

APPROVED
JUL 19 2012

REPORT OF GENERAL MANAGER

NO. 12-208

DATE July 19, 2012

BOARD OF RECREATION
AND PARK COMMISSIONERS

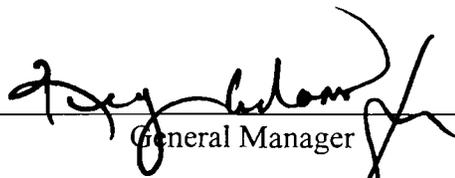
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BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: LANARK PARK - SYNTHETIC SOCCER FIELD (PRJ20559) (W.O. #E1907431)
PROJECT – AMENDMENT TO MEMORANDUM OF UNDERSTANDING
BETWEEN THE DEPARTMENT OF RECREATION AND PARKS, THE
DEPARTMENT OF PUBLIC WORKS, BUREAU OF ENGINEERING, AND THE
DEPARTMENT OF GENERAL SERVICES, CONSTRUCTION FORCES
DIVISION

R. Adams _____
H. Fujita _____
V. Israel _____

K. Regan _____
*M. Shull 
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve a proposed Amendment to Memorandum of Understanding (MOU), substantially in the form on file in the Board of Recreation and Park Commissioners' (Board) Office, between the Department of Recreation and Parks (RAP), the Department of Public Works, Bureau of Engineering (BOE), and the Department of General Services (GSD), Construction Forces Division, to increase the total construction funding for the Lanark Park – Synthetic Soccer Field (PRJ20559) (W.O. #E1907431) project by \$230,000, for a total construction cost of \$1,250,000, subject to approval of the City Attorney as to form;
2. Direct the Board Secretary to transmit the proposed Amendment to the City Attorney for review and approval as to form; and,
3. Authorize the General Manager to execute the Amendment, subsequent to the approval of the City Attorney as to form.

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SUMMARY:

The proposed Lanark Park - Synthetic Soccer Field (PRJ20559)(W.O. #E1907431) project is located at 21816 Lanark Street, Canoga Park, California 91307. The improvements include the construction of a new 170 foot by 270 foot synthetic soccer field with sub-drain system, striping, sportsfield and security lighting, shade structures with misters, fencing and decomposed granite walking paths.

On December 14, 2011, the Board approved an MOU to establish responsibilities between RAP, BOE, and GSD for the construction of the project, in the amount of \$1,020,000 (Board Report No. 11-318), Under the authority of the approved Board Report No. 11-318, the project was included in the Third Construction Projects Report (3rd CPR) for Fiscal Year 2011-12, prepared by the Office of the City Administrative Officer (CAO), for approval by the City Council and Mayor to transfer fund appropriations in the amount of \$1,020,000 to GSD. However, based on the final negotiated price received from the synthetic turf vendor, it was necessary to revise the total construction budget to \$1,250,000. Due to the urgency to transfer the full amount of appropriations to GSD in order to expedite construction start, the office of the Third Council District (CD3) introduced a Motion on April 11, 2012 (Council File No. 11-1487-S3, Item No. 22-A) to revise the 3rd CPR to increase the amount of fund appropriations from \$1,020,000 to \$1,250,000 to GSD. Subsequently, the 3rd CPR was approved by the City and the Mayor on April 11, 2012 and April 16, 2012, respectively.

It is recommended that the Amendment to the MOU, reflecting the full construction funding amount of \$1,250,000, be approved, so that the MOU is consistent with the revised construction funding amount as stated in the approved 3rd CPR per Council File No. 11-1487-S3. Funds are available in the following fund and account and per Board Report No. 11-258:

FUNDING SOURCE

Quimby

FUND/DEPT./ACCT. NO.

302/89/89460K-LA

In compliance with the California Environmental Quality Act (CEQA), Staff has determined that the underlying project associated with the MOU, as amended, has been previously evaluated for environmental significance and processed in accordance with the City CEQA Guidelines on September 21, 2011. Therefore, the amendment to the MOU is exempt from the provisions of the (CEQA) pursuant to Article II, Section 2(i) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby fees or funding sources other than the Department's General Fund. The maintenance of the proposed park improvements will require approximately \$30,000 annually (e.g. part-time staff, materials and supplies), which will provide

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four hours of maintenance per day, seven days a week, year round. An additional \$9,000 is needed for a one-time purchase of a synthetic turf groomer. If supplemental funding is not granted, the proposed park improvements will be included in existing maintenance routes, which would result in reduction of daily core maintenance functions performed at the parks on the existing maintenance route.

This report was prepared by Paul Tseng, Project Manager, BOE Architectural Division. Reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program, BOE; Deborah Weintraub, Chief Deputy City Engineer, BOE; and Michael A. Shull, Superintendent, Planning, Construction and Maintenance Division, Department of Recreation and Parks.