

A G E N D A

BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES

Wednesday, May 2, 2012 at 9:30 a.m.

EXPO Center
Community Hall Room
3980 S. Bill Robertson Lane (Formerly Menlo Avenue)
Los Angeles, CA 90037

(Parking located in "Lot 1", at the corner of Martin Luther King
Boulevard and Bill Robertson Lane)

EVERY PERSON WISHING TO ADDRESS THE COMMISSION MUST COMPLETE A SPEAKER'S REQUEST FORM AT THE MEETING AND SUBMIT IT TO THE COMMISSION EXECUTIVE ASSISTANT PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM.

PURSUANT TO COMMISSION POLICY, COMMENTS BY THE PUBLIC ON AGENDA ITEMS WILL BE HEARD ONLY AT THE TIME THE RESPECTIVE ITEM IS CONSIDERED, FOR A CUMULATIVE TOTAL OF UP TO FIFTEEN (15) MINUTES FOR EACH ITEM. ALL REQUESTS TO ADDRESS THE BOARD ON PUBLIC HEARING ITEMS MUST BE SUBMITTED PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM. COMMENTS BY THE PUBLIC ON ALL OTHER MATTERS WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD WILL BE HEARD DURING THE "PUBLIC COMMENTS" PERIOD OF THE MEETING. EACH SPEAKER WILL BE GRANTED TWO MINUTES, WITH FIFTEEN (15) MINUTES TOTAL ALLOWED FOR PUBLIC PRESENTATION.

1. APPROVAL OF THE MINUTES:

Approval of the Minutes of the Meetings of April 18, 2012

2. GENERAL MANAGER'S REPORTS:

- | | |
|--------|--|
| 12-122 | Sepulveda Basin Sports Complex - Phase I (PRJ1400S) (W.O.#E170217F) - Contract No. 3317 - Discontinuance of Retention |
| 12-123 | Ocean View Farms Community Garden, Roger Jessup Community Garden, Wattles Farm Community Garden - Rescission of Previously Approved Agreements to Remove Holdover Clause; Revised Agreements |
| 12-124 | Status Report on Golf's First Year as a Special Fund Operation and Allocation of Fiscal Year 2010-11 Golf Operating Income |
| 12-125 | Evaluation of Operating Options for the Department of Recreation and Parks Golf Course System |
| 12-126 | Griffith Park - Boy's Camp - Donation from Griffith Charitable Trust for Roof Repairs to Cabins |
| 12-127 | Lake Balboa/Beilensen Park - Balboa Music Festival - Sixth Event to Serve Alcoholic Beverages |
| 12-128 | Watts Cluster - Donation from Governor's Council on Physical Fitness and Sports |

May 2, 2012

- 12-129 Various Donations to Operations Branch - Golf Division
- 12-130 Various Donations to Operations Branch - Valley Region
- 12-131 Various Communications

3. UNFINISHED BUSINESS:

- 11-232 Item to be Continued Camp High Sierra - Agreement between the Department of Recreation and Parks and Mammoth Mountain Ski Area, LLC, for the Development, Operation, and Maintenance of the Campground
- 11-238 Item to be Continued Sherman Village River Greenway Park - Preliminary Authorization to Proceed with the Lease of Property Owned by the County of Los Angeles for the Development of a New Public Park and a Memorandum of Agreement between the Department of Recreation and Parks, the County of Los Angeles, and IMT Capital, LLC, for the Development and Maintenance of the New Public Park
- 12-055 Jackie Tatum/Harvard Recreation Center - Outdoor Improvements (W.O.#E170485F) Project - Final Plans and Call for Bids
- 12-058 Branford Recreation Center - Outdoor Refurbishment (W.O.#E170236F) Project - Rescission of Award of Construction Project and Termination of Memorandum of Understanding between the Department of Recreation and Parks, the Department of Public Works, Bureau of Engineering, and the Department of General Services; Final Plans and Call for Bids
- 12-112 Item to be Continued Drum Barracks Civil War Museum - Request for Final Authorization to Acquire Property at 1061 Carey Avenue as an Extension to Museum - Approval of Purchase and Sale Agreement, and Allocation of Proposition K Funds
- 12-116 Item to be WITHDRAWN 6th and Gladys Street Park - Proposed Installation of a Mural
- 12-117 Item to be WITHDRAWN Venice Beach Recreation Center - Plaque Proposal

4. COMMISSION TASK FORCES:

- Commission Task Force on Concessions (Commissioners Stanley and Williams)
- Commission Task Force on Facility Repair and Maintenance (Commissioners Alvarez and Werner)

May 2, 2012

5. GENERAL MANAGER'S ORAL REPORT:

Report on Department Activities and Facilities

6. FUTURE AGENDA ITEMS:

Requests by Commissioners to Schedule Specific Items on Future Agendas

7. PUBLIC COMMENTS:

Any comments which require a response or report by staff will be automatically referred to staff for a report at some subsequent meeting.

8. NEXT MEETING:

The next scheduled meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, May 16, 2012 at 9:30 a.m., at Peck Park Recreation Center, 560 North Western Avenue, San Pedro, CA 90731.

9. ADJOURNMENT:

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Meetings are allowed to bring tape recorders or camcorders in the Meeting.

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For additional information, please contact the Commission Office at (213)202-2640.

Finalization of Commission Actions: In accordance with City Charter, actions that are subject to Section 245 are not final until the expiration of the next five meeting days of the Los Angeles City Council during which the Council has convened in regular session and if Council asserts jurisdiction during this five meeting day period the Council has 21 calendar days thereafter in which to act on the matter.

Commission Meetings can be heard live over the telephone through the Council Phone system. To listen to a meeting, please call one of the following numbers:

from Downtown Los Angeles	(213) 621-CITY (2489)
from West Los Angeles	(310) 471-CITY (2489)
from San Pedro	(310) 547-CITY (2489)
from Van Nuys	(818) 904-9450

For information, please go to the City's website:

<http://ita.lacity.org/Residents/CouncilPhone/index.htm>

May 2, 2012

The official electronic website posting location for the Agendas for the meetings of the Department of Recreation and Park Board of Commissioners and its Task Forces is at WWW.LACITY.ORG

Information on agenda items may be obtained by calling the Commission Office at (213) 202-2640. Copies of the agenda and reports may be downloaded from the Department's website at www.laparks.org.

REPORT OF GENERAL MANAGER

NO. 12-122

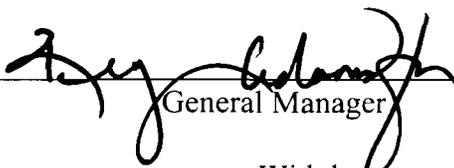
DATE May 2, 2012

C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SEPULVEDA BASIN SPORTS COMPLEX – PHASE I (PRJ1400S)
(W.O. #E170217F) – CONTRACT NO. 3317 – DISCONTINUANCE OF
RETENTION

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>MS</i></u>
V. Israel	_____	N. Williams	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve the request of C. S. Legacy Construction, Inc., to discontinue withholding further retention on all subsequently approved payment claims on the Sepulveda Basin Sports Complex – Phase I (PRJ1400S) (W.O. #E170217F) project, Contract No. 3317; and,
2. Direct the Board Secretary to notify all interested parties regarding said discontinuation of retention.

SUMMARY:

The Department is in receipt of a request from C. S. Legacy Construction, Inc., contractor for the Sepulveda Basin Sports Complex – Phase I (PRJ1400S) (W.O. #E170217F) project, Contract No. 3317, to discontinue withholding further retention for all subsequently approved payment claims as the project is more than 50% complete, per General Requirements, Article 20 (D). The current construction contract amount, including change orders, is \$9,429,458.00. To date, the total retention funds withheld are \$903,048.85. The project is now 90% complete in construction.

Pursuant to Division 01 – General Requirements, Section 20.D.1 and D.2 of the contract, which states, “D.1 – Retention of ten percent (10%) will be held on the original contract value of each approved payment claim until the amount paid of the original contract equals fifty percent (50%). The City may then, at its sole discretion discontinue further retention on the original contract value

REPORT OF GENERAL MANAGER

PG. 2 NO. 12-122

for all subsequently approved payment claims” and that “D.2 – At anytime during the course of the contract, the City may, at its sole discretion, reinstate the ten percent (10%) retention.” This conforms to standard practice on construction contracts.

The contractor has satisfactorily completed 90% of the original contract price, and all further pay requests will be for change orders that have been agreed upon by all the parties. In addition, the Bureau of Engineering (BOE) Project Manager recommends that this request be honored, as C. S. Legacy Construction, Inc., is in good standing and moving forward with this project.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department’s General Fund as the monies involved are already appropriated to this contract.

This report was prepared by Sean Phan and Cathie Santo Domingo, Project Manager, Recreational and Cultural Facilities Program, Bureau of Engineering (BOE). Reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program, BOE; and by Deborah Weintraub, Chief Deputy City Engineer, BOE; and by Michael A. Shull, Recreation and Parks, Superintendent, Planning, Construction and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 12-123

DATE May 2, 2012

C.D. 4, 7, 11

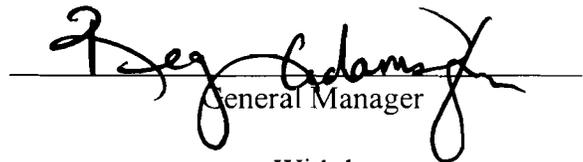
BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: OCEAN VIEW FARMS COMMUNITY GARDEN, ROGER JESSUP COMMUNITY GARDEN, WATTLES FARM COMMUNITY GARDEN – RESCISSION OF PREVIOUSLY APPROVED AGREEMENTS TO REMOVE HOLDOVER CLAUSE; REVISED AGREEMENTS

R. Adams
H. Fujita
*V. Israel



K. Regan _____
M. Shull _____
N. Williams _____


General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Rescind its approval of three independent Agreements, (i) between the City of Los Angeles and Ocean View Farms, Inc., a California non-profit corporation (Report No. 11-245); (ii) between the City of Los Angeles and Youth Speak Collective, a California non-profit corporation (Report No. 11-246); and, (iii) between the City of Los Angeles and Wattles Farm and Neighborhood Gardeners, Inc., a California non-profit corporation (Report No. 11-247); due to the inclusion of a "Hold-over" provision in each of the subject agreements, which pursuant to a subsequent review of each document by the Office of the City Administrative Officer (CAO) in accordance with Mayor's Directive No. 3, was found to be inappropriate;
2. Approve the proposed revised Agreements, substantially in the form on file in the Board Office, between the City of Los Angeles and Ocean View Farms, Inc., a California non-profit corporation, setting forth the terms and conditions for the continued operation and maintenance of the Ocean View Farms Community Garden by Ocean View Farms, Inc., subject to the approval of the Mayor, and of the City Attorney as to form;
3. Approve the proposed revised Agreement, substantially in the form on file in the Board Office, between the City of Los Angeles and Youth Speak Collective, a California non-profit corporation, setting forth the terms and conditions for the continued operation and maintenance of the Roger Jessup Community Garden by Youth Speak Collective, subject to the approval of the Mayor, and of the City Attorney as to form;

REPORT OF GENERAL MANAGER

PG. 2

NO. 12-123

4. Approve the proposed revised Agreement, substantially in the form on file in the Board Office, between the City of Los Angeles and Wattles Farm and Neighborhood Gardeners, Inc., a California non-profit corporation, setting forth the terms and conditions for the continued operation and maintenance of the Wattles Farm Community Garden by Wattles Farm and Neighborhood Gardeners, Inc., subject to the approval of the Mayor, and of the City Attorney as to form;
5. Direct the Board Secretary to transmit the proposed revised Agreements, to the Mayor in accordance with Executive Directive No. 3, and concurrently, to the City Attorney for review and approval as to form;
6. Authorize the Board President and Secretary to execute the Agreements upon receipt of the necessary approvals; and,
7. Direct the Department's Chief Accounting Employee to deposit fees and utility and other cost recovery reimbursements received pursuant to these Agreements in the accounts established for such purpose.

SUMMARY:

On September 7, 2011, the Board approved three proposed independent and separate Agreements with operators of three community gardens, each respectively setting forth the terms and conditions for the operation and maintenance of three community gardens: Ocean View Farms, Inc., for the Ocean View Farms Community Garden (Report No. 11-245); Youth Speak Collective, for the Roger Jessup Community Garden (Report No. 11-246); and, Wattles Farm and Neighborhood Gardeners, Inc., for the Wattles Farm Community Garden (Report No. 11-247).

Each Agreement contains substantially similar terms. Following the Board's approval, the Agreements were transmitted to the Mayor in accordance with Executive Directive No. 3, for review and approval. The CAO reviewed the agreements on behalf of the Mayor and advised that the Agreements could not be approved unless the "Holdover" clause in Section 2.d. (Term) of each Agreement was removed. The reason given for the removal of the holdover clause was that the clause would have effectively extended the term beyond the Agreement's original approved three-year term (Term), as upon expiration of the Term the Agreement would continue on a month to month basis indefinitely.

As a result of the CAO recommendations, staff removed the holdover clause from the original version of the Board approved Agreements and is now submitting revised versions of the three Agreements for the Board's consideration and approval. All other terms, conditions, and provisions remain exactly the same. This holdover clause has not been included in later Agreements for community gardens, subsequently approved by the Board.

REPORT OF GENERAL MANAGER

PG. 3

NO. 12-123

FISCAL IMPACT STATEMENT:

The proposed Agreements will have no adverse impact on the Department's General Fund, as program costs will be funded and paid by the respective organizations, at no cost to the City.

This report was prepared by Joel Alvarez, Sr. Management Analyst, and Deanne A. Dedmon, Recreation Supervisor, Partnership Division.

REPORT OF GENERAL MANAGER

NO. 12-124

DATE May 2, 2012

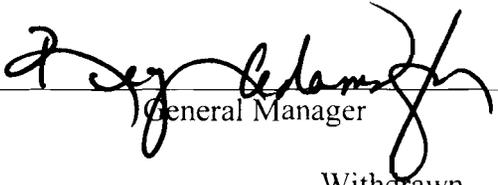
C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: STATUS REPORT ON GOLF'S FIRST YEAR AS A SPECIAL FUND OPERATION AND ALLOCATION OF FISCAL YEAR 2010-11 GOLF OPERATING INCOME

R. Adams _____
H. Fujita _____
V. Israel _____

*K. Regan  _____
M. Shull _____
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department's Chief Accounting Employee to transfer \$500,000 from Golf Operation Account 89G401, Fund 52H, Department 89, to Recreation and Parks (RAP) General Fund, Fund 302, Department 88, to support RAP operations;
2. Authorize the Department's Chief Accounting Employee to transfer \$2,142,329 from Golf Operation Account 89G401, Fund 52H, Department 89, to Golf Division's Capital Improvement Account 89G402, Fund 52H, Department 89, to fund golf capital improvement projects; and
3. Authorize the Department's Chief Accounting Employee to make necessary technical corrections.

SUMMARY:

On July 1, 2010, the City of Los Angeles (City), Department of Recreation and Parks (RAP), Golf Division ceased receiving RAP General Fund support and began operating as a self-sustaining Division within the Department of Recreation and Parks. The Golf Division became responsible for all costs, including indirect costs, related to the operations and maintenance of the

REPORT OF GENERAL MANAGER

PG. 2 NO. 12-124

City's fourteen (14) golf facilities. The Golf Division also no longer receives City subsidy for its operations.

I. About the Golf Division

The Golf Division maintains and operates seven 18-hole golf courses, three 9-hole golf courses, two 9-hole pitch and putt golf courses, an 18-hole pony course and a golf training academy. The training academy provides golf instruction to youth under the age of eighteen and performs significant outreach to inner city, underprivileged children. The 18-hole pony course is located within Holmby Park and the Golf Division staff is responsible for maintenance of the golf course as well as bowling greens, children's play area, and the park's grounds.

City employees perform all maintenance, starter, and electric cart duties on each golf facility. In October and November 2011 the Golf Division also began self-operation of the driving ranges at Rancho Park and Woodley Lakes Golf Courses. Concessionaires provide pro shop, driving range and lessons services at Sepulveda Golf Complex (Encino/Balboa), Griffith Golf Complex (Wilson/Harding), and Hansen Dam Golf Course as well as food and beverage services at most golf facilities. The Golf Division currently is authorized 143 full-time and 250 part-time employees. All salary costs, including indirect costs of employees, are funded through revenue generated by the Golf Division. The Golf Division also funds all utility, supplies and contract services expenses related to Golf.

II. Challenges of First Year's Operation as a Special Fund

The Golf Division began self-sustaining operations as a Special Fund on July 1, 2010. On January 1, 2011, Golf Division employees began self operation of the electric golf cart rental fleet at all 18-hole golf courses, previously provided by a concessionaire who gave its vacate notice. Electric golf cart services were provided with pre-owned golf carts, operating at approximately 60% of the fleet normally available. At busier facilities, such as Griffith Park and Rancho Park, many times golf carts were sold out by 9:00 a.m., leading to decreased revenue not only related to golf cart rentals but also green fees, as many patrons chose not to play a round of golf without a golf cart. A new fleet of 500 golf carts began in June 2011.

On March 20, 2011, the Sepulveda Basin golf courses (Encino, Balboa and Woodley Lakes) were flooded due to heavy rain. As a consequence, the three courses were closed for several days and the Encino Golf Course operated as a 9-hole facility for six weeks during cleanup and refurbishment. The closure of the golf courses and interruption in service led to decreased revenue and increased costs of the cleanup, including extensive fence repairs.

REPORT OF GENERAL MANAGER

PG. 3 NO. 12-124

III. Golf Revenue

Despite the challenges of the first year of operation, the Golf Division generated net income of \$2,642,329 for Fiscal Year 2010-11, before any reimbursements to the Department (Attachment A). Through significant cost cutting measures, income generation was achieved, which included reassigning fifteen golf employees to other special funded projects in the Department and holding ten or more position vacancies throughout the year. Of the \$2,642,329, it is proposed that \$500,000 be reimbursed to the RAP General Fund, Fund 302, Department 88 to support RAP operations. It is proposed that the remaining \$2,142,329 be transferred to Golf's capital improvement Account 89G402, Fund 52H, Department 89, to help fund necessary golf related capital projects.

IV. Electric Golf Carts

In March 2010 the Golf Division began collecting golf cart revenue at the starter's window. Previously, golf cart fees had been collected by the concessionaire at the cart barn. On January 1, 2011, the Golf Division began self operation of the golf cart services on the 18-hole golf courses. Operation commenced with a fleet of 340 pre-owned carts at the five cart locations, where the desired fleet for all five golf courses was 500 carts. Even with a smaller cart fleet, the Golf Division generated \$757,992 in net income from electric cart rentals between January 2011 and June 2011. In June 2011, the Golf Division leased 500 new Club Car golf carts. The net income generated was 59% of gross cart revenue, as compared to the 47% of gross revenue paid in rent to the City by the previous concessionaire. With the new fleet of carts, the Golf Division generated \$1,021,913 of net income (63% of gross revenue) related to golf cart operations from July 2011 to December 2011 (Attachment B).

V. Capital Improvement Program

Golf's capital improvement program includes a list of large and small projects to be completed within the next ten years (Attachment C). It is estimated that the Golf Division will require \$20.4 million in capital improvement funding in the next ten years. It is proposed that \$2.1 million be transferred to Golf's capital improvement Account 89G402, Fund 52H, Department 89, to help fund necessary golf related capital projects.

FISCAL IMPACT STATEMENT:

There is no negative impact on the RAP General Fund, as all reimbursements and transfers will be paid from the Golf Operations Special Fund. Through its reimbursement to RAP, the Golf Division is contributing \$500,000 to the RAP General Fund.

This report was prepared by James N. Ward, Golf Manager.

**CITY OF LOS ANGELES
DEPARTMENT OF RECREATION AND PARKS
Golf Division
Fiscal Year 2010-11 Operating Income**

REVENUE:	FY 2010-11
Green Fees	\$ 18,316,103
Other Golf Course Revenue	181,703
Electric Golf Carts	3,026,813
Less: Reimbursement to Cart Concessionaire	(818,404)
Golf Cart Concession	-
Driving Range/Pro Shop/Lessons Concessions	785,516
Food & Beverage Concessions	290,455
Reservation Office	326,460
Tregnan Junior Golf Academy	177,903
Interest Income	209,451
Armand Hammer Trust	-
Other	<u>278,934</u>
Total Gross Revenue	<u>\$ 22,774,934</u>
EXPENSES:	
<u>Labor</u>	
Full-Time Salaries	\$ 7,495,319
Full-Time Indirect Costs	6,569,771
Part-Time Salaries	2,337,536
Part-Time Indirect Costs	<u>1,146,094</u>
Subtotal: Labor	\$ 17,548,719
Supplies & Contract Services	1,178,029
Concession Expenses	126,214
Utilities	<u>1,279,643</u>
Total Expenses	<u>\$ 20,132,605</u>
OPERATING INCOME (LOSS)	\$ 2,642,329
GOLF CONTRIBUTION TO SUPPORT RAP OPERATIONS	<u>(500,000)</u>
OPERATING INCOME (LOSS)	<u>\$ 2,142,329</u>
GOLF CONTRIBUTION TO CAPITAL IMPROVEMENT ACCOUNT	<u>\$ 2,142,329</u>

**CITY OF LOS ANGELES
DEPARTMENT OF RECREATION AND PARKS
Golf Division
Golf Cart Operating Income Statement**

	January 2011 to June 2011	July 2011 to December 2011
<u>Revenue From Golf Cart Rentals</u>	\$ 1,281,764	\$ 1,633,925
<u>Golf Cart Rental Expenses</u>		
Salary Expense	\$ 182,858	\$ 207,223
Indirect Costs (@ 49.03%)	89,655	101,601
Golf Carts Lease	133,430	196,272
Insurance	31,610	26,891
Utilities	48,870	48,870
Supplies and Contract Services	37,348	31,155
Total Expenses	\$ 523,772	\$ 612,012
Operating Income	<u>\$ 757,992</u>	<u>\$ 1,021,913</u>
Operating Income As a Percentage of Gross Revenue	<u>59%</u>	<u>63%</u>

**CITY OF LOS ANGELES
DEPARTMENT OF RECREATION AND PARKS
Golf Division
Proposed Course Improvements (10-Year Plan)**

FACILITY	PROJECT DESCRIPTION	ESTIMATED COST	FUNDING SOURCE	OTHER FUNDING	GOLF DIVISION FUNDING	
18-Hole Courses						
Rancho Park	Remodel driving range (fencing/artificial turf/stall dividers), remodel ball house including new Americans With Disabilities Act (ADA) restrooms and pro shop/starters window addition.	\$ 2,500,000	Golf	\$ -	\$ 2,500,000	
	Remodel Clubhouse lobby and construct new ADA restrooms	875,000	Golf		875,000	
	Install tee to green concrete cart paths	750,000	Golf		750,000	
	Clubhouse modernization of banquet facilities	650,000	Golf		650,000	
	Remodel all field restrooms to meet ADA requirements	475,000	Golf		475,000	
	Sub-total	\$ 5,250,000				
Sepulveda Golf Complex (36 Holes: Encino & Balboa)	Install electronic display facility sign on Burbank Blvd.	\$ 75,000	Golf	\$ -	\$ 75,000	
	Install maintenance equipment shelters	150,000	Golf		150,000	
	Install tee to green concrete cart paths	1,500,000	Golf		1,500,000	
	Redesign and renovate practice putting greens and chipping areas	275,000	Golf		275,000	
		Sub-total	\$ 2,000,000			
Griffith Golf Complex (36-Holes: Wilson & Harding)	Install tee to green concrete cart paths	\$ 1,500,000	Golf	\$ -	\$ 1,500,000	
	Install new irrigation system Controller Package & Upgrades	500,000	Golf		500,000	
	Remodel clubhouse and restrooms to meet ADA requirements	700,000	Golf		700,000	
		Sub-total	\$ 2,700,000			
Woodley Lakes	Renovate driving range	\$ 850,000	Golf	\$ -	\$ 850,000	
	Install tee to green concrete cart paths	750,000	Golf		750,000	
	Install new clarifier on east side of cart barn adjacent to driving range tee line	85,000	Golf		85,000	
		Sub-total	\$ 1,685,000			
Hansen Dam	Clubhouse renovation and ADA restroom remodel	\$ 700,000	Golf	\$ -	\$ 700,000	
	Cart barn remodel and installation of new clarifier	160,000	Golf		160,000	
	Starter office remodel, relocate service window and install tee camera at #1 tee	85,000	Golf		85,000	
	Relocate trash enclosure area at clubhouse	80,000	Golf		80,000	
	Repave asphalt patron parking lot	300,000	Golf		300,000	
	Sub-total	\$ 1,325,000				
9-Hole/Special Courses						
Harbor Park	Construct new golf cart barn at clubhouse for existing golf cart fleet	\$ 180,000	Golf	\$ -	\$ 180,000	
	Install tee to green concrete cart paths	450,000	Golf		450,000	
	Install new "recycled water" irrigation system (Retrofit & Upgrades)	100,000	Golf		100,000	
		Sub-total	\$ 730,000			

CITY OF LOS ANGELES
 DEPARTMENT OF RECREATION AND PARKS
 Golf Division
 Proposed Course Improvements (10-Year Plan)

FACILITY	PROJECT DESCRIPTION	ESTIMATED COST	FUNDING SOURCE	OTHER FUNDING	GOLF DIVISION FUNDING
9-Hole/Special Courses (continued)					
Penmar	Construct new service yard and crew quarters facilities Remodel clubhouse and restrooms to meet ADA requirements Install new perimeter fencing Sub-total \$ 775,000	\$ 425,000 150,000 200,000 775,000	Golf Golf Golf	\$ -	\$ 425,000 150,000 200,000
Roosevelt	Install new "recycled water" irrigation system Redesign parking lot ingress/egress at Vermont Ave for safety reasons Reconstruct all greens and tees to meet United States Golf Association (USGA) specifications Sub-total \$ 2,275,000	\$ 1,250,000 225,000 800,000 2,275,000	Golf Golf Golf	\$ -	\$ 1,250,000 225,000 800,000
Rancho 9-Hole/Par 3 Course	Reconstruct golf greens to meet USGA specifications Remodel clubhouse and field restrooms to meet ADA requirements Remodel starter window Refurbish concrete tee slabs Sub-total \$ 775,000	\$ 400,000 250,000 50,000 75,000 775,000	Golf Golf Golf Golf	\$ -	\$ 400,000 250,000 50,000 75,000
Los Feliz 9-Hole/Par 3 Course	Install new "recycled water" irrigation system Reconstruct golf greens to meet USGA specifications Install maintenance equipment shelter Sub-total \$ 1,475,000	\$ 1,000,000 400,000 75,000 1,475,000	LADWP Golf Golf	\$ 1,000,000	\$ - 400,000 75,000
Tregnan Golf Academy	Install new "recycled water" irrigation system (Retrofit & Upgrades)	\$ 50,000	Golf	\$ -	\$ 50,000
Armand Hammer/Holmby Park	Resurface golf greens Remove and replace existing asphalt pathways throughout facility Install trash can enclosures throughout facility Sub-total \$ 340,000	\$ 15,000 250,000 75,000 340,000	Golf Quimby Quimby	\$ 250,000 75,000	\$ 15,000 - -
General - All Courses	Construction of forward /express tees Tee Leveling Tree Trimming Sub-total \$ 2,300,000	\$ 300,000 1,000,000 1,000,000 2,300,000	Golf Golf Golf	\$ -	\$ 300,000 1,000,000 1,000,000
TOTAL		\$ 21,680,000		\$ 1,325,000	\$ 20,355,000

This item not included in the package

12-125 Evaluation of Operating Options for the Department of
Recreation and Parks Golf Course System

REPORT OF GENERAL MANAGER

NO. 12-126

DATE May 2, 2012

C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GRIFFITH PARK – BOY’S CAMP – DONATION FROM GRIFFITH CHARITABLE TRUST FOR ROOF REPAIRS TO CABINS

R. Adams _____
H. Fujita _____
V. Israel _____

* K. Regan  _____
M. Shull _____
N. Williams _____


General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board accept the following donation as noted in the Summary of this Report and that appropriate recognition is given to the donor.

SUMMARY:

The Griffith J. Griffith Charitable Trust, created in 1919 as the original land grantor for Griffith Park, has donated \$70,000 to repair and upgrade the roofs of six cabins at the Griffith Park Boy’s Camp.

Griffith Park Boy’s Camp has 16 cabins and two restroom buildings. On October 11, 2011, members from the Griffith Park Charitable Trust toured the Park with Department staff, looking for the neediest projects to underwrite and agreed that the six cabin roofs were the best use of Trust grant funding.

All of the aforementioned buildings are scheduled for roof repair and upgrades, and six of the roofs require immediate repair, as evaluated by Department construction staff. Damage to the six roofs that require immediate repair vary from the replacement of shingles to the replacement of entire roof structures. The remaining roofs will be repaired by Department construction staff through the standard budgetary process.

FISCAL IMPACT STATEMENT:

Acceptance of this donation results in no fiscal impact to the Department’s General Fund, except unknown savings, as the donation will offset material expenditures.

Report prepared by Louis Loomis, Management Analyst II, Operations Branch, Valley Region.

REPORT OF GENERAL MANAGER

NO. 12-127

DATE May 2, 2012

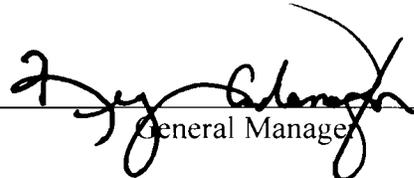
C.D. 6

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: LAKE BALBOA/BEILENSON PARK – BALBOA MUSIC FESTIVAL –
SIXTH EVENT TO SERVE ALCOHOLIC BEVERAGES

R. Adams _____
H. Fujita _____
V. Israel _____

* K. Regan RJR
M. Shull _____
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board approve a sixth outdoor community event for 2012, with alcohol, in the Valley Region. This request is being made for “*The Balboa Music Festival*” to be held at Lake Balboa/Beilenson Park on September 15, 2012, subject to final approval of the U.S. Army Corps of Engineers (USACOE).

SUMMARY:

The Department of Recreation and Parks in partnership with music promoters Steven C. Gable and Eric Wilson have organized a one-day jazz festival at Lake Balboa in the Sepulveda Basin. The festival is being called “*The Balboa Music Festival*” and is estimated to draw an attendance of about 10,000 people. As part of the event/festival, it is intended that beer and wine be made available for those who wish to purchase it. The serving of beer and wine will be allowed only in a “beer garden” area, and will meet all State and local regulations, as well as the Board approved policy regarding alcohol. This event will also require approval of the USACOE. Department staff is working with the USACOE to submit all necessary documents for final approval of this event.

The event organizers have a long history of putting on successful events in the greater Los Angeles area, including the Martin Luther King Day Parade, the Compton Summer Soul Jam, A Taste of Soul, and the LA Kings African American Heritage Night. Security for this event will be provided by the Rodgers Protection Group, which has a history of supervising numerous events with alcohol sales.

The Board’s Alcohol Beverage Policy requires that a outdoor community event where alcoholic

REPORT OF GENERAL MANAGER

PG. 2

NO. 12-127

beverages are sold, beyond the five events allowed per region, per calendar year, must obtain additional approval from the Board. The number of requests for alcohol-related special events in the Valley Region, this year, will exceed the Board pre-approved established policy limit of five. The five events already scheduled for the year are the World Fest, Valley Fest (previously known as Salute to Recreation), Valley Cultural Center, Watermelon Festival, and OctoberFest .

Both the Assistant General Manager of the Operations Branch, and the Council Office support this event, as well as the additional request to serve alcohol.

The Valley Region receives a large volume of permit requests each year for outdoor community events and festivals. This is mainly due to the numerous large venues available in the Valley Region for special events. Additionally, due to the recent re-organization, the Valley Region was joined with much of what was the former West Region, thus adding even more demand in the number of event permits requested each year.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund.

This report was prepared by Louis Loomis, Management Analyst II, Valley Region.

REPORT OF GENERAL MANAGER

NO. 12-128

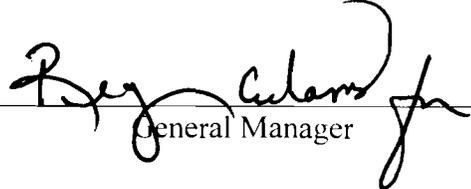
DATE May 2, 2012

C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: WATTS CLUSTER – DONATION FROM GOVERNOR’S COUNCIL ON PHYSICAL FITNESS AND SPORTS

R. Adams	_____	*K. Regan	<u></u>
H. Fujita	_____	M. Shull	_____
V. Israel	_____	N. Williams	_____


General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board accept the following donation as noted in the Summary of this Report and that appropriate recognition is given to the donor.

SUMMARY:

Last fall, the California Governor’s Council on Physical Fitness and Sports honored the Department’s Watts Cluster, made up of the Nickerson Gardens, Imperial Courts and Jordan Downs Housing Developments, as their 2011 Spotlight Award Park and Recreation Program of the Year.

This award came with a donation in the amount of \$10,000 that is to be used for additional support within the Watts Cluster for youth sports and health and wellness programs.

FISCAL IMPACT STATEMENT:

Acceptance of this donation results in no fiscal impact to the Department’s General Fund, except unknown savings as donations may offset some expenditures.

Report prepared by Olujimi A. Hawes, Management Analyst II, Operations Branch.

REPORT OF GENERAL MANAGER

NO. 12-129

DATE May 2, 2012

C.D. 4, 6

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS DONATIONS TO OPERATIONS BRANCH – GOLF DIVISION

R. Adams _____
H. Fujita _____
V. Israel _____

* K. Regan *KR*
M. Shull _____
N. Williams _____

Regan Adams
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board accept the following donations to the Golf Division as stated in the Summary of this Report and that appropriate recognition is given to the donor.

SUMMARY:

- A. The following donations were made to the Tregnan Golf Academy to support the Department's Junior Golf Program:
 - a. Herl Young donated 400 golf balls (estimated cash value \$100);
 - b. Hugh B. Tilson donated 400 golf balls (estimated cash value \$100);
 - c. Jason Pouliot of Seemore Putters donated 12 Seemore putters for training (estimated cash value \$1,908);
 - d. Jeffrey Barber of Jeffrey Barber Golf donated kids and adult sets of irons, woods, and putters, John Daley swing belts, training aids, balls, and bags (estimated cash value \$5,000);
 - e. Dan Pouliot donated woods, putters, irons, balls, hats, jackets, and shirts (estimated cash value \$2,000);
 - f. Vesko Jovicic of Northstar Media donated three rounds, carts, and lunch for Tregnan's Parent Junior Fundraiser (estimated cash value \$400);
 - g. Jonathan Brown of JDB Consultants, Inc. donated \$200;
 - h. Dave McNally donated teaching services of four hours for Tregnan Golf Clinic (estimated cash value \$200);
 - i. Woo Ram Cha donated teaching services of four hours for Tregnan Golf Clinic

REPORT OF GENERAL MANAGER

PG. 2

NO. 12-129

- (estimated cash value \$400);
- j. Thomas L. Barber donated teaching services of four hours for Tregnan Golf Clinic (estimated cash value \$400);
 - k. Christopher de la Fuente donated teaching services of four hours for Tregnan Golf Clinic (estimated cash value \$200);
 - l. Neil Kramer donated 500 balls (estimated cash value \$150);
 - m. Dan Pouliot donated four bags, three drivers, one putter, two sets of irons, one pair of shoes, and hats (estimated cash value \$400);
- B. The following donation was made to the Woodley Lakes Golf Course:
- a. Sheri Reinschmidt donated a sofa and loveseat (estimated cash value \$200);

FISCAL IMPACT STATEMENT:

Acceptance of these donations result in no fiscal impact to the Department's General Fund, except unknown savings as donations may offset some expenditures.

Report prepared by James N. Ward, Golf Manager, Golf Division.

REPORT OF GENERAL MANAGER

NO. 12-130

DATE May 2, 2012

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS DONATIONS TO OPERATIONS BRANCH – VALLEY REGION

R. Adams _____
H. Fujita _____
V. Israel _____

* K. Regan *KWR*
M. Shull _____
N. Williams _____

Ray Adams
General Manager
Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board accept the following donations, as noted in the Summary of this Report, and that appropriate recognition is given to the donors.

SUMMARY:

Operations Branch, Valley Region, has received the following donations:

Studio City Recreation Center

Open 4 Business Production LLC #20 donated \$5,000 to be used for baseball/softball programs.

Studio City Co-Op donated \$1,500 to be used for supplies for the pre-school program.

Palisades Recreation Center

Margarita Pagliai donated 32 folding chairs. The total estimated value of this donation is \$513.56.

Valley Plaza Recreation Center

Obediah Aceves donated \$100 to be used for the softball program.

Edmund Reyes donated \$50 to be used for the youth basketball program.

Tree House Music donated \$75 to be used for the youth baseball program.

REPORT OF GENERAL MANAGER

PG. 2 NO. 12-130

Woodland Hills Recreation Center

Robin Lester donated \$150 to be used for the basketball program.

Robin Lester donated \$284.98 to be used for Winter Basketball Photo Day

FISCAL IMPACT STATEMENT:

Acceptance of these donations result in no fiscal impact to the Department's General Fund, except unknown savings, as the donations may offset some expenditures.

Report prepared by Louis Loomis, Management Analyst II, Operations Branch, Valley Region.

REPORT OF GENERAL MANAGER

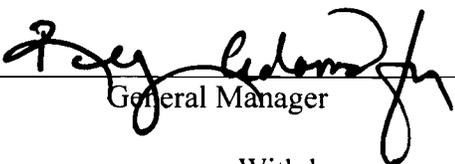
NO. 12-131

DATE May 2, 2012

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS COMMUNICATIONS



General Manager

Approved _____

Disapproved _____

Withdrawn _____

The following communications have been received by the Board and recommended action thereon is presented.

From:

Recommendation:

1) Mayor, relative to a proposed License Agreement with Southern California Edison Company for parking at Eagle Rock Recreation Center.

Refer to staff for further processing.

2) Mayor, relative to two proposed Supplemental Lease Agreements with the Army Corps of Engineers for Sepulveda Flood Control Basin.

Refer to staff for further processing.

3) City Controller, forwarding "Controls Over the City's Fuel Use."

Note and file.

4) Councilmember Englander, relative to naming a portion of Aliso Canyon Park.

Refer to General Manager.

5) City Clerk, relative to funding for outdoor lighting for the Sun Valley Youth Arts Center.

Note and file.

REPORT OF GENERAL MANAGER

PG. 2

NO. 12-131

- 6) City Clerk, relative to assigning the right to apply for grant funds for the Hollywood Bowl Restroom Renovation Project. Note and file.
- 7) City Clerk, relative to the Parks First Trust Fund grant to the Los Angeles Community Garden Council for the East Hollywood Garden Achievement Center project. Note and file.
- 8) City Clerk, relative to a proposed Lease Amendment with Kids in Sports. Refer to staff for further processing.
- 9) City Clerk, relative to a grant application for Sheldon Arleta Landfill, to be known as Cesar Chavez Recreation Complex. Note and file.
- 10) Chief Legislative Analyst, forwarding the Legislative Report for the weeks ending March 23, and March 30, 2012. Note and file.
- 11) Coach Rickey Bryant, proposing a partnership with the Department. Refer to General Manager.
- 12) Mary K. O'Malley, The Superlative Group, Inc., relative to raising revenue at the Cabrillo Marine Aquarium by a concession. Refer to General Manager.
- 13) Pete Thottam, relative to "Democratic campaign treasurer Kinde Durkee pleads guilty to looting \$7M." Note and file.
- 14) Residents of Don Ricardo Drive, presenting a petition with 61 signatures, relative to the trees in Jim Gillian Park. Refer to General Manager.

REPORT OF GENERAL MANAGER

PG. 3

NO. 12-131

- | | |
|---|---------------------------|
| 15) Harold Baerrensen, relative to the proposed lease of Camp High Sierra to Mammoth Mountain Ski Area, LLC. | Refer to General Manager. |
| 16) Rick Selan, two communications, relative to concerns about Oakwood Recreation Center. | Refer to General Manager. |
| 17) Cam Cannon, relative to Stoner Skate Park. | Note and file. |
| 18) Lynnette Kampe, Executive Director, Theodore Payne Foundation for Wild Flowers and Native Plants, relative to the proposed official native plant of the City. | Note and file. |
| 19) Martin Gutierrez, three communications, relative to trimming a tree at Baldwin Hills Recreation Center. | Note and file. |

This report was prepared by Paul Liles, Clerk Typist, Commission Office.

MATTERS PENDING

Matters Pending will be carried for a maximum of six months, after which time they will be deemed withdrawn and rescheduled whenever a new staff report is received.

GENERAL MANAGER'S REPORTS:

ORIGINALLY	PLACED	
PLACED ON	ON MATTERS	DEEMED
<u>BOARD AGENDA</u>	<u>PENDING</u>	<u>WITHDRAWN</u>

None

BIDS TO BE RECEIVED:

05/08/12 Los Angeles Riverfront Park Project - Phase II (W.O.#E170406F)

PROPOSALS TO BE RECEIVED:

TBD	Film Production Instruction (CLASS Parks)
ON HOLD	Hansen Dam Golf Course Professional Concession
ON HOLD	Hansen Dam Golf Course Restaurant Concession
ON HOLD	Woodley Lakes Golf Course Restaurant Concession
ON HOLD	Woodley Lakes Golf Course Professional Concession