

APPROVED

REPORT OF GENERAL MANAGER

NO. 12-027

DATE February 1, 2012

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BOARD OF RECREATION
and PARK COMMISSIONERS

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SHADOW RANCH PARK – SYNTHETIC SOCCER FIELD (PRJ20487) (W.O. #E1907432) PROJECT – MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF RECREATION AND PARKS, THE DEPARTMENT OF PUBLIC WORKS, BUREAU OF ENGINEERING AND THE DEPARTMENT OF GENERAL SERVICES, CONSTRUCTION FORCES DIVISION

R. Adams _____
H. Fujita _____
V. Israel _____

K. Regan _____
*M. Shull *MS*
N. Williams _____

Ray A. ...
General Manager

Approved */*

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve a proposed Memorandum of Understanding (MOU), substantially in the form on file in the Board Office, between the Department of Recreation and Parks (RAP), the Department of Public Works, Bureau of Engineering (BOE) and the Department of General Services, Construction Forces Division (GSD), to provide construction services for the Shadow Ranch Park - Synthetic Soccer Field (PRJ20487) (W.O. #E1907432) project, subject to the approval of the City Attorney as to form;
2. Direct the Department's Chief Accounting Employee to request that the City Administrative Office (CAO) include in the CAO report to the City Council and Mayor, a recommendation that the following appropriations, in the amount of \$800,000 be approved for the construction of the Shadow Ranch Park - Synthetic Soccer Field (PRJ20487) (W.O. #E1907432) project;

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From:

<u>FUNDING</u> <u>SOURCE</u>	<u>FUND/DEPT./</u> <u>ACCT. NO.</u>	<u>ENCUMBRANCE</u> <u>AMOUNT</u>
Quimby	302/89/89460K-SG	<u>\$800,000</u>
TOTAL		\$800,000

To:

Through GSD Account and from there to the appropriate GSD Account Fund 100, Department 40, as follows:

1104 – Construction Salaries	\$160,000
1101 – Hiring Hall Salaries	\$240,000
1121 – Hiring Hall Fringe Benefits	\$80,000
3180 – Construction Materials and Supplies	<u>\$320,000</u>
TOTAL	\$800,000

and transfer cash to GSD on an as-needed basis, upon review and approval of expenditure reports submitted by GSD and approval of these reports by the BOE Project Manager;

3. Direct the Board Secretary to transmit forthwith the proposed MOU to the City Attorney for review and approval as to form; and,
4. Authorize the General Manager to execute the MOU, subject to approval as to form by the City Attorney.

SUMMARY:

The proposed Shadow Ranch Park - Synthetic Soccer Field (PRJ20487) (W.O. #E1907432) project is located at 22633 Vanowen Street, West Hills, California 91307. The improvements include the construction of a new 270 foot by 170 foot synthetic soccer field with sub-drain system, striping, shade structures with misters, fencing, and walking paths.

Staff recommends awarding this project to GSD in lieu of conducting a competitive construction bid process due to the following reasons:

- The scope of work is considered “Specialty Work”. GSD has a list of qualified City-approved vendors who are specialized in installation of synthetic turf.

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- The project is on a fast track schedule in order to meet the needs of the surrounding community in the most expeditious manner. Approximately three to four months can be saved from the regular bid and award time by having GSD and their selected City-approved vendors perform construction. GSD is authorized to perform this work per Los Angeles Administrative Code Section 22.535(a)(5).

In addition to timeliness, GSD has experience in successfully completing various synthetic soccer field projects for RAP, most recently at the Rancho Cienega Sports Complex. BOE will provide project management, design, construction administration and construction management services.

Approved project funds are available for the construction work in the following fund and account, and per Board Report No. 11-264:

FUNDING SOURCE
Quimby

FUND/DEPT./ACCT. NO.
302/89/89460K-SG

Staff has determined that the subject project will consist of the construction of an accessory facility to the existing recreational uses at the park. Therefore, the projects are exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 11(3,6) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The maintenance of the proposed park improvements will require approximately \$17,050 annually (e.g. part-time staff, materials and supplies), which will provide four hours of maintenance per day, seven days a week, year round. An additional \$30,000 is needed for contractual services for annual field maintenance. If supplemental funding is not granted, the proposed park improvements will be included in the existing maintenance routes, which would result in reduction of daily core maintenance functions performed at the parks on the existing maintenance route.

This report was prepared by Guillermo Barragan and Paul Tseng, Project Manager, BOE, Architectural Division. Reviewed by Neil Drucker, Program Manager, BOE, Recreational and Cultural Facilities Program; Deborah Weintraub, Chief Deputy City Engineer, BOE; and Michael Shull, Superintendent, Planning, Construction and Maintenance Division, Department of Recreation and Parks.