

APPROVED

REPORT OF GENERAL MANAGER

AUG 08 2012

NO. 12-238

DATE August 8, 2012

**BOARD OF RECREATION
AND PARK COMMISSIONERS**

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BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: OLD WOODLAND HILLS FIRE STATION NO. 84 - NEW PARK DEVELOPMENT (PRJ20546) PROJECT AT 5340 CANOGA AVENUE - ALLOCATION OF QUIMBY FEES

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>M. Shull</i></u>
V. Israel	_____	N. Williams	_____

V. Israel
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the reallocation of \$75,000 in Quimby Fees, previously allocated for the Woodland Hills Recreation Center - Park Renovation (PRJ20090) project approved by the Board of Recreation and Park Commissioners (Board) on November 3, 2010, Board Report No. 10-295, to the Old Woodland Hills Fire Station No. 84 - New Park Development (PRJ20546) project at 5340 Canoga Avenue;
2. Authorize the Department's Chief Accounting Employee to transfer \$75,000 in Quimby Fees from the Woodland Hills Recreation Center Account No. 89460K-WH to the 5340 Canoga Avenue Account No. 89460K-ET; and,
3. Approve the allocation of \$75,000 in Quimby Fees, from 5340 Canoga Avenue Account No. 460K-ET for the Old Woodland Hills Fire Station No. 84 - New Park Development (PRJ20546) project at 5340 Canoga Avenue, as described in the Summary of this Report.

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SUMMARY:

On June 6, 2011 (Board Report No. 11-156), the Board preliminarily approved the transfer of jurisdiction of 0.28 acres of City-owned surplus property, located at 5340 Canoga Avenue in the Woodland Hills community of the City, for the purpose of creating a neighborhood park, and approved the allocation of \$10,000 in Quimby Fees to address due diligence requirements and conduct a preliminary environmental site assessment. It has been determined that in order to complete the required due diligence on this property, additional environmental investigation work such as a field survey and a soil report are needed.

Based on the results of the environmental site assessment work done to date, it has been determined that additional environmental investigation work is needed, including a field survey and a soil report, in order to complete the required due diligence on this property.

Upon approval of this report, \$75,000 in Quimby Fees, previously allocated for the Woodland Hills Recreation Center - Park Renovation (PRJ20090) project, approved on November 3, 2010 per Board Report No. 10-295, can be reallocated to the Old Woodland Hills Fire Station No. 84 - New Park Development (PRJ20546) project at 5340 Canoga Avenue and transferred to the 5340 Canoga Avenue Account No. 89460K-ET.

The total Quimby Fees allocation for the Old Woodland Hills Fire Station No. 84 - New Park Development (PRJ20546) project at 5340 Canoga Avenue, including previously approved allocations, is \$85,000. These Fees were collected within one mile of 5340 Canoga Avenue, which is the standard distance for the allocation of Quimby Fees for neighborhood recreational facilities. This allocation will not meet all the estimated costs for the development of this project site. Multiple funding sources, including the allocation of additional Quimby fees, will be needed in order to implement a project at this site.

Staff has determined that California Environmental Quality Act (CEQA) will be addressed when the complete project scope has been determined and sufficient funds have been identified to begin the project.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact on the Department's General Fund as the estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the Department's General fund.

This report was prepared by Darryl Ford, Management Analyst II, Planning, Construction, and Maintenance Division.