

APPROVED

REPORT OF GENERAL MANAGER

JUN 20 2012

NO. 12-191

DATE June 20, 2012

BOARD OF RECREATION
AND PARK COMMISSIONERS

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BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: WESTWOOD GARDENS PARK – OUTDOOR PARK IMPROVEMENTS
(PRJ20637) PROJECT – ALLOCATION OF QUIMBY FEES

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u>mf</u>
V. Israel	_____	N. Williams	_____

Victor Zavalza
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department’s Chief Accounting Employee to transfer \$450,094 in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the Westwood Gardens Park Account No. 89460K-W1; and,
2. Approve the allocation of \$450,094 in Quimby Fees, from Westwood Gardens Park Account No. 89460K-W1 for the Westwood Gardens Park – Outdoor Park Improvements (PRJ20637) project, as described in the Summary of this Report.

SUMMARY:

Westwood Gardens Park is located at 1246 Glendon Avenue in the Westwood area of the City. This 0.29 acre facility is developed with a small landscaped open space and plaza for the surrounding community. Due to the facilities, features, programs, and services it will provide, Westwood Gardens Park meets the standard for a Neighborhood Park, as defined in the City’s Public Recreation Plan.

Department of Recreation and Parks (Department) staff has determined that improvements to the outdoor park areas, including the installation of new play area, fencing, and related park amenities, are necessary for the facility to continue to meet the needs of the surrounding community.

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Upon approval of this report, \$450,094 in Quimby Fees can be transferred from the Quimby Fees Account No. 89460K-00 to Westwood Gardens Park Account No. 89460K-W1 for the Westwood Gardens Park – Outdoor Park Improvements (PRJ20637) project.

The total Quimby Fees allocation for the Westwood Gardens Park – Outdoor Park Improvements (PRJ20637) project is \$450,094. These Quimby Fees were collected within one mile of Westwood Gardens Park, which is the standard distance for the allocation of the Quimby Fees for neighborhood recreational facilities.

Staff has determined that the subject project will consist of modifications to existing park facilities and placement of new accessory structures. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1) and Class 11(3) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have an impact on the Department's General Fund as the implementation of the proposed park capital improvements will increase the level of daily maintenance required at this facility.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the Department's General Fund.

Once this project is completed the RAP staff will be requesting \$16,050 for yearly maintenance of this facility. This budget is to include; part-time staff, materials, and supplies. This will provide four hours of maintenance per day, seven days a week, year round. Should the required funding not be granted this facility will be included in the existing Pacific Region routes, which would result in a reduction of core maintenance functions at existing routed facilities.

This report was prepared by Darryl Ford, Management Analyst II, Planning, Construction, and Maintenance Division.