept. 88, Account 88012M, Pershing Square Facility Repair and Maintenance	150,000
Fund 302, Dept. 88, Department Revenue Source 4147	117,823
Total Allocation of Net Income	1,017,823
Final Net Income	0

REPORT OF GENERAL MANAGER

NO. 12-100

DATE April 4, 2012

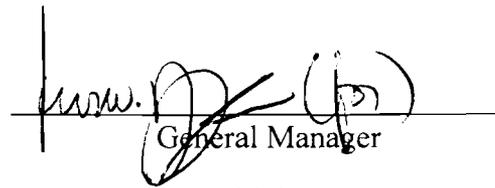
C.D. All

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SIGNATURE AUTHORITY AS ACTING GENERAL MANAGER AND
ACTING CHIEF ACCOUNTING EMPLOYEE

R. Adams _____
H. Fujita _____
V. Israel _____

K. Regan _____
M. Shull _____
*N. Williams *CJ for*


General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board adopt a Resolution authorizing the list of Department staff in this Report as Acting General Manager and Acting Chief Accounting Employee.

SUMMARY:

In the absence of the General Manager, the following individuals listed below are authorized to act as the Acting General Manager:

Regina Adams	Executive Officer
Kevin Regan	Assistant General Manager, Operations
Vicki Israel	Assistant General Manager, Partnerships
Noel Williams	Chief Management Analyst

Since only one person is authorized as Acting General Manager at any given time, the Executive Officer would act as the Acting General Manager in the absence of the General Manager; likewise, the Assistant General Manager for Operations would act as the Acting General Manager in the absence of the General Manager and Executive Officer; the Assistant General Manager for Partnerships would act as the Acting General Manager in the absence of the General Manager, the Executive Officer and the Assistant General Manager for Operations; and the Chief Management Analyst would act as the Acting General Manager in the absence of the four aforementioned employees.

In the absence of the General Manager, the following individuals are authorized to act in place of the General Manager for the purpose of signing and approving accounting documents only:

REPORT OF GENERAL MANAGER

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NO. 12-100

Noel Williams	Chief Accounting Employee
Emily Lau	Principal Accountant II
Putthachart Yip	Principal Accountant II

In the absence of the Chief Accounting Employee, the following individuals are authorized to act as the Acting Chief Accounting Employee; however, no individual can sign in two capacities on the same document. The following individuals, in the order the names appear below, would act as the Chief Accounting Employee in the absence of the Chief Accounting Employee:

Emily Lau	Principal Accountant II
Putthachart Yip	Principal Accountant II
Cynthia Hirata	Senior Accountant II

In the absence of the Chief Accounting Employee, the following individuals are authorized to act in place of the Acting Chief Accounting Employee for the purpose of signing and approving of accounting documents only; however, no individual can sign in two capacities on the same document:

Connie Sarmiento	Senior Accountant II
Cora Rho'Dess	Senior Accountant I
Blas Rafols	Senior Accountant I
Maureen Wan	Senior Accountant I

FISCAL IMPACT STATEMENT:

Approval of this report results in no fiscal impact to the Department's General Fund.

This report was prepared by Noel D. Williams, Chief Management Analyst, Finance and Accounting Division.

REPORT OF GENERAL MANAGER

NO. - 12-101

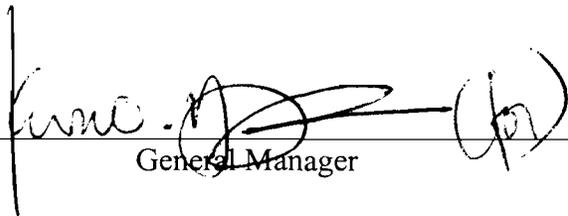
DATE April 4, 2012

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: 2011 HOUSING-RELATED PARKS PROGRAM – RETROACTIVE AUTHORIZATION TO SUBMIT GRANT APPLICATION; CITY COUNCIL RESOLUTION

R. Adams _____	K. Regan _____
H. Fujita _____	M. Shull _____
*V. Israel  _____	N. Williams _____



 General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Retroactively approve the submission of a 2011 Housing-Related Parks (HRP) Program grant application to the California Department of Housing and Community Development (CDHCD) to fund the acquisition, development, rehabilitation and/or improvements of the Department’s parks and recreation facilities, subject to Mayor and the City Council approval;
2. Recommend that the City Council adopt the attached Resolution (Attachment No. 1), which authorizes the City of Los Angeles to apply for 2011 HRP grant funds and designates the General Manager of the Department of Recreation and Parks, or designee, as the agent to conduct all negotiations, sign and submit all documents, including but not limited to grant applications, agreements, amendments, and payment requests, which may be necessary for the completion of the proposed projects; and,
3. Direct staff to transmit a copy of the Resolution to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst (CLA) and to the City Clerk for committee and City Council consideration, pursuant to the Administrative Code Section 14.6 *et seq.* as may be amended.

REPORT OF GENERAL MANAGER

PG. 2 NO. 12-101

SUMMARY:

In December 2011, the California Department of Housing and Community Development released the 2011 Program Year Housing-Related Parks (HRP) Program notice of funding availability. The HRP Program, funded through the passage of Proposition 1C, has \$25 million available for the 2011 Program Year. The HRP Program is designed to reward local governments for developing new residential housing affordable to low-income households.

The HRP funds may be used for the creation or rehabilitation of park and recreation facilities, including, but not limited to, the acquisition of land, sport play fields, play areas, non-motorized recreational trails, play structures, outdoor recreation, and landscaping.

As a result of partnering with the Los Angeles Housing Department (LAHD) on the 2010 HRP Program grant cycle, the Department was awarded \$1,594,850 to develop six community park projects. The Department is working with LAHD again on the 2011 HRP grant application. The grant funds will be used to fund park projects determined by the Department's Planning, Construction and Maintenance Division in consultation with LAHD. If awarded, the City will be able to provide more communities with local access to neighborhood parks and recreational facilities.

The Department is requesting retroactive authority to apply for the 2011 HRP grant to fund the development of various park projects that are included in the 50 Parks Initiative. The grant application was due by March 30, 2012.

FISCAL IMPACT STATEMENT:

The submission of this grant application has no fiscal impact on the Department's General Fund.

This report was prepared by Isophine Atkinson, Senior Management Analyst, Grants Administration.

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ANGELES
AUTHORIZING APPLICATION FOR HOUSING RELATED PARKS GRANT**

WHEREAS, the State of California, Department of Housing and Community Development (Department) has issued a Notice of Funding Availability dated December 2, 2011 (NOFA), under its Housing Related Parks (HRP) Program; and

WHEREAS, the City of Los Angeles (Applicant) desires to apply for a HRP Program grant and submit the 2011 Program Year Application Package released by the Department for the HRP Program; and

WHEREAS, the Department is authorized to approve funding allocations for the HRP Program, subject to the terms and conditions of the NOFA, Program Guidelines, Application Package, and Standard Agreement;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Applicant is hereby authorized and directed to apply for and submit to the Department the HRP Program Application Package released January 2012 for the 2011 Designated Program Year. If the application is approved, the Applicant is hereby authorized and directed to enter into, execute, and deliver a State of California Standard Agreement (Standard Agreement), and any and all other documents required or deemed necessary or appropriate to secure the HRP Program Grant from the Department, and all amendments thereto (collectively, the "HRP Grant Documents").
2. Applicant shall be subject to the terms and conditions as specified in the Standard Agreement. Funds are to be used for allowable capital asset project expenditures to be identified in Exhibit A of the Standard Agreement. The application in full is incorporated as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the application are enforceable through the Standard Agreement. Applicant hereby agrees to use the funds for eligible capital asset(s) in the manner presented in the application as approved by the Department and in accordance with the NOFA and Program Guidelines and Application Package.
3. That the General Manager, Executive Officer, and Assistant General Manager, of the City of Los Angeles Department of Recreation and Parks are authorized to execute in the name of Applicant the HRP Program Application Package and the HRP Grant Documents as required by the Department for participation in the HRP Program.

I, the undersigned, hereby certify that the forgoing Resolution was duly adopted by the City Council of the City of Los Angeles at its meeting of _____.

June Lagmay, City Clerk

By: _____

REPORT OF GENERAL MANAGER

NO. 12-102

DATE: April 4, 2012

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PROPOSITION 84 URBAN GREENING PLANNING GRANT PROGRAM --
CITY COUNCIL AUTHORIZING RESOLUTION; GRANT ACCEPTANCE

R. Adams	_____	K. Regan	_____
H. Fujita	_____	M. Shull	_____
*V. Israel		N. Williams	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Recommend that the City Council adopt the attached Resolution (Attachment No. 1), which authorizes the City of Los Angeles to apply for funds under the Proposition 84 Urban Greening Planning Grant Program for the Downtown Los Angeles Open Space Master Plan project and designates the General Manager of the Department of Recreation and Parks, or designee, as the agent to conduct all negotiations, sign and submit all documents, including but not limited to grant applications, agreements, amendments, and payment requests, which may be necessary for the completion of the project;
2. Direct staff to transmit a copy of the Resolution to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst (CLA) and to the City Clerk for committee and City Council approval, pursuant to the Administrative Code Section 14.6 *et seq.* as may be amended;
3. Authorize the Department's General Manager to accept a \$250,000 grant for the creation of a Downtown Los Angeles Open Space Master Plan from the State of California Natural Resources Agency, subject to Mayor and City Council approval; and
4. Authorize the Department's Chief Accounting Employee to establish the necessary account within "Recreation and Parks Grant" Fund 205 to accept the Proposition 84 Urban Greening Planning Grant Program in the amount of approximately \$250,000 for the Downtown Los Angeles Open Space Master Plan project.

REPORT OF GENERAL MANAGER

PG. 2

NO. 12-102

SUMMARY:

On November 7, 2006, California voters passed the “Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006” (Proposition 84), which authorizes \$5.4 billion in general obligation bonds for a number of State grant programs. One of the grant programs created is the Urban Greening Planning Grant Program. A total of \$17.5 million has been dedicated to this program to make grant awards for the purpose of creating urban greening plans that will serve as the master document guiding and coordinating greening projects in the applicant’s jurisdiction.

The Request for Proposals for Round One of the Statewide Park Program was released in April, 2011. The Community Redevelopment Agency of Los Angeles (CRA/LA) submitted a grant application for the development of a Downtown Los Angeles Open Space Master Plan (Master Plan) and was awarded \$250,000 in grant funds to complete this worthy project. Unfortunately, due to the dissolution of the CRA/LA, the agency is not able to complete the project, thus the Department of Recreation and Parks (Department) was asked to take over the grant and complete this open space plan. The original project performance period was May 1, 2011 through May 1, 2014. However, due to the year delay in starting the project, the Department will be requesting that the State extend the performance period through 2015.

The project scope for the Master Plan project, as determined by the CRA/LA and agreed to by the State with the awarding of the grant, includes the creation of an urban greening master plan that identifies open space and park locations and develops open space sustainability requirements as follows:

- Develop internal Department planning and consulting teams and review project scope and responsibilities.
- Conduct walking tour of the Master Plan area, conduct needs and current conditions assessment and review all existing documents regarding parks and open space.
- Develop goals, objectives and action steps for the consulting team that draws from the needs assessment.
- Develop a public outreach strategy to solicit input from stakeholders, community members and the general public.
- Prepare materials and conduct public outreach and visioning meetings to brainstorm and discuss needs, vision, goals and policies with agencies and the public.
- Conduct monthly meetings with entities with service area jurisdiction, community stakeholders and general public.
- Develop a draft of the Master Plan and coordinate with jurisdictional entities to prepare an appropriate planting plan.
- Facilitate public hearings to present the draft Master Plan.
- Prepare appropriate materials and conduct final hearing to present the final Master Plan and plant palette.

REPORT OF GENERAL MANAGER

PG. 3

NO. 12-102

Further, while the Master Plan will include elements specific to the Department's jurisdiction, it will also include elements that fall under the jurisdiction of other City entities. It is intended to illustrate the City's development plan for urban greening in the downtown area and to be used as a guiding document for the involved City Departments.

As lead agency, the Department is in a unique position to facilitate and implement, in collaboration with other involved City entities, this Master Plan as it has already expended a substantial amount of resources on the 2009 Citywide Community Needs Assessment. The work plan for this Master Plan is similar in scope to that Citywide Community Needs Assessment from which the Department has gathered a great deal of data for the downtown area.

Prior to the City Council adoption of the Master Plan, as lead agency for the project, the Department must perform, complete, and certify the adequacy of the environmental review in accordance with the California's Environmental Quality Act (CEQA). The appropriate CEQA documentation will be submitted for consideration and approval when the project is brought back before the Board of Recreation and Park Commissioners for final approval.

FISCAL IMPACT STATEMENT:

There will be a short term impact to the Department's General Fund as the grant is reimbursable. The State will reimburse the Department for approved direct management costs, costs attributed to planning and conducting public outreach meetings, development, contracting and consulting costs. Once the Department has been reimbursed there will have been no lasting impact to the Department's General Fund.

This report was prepared by Melinda Gejer, City Planning Associate, Planning, Construction and Maintenance Division, and Isophine Atkinson, Senior Management Analyst, Grants Administration.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ANGELES
APPROVING THE APPLICATION FOR GRANT FUNDS FOR THE URBAN
GREENING PLANNING GRANT PROGRAM UNDER THE SAFE DRINKING WATER,
WATER QUALITY AND SUPPLY, FLOOD CONTROL, RIVER AND COASTAL
PROTECTION BOND ACT OF 2006 (PROPOSITION 84)

WHEREAS, the Legislature and Governor of the State of California have provided funds for the program shown above; and

WHEREAS, the Strategic Growth Council has been delegated the responsibility for the administration of this grant program, establishing necessary procedures; and

WHEREAS, said procedures established by the Strategic Growth Council require a resolution certifying the approval of application(s) by the Applicants governing board before submission of said application(s) to the State; and

WHEREAS, the Applicant, if selected, will enter into an agreement with the State of California to carry out development of the Urban Greening Plan.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby:

1. Approves the filing of an application for the Downtown Los Angeles Open Space Master Plan, and
2. Certifies that Applicant understands the assurances and certification in the application, and
3. Certifies that applicant will have sufficient funds to develop the plan; or will secure the resources to do so, and
4. Certifies that applicant will work towards the Governor's State Planning Priorities intended to promote equity, strengthen the economy, protect the environment, and promote public health and safety as included in Government Code Section 65041.1, and
5. Appoints the General Manager, Executive Officer, or Assistant General Manager, City of Los Angeles Department of Recreation and Parks, or designee, as agent to conduct all negotiations, execute and submit all documents, including, but not limited to applications, agreements, payment requests and so on, which may be necessary for the development of the aforementioned plan.

I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Los Angeles at its meeting of _____.

June Lagmay, City Clerk

By: _____

REPORT OF GENERAL MANAGER

NO. 12-103

DATE April 4, 2012

C.D. Various

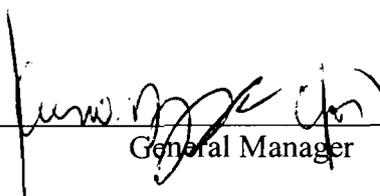
BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: KABOOM! LET'S PLAY SPRUCE GRANT PROGRAM – RETROACTIVE AUTHORIZATION TO SUBMIT GRANT APPLICATIONS FOR FUNDS TO ENHANCE OR IMPROVE PLAYSPACES; ACCEPTANCE OF GRANT FUNDS

R. Adams
H. Fujita
*V. Israel



K. Regan _____
M. Shull _____
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Retroactively approve the submission of Let's Play Spruce grant applications to KaBOOM! for funds to further enhance or improve Department of Recreation and Parks (Department) playspaces in the amount of \$750 per awarded playspace, subject to Mayor and City Council approval;
2. Direct staff to transmit a copy of the grant applications to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst (CLA), and to the City Clerk for committee and City Council consideration before accepting and receiving the grant award(s), pursuant to the Administrative Code Section 14.6 et seq. as may be amended;
3. Authorize the Department's General Manager to accept and receive the Let's Play Spruce grant, if awarded, to further enhance or improve Department playspaces, subject to the approval of the Mayor and City Council; and,
4. Designate the Department's General Manager, Executive Officer, or Assistant General Manager, as the agent to conduct all negotiations, execute and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests and so on, which may be necessary for the completion of the project.

REPORT OF GENERAL MANAGER

PG. 2 NO. 12-103 _____

SUMMARY:

In December 2011, KaBOOM!, a national non-profit whose mission is to create great playspaces through the participation and leadership of communities, in partnership with the Dr. Pepper Snapple Group, invited the Department to apply for the Let's Play Spruce grant. The application was due by February 29, 2012. The Department submitted the Let's Play Spruce grant applications on February 29, 2012.

The Let's Play Spruce grants are designed to reward communities that have maintained and "spruced" their playspaces since their playground was built. Communities must demonstrate that they have maintained their playspaces and they have led an improvement project within the last 12 months. Communities that demonstrate this will receive a \$750 gift card for each eligible playspace to further enhance or improve their playspaces.

The Department is requesting the grant to fund further enhancements or improvements at the following locations: Eagle Rock Recreation Center (CD 14), Glassell Park Recreation Center (CD 13), Harbor City Recreation Center (CD 15), Lake Street Park (CD 13) and Seoul International Park (CD 10).

FISCAL IMPACT STATEMENT:

If the grant is awarded, there is no fiscal impact to the Department's General Fund.

This report was prepared by Charlie Maranan, Management Analyst II, Grants Administration.

REPORT OF GENERAL MANAGER

NO. 12-104

DATE April 4, 2012

C.D. 1

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: NORMANDIE AND TOBERMAN RECREATION CENTERS – AMENDMENT OF AGREEMENT WITH THE DODGERS DREAM FOUNDATION AND LA84 FOUNDATION FOR THE REPLACEMENT OF BASEBALL FIELD AMENITIES AT TWO ADDITIONAL PARK SITES

R. Adams
H. Fujita
*V. Israel

K. Regan _____
M. Shull _____
N. Williams _____

[Signature]
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Accept with gratitude a gift from the Dodgers Dream Foundation (DDF) and LA84 Foundation (LA84) consisting of certain baseball field improvements with an estimated value of \$94,987, to be installed at two additional selected park sites;
2. Approve the proposed Amendment of Agreement, substantially in the form on file in the Board Office, between the City of Los Angeles (City), DDF, and LA84, stipulating the terms and conditions for the installation of baseball field improvements at the two additional selected park sites, Normandie and Toberman Recreation Centers, pursuant to plans and specifications approved by the Department of Recreation and Parks (RAP), subject to the approval of the Mayor and of the City Attorney as to form;
3. Direct the Board Secretary to transmit the proposed Amendment to the Mayor in accordance with Executive Directive No. 3, and concurrently, to the City Attorney for review and approval as to form;
4. Authorize the Board President and Secretary to execute the Amendment, upon receipt of the approvals; and,
5. Authorize staff to issue right-of-entry permits authorizing the DDF and their contractor(s) to access the two additional selected park sites for the installation of baseball field improvements.

REPORT OF GENERAL MANAGER

PG. 2

NÓ. 12-104

SUMMARY:

DDF and LA84 (collectively, Donors) have partnered to fund the design, construction, and/or installation of two Dodgers Dream Fields (Fields) at two additional selected RAP park sites. The Donors have agreed to combine resources to cooperatively develop the fields. The Donors and RAP have successfully partnered previously on several park improvement projects for the enhancement of sports programming and recreational opportunities for the children of the City of Los Angeles. LA84 has previously funded and/or donated park improvements such as synthetic turf soccer and multipurpose fields, skate plazas, synthetic multi-sport courts, resurfacing of indoor and outdoor basketball courts, and pool improvements. The DDF has successfully constructed over 20 prior Dream Fields in the Greater Los Angeles Area, with fifteen of them being at City of Los Angeles parks: (1) Evergreen Recreation Center, (2) Seoul International Park, (3) Algin Sutton Recreation Center, (4) Montecito Heights Recreation Center, (5) Cheviot Hills Park, (6) Elysian Park-Bishop Canyon, (7) Gilbert Lindsay Recreation Center, (8) Northridge Recreation Center, (9) Lemon Grove Park, (10) Harbor City Park, (11) Pecan Park, (12) Martin Luther King Jr. Park, (13) Pan Pacific Park, (14) Valley Plaza Park, and (15) Ritchie Valens Park. The installation of the proposed two additional fields will bring the total to 17 fields at City parks once they're completed. The DDF goal is to eventually complete a total of 50 Fields in the Greater Los Angeles area, in recognition of the number of years the Dodgers organization has existed in Los Angeles. The two additional Fields are both in Council District 1:

1. Toberman Recreation Center, 1725 Toberman Street, Los Angeles
2. Normandie Recreation Center, 1550 S. Normandie Avenue, Los Angeles

Design, construction, and/or installation of the proposed field improvements is valued at \$94,987 and shall include, but not be limited to, the following baseball field improvements, which are specifically described per site in the Amendment. These improvements may be installed at each park as determined by the DDF and RAP, pursuant to plans and specifications approved by RAP:

1. Fencing Repair;
2. Dugout Roof Repair/Installation;
3. Lip Repair;
4. Scoreboard Replacement/Installation;
5. Installation of signage;
6. Bleachers Installation/Repair;
7. Turf Renovation and Over-seeding; and,
8. Batting Cages.

Based on these estimates and the City's review of the project plans and specifications, RAP is confident that the installation of the baseball field improvements can be completed within the estimated project budget.

REPORT OF GENERAL MANAGER

PG. 3

NO. 12-104

The installation of the Field improvements shall be co-managed by the DDF's selected project manager, Landmark Sports (Landmark) and RAP. All project related invoice payments to Landmark shall be made directly by Donors. Right-of-entry permits will be issued by RAP to the DDF, including their contractors and subcontractors, authorizing the installation of the baseball field improvements. Site specific plans and specifications have been reviewed and approved by RAP staff from the Planning, Construction and Maintenance Division (PCMD), confirming the feasibility of completing the project within budget and in compliance with minimum City standards and requirements. During construction, PCMD staff under the supervision of Ramon Barajas, Principal Grounds Maintenance Supervisor, will be on-site and available to provide support, direction, and guidance as necessary to ensure that the project is completed appropriately.

Environmental:

Staff has determined that this project will consist of an amended agreement between the RAP and the Donors, to allow the installation of baseball field improvements at two additional City recreation centers. The project will involve the replacement of existing facilities and the installation of accessory structures at an established public park. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article 111, Section 1a, Class 1, Category 14 and Section 1 k, Class 1 I, Category(s) 3 and 6 of the City CEQA Guidelines.

Staff has discussed the proposed project with the Assistant General Manager of Recreation Operations and the management staff of the Metro Region, and each supports the proposed projects and concurs with staff's recommendations.

FISCAL IMPACT STATEMENT:

This project will not have any fiscal impact on RAP's General Fund, as the costs of the proposed improvements will be funded and installed entirely through the Donors.

This report was prepared by Joel Alvarez, Senior Management Analyst I, and Rob De Hart, Senior Recreation Director II, Partnership Division.

REPORT OF GENERAL MANAGER

NO. 12-105

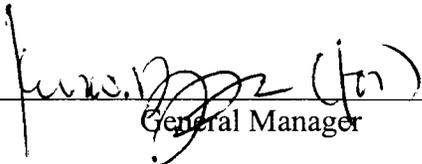
DATE April 4, 2012

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: COMPUTER ACCESS NETWORK COACH VOLUNTEER PROGRAM –
AUTHORIZATION TO ACCEPT CASH DONATION FROM THE LOS ANGELES
PARKS FOUNDATION

R. Adams		K. Regan	_____
H. Fujita	_____	M. Shull	_____
*V. Israel	_____	N. Williams	_____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Accept a donation from the Los Angeles Parks Foundation (LAPF), a California 501(c)3 non-profit organization, for the implementation of the Computer Access Network (CAN) Coach Volunteer Program, which may consist of cash and in-kind supplies with a combined total value of \$25,000; and,
2. Authorize the Department’s Chief Accounting Employee to establish the necessary account within “Recreation and Parks Grant” Fund 205 to accept the donation in an amount up to \$25,000 for the CAN Coach Volunteer Program from LAPF.

SUMMARY:

In July 2011, the LAPF in partnership with the Department of Recreation and Parks (Department). submitted a grant application to the Weingart Foundation to fund a pilot program, CAN Coach Volunteer Program, on behalf of the Department. In December 2011, LAPF was awarded the \$25,000 grant for the pilot program, which was developed to provide computer assistance to community participants that visit the Department’s Broadband Technology Opportunities Program (BTOP) computer labs in an effort to sustain the program. This grant is expected to pilot the program at five sites within the East and South Los Angeles areas.

REPORT OF GENERAL MANAGER

PG. 2 NO. 12-105

Currently, the Department has 76 BTOP computer labs, which were established through the American Recovery and Reinvestment Act (ARRA) and Youth Policy Institute (YPI) grants. Ten of these labs offer computer training to assist community members in developing or enhancing their computer skills in this growing technological world. Funding for these trainers is expected to end in June 2012.

The CAN Coach Volunteer Program is designed to recruit and train community volunteers in basic computer skills to be able to offer assistance to other community members that visit the computer labs. Since the grant's target area is South and East Los Angeles, the pilot program will be conducted at Lou Costello Jr. Recreation Center, Cypress Recreation Center, Rancho Cienega Recreation Center, South Park Recreation Center, and Van Ness Recreation Center.

FISCAL IMPACT STATEMENT:

The acceptance of this donation will not have a fiscal impact to the Department's General Fund.

This report was prepared by Isophine Atkinson, Senior Management Analyst II, and Mark Rose, Facility Director, Grants Administration.

REPORT OF GENERAL MANAGER

NO. 12-106

DATE April 4, 2012

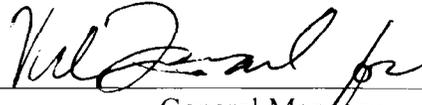
C.D. 5

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: CHEVIOT HILLS RECREATION CENTER – DONATION FOR BASEBALL
FIELD RENOVATIONS AND IMPROVEMENTS

R. Adams _____
H. Fujita _____
V. Israel _____

* K. Regan  _____
M. Shull _____
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board accept the following donation and that appropriate recognition is given to the donor.

SUMMARY:

The Cheviot Hills Pony Baseball Association has donated a total of \$54,000 to renovate the baseball fields at Cheviot Hills Recreation Center. Field 4 will have the backstop renovated, the dugouts enlarged, and a new deck area and new scoreboard installed. The total estimated value for the renovations to Field 4 is \$35,000.

An additional \$19,000 in renovations will be made to Fields 1, 2, and 3, that include leveling of the infield surfaces, resetting all of the base posts, resetting the home plate and pitching mound rubbers, and adding new dirt to the infield.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund, except unknown savings, as the donations may offset some expenditures.

Report prepared by Louis Loomis, Management Analyst II, Operations Branch, Valley Region.

REPORT OF GENERAL MANAGER

NO. 12-107

DATE: April 4, 2012

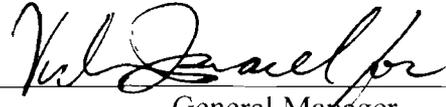
C.D. various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS DONATIONS TO OPERATIONS BRANCH – PACIFIC REGION

R. Adams _____
H. Fujita _____
V. Israel _____

* K. Regan  _____
M. Shull _____
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board accepts the following donations, as noted in the Summary of this Report, and that appropriate recognition is given to the donors.

SUMMARY:

Operations Branch, Pacific Region, has received the following donations:

Cabrillo Marine Aquarium

Los Verdes Mens Golf donated \$100 for educational programs.

Claude Pepper Senior Citizen Center

Fiona Karlin donated \$250 for office equipment and supplies.

Norman R. Levine donated \$50 for programs and activities.

An anonymous patron donated \$20 for special events.

Jim Gilliam Recreation Center

Park Pictures LLC donated \$2,000 for special events.

Martin Luther King, Jr. Recreation Center

Society of St. Vincent de Paul an assortment of toys for the Community Holiday Event Toy Give-a-way. The total estimated value of this donation is \$750.

REPORT OF GENERAL MANAGER

PG. 2 NO. 12-107

Rancho Cienega Sports Complex

Tennis Shop donated \$650 for youth basketball.

Wilmington Recreation Center

Curtis Nakagawa donated \$160 for the sponsorship of two boys in the co-ed baseball league and two girls in co-ed baseball or girls only softball league.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund, except unknown savings, as the donations may offset some expenditures.

Report prepared by Louise Maes, Clerk Typist, Operations Branch, Pacific Region

REPORT OF GENERAL MANAGER

NO. 12-108

DATE April 4, 2012

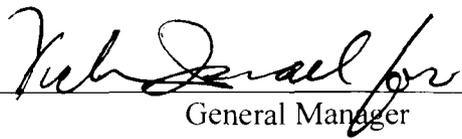
C.D. various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS DONATIONS TO OPERATIONS BRANCH – VALLEY REGION

R. Adams _____
H. Fujita _____
V. Israel _____

* K. Regan  _____
M. Shull _____
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board accept the following donations, as noted in the Summary of this Report, and that appropriate recognition is given to the donors.

SUMMARY:

Operations Branch, Valley Region, has received the following donations:

Cheviot Hills Recreation Center

Vahib Hanasab donated \$125 to be used for center programs.

Felicia Mahood Senior Citizen Center

West L.A. Music donated \$500 to be used for operating costs.

Lanark Recreation Center

HSI Productions (Fox Sports) donated \$250 to be used for sports equipment.

Mason Recreation Center

AYSO (American Youth Soccer Organization) donated 37 karate uniforms. The total estimated value of this donation is \$594.32.

Shadow Ranch Recreation Center

State Farm Mutual Automobile Insurance Company donated \$7,500 to be used for the Annual Public Safety Fair Event.

REPORT OF GENERAL MANAGER

PG. 2 NO. 12-108 ___

Studio City Recreation Center

Hungry Nomad donated \$243.45 to be used for children's center programs.

Studio City Resident's Association donated \$1,728.40 for the holiday event.

Studio City Resident's Association donated \$531.39 for craft supplies for the holiday event.

Studio City Resident's Association donated \$1,000 to be used for center programs.

Valley Plaza Recreation Center

72nd St. Entertainment, Inc. donated \$150 to be used for the baseball program.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund, except unknown savings, as the donations may offset some expenditures.

Report prepared by Louis Loomis, Management Analyst II, Operations Branch, Valley Region.

REPORT OF GENERAL MANAGER

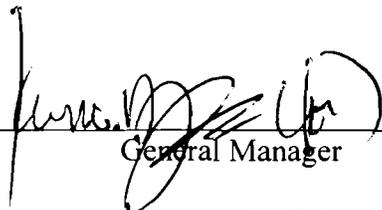
NO. 12-109 __

DATE April 4, 2012

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS COMMUNICATIONS



General Manager

Approved _____

Disapproved _____

Withdrawn _____

The following communications have been received by the Board and recommended action thereon is presented.

From:

1) City Clerk, relative to Whale Tail Grants Program/Cabrillo Pier Fishing Program.

2) City Clerk, relative to access to Lancer Site Recreational Improvements Trust Fund for four park sites.

3) City Clerk, relative to the Sprite Spark Parks Grant to fund an outdoor basketball court refurbishment project at the Hollywood Recreation Center.

4) City Clerk, relative to the 2011-12 CAL FIRE Urban and Community Forestry Program Tree Inventory Grant.

5) City Clerk, relative to the State of California Department of Housing and Community Development's Housing-Related Parks Program.

Recommendation:

Note and file.

Refer to General Manager.

Refer to General Manager.

Refer to General Manager.

Refer to General Manager.

REPORT OF GENERAL MANAGER

PG. 2

NO. 12-109

- 6) City Clerk, relative to the Proposition 84 Statewide Park and Community Revitalization Program. Refer to General Manager.
- 7) Chief Legislative Analyst, forwarding the Legislative Report for the week ending March 2, 2012. Note and file.
- 8) Fifteen communications, relative to concerns about Oakwood Recreation Center. Refer to General Manager.
- 9) Robyn Brooks, relative to an alleged incident at the Griffith Observatory. Refer to General Manager.
- 10) Pete Thottam, relative to a YouTube video. Note and file.
- 11) Three communications, relative to Stoner Skate Park. Refer to General Manager.
- 12) Nancy Karlin, relative to the proposed Great Observation Wheel at Venice Beach. Refer to General Manager.
- 13) Joseph Staub, relative to the flags displayed in Los Angeles Plaza Park (A.K.A. Father Serra Park). Refer to General Manager.
- 14) Two communications, relative to the proposed lease of Camp High Sierra to Mammoth Mountain Ski Area, LLC. Refer to General Manager.
- 15) Michael Bernback, Ready Golf Centers, alleging that the Board violated the Brown Act at its December 14, 2012 Board Meeting. Refer to General Manager.

This report was prepared by Paul Liles, Clerk Typist, Commission Office.

MATTERS PENDING

Matters Pending will be carried for a maximum of six months, after which time they will be deemed withdrawn and rescheduled whenever a new staff report is received.

GENERAL MANAGER'S REPORTS:

ORIGINALLY	PLACED	
PLACED ON	ON MATTERS	DEEMED
<u>BOARD AGENDA</u>	<u>PENDING</u>	<u>WITHDRAWN</u>

None

BIDS TO BE RECEIVED:

04/10/12 Rancho Park Golf Course - Driving Range Improvements (PRJ20582)
04/24/12 Palms Recreation Center - Soccer Field (PRJ20212) (W.O. #E170116F)

PROPOSALS TO BE RECEIVED:

TBD Film Production Instruction (CLASS Parks)
ON HOLD Hansen Dam Golf Course Professional Concession
ON HOLD Hansen Dam Golf Course Restaurant Concession
ON HOLD Woodley Lakes Golf Course Restaurant Concession
ON HOLD Woodley Lakes Golf Course Professional Concession