

APPROVED
JUN 06 2012

REPORT OF GENERAL MANAGER

NO. 12-179

DATE June 6, 2012

C.D. 15

**BOARD OF RECREATION
& PARK COMMISSIONERS**

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SAN PEDRO PLAZA PARK PROJECT - APPROVAL OF 1022 DETERMINATION FOR STAINLESS STEEL RAILING INSTALLATION

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>M. Shull</i></u>
V. Israel	_____	N. Williams	_____

[Signature]
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Find, in accordance with Charter Section 1022, that the Department of Recreation and Parks (RAP) does not have, available in its employees, personnel with sufficient time or necessary expertise to undertake the installation of a one-time installation of a stainless steel railing system as specified by the Department of Public Works, Bureau of Engineering (BOE), and,
2. Approve the attached 1022 Determination Review Report provided by the City's Personnel Department and RAP Staff.

SUMMARY:

On April 7, 2010, the Board of Recreation and Park Commissioners (Board) approved a Memorandum of Understanding (MOU) with the City of Los Angeles, Harbor Department that contains general terms for the construction, development and operation of the San Pedro Plaza Park Redevelopment project. This redevelopment project includes the following improvements: new landscaping, smart irrigation, erosion control measures, new enhanced paving, new walls, new stairs, new drinking fountains, and a redesign of the upper deck.

Design components include a system of safe, attractive, pedestrian paths, and stairways. This system will include signs, arrows, and other design elements that direct visitors up to the park to take advantage of the opportunities that it provides to view the Port. Improvements in the park itself will include new walkways and railings; a harbor overview seating area; a port and bridge overlook area with interpretive signage and improved view corridors. It will also include upgrades to landscaping,

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irrigation, and lighting. If it is determined that the existing stairs require repair and/or replacement it will also be part of this project. The Harbor Department shall be responsible for providing the necessary funding up to \$5,000,000 to complete the project. Should there be any unspent funds at the end of construction, these shall be returned to the Harbor Department for use at other mitigation projects.

RAP has requested a 1022 Determination Review Report, for a requisition from Department of General Services (GSD) on the San Pedro Plaza Park Project that involves the installation of stainless steel railings which are to be installed into existing post sleeves and footings constructed by a separate contractor. The installation will require special handling, on-site welding and cable fastening using Invisiware, as specified by the BOE.

On May 25, 2012, the 1022 Determination Review Report, approved by the Personnel Department, found that the City of Los Angeles forces could not and does not have the expertise and manpower to perform this specialized work and so, it needs to be contracted out to ensure quality installation, prevent any delays and incur additional costs for work stoppage.

Funding for this project is provided by the City of Los Angeles, Harbor Department, Fund 205, Department 88, Account 88HMA2.

FISCAL IMPACT STATEMENT:

There is no anticipated fiscal impact to the RAP's General Fund because the project's construction costs will be covered by the above funding source.

This report was prepared by Jim Newsom, Management Analyst II, Planning, Construction and Maintenance Division.

PERSONNEL DEPARTMENT CONTRACT REVIEW REPORT

1. Requesting Department: Department of Recreation and Parks (RAP)

2. Contacts

Department: Jimmy Newsom Phone No. 213-202-2678 Fax No. 213-202-2612
CAO: Wai Lau Phone No. 213-978-1795 Fax No. 213-473-7517

3. Work to be performed:

The Department of Recreation and Parks (RAP) is seeking services of a contractor to deliver and install a stainless steel railing system with cable infill specified by the Bureau of Engineering for the San Pedro Plaza Refurbishment project. The stainless steel railing system will be installed into existing post sleeves and footings constructed by a separate contractor. The delivery and installation requires special handling, on-site welding, and cable fastening using Invisiware.

4. Is this a contract renewal? Yes No

5. Proposed length of contract: 3 weeks Proposed Start Date: ASAP

6. Proposed cost of contract (if known): \$45,000

7. Name of proposed contractors: unknown

8. Unique or special qualifications required to perform the work:

The consultant must have experience and expertise delivering and installing stainless steel railing systems with cable infills. According to RAP, it is critical that the consultant fabricating the stainless steel railing system also deliver and install the system to ensure quality installation. Taking into consideration that these guardrails will be installed in a public park (San Pedro Plaza), having the consultant professionally install the system will mitigate potential risk management/liability issues arising from defective workmanship.

9. Are there City employees that can perform the work being proposed for contracting?

Yes No

If yes,

a. Which class(es) and Department(s): N/A

b. Is there sufficient Department staff available to perform the work? Yes No

c. Is there a current eligible list for the class(es)? Yes No Expiration Date N/A
Estimated time to fill position(s) through CSC process? N/A

d. Can the requesting department continue to employ staff hired for the project after project completion? Yes No

e. Are there City employees currently performing the work? Yes No

10. Findings

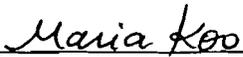
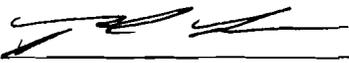
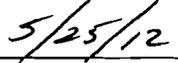
- City employees DO NOT have the expertise to perform the work
- City employees DO have the expertise to perform the work

Check if applicable (explanation attached) and send to CAO for further analysis

- Project of limited duration would have to layoff staff at end of project
- Time constraints require immediate staffing of project
- Work assignment exceeds staffing availability

SUMMARY:

RAP is seeking the services of a contractor to deliver and install a stainless steel railing system with cable infill. Staff determined that the job classifications Welder and Maintenance and Construction Helper may be able to perform some of the work outlined in the contract. However it is unknown whether incumbents have the experience and expertise required. Staff concurs with the Department that it is more feasible to allow the consultant fabricating the stainless steel railing system to also provide delivery and installation to ensure quality installation. Allowing the consultant to professionally install their product will allow the Department to receive a warranty on materials and workmanship, mitigating potential risk management/liability issues.

			
Submitted by	Reviewed by	Approved by	Date
Maria Koo	Shelly Del Rosario	Raul Lemus	
Personnel Analyst II	Sr. Personnel Analyst II	Chief Personnel Analyst	