

APPROVED
MAY 02 2012

REPORT OF GENERAL MANAGER

NO. 12-133

DATE May 2, 2012

BOARD OF RECREATION
and PARK COMMISSIONERS

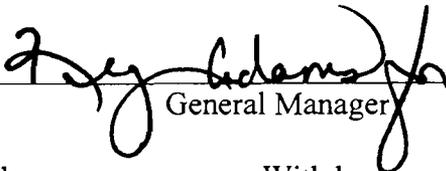
C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF RECREATION AND PARKS AND THE PORT OF LOS ANGELES FOR LANDSCAPE MAINTENANCE SERVICES

R. Adams _____
H. Fujita _____
V. Israel _____

K. Regan _____
M. Shull _____
*N. Williams NW


General Manager

Approved

Disapproved

Withdrawn

RECOMMENDATIONS:

That the Board:

1. Approve a proposed Memorandum of Understanding (MOU), substantially in the form on file in the Board Office, between the Department of Recreation and Parks (RAP) and the Port of Los Angeles (POLA), that contains general terms for the maintenance and landscape operations for the Gaffey Street Greenbelt, John S. Gibson Park and Los Angeles Maritime Museum, subject to the approval of the Board of Harbor Commissioners and the Mayor, and of the City Attorney as to form;
2. Direct the Board Secretary to transmit the MOU to the Mayor for review and approval in accordance with Executive Directive No. 3, and concurrently, to the City Attorney for review and approval as to form;
3. Authorize the General Manager to make any necessary technical changes and incorporate these changes; and,
4. Authorize the General Manager to execute the MOU upon receipt of the necessary approvals.

SUMMARY:

The Gaffey Street Greenbelt is located between Westmont Drive and Gatun Street in San Pedro. The Maritime Museum is located at Berth 84 at the foot of 6th Street in San Pedro. John S. Gibson Park is located on Harbor Boulevard between 5th and 6th Street in San Pedro. The

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responsibility for the landscape and maintenance operations of the Gaffey Street Greenbelt. The Port of Los Angeles will be responsible for landscape and maintenance operations of the Maritime Museum and John S. Gibson Park. Scope of work for these facilities includes the furnishing of all labor, material and equipment necessary for the provision of landscape and maintenance services. POLA will reimburse RAP for the actual cost of maintenance services provided for the Gaffey Street Greenbelt.

The intended purpose of the MOU is to promote greater efficiency of resources by eliminating duplication of services among the impacted facilities. The expected effective date of the MOU is May 2012.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to RAP's General Fund as the landscape and maintenance services will be fully funded by the funds provided by the Port of Los Angeles.

This report was prepared by Noel Williams, Chief Management Analyst, Finance Division.